

**Mansfield Township Board of Education
Minutes Regular Meeting
February 28, 2008**

Call to Order

Mr. Stabile opened the February 28, 2008 Regular Meeting of the Mansfield Township Board of Education at 7:40 p.m. with the following statement:

In accordance with the New Jersey Open Public Meetings Law, the time, date, and location of this meeting was sent to the Star-Gazette and Express-Times, May 3, 2007 was posted in the municipal building and the school lobby, and is on file with the Township Clerk.

Roll Call

Present: Mr. Jeff Stabile
Mr. Richard Young
Mr. John Bell
Ms. Barbara Curto
Ms. Tracey Janowski
Mr. Kevin Moore
Ms. Kari Reyes

Absent: Ms. Diane Margolin
Mr. Kenneth Polakowski

Dr. Rita Seipp, Mr. Kemp, Ms. Roszkowski and approximately thirty community and/or staff members were present.

**Special Presentation
Mrs. Iaione &
Her 4th Grade Students**

Dr. Seipp welcomed the 4th Grade to this evenings Board meeting. The fourth grade students have been working on a project entitled "Change to Change" wherein they are trying to collect change to purchase a goat for a village in Africa and perhaps a sewing machine to help the villagers become self-sufficient. A young entrepreneur offered her services to make dog biscuits and donate the proceeds from the sale toward the "Change to Change" Project.

**Change to
Change**

Kudos and a thank you was extended to Mrs. Iaione and her presenters. A 10-minute recess was called at 8 p.m.

Public Participation

None

Communications

Ms. Roszkowski read the following two letters:

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| 1. | Ms. Mazzola request for an unpaid leave of absence on February 28, 2008 and February 29, 2008. | M. Mazzola
Request |
| 2. | Ms. R. Brenner's request for an unpaid leave of absence on March 3, 2008. | R. Brenner
Request |

Consent Agenda

- | | | |
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| 1. | MOTION by Mr. Bell, second by Mr. Moore (with abstentions noted) and carried by majority vote that the Board of Education approve the minutes of the following meeting: | Minutes
Approval |
| | <ul style="list-style-type: none"> • January 24, 2008 Regular Meeting | |

**Approval Agenda
Personnel**

- | | | |
|----|--|----------------------------------|
| 1. | MOTION by Mr. Young, second by Mr. Bell and carried by unanimous vote that the Board approve Ms. M. Mazzola's request for an unpaid leave of absence on February 28, 2008 and February 29, 2008 as recommended by the Superintendent. | M. MAZZOLA
UNPAID LOA |
| 2. | MOTION by Mr. Young, second by Mr. Moore and carried by unanimous vote that the Board ratify DK's termination and payment-in-lieu of notice as recommended by the Superintendent. | TERMINATION |
| 3. | MOTION by Mr. Young, second by Mr. Bell and carried by unanimous vote that the Board approve Ms. R. Brenner's request for an unpaid leave of absence on March 3, 2008 and February 29, 2008 as recommended by the Superintendent. | R. BRENNER
UNPAID LOA |

**Approval Agenda
Curriculum/Policy/Facilities**

- | | | |
|----|--|----------------------------|
| 1. | MOTION by Mr. Young, second by Mr. Bell and carried by unanimous vote that the Board approve revisions to the following policy: | POLICY
REVISION |
| | <ul style="list-style-type: none"> • 5131 <i>Conduct/Discipline</i> | |

**Approval Agenda
Finance**

- 1. **MOTION by Mr. Moore, second by Mr. Bell** and carried by unanimous vote that the Board approve the following bills list: **Bills List**

- January 25, 2008 to January 31, 2008 in the amount of \$280,750.98; and
- February 1, 2008 to February 29, 2008 in the amount of \$902,178.91..

- 2. **MOTION by Mr. Moore, second by Mr. Bell** and carried by unanimous vote that the Board approve the monthly financial reports as of December 31, 2007 with a balance of \$1,186,841.02. **Secretary Treasurer's Reports**

- 3. **MOTION by Mr. Moore, second by Mr. Bell** and carried by unanimous roll call vote that the Board hereby resolve that after review of the Secretary's Monthly Financial Report (appropriations section) and consultation of the appropriate district officials, this Board of Education certifies that no major account or fund has been over expended in violation of NJAC 6A:23-2.11(c)3 for the month of December 31, 2007 with a balance of \$1,186,841.02. **Certification**

- 4. **MOTION by Mr. Moore, second by Mr. Bell** and carried by unanimous vote that the Board approve Fund 10 transfers in the amount of \$60,750.00 as listed on the February 28, 2008 report. **Transfers**

