

Mansfield Township Board of Education
MINUTES
Awards Night/Work Session Meeting
June 9, 2016

Call to Order

Ms. Reyes opened the June 9, 2016, Work Session Meeting of the Mansfield Township Board of Education at 7:03 p.m. with the following statement:

In accordance with the New Jersey Open Public Meetings Law, the time, date, and location of this meeting was sent to the Star-Gazette and Express-Times, January 8, 2016, was posted in the municipal building and the school lobby, and is on file with the Township Clerk.

Salute to the Flag

Roll Call

Present: Mr. Tim Barlow
Mr. Michael Coombs
Mr. John Falco
Ms. Tracey Janowski
Ms. Sharon McAlpin
Mr. Jim Momary
Ms. Desiree Mora-Dillon
Ms. Karri Reyes
Mr. Jason Winch

Absent:

Also present: Messrs. Kemp and Melitsky, and Mrs. Roszkowski
Community: Approximately 358 community and/or staff members were present.

Special Presentations - Awards

Mr. Melitsky opened this evening's Awards Night with the following statement:

“Good evening everyone. It’s difficult to believe that another year has passed us by. Tonight is a great night on our calendar. Tonight we honor and recognize individuals and groups for the many outstanding achievements, commitments, talents, and demonstrations of leadership that occurred throughout the course of the school year. I congratulate you all.

“We have many awards to present and I value everyone’s time, so I’d like to get started with our first recognition.

Teacher of the Year (County Teacher of the Year)

“Back in December we celebrated Ms. Baker’s being named Mansfield Elementary School’s Teacher of the Year. A little over a month ago we were notified that she has also received the distinction of being the Warren County Teacher of the Year. Ms. Baker’s impressive resume of talents, contributions, and achievements are now being considered along with the twenty other county teachers of the year for the title of New Jersey Teacher of the Year. She is most certainly deserving of recognition at the highest level.

“Ms. Baker is an extremely talented educator with a knack for guiding students to achieve at a tremendously high level, as is evidenced by many of the awards presented here tonight. She encourages students to drive their own learning, to never settling for anything less than their best, and to challenge the status quo. Ms. Baker is also as much of a student as she is a teacher. Her quest to always better herself is inspiring. Whether through professional reading, conversations with her peers and students, or by reflecting on her instruction, she views every experience as an opportunity to improve. She gives her time and endless energy to anyone, at any time, for anything that will help Mansfield Elementary School be a better place for our students, families, and staff. We are all very lucky to call her our teacher, our colleague, and our friend.

Warren County Superintendent of the Year

“The many students being recognized for standing out above the rest and a teacher being recognized amongst the top in our state don’t happen without a reason. The environment here at Mansfield Elementary School is one where students feel safe taking academic risks and the staff comfortable pushing the envelope to find new ways to deliver instruction and meet students’ needs. This type of environment starts at the top. Our superintendent, Mr. Kemp, leads us through the gauntlet of regulations and requirements set upon us by the Department of Education, navigating with both his head and his heart. He sees the big picture - beyond our walls, working to make Mansfield Township a great place for families to live. And he looks to the future, ensuring that our district is prepared for the students of tomorrow and the challenges that await in years to come. Mr. Kemp’s leadership and collaboration with Mrs. Roszkowski and the Board of Education resulted in passing the referendum to make the renovations and upgrades needed to ensure that our building remains a safe and efficient facility to benefit the community for many years to come.

“He serves as the President of the Warren County Superintendents and sits on the legislative committee for the New Jersey Superintendents Association, going to Trenton regularly to make sure that the voice of small town New Jersey is heard by the Department of Education and by our lawmakers.

“For his leadership and commitment to educational excellence, Mr. Kemp made it a clean sweep for Mansfield Elementary School, being name the Warren County Superintendent of the Year. Congratulations Mr. Kemp.”

Mr. Charlie Miller from the VFW introduced the winners of the Patriot's Pen Award:

- Patriot's Pen Winners: Madelyn Morgan and Matthew Stalter for their eloquence in wording their essays on why they appreciate their veterans. **Patriot's Pen**

Mrs. Favreau recognized the 2015/16 Peer Mediators and thanked them for their work:

- Brandon Coombs **Peer Leaders**
- Matthew Stalter
- Amanda Vecchione
- Jasmine Vasquez
- Nate Arteaga Lainez
- Sophia McGreevy
- Madelyn Morgan
- Taryn Faccenda
- Ryana Goldson
- Maddie Summitt
- Daniel Reasor
- Courtney Hoff
- Emily Quintero
- Ariana Hicks
- James Tenezaca
- Gweneth Guedez
- Cassidy Melendez
- Besmir Hadsovic
- Alex Andershonis
- Dristi Patel

Mrs. Byrne introduced winners of the Earth Day Contest:**Mrs. Baker introduced this year's teams in the Phabulous Physics program with the following:**

“Phabulous Physics Tournament gathers nearly two dozen 3rd & 4th grade teams from across Warren County, from over a dozen schools – our students had to earn their places on the Mansfield team.

