

Mansfield Township Board of Education
MINUTES
Public Hearing on Budget/Regular Meeting
April 28, 2016

Call to Order

Ms. Reyes opened the April 28, 2016, Public Hearing on Budget/Regular Meeting of the Mansfield Township Board of Education at 7:34 p.m. with the following statement:

In accordance with the New Jersey Open Public Meetings Law, the time, date, and location of this meeting was sent to the Star-Gazette and Express-Times, January 8, 2016, was posted in the municipal building and the school lobby, and is on file with the Township Clerk and the budget was published in the Star Gazette on April 22, 2016.

Salute to the Flag

Roll Call

Present: Ms. Karri Reyes
Mr. Jim Momary
Mr. Tim Barlow
Mr. Michael Coombs
Mr. John Falco
Ms. Tracey Janowski
Ms. Sharon McAlpin
Mr. Jason Winch

Absent: Ms. Desiree Mora-Dillon

Also present: Messrs. Kemp and Melitsky and Mrs. Roszkowski
Community: Six community and/or staff members were also present.

Public Hearing on Budget

Mrs. Roszkowski presented the proposed budget which will be voted on tonight by the Board. The User Friendly Budget (UF Budget) will be posted on the website. There were no questions from the audience.

Public Participation

Mr. Momary noted that the NJ Taxpayers' Guide to Education Spending contains a lot of useful statistics for all school districts and recommended it as a "good read."

**NJ Guide to
Education
Spending**

Communications

None

Administrative Report

Mr. Kemp reported the following:

- | | |
|--|----------------------------------|
| 1. One case of alleged HIB investigated. It was not found to be HIB. | HIB |
| 2. Bids are being readied for bathroom and floor renovations and upgrading additional lighting. | Referendum Update |
| 3. The Mansfield White Team took first place at the 5/6 Battle of the Books Warren County Tournament. This is the third year in a row that Mansfield has won. The White Team consisted of Alexis D’Ambly (Captain), Mackenzie Ferris, Thien An Le, Peter Braxton, Nathan Bach, and special guest Taryn Facenda. The Green Team also did well. Members were Taryn Facenda (captain), Kate Fitzsimmons, Chris Whitehead, Rylan Hult, and Ivanna Visnovych. | Battle of the Books |
| 4. We celebrated Take Your Child to Work Day today. | Take Your Child to Work |
| 5. Friday, April 29, 2016, is the Warren County Consortium for Student Enrichment Video Expo here at Mansfield from 6:30 – 8:30. Kristin Baker chairs this organization. | Video Expo |
| 6. Greek and Roman Festival will be held tomorrow, April 29, 2016, for sixth grade. | Greek and Roman Festival |
| 7. Teacher Appreciation Week is May 2 – 6. | Teacher Appreciation Week |

Consent Agenda

- | | |
|--|----------------|
| 1. MOTION by Mr. Coombs, second by Ms. Janowski and carried by majority vote [with Mr. Barlow and Mr. Momary abstaining] to approve the minutes of the following meeting/(s): | Minutes |
| <ul style="list-style-type: none"> • April 14, 2016, Partial Re-Organization/Work Session Meeting • April 14, 2016, Executive Session | |

**Approval Agenda
Curriculum/Policy/Facilities**

- 1. **MOTION by Mr. Winch, second by Ms. Janowski** and carried by unanimous vote to affirm/accept HIB findings as reported at the April 14, 2016, meeting. **HIB**

- 2. **MOTION by Mr. Winch, second by Ms. Janowski** and carried by unanimous vote to acknowledge first reading of Policy 3542.2, "*Cafeteria Charge Policy.*" **Policy**

- 3. **MOTION by Mr. Winch, second by Ms. Janowski** and carried by unanimous vote to authorize a one-time only 50% discount on the June payment for Before/After Care participants tuition. **Before/After
Care Program**

**APPROVAL AGENDA
PERSONNEL**

- 1. The following **RESOLUTION** was adopted by unanimous vote on **MOTION by Mr. Falco, second by Ms. Janowski:** **Employer
Contribution
Post
Retirement
Plan**

WHEREAS, the Mansfield Township Board of Education intends to make non-salary reduction contributions on behalf of certain classes of employees who terminate employment.