- 5. **MOTION by Mr. Moore, second by Mr. Bell** and carried by unanimous vote that the Board approve mileage reimbursements at the IRS rate in existence at the time of travel and attendance at workshops as per attached report dated February 28, 2008. **Travel**

- 6. The following resolution was moved by Mr. Moore, seconded by Mr. Bell and carried by unanimous vote: **Board Member Travel**

WHEREAS, The Mansfield Twp. Board of Education is required pursuant to *N.J.S.A. 18A:11-12* to adopt policy and approve travel expenditures by district employees and board members using local, State, or Federal funds to ensure that travel is educationally necessary and fiscally prudent; and

WHEREAS, The board of education has determined that the training and informational programs sponsored by Warren County School Boards Association and set forth below are directly related to and within the scope of board members' and employees' duties; and

WHEREAS, The board of education has determined that the training and

informational programs sponsored by Warren County School Boards Association and set forth below are directly related to and within the scope of the traveler's current responsibilities and the board's professional development plan; and

WHEREAS, The board of education has determined that participation in the Warren County School Boards Association training and informational programs requires school district travel expenditures and that this travel is critical to the instructional needs of the district and/or furthers the efficient operation of the district; and

WHEREAS, The board of education has determined that the school district travel expenditures to Warren County School Boards Association programs are in compliance with State travel guidelines as established by the Department of the Treasury and within the guidelines established by the federal Office of Management and Budget; except as superseded by conflicting provisions of Title 18A of the New Jersey Statutes; and

WHEREAS, The board of education finds that a mileage reimbursement rate equal to that of the federal Internal Revenue Service mileage reimbursement rate of 50.5 cents per mile is a reasonable rate; and

WHEREAS, The board of education has determined that participation in the Warren County School Boards Association training and informational programs is in compliance with the district policy on travel; therefore be it

RESOLVED, That the board of education hereby approves the attendance of the listed number of school board members and district employees at the listed Warren County School Boards Association training and informational programs, and the costs of attendance including all registration fees, and statutorily authorized travel expenditures, provided that such expenditures are within the annual maximum travel expenditure amount; and, be it further

RESOLVED, That the Mansfield Twp. Board of Education authorizes in advance, as required by statute, attendance as listed on Attachment B at Warren County School Boards Association training programs and informational events.

7. **MOTION** by Mr. Moore, second by Mr. Bell and carried by unanimous vote that the Board approve Wednesday, March 5, 2008, 12 noon, as the date and time for the drawing of ballot positions for the April 15, 2008 election.

**Drawing of
Ballot Position**

Public Participation

- 1. Mr. Cruts of the Recreation Commission brought forth a request and plan to erect a monument to Mr. Brocious in honor of his many contributions to the community. Dr. Seipp asked Mr. Cruts to work with Mr. Kemp on the project and find an appropriate site for the project.

Executive Session

- 1. **MOTION by Mr. Bell, second by Ms. Curto** and carried by unanimous vote that the Board approve the following Resolution:

WHEREAS, the Board must consider matter(s) involving personnel and individual privacy the disclosure of which could constitute an unwarranted invasion of privacy; and

WHEREAS, the deliberation of such considerations may be held in private under the provisions of the Open Public Meeting Act;

THEREFORE BE IT RESOLVED, that the Board adjourn to executive session to discuss the above-mentioned matter(s) to the exclusion of all others. If an action results, it will be taken following re-entry into regular session.

(Time: 8:34 p.m.)

- 2. **MOTION by Mr. Moore, second by Ms. Curto** and carried by unanimous vote that the Board return to Regular Session. (8:56 p.m.).

Reconvene to Public Session

Discussion

Ms. Roszkowski reported that final aid numbers have not been received to date. Therefore, to work with the States tight budget submission timelines, March 5, 2008 would have to be advertised as a Special Meeting so that the Board could pass a resolution to submit the proposed budget to the County Superintendent.

Budget Update

March 19, 2008 was also suggested as a possible Public Hearing on the Budget.

After discussion, both dates met with the Board's approval. A special meeting will be held on March 5, 2008 at 6 p.m., the Board will also meet on March 6, 2008, and March 19, 2008 will be advertised as the Public Hearing on Budget.

February 28, 2008

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Adjournment

MOTION by Ms. Curto, seconded by Mr. Bell and carried by all ayes that the February 28, 2008 Regular Meeting be adjourned. (8:59 p.m.)

Respectfully submitted,

Mary E. Roszkowski
SBA/Board Secretary

Rich Young
Vice President