**Phabulous
Physics**

“Our third graders competed in the *Crash* consumer safety tests, where they worked with a limited budget to select supplies with which to design and build car seats for eggs and then crashed them into walls – this became extremely challenging when their crash test dummies were replaced by actual eggs.

We are recognizing our two third grade teams:

- **Tanner Kalisher** and **Jasmine Johns**,
- **Avah Bergman** and **Jeana Perrot**.

“Congratulations on your teamwork and problem solving!”

“Our fourth graders faced a different challenge in *Rollercoaster Derby*, balancing potential and kinetic energy in the construction of a marble track. Year after year, this is probably the single most popular event of all those run by the consortium.

- **Alison Renfors**
- **Sophie Andershonis**
- **Lauren Wagner**, and captain (selected unanimously by his team)
- **Jeremiah Reid**

“This group of students showed excellent teamwork, problem solving, good use of time and careful attention to detail.

“Jeremiah led our team to victory as he and Alli, Lauren, and Sophie took *first place* in Rollercoaster Derby.”

Mrs. Baker introduced Strategic Thinking Day as follows:

“Strategic Thinking Day brings together the fifth graders of Warren County to work on critical thinking skills and engage in friendly competition with a *Rubik’s Cube competition*. This tournament was run by Mansfield sixth graders, who excel at solving the cube themselves, and are now taking a leadership role to provide opportunities for others.

**Rubik’s Cube
Competition**

“Thank you for your service: **Alex Andershonis**, **Alex Leahy**, and **Patrick Cwalinski**.

“The tournament has three divisions: Novice (one side only), Scholar’s (with a guidebook), and Masters (whole cube for speed). We are very proud that First Place in the *Master’s Division* was won by **Emmy**

Werbin,

who solved her cube in one minute and one second. Congratulations, Emmy!"

Mrs. Baker recognized the Debate Team:

"This year at the Warren County Debate Tournament, Mansfield Elementary continued the tradition of victorious domination!

Debate Team

"As we have sent forth powerful teams, year after year, we have started to wonder, how long can this go on? Will it ever end? Well - not yet!

"This year the topic was, "Resolved: New Jersey students are tested too much" and Mansfield students had plenty to say about this!

"The team of **Alex Andershonis**, **Valentina Waslik**, and their alternate **Kate Fitzsimmons**, and also

"The team of **Niki McAlpin** and **Taryn Faccenda** argued against NJ testing.

"Partners **Chris Haytaian** and **Besmir Hadzovic**, and the team of **Lexi D'Ambly**, **Yuliana Pereginets**, and their alternate **Renee Lake** all argued for the negative side.

"Additional support was provided by shared alternate **Sarah Harasymchuk** and our two timers **Natasha Waslik** and **Sophie Andershonis**. Even Mansfield were there to represent, as alumni **Victoria Stabile** and **Ryan Stabile** served as judges.

"Apparently our Mansfield debate participants have learned to build a pretty strong case!

"Alex, Valentina, and Kate won medals as they placed third for the Affirmative side.

"For the first time anyone can recall, the championship round featured two teams from the same school: Mansfield vs. Mansfield!

"Lexi, Yuliana, and Renee brought home the 1st place Negative trophy, and Taryn and Niki are 1st place Affirmative and CHAMPIONS !

"Congratulations to our entire Debate team - all of your hard work has paid off in Mansfield Pride!"

Mrs. Baker introduced the following with regard to the Math Challenge program and announced this year's winners:

“This is the eighth consecutive year we have undertaken this challenge, which requires students to use the four digits in the year 2-0-1-6, and compose mathematically accurate expressions for every whole number from 1 to 100. For example, 21 can be represented by 20 plus 1 to the power of 6. Students had the option of working on this challenge individually or in teams, and we invited other schools across the county to compete with us. **Math Challenge 2016**”

“This year presented particular challenges in independent reasoning and task commitment, as I was unexpectedly not able to be here at school for the final days of competition. Still, many of our highly committed mathletes followed through and presented completed packets with 50 or more correct solutions.

“In 3rd place, this year, we are recognizing two solo competitors and one team.

“Third place winners who competed as Solo competitors:
Sarah Harasymchuk in fifth grade and **Alex Leahy** in sixth grade

“Now, our third place team: **Mackenzie, Renee, Emmy, Hailey, Ivanna,** and **Alex Green,**

“And their alumni support network of **Anna and Connor** -
In 2nd place, we have an individual winner:

“Congratulations to our Silver Medalist for 2016 **Sofia Furlano**

“In 1st place, a solo competitor with high task commitment and exceptional accuracy,

“Congratulations to our 2016 Gold Medalist, **Kate Fitzsimmons.**”

Mrs. Baker announced that Mansfield Township Elementary had two teams this year – one with winners:

“At the Warren County consortium Chess Tournament, Mansfield was represented by:

**Chess
Tournament**

- Alex Leahy
- Wesley Reyes
- Shannen Misertino
- Sarah Harasymchuk
- Emma Werbin
- Zakariya Azzana, and
- Team manager Charlie Bland

“2016 was the *sixteenth* consecutive year that Mansfield has participated in the Warren County Chess Tournament. Some years we have been around the bottom, and some years around the top – this year was a *middling* year, as far as the county competition goes, but ***I am always so proud of our team, for a number of reasons:***

“We have our ***student-leaders*** work out their rotations. They include their alternates in *twice as many* rounds as required, and they learn to ***put aside*** their own eagerness to play in favor of the strategy to pit their ***best*** players against the best *opponents*, while keeping ***all of our players in*** the game.

