

Mansfield Township Board of Education
MINUTES
Special/Work Session Meeting
May 9, 2016

Call to Order

Ms. Reyes opened the May 9, 2016, Work Session Meeting of the Mansfield Township Board of Education at 7:32 p.m. with the following statement:

In accordance with the New Jersey Open Public Meetings Law, the time, date, and location of this meeting was sent to the Star-Gazette and Express-Times, January 8, 2016 and April 11, 2016, was posted in the municipal building and the school lobby, and is on file with the Township Clerk.

Salute to the Flag

Roll Call

Present: Ms. Karri Reyes Ms. Desiree Mora-Dillon (arrived 7:38 p.m.) Ms. Tracey Janowski Ms. Sharon McAlpin Mr. Jim Momary Mr. Jason Winch	Absent: Mr. Tim Barlow Mr. Michael Coombs Mr. John Falco
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Also present: Messrs. Kemp and Melitsky and Mrs. Roszkowski
Community: Two community and/or staff members were present.

Communications

None

Administrative Report

Mr. Kemp reported the following:

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| <ol style="list-style-type: none"> 1. There were 2 alleged cases (#'s 9 and 10) with completed investigations.
None were found to be HIB. 2. Enrollment stands at 679. 3. Congratulations to Kristin Baker who was named Warren County Teacher of the Year for 2016-17. | <p>HIB</p> <p>Enrollment</p> <p>WC TOY</p> |
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| <p>4. There are proposed changes to AchieveNJ, which are as follows:</p> <ul style="list-style-type: none"> a. Three observations for non-tenure (20 minutes minimum) b. Two observations for tenure (20 minutes minimum) c. Move Professional Development Plans to October 31st with SGO's | <p>Changes –
NJ Achieve</p> |
| <p>5. State and Federal Auditors are here auditing our lunch program.</p> | <p>CNP Audit</p> |
| <p>6. The State withholding two payments again for June. We will have a resolution at the June meeting to use our reserve funds to cover the shortage to avoid having to borrow money and to pay interest.</p> | <p>State Aid
Payments</p> |
| <p>7. Workers are beginning the installation of the shades in the all-purpose room today.</p> | <p>Referendum
Update</p> |
| <p>8. We are finished with PARCC except for make-ups (11 parent refusals as opposed to 30 last year). NJ ASK Science for grade 4 on May 25th.</p> | <p>Testing</p> |
| <p>9. Kindergarten Screening will take place from May 16 to 17.</p> | <p>K Screening</p> |
| <p>10. Spring Concert and Art Show May 17th</p> <ul style="list-style-type: none"> a. Concert starts at 7:00 PM b. Art Show from 5:30 PM – 7 PM (photo opportunities and the chance to leave likes, loves, and comments for art work) | <p>Events
Schedule</p> |
| <p>11. Movie on the Lawn – May 20th from 8 PM – 10 PM.</p> | <p>Movie Night</p> |
| <p>12. Faculty In-service will be held on May 31 featuring <u>Wonders</u> and Ed-Camp).</p> | <p>In-Service</p> |

Consent Agenda

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| <p>1. MOTION by Mr. Winch, second by Ms. Janowski and carried by unanimous vote to approve the minutes of the following meeting(s):</p> <ul style="list-style-type: none"> • April 28, 2016, Public Hearing On Budget/Regular Meeting. | <p>Minutes</p> |
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**APPROVAL AGENDA
PERSONNEL**

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| 1. | MOTION by Mr. Momary, second by Ms. Janowski and carried by unanimous vote to approve the 2016-2017 Tenured Staff as listed on Schedule A for the 2016/17 School Year, as recommended by the Superintendent. | Tenured Staff |
| 2. | MOTION by Mr. Momary, second by Ms. Janowski and carried by unanimous vote to approve the 2016-2017 Support Staff/Administration as listed on Schedule B, as recommended by the Superintendent. | Support Staff |
| 3. | MOTION by Mr. Momary, second by Ms. Janowski and carried by unanimous vote to approve tenure teaching contract for Selena Agnor for the 2016/2017 School Year, Step B5-6, at an annual salary of \$54,429.00 as recommended by the Superintendent. | S. Agnor
Tenure
Contract |
| 4. | MOTION by Mr. Momary, second by Ms. Janowski and carried by unanimous vote to approve a non-tenure teaching contract for Lauren Babcock for the 2016/2017 School Year, Step B2, at an annual salary of \$53,429.00 as recommended by the Superintendent. | L. Babcock
Non-Tenure
Contract |
| 5. | MOTION by Mr. Momary, second by Ms. Janowski and carried by unanimous vote to approve a non-tenure teaching contract for Ruth Byrne for the 2016/2017 School Year, Step B-8, at an annual salary of \$55,929.00 as recommended by the Superintendent. | R. Byrne
Non-Tenure
Contract |
| 6. | MOTION by Mr. Momary, second by Ms. Janowski and carried by unanimous vote to approve a non-tenure teaching contract for Caryn Coscia for the 2016/2017 School Year, Step M12, at an annual salary of \$66,684.00, as recommended by the Superintendent. | C. Coscia
Non-Tenure
Contract |
| 7. | MOTION by Mr. Momary, second by Ms. Janowski and carried by unanimous vote to approve a non-tenure teaching contract for Amy Cousins for the 2016/2017 School Year, Step B3-4, at an annual salary of \$53,929.00, as recommended by the Superintendent. | A. Cousins
Non-Tenure
Contract |
| 8. | MOTION by Mr. Winch, second by Ms. Janowski and carried by unanimous vote to approve a non-tenure teaching contract for Kaitlin Kline for the 2016/2017 School Year, Step B-3-4, at an annual salary of \$53,929.00, as recommended by the Superintendent. | K. Kline
Non-Tenure
Contract |
| 9. | MOTION by Mr. Winch, second by Ms. Janowski and carried by unanimous vote to approve a non-tenure contract for Matthew Magnuson to serve as Speech Therapist, for the 2016/2017 School Year, Step M3-4, at an annual salary of \$56,454.00, as recommended by the Superintendent. | M. Magnuson
Non-Tenure
Contract |