WHEREAS, the Board will not permit any individual employee to have an option of receiving the equivalent amounts as compensation;

WHEREAS, The Economic Growth and Tax Relief Reconciliation Act of 2001 (EGTRRA) amended Section 403 (b)(3) of the Internal Revenue Code of 1986 as amended (the "Code") to permit employers to make contributions to 403(b) programs for employees who have terminated employment with the District, and

WHEREAS, the District wishes to make such contributions as permitted under Sections 403(b)(3) and Section 415(c)(1) of the Code for certain terminated employees.

NOW THEREFORE BE IT RESOLVED that the Board hereby authorizes and directs that the District institute and implement of policy(s) to make post-termination contributions in 403(b) contracts established through representatives of AXA Network L.L.C. and AXA Advisors L.L.C. for each eligible individual as defined in the policy(s), provided that such contributions shall not exceed the limits of Section 415(c)(1) of the Code and shall not continue beyond the five (5) year period authorized under Section 403(b)(3) of the Code.

BE IT FURTHER RESOLVED that the proper employees of the Board and are hereby authorized and directed to take any and all actions necessary or desirable to implement the resolutions as set forth herein.

Note: At this time, this will only apply to Administrators and certain support staff.

**APPROVAL AGENDA
FINANCE**

1. **MOTION by Ms. Janowski, second by Mr. Winch** and carried by **State Aid** unanimous vote to accept 2016/2017 State Aid as follows:

• Categorical Special Education Aid	\$ 396,644
• Equalization Aid	2,956,294
• Categorical Security Aid	85,007
• Other State Aid	40,131
• Categorical Transportation Aid	<u>119,772</u>
Total State Aid	<u>\$3,597,848</u>

2. **MOTION by Ms. Janowski, second by Mr. Winch** and carried by unanimous roll call vote to approve adoption of the final 2016/2017 Mansfield Township School District budget as follows: **BUDGET ADOPTION**

• General Fund	\$9,308,381
• Special Revenue Fund	271,564
• Debt Service Fund	<u>433,919</u>
• Total Base Budget	<u>\$10,013,864*</u>

*Included in the budget is a \$222,017 Capital Reserve Withdrawal for the purpose of:

• Infrastructure, security and information system upgrades	\$ 45,000
• Parking lot, walk/jog/run track & playground, stage/gym upgrades	52,000
• Telephone system	125,017

3. The following **RESOLUTION** was unanimously adopted upon **MOTION** by Ms. Janowski, second by Mr. Winch: **District Taxes**

Resolve that the amount of district taxes needed to meet the obligations of the Board of Education beginning July 1, 2016, through June 30, 2017, is \$5,334,006 for General Current Expense and \$271,055 for debt service to be received as follows:

- Current Expense: Twelve payments of \$444,500.50 on the fifteenth (15th) of every month for a total of \$5,334,006.00.
- Debt Service: One payment of \$271,055.00 due on July 1, 2016.

4. **MOTION** by Ms. Janowski, second by Mr. Winch and carried by unanimous vote to authorize the Board Secretary/Business Administrator and the Superintendent to implement the 2016/2017 budget pursuant with local and State policies and regulations. **Implement the Budget**

5. **MOTION** by Ms. Janowski, second by Mr. Winch and carried by unanimous vote to approve the attached bill lists: **Bills**

- General Fund: April 15, 2016, to April 28, 2016, in the amount of \$472,123.34;
- Referendum Account: April 15, 2016, to April 28, 2016, in the amount of \$3,803.75;

6. **MOTION** by Ms. Janowski, second by Mr. Winch and carried by unanimous vote to approve the April 28, 2016, Transfers Report as follows: **Transfers**

- Fund 10: \$ 6,200
- Fund 30: \$13,000

7. **MOTION** by Ms. Janowski, second by Mr. Winch and carried by unanimous vote to approve travel and workshop requests per the April 28, 2016, Travel Requests Report, as presented. **Travel/Workshops**

Discussion Agenda

Mr. Winch inquired about the June state aid withholding.

June State Aid

Public Participation

Mr. Minter inquired what the cap per teacher for sick day payout is **Sick Day Cap** according to contract.

Adjournment

With no further business to discuss, the April 28, 2016, Regular Meeting ended at 8:22 p.m. on *motion by Ms. Janowski, seconded by Mr. Winch* and carried by unanimous vote.

Respectfully submitted,

Mary E. Roszkowski
SBA/Board Secretary

Jim Momary
Vice President