“Although none of our players were able to take down Blairstown this year, **Alex Leahy** did win his match against the mighty Frelinghuysen!

“We especially congratulate **Shannen Misertino** –our top scoring player of the day!”

Mrs. Baker explained the video expo program as follows and then announced winners:

“Earlier this spring, Mansfield hosted "*Video Expo:Take 3*" -- the third annual video competition for Warren County students in grades K through eight.

Video Expo

“About one hundred fifty people came to see the world premiere of the many student-produced films. This year we had nearly **twenty** video submissions, mostly addressing the theme choice of Balance.

“Many Mansfield students participated in video production, and as always we are proud of ALL of you! Your hard work and creativity simply shine!

“We will now recognize one production team, who was awarded Honorable Mention for their humorous compilation, Charter: **Jacob Rhinesmith, Taryn Faccenda, Jack Meyer, and Syvatoslav.**”

Ms. Kline and Ms. Agnor explained the 3rd and 4th grade Battle of the Books programs and announced the following:

“Battle of the Books is a reading club within our county. Students who are involved read a list of 10 pre-selected books and compete with other schools from our county. This year our 4th grade team placed 3rd and our 3rd grade team took 4th. The teams are listed below.

Battle of the Books

4th Grade

- Jackson Ghio
- Phoebe Schwenk
- Sophie Andershonis
- Layla Wiggins
- Richard Lalevee
- Shannen Misterino

3rd Grade

- Bruhe Sitotaw
- Jasmine Johns
- Jeana Perrot
- Katy Tintle
- Amy Alder
- Sebastian Salcedo

Mrs. Baggerly introduced winners of the following programs:

- First Place Warren County Battle of the Books Team: Alexis D’Ambly, Taryn Faccenda, Mackenzi Ferris, Thien An Le, Nathan Bach, and Peter Braxton.
- MTES Spelling Bee: Gabriella Deleon.
- Geography Bee Winner: Jack Meyers.

Book Club

Spelling Bee

Geography Bee

Mrs. Baker explained that:

“The All-Stars are those students who have earned a perfect six in a Continental Mathematics League competition during the school year. Earning a perfect score wins them a star which they can then sign with their name and display on the Wall of Fame outside my classroom for the remainder of the school year.

Continental Math League

I would like our All Stars to come and claim their stars, and be recognized with a round of applause:

Joseph Marusic	Tanner Kalisher	Wesley Reyes	Yuliana Pereginets
Jacob Rhinesmith	Patrick Cwalinski	Taryn Faccenda	Besmir Hadzovic
Madelyn Morgan	Valentina Waslik	Brandon Coombs	Alexis D'Ambly
Hailey Anderson	Evan Rodriguez	Charlie Bland	Chris Haytaian
Renee Lake			

Continental Mathematics League – certificates and medals:

<i>MOST IMPROVED SOLO: Alexis D'Ambly</i>			
5	Sixth grade	Alex Leahy	21
4	Fourth grade Sixth grade	Charles Bland tied with Taryn Faccenda	23
3	Sixth grade	Brandon Coombs	24
2	Third grade	Tanner Kalisher	27
1 MEDAL	Sixth grade	Chris Haytaian	29

<i>MOST IMPROVED TEAM: Jeana Perrot and Jasmine Johns</i>			
5	Sixth grade	Besmir Hadzovic Patrick Cwalinski	19
	Fifth grade	Sofia Furlano, Kate Fitzsimmons	19
4	Fifth grade	Hailey Anderson Ivanna Viznovych	20
	Second grade	Marusic, Elsa	20
	Second grade	Misertino, Jason	20

3	Sixth grade	Yuliana Pereginets Valentina Waslik Madelyn Morgan	20.5
2	Sixth grade	Jacob Rhinesmith, Evan Rodriguez Joe Marusic Wesley Reyes	21
1 MEDALS	Second grade	Compton, Katie	22
	Fifth grade	MacKenzie Ferris Emma Werbin	22

Mrs. Baker explained the Wordmasters Challenge and introduced recipients of awards.

“Wordmasters Challenge is the year-long program of word study that builds vocabulary and analogous reasoning skills. This year we taught Wordmasters in classes in second, third, fourth, fifth, and sixth grades. Competitions are held three times during the year, with each round increasing in difficulty. Across the nation, over a quarter million students compete, from grades 3 through 8.”

Wordmasters Challenge

Results are as follows:

Grade	3	4	5	6
MOST IMPROVED	<i>Jason Misertino</i>	<i>Jacob Adams</i>	<i>Jeff Pham</i>	<i>Evan Rodriguez</i>

Top Scores across the school – all of these students have achieved national recognition.

