

**MANSFIELD TOWNSHIP BOARD OF EDUCATION  
WORK SESSION MEETING MINUTES  
SEPTEMBER 11, 2008**

**CALL TO ORDER**

Mr. Stabile, Board President, opened the September 11, 2008 Work Session at 7:05 p.m. with the following statement:

In accordance with the New Jersey Open Public Meetings Law, the time, date, and location of this meeting was sent to the Star-Gazette and Express-Times, April 26, 2008, was posted in the municipal building and the school lobby, and is on file with the Township Clerk.

**ROLL CALL**

Present: Mr. Jeff Stabile  
Mr. Richard Young  
Mr. John Bell  
Ms. Barbara Curto  
Ms. Tracey Janowski  
Mr. Kenneth Polakowski  
Ms. Karri Sienna-Reyes  
Mr. Russell Uhrig

Absent: Ms. Diane Margolin

Also present were: Mr. Kemp and Ms. Roszkowski.  
Community: Two community and/or staff members were present.

**COMMUNICATIONS**

Ms. Lauri Favreau request for various unpaid leaves and a 12-week unpaid leave under FMLA was read by Ms. Roszkowski.

**L. FAVREAU  
LOA**

**CONSENT AGENDA**

**MOTION by Mr. Bell, second by Ms. Reyes** and carried by majority vote [with Messrs. Stabile and Uhrig, Ms. Curto and Ms. Janowski abstaining] that the Board approve the minutes of the following meetings:

**MINUTES  
APPROVAL**

- August 28, 2008 Regular Board Meeting

**APPROVAL AGENDA  
PERSONNEL**

1. **MOTION by Mr. Young, second by Mr. Bell** and carried by unanimous vote that the Board approve Linda Hughes as a long term substitute for the fifth grade effective September 4, 2008, at a

**L. HUGHES**

prorated BA Step 1 (\$43,490) after completing twenty days at the regular sub rate per board policy, criminal history complete, as recommended by the Superintendent.

2. ***MOTION by Mr. Young, second by Mr. Bell*** and carried by unanimous vote that the Board approve the following leaves as per L. Favreau's request and as recommended by the Superintendent:
  - Unpaid maternity disability leave of absence to commence on or about October 31, 2008;
  - Four weeks unpaid maternity disability leave of absence following the birth of son;
  - Twelve week family leave of absence;
  - Return to duty on or about March 23, 2009.

**L. FAVREAU  
LOA**
  
3. ***MOTION by Mr. Young, second by Mr. Bell*** and carried by unanimous vote that the Board approve the following personnel to share a position of "greeter" for the After Care School Program at a rate of \$10 per hour, effective September 4, 2008, and to coincide with the last day the After School Program finishes in June 2009, as recommended by the Superintendent:
  - Kathy Montgomery
  - Rita Riotto

**AFTER CARE  
SCHOOL  
PROGRAM  
GREETERS**
  
4. ***MOTION by Mr. Young, second by Mr. Bell*** and carried by unanimous vote that the Board approve the following lunchroom aide effective on or about September 23, 2008, to June 30, 2009, pending criminal history check, 2 ¾ hour per day at a rate of \$10.71 per hour, as recommended by the Superintendent:
  - Maddy McLagan

**CAFETERIA AIDE**
  
5. ***MOTION by Mr. Young, second by Mr. Bell*** and carried by unanimous vote that the Board approve the submission of an Emergent Hire application for the following lunchroom aide:
  - Maddy McLagan

**EMERGENT HIRE  
APPLICATION**
  
6. ***MOTION by Mr. Young, second by Mr. Bell*** and carried by unanimous vote that the Board rescind Personnel Motion 8 August 14, 2008, Work Session, Minutes Book page 1825: V. Cutler contract.
 

**RESCIND V.  
CUTLER  
CONTRACT**

**APPROVAL AGENDA  
CURRICULUM/POLICY/FACILITIES**

*MOTION by Ms. Curto, second by Mr. Bell* and carried by unanimous vote that the Board approve the use of twelve (12) classrooms by St. Theodore's Catholic Parish on Monday nights, from September 2008, through May 2009, per Board Policy 1330 and Board Regulation 1330-R, as recommended by the Superintendent.

**Classroom  
Rental**

**APPROVAL AGENDA  
FINANCE**

- 1 *MOTION by Ms. Reyes, second by Mr. Bell* and carried by unanimous vote that the Board approve the following bills list:

**Bills Lists**

- September 1, 2008, to September 11, 2008, in the amount of \$50,246.89.

- 2 *MOTION by Ms. Reyes, second by Mr. Bell* and carried by unanimous vote that the Board approve the disposal of two cash registers with a \$0 book value, inventory # MTBE 00002022, and MTBE 00002021.

**Disposal of  
Inventory**

Note: Both cash registers are broken, and no parts are available.

3. *MOTION by Ms. Reyes, second by Mr. Bell* and carried by unanimous roll call vote that the Board approve the cancellation of the following stale checks:

**Cancellation of  
Stale Checks**

- 8959: \$59.75
- 9225: \$81.20

4. *MOTION by Ms. Reyes, second by Mr. Bell* and carried by unanimous roll call vote that the Board (per the 2008/2009 Budget):

**Debt Service  
Reserve/Debt  
Service Budget  
Appropriation**

- Establish a Debt Service Reserve Account in the amount of \$120,000;
- Appropriate \$120,000 to the Debt Service Budget (Fund 40).

5. **MOTION by Ms. Reyes, second by Mr. Bell** and carried by **Travel Requests** unanimous vote that the Board approve the September 11, 2008, Travel Requests.

### DISCUSSION

1. Mr. Bell opened discussion with regard to the school's website. **Website**  
Several suggestions were made to improve same.
2. Mr. Uhrig reported that he met with Mr. J. Nagle with regard to **Energy**  
solar panels. The Board was informed that there are many options available, including leasing.

Ms. Roszkowski informed the Board that the Township is also looking into energy savings and is having some one put a proposal together. It was agreed that we should be added on to the list to see if we can get competitive quotes for similar services.

### PUBLIC PARTICIPATION

Ms. Richardi welcomed every one back.

### ADJOURNMENT

With nothing further business to discuss, the September 11, 2008 Work Session ended at 7:36 p.m. on **motion by Ms. Curto, seconded by Mr. Bell** and carried by unanimous vote.

Respectfully submitted,

Mary E. Roszkowski  
SBA/Board Secretary

Mr. Young  
Vice President