

**MANSFIELD TOWNSHIP BOARD OF EDUCATION  
WORK SESSION MEETING MINUTES  
OCTOBER 9, 2008**

**CALL TO ORDER**

Mr. Stabile, Board President, opened the October 9, 2008 Work Session at 7:10 p.m. with the following statement:

In accordance with the New Jersey Open Public Meetings Law, the time, date, and location of this meeting was sent to the Star-Gazette and Express-Times, April 26, 2008, was posted in the municipal building and the school lobby, and is on file with the Township Clerk.

**ROLL CALL**

Present: Mr. Jeff Stabile  
Mr. Richard Young  
Mr. John Bell  
Ms. Barbara Curto  
Ms. Tracey Janowski  
Mr. Kenneth Polakowski  
Ms. Karri Sienna-Reyes  
Mr. Russell Uhrig

Absent: Ms. Diane Margolin

Also present were: Mr. Kemp and Ms. Roszkowski.  
Community: No community and/or staff members were present.

**COMMUNICATIONS**

None

**ADMINISTRATIVE REPORT**

Mr. Kemp reported on the following:

- 1. The State has announced a round of funding for building projects with the first application date set for November and the second application date for January. The state will fund 40% of approved projects.
- STATE FUNDING  
FACILITIES  
PROJECTS**

As an example: If the Board chose to continue the windows project and that portion of the windows project were \$200,000, then the State would provide \$80,000 toward the project with the Board having to carry \$120,000 of the \$200,000 project.

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| <p>2. The QSAC Self Monitoring Team met again on Wednesday, October 8. Committee members are: K. Baker, H. Gilmartin, R. Iaione, J. Melitsky, K. Pezzolla, A. Richardi, M. Roszkowski, J. Stabile.</p>   | <p><b>QSAC SELF-MONITORING TEAM</b></p>       |
| <p>3. We are in the process of looking at and working on various curricula. The cluster districts are working on language arts and we have a draft of the science curriculum which was approved by everyone.</p>   | <p><b>CURRICULA WORK</b></p>                  |
| <p>4. We are working on achieving highly qualified status for all teachers as required by the state. The State has changed its criteria since some teachers originally were registered as “House Matrix.” If a teacher is teaching less than three subjects, that teacher has to be highly qualified. We are currently working with the teachers who will be taking the Praxis test in order to achieve the highly qualified status.</p> | <p><b>HIGHLY QUALIFIED STATUS</b></p>         |
| <p>5. A meeting was held at the County Office regarding the state’s preschool initiative. Information was disseminated at that meeting with regard to funding available and budget requests.</p>   | <p><b>PRESCHOOL INITIATIVE</b></p>            |
| <p>6. There will be a county-wide in-service of teacher on Monday, October 13, 2008. A program entitled, “True Colors” will be held at Warren Hills from 8:30 a.m. to 10:30 p.m. The program will deal with identifying personality types and how to build working groups based on that identification.</p>  | <p><b>COUNTY-WIDE IN-SERVICE PROGRAMS</b></p> |

Staff has signed up for other sessions being held throughout the county during the entire day.

**APPROVAL AGENDA  
FINANCE**

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|--|---|
| <p>1 <b>MOTION by Ms. Reyes, second by Mr. Bell</b> and carried by unanimous vote that the Board approve the Treasurer’s and Secretary’s monthly financial reports as of July 31, 2008, with a balance of \$1,284,777.15.</p>  | <p><b>Secretary/<br/>Treasurer’s<br/>Report</b></p> |
| <p>2 <b>MOTION by Ms. Reyes, second by Mr. Bell</b> and carried by unanimous roll call vote that the Board resolve that after review of the Secretary’s Monthly Financial Report (appropriations section) and consultation of the appropriate district officials, the Board of Education certifies that no major account or fund has been over</p> | <p><b>Certification</b></p>                         |

expended in violation of NJAC 6A:23-2.11(b) for the month of July 31, 2008, with a balance of \$1,284,777.15.

- 3. **MOTION by Ms. Reyes, second by Mr. Bell** and carried by unanimous vote that the Board approve the October 9, 2008, Travel Report. **Travel Request**

Discussion: Ms. Roszkowski noted that there is a workshop approval on the request for an ASSA Workshop. The district just received notification of that workshop a few days ago; therefore, the required 30-day in advance approval was not met.

- 4. **MOTION by Ms. Reyes, second by Mr. Bell** and carried by unanimous vote that the Board approve the submission of the 2008/2009 IDEA Grant Application, grant period starting September 1, 2008, and ending August 31, 2009, to the NJ Department of Education for approval in the following amounts: **IDEA Grant Application**

- Basic \$165,827 \$165,827
- Preschool \$ 7,070 \$ 7,070

- 5. **MOTION by Ms. Reyes, second by Mr. Bell** and carried by unanimous vote that the Board approve the 2008-2009 Joint Transportation Agreements for non-public students with Warren Hills as host district as follows: **Non-Public Transportation**

<u>Route #</u>	<u>Destination</u>	<u>Mansfield Students</u>
54	St. Mary's	14

**DISCUSSION**

- 1. Mr. Kemp announced that the Principal started on October 1, 2008. A Welcome breakfast was given by staff. **Principal**
- 2. Cookies went out to the children who participated in the summer reading program. **Summer Reading**

**PUBLIC PARTICIPATION**

None

**ADJOURNMENT**

With nothing further business to discuss, the October 9, 2008 Work Session ended at 7:27 p.m. on *motion by Mr. Bell, seconded by Ms. Reyes* and carried by unanimous vote.

Respectfully submitted,

Mary E. Roszkowski  
SBA/Board Secretary

Mr. Young  
Vice President