Honorable Mention	Jeana Perrot Nicholas Staada Elsa Marusic Jason Misertino Anya Fass Abigail Waldron-Barrow Chase Graba Nathan Misertino Katie Compton Jasmine Johns	Meaghan O'Leary Craig Knudson Rio Riano Natasha Waslik Richard Lalavee Logan Molloy Ethan Schwenk Hamza Eddiche Jeremiah Reid Lauren Wagner Sophie Andershonis,	Alexander Green Christopher Whitehead Renee Lake-Simeus Emma Werbin Gabriella DeLeon Kapri Delghiaccio	Alex Andershonis Lexi D'Ambly Madelyn Morgan Catherine Stabile Courtney Hoff Niki McAlpin Ritika Pradhan Alex Leahy Taryn Faccenda Wesley Reyes Evan Cosme Elizabeth Brady
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		Charlie Bland Zakariya Azzana		
High Honors MEDALS	Tanner Kalisher Shannen Misertino Chris Haytaian			

Mr. Melitsky introduced the Junior National Young Leaders.

“Our school’s mission statement speaks of empowering all students to reach their full potential and become productive citizens. In keeping with that mission to develop productive citizens we recognize the leaders of tomorrow with nominations for the Junior National Young Leaders Conference. I would like to recognize the following fifth and sixth grade students for their nomination to this organization and their demonstration of leadership qualities.

Young Leaders

Grade 6

- Nathaniel Arteaga Lainez
- Taryn Faccenda
- Besmir Hadzovic
- Christopher Haytaian
- Nicole McAlpin
- Madelyn Morgan
- Catherine Stabile
- Matthew Stalter

Grade 5

- Gabriella Deleon
- Aidan Donaldson
- Kaylee Dyer
- Mackenzie Ferris
- Kate Fitzsimmons
- Sarah Harasymchuk
- Makenna Hummel
- Roman Kuddar
- Colin McKevitt

- Kelly Molina
- Emily Rhinesmith
- Renee Simeus
- Ivanna Viznovych

GRADE 5 JNYL AND STEM

- Kate Fitzsimmons
- Emma Werbin

Mr. Melitsky ended the Awards Program with the following:

“At this time, could I ask for all of the students who were recognized tonight to please stand so we can applaud you one more time. On behalf of the Board of Education and the entire Mansfield Elementary Staff, I thank you all for joining us in recognizing these outstanding achievements and recognitions. We’re proud of you. Thank you. Mrs. Reyes.”

**Closing
Remarks**

The awards presentation ended at 8:20 p.m. A short recess was called and the Board resumed the meeting at 8:38 p.m.

Administrative Report

Mr. Kemp had the following to report:

1. Six allegations with completed investigations (#’s 11–16) resulted in the following:
 - a. One was found to be HIB.
 - b. Five were not HIB and handled under our Code of Conduct.
2. As we close out this budget year, we will be looking to upgrade our access points and other infrastructure with a large e-rate discount. We will purchase additional laptops, chairs and desks, and other supplies to meet classroom and educational needs. We are also looking at refurbishing the old basketball area outside the fifth grade wing and ways to improve playground safety.

Upgrades
3.
 - a. We held the preconstruction meeting for the parking lot. The company hopes to start the Monday after school lets out. They will start with the front parking lot and then move to the back.

**Referendum
Update**

- b. There may be some delay with the switch gear for the electrical panel again. We are hoping that production is completed so that we can have the summer installation.

4. We held Police Day on May 26th – organized by Selena Agnor **Police Day**

- a. Canine Jax was here with many members of the Mansfield Police Force.
- b. The Mansfield Police would like to make this an annual event.

5. Another school year is coming to a close. **Year End Activities**

- Lock-in – last Friday
- Dorney – tomorrow
- Field Day – June 13th
- Promotion – June 14th at 6:30
- Clap-out – June 15th

6. Thanks to the PTA for their Arts & Education Programs again the year. **Thank You PTA**
 This week the second grade had Dino Dig and the 6th grade had a program on Perseus.

7. Fifth grade will finish up their river walks tomorrow. **River Walks**

8. On June 1st at the request of the DOE, I testified before the State Board of Education in support of the proposed changes to AchieveNJ for educator effectiveness. **Testimony Before State BOE**

Public Participation

None

Communications

None

Consent Agenda

1. **MOTION by Mr. Coombs, second by Ms. Janowski** and carried by unanimous vote that the Board approve the minutes of the following meeting: **Minutes**

- May 9, 2016

**Approval Agenda
Policy/Curriculum/Facilities**

1. **MOTION by Ms. McAlpin, second by Ms. Janowski** and carried by unanimous vote that the Board set lunch prices for the 2016/2017 school year as follows: **Lunch Prices**

Program	Full Price	Reduced Price
Lunch	\$2.75*	\$0.40
Breakfast	\$1.40	\$0.30
After School Snack	\$0.60	\$0.15
Adult	\$4.00	N/A

*The federal government has required us to raise the lunch price by five cents this year.

