

August 27, 2009

**Mansfield Township Board of Education
Minutes Regular Meeting
August 27, 2009**

Call to Order

Mr. Stabile opened the August 27, 2009 Regular Meeting of the Mansfield Township Board of Education at 7:31 p.m. with the following statement:

In accordance with the New Jersey Open Public Meetings Law, the time, date, and location of this meeting was sent to the Star-Gazette and Express-Times, May 6, 2009 was posted in the municipal building and the school lobby, and is on file with the Township Clerk.

Roll Call

Present: Mr. Jeff Stabile Dr. Clancy Ms. Barbara Curto Ms. Tracey Janowski Mr. Kenneth Polakowski Ms. Kari Reyes (arrived 7:38 p.m.) Mr. Richard Young	Absent: Mr. John Bell Mr. Russell Uhrig
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Mr. Melitsky, Ms. Roszkowski and one community and/or staff member was present.

Administrative Report

Mr. Melitsky reported on the status of the following items:

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| 1. Building: Everything is in great shape. We are ready to open. Mr. Wanous and his staff did a great job on cleaning and preparing our building for welcoming staff and students back. | Building |
| 2. Enrollment: We currently have over 700 students enrolled with new students coming in every day. | Enrollment |
| 3. Staff Orientation: We have a great group this year. Everyone is enthusiastic and ready to welcome the students. | Staff Orientation |
| 4. School preview is scheduled for September 2, 2009, from 2 p.m. to 3 p.m. where families can bring in their students to get a sneak preview of their classrooms. | School Preview |
| 5. A/P Room: The fan in the all purpose room was a casualty of a recent brown out. The electrician was asked to take a look at it and it was | All Purpose Room Fan |

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determined that the motor was burned out. We anticipate that the cost to replace the motor is \$500 plus labor.

6. **Electric System:** A recent brown-out caused the loss of two computers and some other pieces of equipment.

Brown-out

Discussion: An inventory of affected equipment will be made to determine if it can be turned in to the insurance company as a loss. JCP&L has been contacted, but will not admit or have record of the brown-out experienced.

7. **Heating:** The coil in Room 32 has been replaced at a cost of approximately \$7,200.

Room 32

8. **H1N1:** Mr. Melitsky and Dr. Clancy attended a workshop on August 25, 2009. The primary purpose of the workshop was to get everyone all around the state on the same page. Mr. Melitsky told us that he feels good about where we are in terms of what schools are supposed to be doing to prepare appropriately. We are already doing what was being covered at the meeting.

H1N1

The County Superintendent will be holding a meeting with all county school administration. He will be the "county public relations" person.

A meeting will be held with Dr. Clancy and Ms. Colleen Hurley to finish up the H1N1 Plan.

Ms. Colleen Hurley and Dr. Clancy will have a table at Back to School Night with all the available up-to-date information on the topic. A copy of the plan will be on the school's website. It was suggested that a presentation be made to the entire community as a public service.

The moderator at the conference suggested that teachers have three weeks of lessons prepared. Mr. Melitsky felt this was overkill.

Immunizations were discussed with regard to the procedures. Religious and voluntary exemptions will still be recognized.

The CDC and the State Department of Education is advocating not closing schools.

Public Participation

None

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Consent Agenda

MOTION by Mr. Polakowski, second by Ms. Curto and carried by majority vote [Abstentions: Dr. Clancy, Ms. Curto, and Ms. Reyes] that the Board of Education approve the minutes of the following meeting:

**Minutes
Approval**

- August 13, 2009, Work Session Meeting

Approval Agenda Personnel

MOTION by Mr. Young, second by Ms. Curto and carried by majority [with Mr. Polakowski abstaining] vote that the Board of Education approve Attachment A, 2009-2010 Substitute Roster, as recommended by the Superintendent.

**2009-2010
SUB ROSTER**

Approval Agenda Finance

MOTION by Ms. Janowski, second by Ms. Reyes and carried by unanimous vote that the Board of Education approve the following bills list:

BILLS LISTS

- August 16, 2009, to August 27, 2009, in the amount of \$146,438.00.

Public Participation

None

Discussion

Ms. Roszkowski reported that when State Aid figures were distributed, there was a new category included in the report. When officials were questioned about the new category, School Business Administrators were assured that it was “just” a new category and had no meaning nor would it be something that would eventually be taken away. That assurance was given in the March, 2009, timeframe.

ARRA Funds

On or about June 28, 2009, we were told that the new category was in fact ARRA funding and that it would disappear in two years.

There are many obligations on part of the district for the accounting of these funds and recordkeeping. Business administrators are currently being trained in the additional recordkeeping and report filings mandated by receipt of ARRA funds. We are obligated to report how many jobs

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are being saved by receipt of these funds on a quarterly basis. The district will have to keep notes on whose jobs were saved with these funds in the event State and/or Federal auditors are sent to inspect our books.

New accounts tracking these funds will be set up and will come before the Board for approval.

Executive Session

1. **MOTION by Mr. Young, second by Ms. Curto** and carried by unanimous vote that the Board approve the following Resolution:

WHEREAS, the Board must consider matter(s) involving personnel and individual privacy the disclosure of which could constitute an unwarranted invasion of privacy; and

WHEREAS, the deliberation of such considerations may be held in private under the provisions of the Open Public Meeting Act;

THEREFORE BE IT RESOLVED, that the Board adjourn to executive session to discuss the above-mentioned matter(s) to the exclusion of all others. No Action will be taken.
(8:21 p.m.)

2. **MOTION by Mr. Young, second by Ms. Curto** and carried by unanimous vote that the Board return to Regular Session.
(8:27 p.m.)

**Reconvene to
Public Session**

Adjournment

MOTION by Ms. Curto, seconded by Mr. Young and carried by all ayes that the August 27, 2009, Regular Meeting be adjourned.

(8:27 p.m.)

Respectfully submitted,

Mary E. Roszkowski
SBA/Board Secretary

Rich Young
Vice President