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| <p>10. MOTION by Mr. Winch, second by Ms. Janowski and carried by unanimous vote to approve a non-tenure teaching contract for Elizabeth Marmorato for the 2016/2017 School Year, Step B5-6, at an annual salary of \$54,429.00, as recommended by the Superintendent.</p> | <p>E. Marmorato
Non-Tenure
Contract</p> |
| <p>11. MOTION by Mr. Winch, second by Ms. Janowski and carried by unanimous vote to approve a non-tenure contract for Lori Reyes to serve as Speech Therapist for the 2016/2017 School Year, Step M5-6, at an annual salary of \$56,954.00, as recommended by the Superintendent.</p> | <p>L. Reyes
Non-Tenure
Contract</p> |
| <p>Note: Mrs. Reyes stated that she is not related to Lori Reyes.</p> | |
| <p>12. MOTION by Mr. Winch, second by Ms. Janowski and carried by unanimous vote to approve a tenure teaching contract for Richard VanDien for the 2016/2017 School Year, Step B5-6, at an annual salary of \$54,429.00, as recommended by the Superintendent.</p> | <p>R. VanDien
Tenure
Contract</p> |
| <p>13. MOTION by Mr. Winch, second by Ms. Janowski and carried by unanimous vote to approve a non-tenure teaching contract for Gregory Wilson for the 2016/2017 School Year, Step M7, at an annual salary of \$57,454.00, as recommended by the Superintendent.</p> | <p>G. Wilson
Non-Tenure
Contract</p> |
| <p>14. MOTION by Mr. Winch, second by Ms. Janowski and carried by unanimous vote to approve Richard VanDien as a summer IT Aide, at an hourly rate of \$11/hour, as recommended by the Superintendent.</p> | <p>IT
Summer Aide</p> |

**Approval Agenda
Curriculum/Policy/Facilities**

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| <p>1. MOTION by Ms. McAlpin, second by Ms. Janowski and carried by unanimous vote to affirm/accept HIB findings as reported at the April 28, 2016, meeting.</p> | <p>Affirm
Findings</p> |
| <p>2. MOTION by Ms. McAlpin, second by Ms. Janowski and carried by unanimous vote to acknowledge second reading of Policy 3542.2, “<i>Cafeteria Charge Policy.</i>”</p> | <p>Policy</p> |

**APPROVAL AGENDA
FINANCE**

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| 1. | <i>MOTION</i> by Ms. Janowski, second by Ms. McAlpin and carried by unanimous vote to approve the attached bill lists: | Bills Lists |
| | <ul style="list-style-type: none"> • General Account: April 29, 2016, to April 30, 2016, in the amount of \$310,358.23; • Referendum Account: April 29, 2016, to April 30, 2016, in the amount of \$0; • General Account: May 1, 2016, to May 9, 2016, in the amount of \$107,760.14; • Referendum Account: May 1, 2016, to May 9, 2016, in the amount of \$31,074.10. | |
| 2. | <i>MOTION</i> by Ms. Janowski, second by Ms. McAlpin and carried by unanimous vote to approve the May 9, 2016, Transfers Report as follows: | Transfers |
| | <ul style="list-style-type: none"> • Fund 10: \$ 500.00 | |
| 3. | <i>MOTION</i> by Ms. Janowski, second by Ms. McAlpin and carried by unanimous vote to approve travel and workshop requests per the May 9, 2016, Travel Requests Report, as presented. | Workshops |
| 4. | <i>MOTION</i> by Ms. Janowski, second by Ms. McAlpin and carried by unanimous vote to approve the submission of the New Jersey School Boards Insurance Group Safety Grant to NJSBIG in the amount of \$1,000 to defray the cost of purchasing rubberized playground safety material. | NJSBIG
Safety Grant |
| 5. | <i>MOTION</i> by Ms. Janowski, second by Ms. McAlpin and carried by unanimous vote to approve the Treasurer's and Secretary's monthly financial reports as of March 31, 2016, with a balance of \$4,438,134.25. | Secretary/
Treasurer's
Reports |
| 6. | On <i>MOTION</i> by Ms. Janowski, second by Mr. Winch and carried by unanimous roll call vote that the Board adopt the following resolution: | Certification |
| | <p>Resolve that after review of the Secretary's Monthly Financial Report (appropriations section) and consultation of the appropriate district officials, this Board of Education certifies that no major account or fund has been over expended in violation of NJAC 6:23-2.11(c)3 for the month of March 31, 2016, with a balance of \$4,438,134.25.</p> | |

Discussion Agenda

Ms. Reyes congratulated Ms. Agnor and Mr. VanDien on attaining **Congratulations** tenure status.

Public Participation

Mr. VanDien thanked the Board and Administration for giving him tenure. **Thank You**

Adjournment

With no further business to discuss, the May 9, 2016, Special Work Session Meeting ended at 7:45 p.m. on *motion by Ms. Janowski, seconded by Mr. Winch* and carried by unanimous vote.

Respectfully submitted,

Mary E. Roszkowski
SBA/Board Secretary

Jim Momary
Vice President