2. **MOTION by Ms. McAlpin, second by Ms. Janowski** and carried by unanimous vote that the Board affirm/accept HIB findings as reported at the May 9, 2016, meeting. **Accept HIB Findings**

**Approval Agenda
Personnel**

1. **MOTION by Mr. Barlow, second by Ms. Janowski** and carried by unanimous vote to approve the following staff for the Special Ed Extended School Year Program as recommended by the Superintendent: **Special Ed ESY Program**

Preschool Teachers	Sharon Taylor (19 days)	\$105/day
	Lauren Babcock (19 days)	\$105/day
	Beth Deo (19 days)	\$105/day

Or substitutes as needed

Paraprofessionals –	Pat Cericola (10 days)	\$50/day
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Preschool Program	Giovanna Valli (19 days)	\$50/day
	Kathy Montgomery (9 days)	\$50/day
	Stacy Silpoch (19 days)	\$50/day
	Or substitutes as needed	
MD Teacher	Carla McDonald (19 days)	\$105/day
	Or substitutes as needed	
Paraprofessionals – MD Program	Rita Riotto (19 days)	\$50/day
	Yamir Vitale (19 days)	
	Suzanne Brands (19 days)	
	Or substitutes as needed	
Speech Therapist	Lori Reyes or Matt Magnuson (16 days)	\$105/day
OT	Lisa Foster-Clark (12 days)	\$105/day
Physical Therapy (20 hours)	To be contracted out at	\$91.50 per hr.
Behaviorist (12 hours)	ABC Consulting	\$113/hour
Nurse	Colleen Hurley (19 days)	\$105/day

2. **MOTION** by Mr. Barlow, second by Ms. Janowski and carried by unanimous vote to approve additional days for the following Child Study Team members, as recommended by the Superintendent:

**CST
Additional
Days**

- Patti-Jo Raiello, Coordinator, 10 additional days at \$400.20/day;
- Faye Collins, Secretary, 20 additional days at \$233.21/day.

3. **MOTION** by Mr. Barlow, second by Ms. Janowski and carried by unanimous vote to approve CST personnel for summer evaluation work as recommended by the Superintendent:

**CST Summer
Evaluation
Work**

Leslie Cook	17 days (includes evaluation & report)	\$390.97/day
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Deborah Marley	14 days (includes evaluation & report)	\$390.97/day
Patti Jo Raiello	13 days (includes evaluation & report)	\$400.20/day
Matthew Magnuson or Lori Reyes	12 days (includes evaluation & report)	\$276.22/day \$278.72/day
Lisa Foster	4 days (includes evaluation & report)	\$378.34
Physical Therapist	1 Evaluation	\$91.50/hr.

4. Approve the following CST Summer Eligibility/IEP Meeting personnel as recommended by the Superintendent:

CST Summer Eligibility Meetings

General Ed Teacher	36 hours (to attend meetings)	\$35.00/hour
Special Ed Teacher	36 hours (to attend meetings)	\$35.00/hour
Leslie Cook	30 hours (to attend meetings)	\$35.00/hour
Deborah Marley	30 hours (to attend meetings)	\$35.00/hour
Patti-Jo Raiello	30 hours (to attend meetings)	\$35.00/hour
Matthew Magnuson	24 hours (to attend meetings)	\$35.00/hour
or		
Lori Reyes		
Lisa Foster-Clark	10 hours (to attend meetings)	\$35.00/hour

5. **MOTION** by Mr. Barlow, second by Ms. Janowski and carried by unanimous vote to approve the following CST Summer work personnel (Eligibility/IEP paperwork for meetings) as recommended by the Superintendent:

CST Summer Work

Leslie Cook	6 days (includes paperwork & meeting)	\$390.97/ day
Deborah Marley	8 days (includes paperwork & meeting)	\$390.97/ day
Patti-Jo Raiello	7 additional days	\$400.20/ day
Matthew Magnuson		\$276.22/ day
Or	3 days (includes paperwork & meeting)	
Lori Reyes		\$278.72/ day

Note: Mrs. Karri Reyes stated that she is not related to Lori Reyes.

6. **MOTION** by Mr. Momary, second by Ms. Janowski and carried by unanimous vote to approve the following teachers for the Special Education Summer Enrichment Program, as recommended by the Superintendent:

Summer Enrichment

Michelle Zappulla or Sub	19 days	\$105.00/ day
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7. **MOTION** by Mr. Momary, second by Ms. Janowski and carried by unanimous vote to approve the following personnel to work from June 27, 2016, through July 22, 2016, providing services for the Summer Rec Program, as recommended by the Superintendent:

Summer Rec

- | | | |
|--|--------------|---|
| <ul style="list-style-type: none"> • Sue Ellen Huizing • Eric Morgan • Dana Tarnowski | Substitutes: | <ul style="list-style-type: none"> • Liz Gensheimer • Katie Kline • Laurie O'Brien |
|--|--------------|---|

