

**MANSFIELD TOWNSHIP BOARD OF EDUCATION
REGULAR MEETING AGENDA
OCTOBER 10, 2019
7:00 PM**

Call to Order

In accordance with the New Jersey Open Public Meetings Law, the time, date, and location of this meeting was sent to the Star-Gazette on January 11, 2019 and Express-Times on January 9, 2019, was posted in the municipal building and the school lobby, and is on file with the Township Clerk.

Pledge of Allegiance

Roll Call

Present:	Ms. Darlene Bertoldi Mr. Michael Coombs Mr. John Falco Ms. Annamaria Lalevee Ms. Krysti Mastrolacasa Mr. Jim Momary Ms. Karri Reyes Mr. Joseph Rodriquez Mr. Mark Smith	Absent:	
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Also present:
Community:

ADMINISTRATIVE REPORT – MR. GIORDANO

HIB - SELF ASSESSMENT AND NJSLA PRESENTATION – MR. MELITSKY

PUBLIC PARTICIPATION

EXECUTIVE SESSION (IF REQUIRED)

CONSENT AGENDA

1. Approve the minutes of the following meeting/(s): Mr. Falco/
 - September 26, 2019, Regular Session Meeting;
 - September 26, 2019, Executive Session Meeting

**APPROVAL AGENDA
PERSONNEL**

1. Approve Rich VanDien as the website master in the amount of \$5,000.00, as recommended by the Superintendent. Mr. Momary/
2. Approve Jen Micucci as mentor for Erin Sassaman as recommended by the Superintendent. Mr. Momary/
3. Approve the retirement of Carol Gouger effective January 1, 2020. Mr. Momary/

**APPROVAL AGENDA
POLICY/CURRICULUM/FACILITIES**

1. Approve the submission of the updated M-1 report projecting 2018/2019 maintenance requirements. Mr. Rodriguez/
2. Adopt the following resolution: Mr. Rodriguez/

Whereas, the Department of Education requires New Jersey School Districts to submit three-year maintenance plans documenting “required” maintenance activities for each of its public school facilities, and

Whereas, the required maintenance activities as listed in the attached document for the various school facilities of the Mansfield Township School are consistent with these requirements, and

Whereas, all past and planned activities are reasonable to keep school facilities open and safe for use or in their original condition and to keep their system warranties valid,

Now Therefore Be It Resolved, that the Mansfield Township Board of Education hereby approves the attached Comprehensive Maintenance Plan (CMP);

Be It Further Resolved that the Mansfield Township Board of Education authorizes the School Business Administrator to submit the attached CMP for the Mansfield Township School in compliance with Department of Education requirements.

3. Approve the Integrated Pest Management Program for FY 2019/2020. Mr. Rodriguez/

4. Approve the School Nursing Plan as presented.

Mr. Rodriguez/

**APPROVAL AGENDA
FINANCE**

1. Approve the following bills list/(s):

Ms. Mastrolcasa/

- September 27-30, 2019, Operating Account: \$520,236.16;
- September 27-30, 2019, Referendum Account: \$0.00;
- September 27-30, 2019, Cafeteria Account: \$0.00;
- October 1, 2019, to October 10, 2019, Operating Account \$33,636.81;
- October 1, 2019, to October 10, 2019, Referendum Account \$0.00;
- October 1, 2019, to October 10, 2019, Cafeteria Account \$0.00.

2. Approve the October 10, 2019, Workshop/Travel Requests.

Ms. Mastrolacasa/

3. Approve the transfers on the Transfer Report, as follows:

Ms. Mastrolasca/

- Fund 10: \$59,496.64 (August 2019)

4. Approve the agreement with Rutgers for an EAP (Employee Assistance Program) in the amount of \$3,000.00 for the 2019-20 school year, as recommended by the Superintendent.

Ms. Mastrolacasa/

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| 5. | Ratify the Trucking Agreement with Maschio’s Food Service Company for the 2019-20 School Year. | Ms. Mastrolacasa/ |
| 6. | Ratify the approval of Aflac as an ancillary employee insurance for Mansfield Township BOE employees. | Ms. Mastrolacasa/ |
| 7. | Approve the Treasurer’s and Secretary’s monthly financial reports as of August 31, 2019, with a balance of \$1,984,056.46 | Ms. Mastrolacasa/ |
| 8. | Resolve that after review of the Secretary’s Monthly Financial Report (appropriations section) and consultation of the appropriate district officials, this Board of Education certifies that no major account or fund has been over expended in violation of NJAC 6A:23A-16.10(a) for August 31, 2019, with a balance of \$1,984,056.46. | Ms. Mastrolacasa/
<i>Roll Call Vote</i> |

Executive Session (If Required)
PUBLIC PARTICIPATION

DISCUSSION

Meeting Reminders:

- November 14, 2019 – HIB Bi-Report Next meeting

ADJOURNMENT