

November 2, 2010

**Mansfield Township Board of Education  
Minutes Emergency Meeting  
November 2, 2010**

**Call to Order**

Mr. Bell opened the November 2, 2010, Emergency Meeting of the Mansfield Township Board of Education at 7:32 p.m. with the following statement:

In accordance with the New Jersey Open Public Meetings Law, the time, date, and location of this meeting was sent to the Star-Gazette and Express-Times, October 28, 2010, was posted in the municipal building and the school lobby, and is on file with the Township Clerk.

**Pledge of Allegiance**

**Roll Call**

Present: Mr. John Bell Mr. Tim Barlow Dr. Clancy Ms. Tracey Janowski Ms. Karri Sienna-Reyes (arrived 7:45 p.m.) Mr. Jeff Stabile Mr. Richard Young	Absent: Ms. Barbara Curto Mr. Russell Uhrig
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Also Present: Mr. Kemp, Mr. Melitsky, Ms. Roszkowski  
 Community: Approximately five community and/or staff members were present.

**Executive Session**

1. **MOTION by Ms. Reyes, second by Ms. Janowski** and carried by unanimous vote that the Board approve the following Resolution:

**WHEREAS**, the Board must consider matter(s) involving pending or anticipated litigation, the disclosure of which could constitute an unwarranted invasion of privacy; and

**WHEREAS**, the deliberation of such considerations may be held in private under the provisions of the Open Public Meeting Act;

**THEREFORE BE IT RESOLVED**, that the Board adjourn to executive session to discuss the above-mentioned matter(s) to the exclusion of all others. No action will be taken. (7:34 p.m.)

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2. **MOTION by Ms. Reyes, second by Ms. Janowski** and carried by unanimous vote that the Board return to Regular Session. (8:00 p.m.).

**Reconvene to  
Public Session**

### **Approval Agenda**

1. **MOTION by Mr. Barlow, second by Ms. Janowski** and carried by majority vote [with Mr. Stabile voting, "No"] that the Board of Education adopt the following resolution:

**Termination of  
Oxford Health  
Plan**

The Mansfield Township Board of Education hereby resolves effective January 31, 2011 to make the following changes to its group insurance programs:

1. Terminate Oxford Health Plan group medical insurance policy # MT1515.
2. Authorize the Board's group insurance broker-of-record, Grinspec Consulting, to negotiate the terms of this resolution with Oxford Health Plans.
3. All appropriate Board of Education employees are authorized to make such arrangements and affect such documents as are required to implement this resolution.

2. **MOTION by Ms. Janowski, second by Mr. Barlow** and carried by majority roll call vote [with Messrs. Stabile and Bell voting "No"] that the Board of Education adopt the following **RESOLUTION to authorize participation** in the State Health Benefits Program and/or School Employees' Health Benefits Program of the State of New Jersey.

**Authorization  
to Participate in  
SEHBP**

#### **BE IT RESOLVED:**

1. The Mansfield Township Board of Education, T.I.N. # 22-6014198, hereby elects to participate in the Health Program provided by the New Jersey State Health Benefits Act of the State of New Jersey (N.J.S.A. 52:14-17.26 and N.J.S.A. 52:14-17.46.2) and to authorize coverage for all the employees and their dependents there under in accordance with the statute and regulations adopted by the State Health Benefits Commission and/or School Employees' Health Benefits Commission.
2. B. We will be maintaining **Benecard** as our prescription drug plan.
3. B. We will be maintaining **Delta Dental** as our dental plan.

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4. We elect **25** hours per week (average) as the minimum requirement for full time status in accordance with N.J.A.C. 17:9-4.6.
5. As a participating employer we will remit to the State Treasury all charges due on account of employee and dependent coverage and periodic charges in accordance with the requirements of the statute and the rules and regulations duly promulgated there under.
6. We hereby appoint Mary Roszkowski, Business Administrator, to act as Certifying Officer in the administration of this program.
7. This resolution shall take effect immediately and coverage shall be effective as of February 1, 2011 or as soon thereafter as it may be effectuated pursuant to the statutes and regulations.

**NOTE:** AN INDIVIDUAL IS PERMITTED COVERAGE AS AN EMPLOYEE, RETIREE, OR DEPENDENT. MULTIPLE COVERAGE UNDER THE SHBP OR SEHBP IS PROHIBITED.

3. **MOTION** by Ms. Clancy, second by Ms. Janowski and carried by unanimous vote that the Board of Education adopt the following resolution:

**SEHBP  
Program  
Manager**

The Mansfield Township Board of Education hereby resolves effective February 1, 2011 to designate Grinspec Consulting, a division of Brown & Brown, as its School Employees' Health Benefits Program (SEHBP) Program Manager, per the terms and conditions of the proposal submitted by Grinspec Consulting on October 6, 2010, as amended.

All appropriate Board of Education employees are authorized to make such arrangements and affect such documents as are required to implement this resolution.

### **Approval Agenda Finance**

1. **MOTION** by Ms. Reyes, second by Ms. Janowski and carried by unanimous vote that the Board of Education approve the transfers on the Transfer Report dated November 2, 2010, as follows:

**Transfers**

- Fund 10: \$13,261.00

2. **MOTION** by Ms. Reyes, second by Ms. Janowski and carried by unanimous roll call vote that the Board of Education approve the Treasurer's and Secretary's monthly financial reports as of September 30, 2010, with a balance of \$860,940.15.

**Secretary/  
Treasurer's  
Reports**

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3. **MOTION by Ms. Reyes, second by Ms. Janowski** and carried by unanimous roll call vote that the Board of Education adopt the following resolution: **Certification**

Resolve that after review of the Secretary's Monthly Financial Report (appropriations section) and consultation of the appropriate district officials, this Board of Education certifies that no major account or fund has been over expended in violation of NJAC 6A:23-2.11(b) for the month ended September 30, 2010, with a balance of \$860,940.15.

4. **MOTION by Ms. Reyes, second by Ms. Janowski** and carried by unanimous vote that the Board of Education approve a personal aide for LG to attend homework club two times per week at a cost of \$26 per hour (maximum of 2 hours per session) for the 2010/2011 school year. **WCSSSD**

### Public Participation

1. Ms. Larson wanted confirmation that the WCSSSD personal aide hourly rate was correctly stated. **Aide**
2. Questions were asked and answered regarding SEHBP and whether a transition meeting would be held. **SEHBP**

Ms. Larson thanked the Board for delaying a vote on the insurance carrier change for a few days so that everyone could digest the information disseminated at the previous meeting.

### Discussion

None

### Adjournment

**MOTION by Ms. Clancy, seconded by Mr. Barlow** and carried by all ayes that the November 2, 2010, Emergency Meeting be adjourned.

(8:34 p.m.)

Respectfully submitted,

Mary E. Roszkowski  
SBA/Board Secretary

Karri Reyes  
Vice President