- Donna McPhillips
- Deb Salvo

8. **MOTION by Mr. Momary, second by Ms. Janowski** and carried by unanimous vote to adjust the following 2016-2017 salaries for the following personnel, as recommended by the Superintendent:

**Salary
Adjustments**

- Addison, Lisa: \$79,404 (B15-16 + \$1,950 longevity)
- Babcock, Lauren: \$55,954 (M2) contingent upon receipt of updated transcripts
- Baker, Kristin: \$80,544 (M15-16 + 800 longevity)
- Collins, Faye: \$48,891 (+ \$1,950 longevity)
- Deo, Beth: \$80,894 (M16 + \$1,950 longevity)
- Francisco, Corin: \$58,454 (M8 – completed Masters Program)
- Huizing, Sue: \$77,219 (B16 + 800 longevity)
- McPhillips, Donna: \$79,119 (B16 + \$2,700 longevity)
- Montgomery, Kathleen: \$24,149 (+ \$1,950 longevity)
- O’Brien, Laurie: \$82,094 (M15-16 + 2,350 longevity)
- Riotto, Rita: \$24,149 (+ \$1,950 longevity)

Note: The new personnel program was “retrained” to correctly read longevity years credited to staff . Two teachers attained Masters degrees.

9. **MOTION by Mr. Momary, second by Ms. Janowski** and carried by unanimous vote to adjust the custodian sub rate to \$12/hour, as recommended by the Superintendent.

**Custodian
Rate**

10. **MOTION by Mr. Momary, second by Ms. Janowski** and carried by unanimous vote to approve the following personnel to work as summer custodians, as recommended by the Superintendent:

**Summer
Custodians**

- Pete Braxton
- Ray Ike
- Jillian Heymann
- Robin Florentine

11. **MOTION by Mr. Momary, second by Ms. Janowski** and carried by unanimous vote to approve a \$2,500.00 stipend payable to Ray Zuchowski for the completion of the security cameras, as recommended by the Superintendent.

Stipend

Approval Agenda Finance

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|---|---|
| <p>1. MOTION by Ms. Janowski, second by Mr. Winch and carried by unanimous vote that the Board approve the following bills lists:</p> <ul style="list-style-type: none"> • General Account: May 10 to May 31, 2016, in the amount of \$811,670.20. • Referendum Account: May 10 to May 31, 2016, in the amount of \$457.59. • General Account: June 1, 2016, to June 9, 2016, in the amount of \$141,538.37. • Referendum Account: June 1, 2016, to June 9, 2016, in the amount of \$45,440.00. | Bills Lists |
| <p>2. MOTION by Ms. Janowski, second by Mr. Winch and carried by unanimous vote that the Board approve the June 9, 2016, Funds transfer report in the following amount/(s):</p> <ul style="list-style-type: none"> • Fund 10 \$ 152,313.90 • Fund 30 \$ 12,100.00 • Fund 30 \$ 17,300.00 | Fund Transfers |
| <p>3. MOTION by Ms. Janowski, second by Mr. Winch and carried by unanimous vote that the Board approve Workshop/Travel per the June 9, 2016, Request.</p> | Workshops/
Travel |
| <p>4. MOTION by Ms. Janowski, second by Mr. Winch and carried by unanimous vote that the Board approve the Treasurer's and Secretary's monthly financial reports as of April 30, 2016, with a balance of \$3,879,098.22.</p> | Secretary's/
Treasurer's
Reports |
| <p>5. On MOTION by Ms. Janowski, second by Mr. Winch and carried by unanimous roll call vote that the Board adopt the following resolution:</p> <p style="padding-left: 40px;">Resolve that after review of the Secretary's Monthly Financial Report (appropriations section) and consultation of the appropriate district officials, this Board of Education certifies that no major account or fund has been over expended in violation of NJAC 6A:23A-16.10(a) for the months ended April 30, 2016, with a balance of \$3,879,098.22.</p> | Certification |

6. **MOTION by Ms. Janowski, second by Mr. Winch** and carried by unanimous vote that the Board approve student Transportation Multi-Contract number Q-Summer 2016 SE, with GST Transportation Corporation, for the contract period June 27, 2016, to July 22, 2016, in the amount of \$5,548.00 (Bus #1: \$144/day; Bus #2: \$148/day) as follows:

SE Summer Transportation

Multi-Contract #: Q-Summer 2016SE		Contract Period: June 27, 2016 – July 22, 2016 Contract Amount: \$5,548.00							
Renewal #: QUOTED									
Contractor Name: GST Transp. Corp									
Terminal Location: Warren									
Contractor Code: 0228									
Route #	Destination	School Type	Arrival Time	Departure Time	# Days	Amt Annual Renewal Contract	Inc./Dec. Provision	NJSA 18A:39-3 Extension	Total Contract Renewal Per Route
SSE-1	Mansfield Twp School	1	9 a.m.	12 n	19	2,736.00			2,736.00
SSE-2	Mansfield Twp School	1	9 a.m.	12 n	19	2,812.00			2,812.00

Other quotes:

- Snyder Bus:
 Bus #1 - \$169/bus per day
 Bus #2 - \$169/bus per day for a total of \$6,422 for 19 days
- First Student: No response

7. **MOTION by Mr. Falco, second by Mr. Winch** and carried by unanimous vote that the Board approve a Contract with WeatherWorks to provide Storm Alert Services, effective July 1, 2016, to June 30, 2017, at a cost of \$1,760.

Weather-Works

8. **MOTION by Mr. Falco, second by Mr. Winch** and carried by unanimous vote that the Board approve a Shared Services Agreement with Franklin Twp. BOE, Oxford Central BOE, Washington Borough BOE, Washington Twp. BOE, Warren County Special Services School District, and Warren Hills BOE to share the cost of Storm Alert Services provided by WeatherWorks, effective July 1, 2016, to June 30, 2017, with each contributing \$251.43 toward the \$1,760 per year cost.

Shared Costs

9. **MOTION by Mr. Falco, second by Mr. Winch** and carried by unanimous vote that the Board approve an addendum/first renewal (third year of service) contract with Maschio's Food Services, Inc. which shall begin on September 1, 2016, and terminate on June 30, 2017 as follows:

**Maschio's
Food Service
Addendum**

- Management fee of \$9,595;
- Administrative fee of \$0; and
- A guaranteed profit of \$5,000 with the following guarantee conditions:
 - a) There shall be no change in the LEA's policies, practices and service requirements including changes in bell schedules and or meal service periods.
 - b) The proposed pricing schedule is approved.
 - c) The proposed staffing schedule is approved with no alterations.
 - d) The state or federal minimum wage rate and taxes in effect as of January 1, 2016, shall remain consistent throughout the year.
 - e) The projected number of service days for lunch will be the following:
 - 166 Elementary School
 - _____ Middle School
 - _____ High School
 - f) There shall be no reduction in service days due to inclement weather schedule changes i.e. early dismissal, delayed opening.
 - g) The government reimbursement rates shall be no less than the rates for the previous school year.
 - h) Vendor prices shall remain at the same level as the previous school year.
 - i) Average daily attendance shall remain at the same level as the previous school year.
 - j) The number of free and reduced price participants shall remain at the same level as the previous school year.
 - k) USDA donated foods including both entitlement and bonus foods, and including the value of donated foods contained in processed end products will be no less than the previous school year.
 - l) Usable USDA donated foods, of adequate quality and variety required for Maschio's proposed menu will be valued at no less than

the as the previous school year's value per reimbursable meal.

- m) There shall be no restrictions in a la carte sales. Sales will be permitted at all locations for the term of this addendum.
- n) Service hours, service requirements type or number of facilities selling food and/or beverages on Local Education Agency's premises shall remain consistent throughout the year.
- o) There shall be no competitive sales during all service hours.
- p) Any changes in legislation, regulations, reimbursement rates, meal components and quantities required by the Child Nutrition Programs or changes in the State's School Nutrition Policies will affect the guarantee.
- q) Due to the volatile nature of raw material costs, Maschio's and the Local Education Agency shall review quarterly, costs associated with paper and plastic supplies and fuel surcharges on other deliveries. Any changes in Maschio's costs shall result in an appropriate change in the guarantee.
- r) There will be no cessation of labor within the LEA that would adversely affect sales.
- s) The Local Education Agency shall make payment to Maschio's for the entire amount of fees, costs and expenses which Maschio's shall have incurred as the result of union organizational activities and participation in administrative proceedings involving the unionization of personnel, which were unknown to the officers of Maschio's at the time of execution of this contract.
- t) The number of eligible free and reduced students will be at least equal to the number of free and reduced eligible students in the previous school year.
- u) The LEA agrees to reimburse the food service account for the amount of unpaid charged meals either monthly or annually.
- v) Maschio's will not be responsible for sales decrease due to allowances given by the LEA for students to purchase lunches off campus if that allowance was not stated in the Local Agency's specifications.
- w) Any additional costs associated with breakfast will reduce the guarantee.

- x) The number of schools/sites which qualify for severe need breakfast reimbursement rates shall not decrease during the term of this agreement.
- y) The projected number of service days for breakfast will be the following:
 - 180 Elementary School
 - _____ Middle School
 - _____ High School
- z) Any mandated expenses by either the federal or state governments regarding employee health care costs will reduce the guarantee in the amount of the actual cost of those expenses.
- aa) Maschio's has not taken into account the effect of breakfast meals distributed under the LEA's humanitarian meal policy in establishing the guarantee. Any changes in the value of breakfast distributed under such policy that would negatively affect the guarantee will result in an appropriate adjustment thereof.
- bb) Maschio's has not taken into account the effect of lunch meals distributed under the LEA's humanitarian meal policy in establishing the guarantee. Any changes in the value of lunch distributed under such policy that would negatively affect the guarantee will result in an appropriate adjustment thereof.
- cc) The cost of providing alternate and standard humanitarian meals at no cost to students shall be excluded from the calculation of financial results for purposes of determining achievement of the financial guarantee. Humanitarian meals shall mean alternate meals provided at no cost to students who are unable to pay the full or reduced price for a reimbursable meal. The cost of such alternate meals shall be billed to and paid for by the LEA. If a standard reimbursable meal is provided, the standard meal price, paid or reduced, will be charged to and paid by the LEA.
- dd) Any changes in the actual sales of meals distributed under any non-pricing program implemented during the current contract term could negatively affect the guarantee which will result in an appropriate adjustment thereof.

10. **On MOTION by Mr. Falco, second by Ms. Janowski** and carried by unanimous vote that the Board adopt the following resolution:

Whereas, the Department of Education has informed school districts that the last two state aid payments will not be made in June, 2016;

**State Aid
Payment
Withheld –
Use Own
Funds**

Whereas, Mansfield Township School district will not receive aid in the amount of \$338,021.00 until July, 2016, which will impact the district financially;

Whereas, the District has been informed that it has an option to either borrow funds to meet its obligations or to use its own money from the Capital and Maintenance Accounts and/or the UCI Account;

Now therefore be it resolved that the Mansfield Township Board of Education allow the Business Administrator to use funds from the UCI, Student Activity, Cafeteria, Capital and Maintenance Accounts to meet its obligations;

Be it further resolved that any funds used to meet the District's obligations will be returned to those accounts when the Department of Education releases the two state aid payments in July.

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| 11. | MOTION by Mr. Falco, second by Mr. Winch and carried by unanimous vote that the Board approve a Shared Services agreement with Washington Borough School District to provide a half-time English as a Second language Teacher for the 2016-2017 school year at an annual salary of \$35,145.00 plus one-half of the benefits cost. | Shared ESL
Teacher |
| 12. | MOTION by Mr. Falco, second by Mr. Winch and carried by unanimous vote that the Board approve Phoenix Advisors, LLC, as Continuing Disclosure Agent and Financial Advisor of Record, for the 2016-2017 school year. | Continuing
Disclosure
Agent |
| 13. | MOTION by Mr. Winch, second by Ms. Janowski and carried by unanimous vote that the Board approve a Special Education Tuition Contract with Montgomery Academy for Student ID # 4680386059, for the 2016-2017 school year, consisting of an extended summer program from July 2016, to August 2016, at a cost of \$6,540 and for the regular school year at a tentative tuition charge of \$58,860 for a total of \$65,400. Transportation will be additional. | SE Tuition
Montgomery
Academy |
| 14. | MOTION by Mr. Winch, second by Ms. Janowski and carried by unanimous vote that the Board accept NJ Child Assault Prevention Grant in the amount of \$1,145.20 with the Board Contribution of \$490.80 toward the cost of the spring, 2017, program. | NJ CAP Grant |

15. **MOTION by Mr. Winch, second by Ms. Janowski** and carried by unanimous vote that the Board approve the submission of the Corrective Action Plan for the Child Nutrition Program to the State of NJ. **CNP CAP**

16. **On MOTION by Mr. Winch, second by Ms. Janowski** and carried by unanimous vote that the Board adopt the following resolution: **AmeriFlex
COBRA**

Per the recommendation of its group insurance broker-of-record, Brown & Brown Benefit Advisors, Inc., the Mansfield Township Board of Education hereby resolves, effective July 1, 2016, to make the following changes to its COBRA and Retiree Billing Services Administrator:

1. Pursuant to their electronic proposal of April 26, 2016, the Board accepts the recommendation of its group insurance broker, Brown & Brown Benefit Advisors, Inc. to designate AmeriFlex as the Board's COBRA and retiree billing services administrator.
 2. The Board appoints Brown & Brown Benefits Advisors, Inc. as its COBRA and retiree billing services broker-of-record.
 3. All appropriate Board of Education staff are authorized to take such action and affect such documentation as necessary to implement these changes.
17. **MOTION by Mr. Winch, second by Ms. Janowski** and carried by unanimous vote that the Board approve the disposal of equipment per the attached list. **Equipment
Disposal**
18. **MOTION by Mr. Winch, second by Ms. Janowski** and carried by unanimous vote that the Board approve a contract with EarthSpec LLC for continuation of service through the 2016/2017 school year, in the amount of \$11,676.00. **EarthSpec
LLC**

Note: This is no increase in price over the current year.

19. **MOTION by Mr. Winch, second by Ms. Janowski** and carried by unanimous vote that the Board approve to hire an LPN from ACRO Service Corporation, at an hourly rate of \$48.08, or \$81,135.00 for 225 days, for Student #7107300954. **ACRO
Service Corp**

Discussion Agenda

The Board congratulated Mr. Kemp on receiving Warren County Superintendent of the Year award.

**WC
Superintendent
of the Year**

Public Participation

None

Adjournment

With no further business to discuss, the May 9, 2016, Special Work Session Meeting ended at 8:50 p.m. on *motion by Ms. Janowski, seconded by Mr. Winch* and carried by unanimous vote.

Respectfully submitted,

Mary E. Roszkowski
SBA/Board Secretary

Jim Momary
Vice President