

The order of the meeting was changed to start with Executive Session at 7:00 P.M. and the Regular Meeting will begin at 7:30 P.M.

Mansfield Township Board of Education

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Extract from the Minutes of a Regular Board Meeting
of the
**BOARD OF EDUCATION OF THE
TOWNSHIP OF MANSFIELD, WARREN COUNTY, N.J.**
as recorded in

The Board of Education of the Township of Mansfield in the County of Warren, N.J. convened the Regular Meeting on June 15, 2023 at 7:00 P.M. in the Township of Mansfield New Jersey.

Present:

Ms. Annamaria Lalevee
Ms. Alison Lorentson
Ms. Diane Margolin
Ms. Krysti Mastrolacasa
Ms. Constance Quinn - President
Mr. Joseph Rodriguez

Absent:

Mr. Jonathan Rood
Mr. James J. Winand
Ms. Linda Watters - Vice President

Also Present:

Administration:

Dr. Anthony Giordano, Superintendent
Mr. Paul DeAngelo, Business Administrator and Board Secretary
Mr. John Melitsky, Principal
Ms. Caryn Coscia, Director of Curriculum and Instruction
Mr. Joseph Roselle, School Attorney

Others in Attendance: several members of the staff and several members of the public.

Executive Session - On a motion by Ms. Quinn and seconded by Ms. Mastrolacasa went into executive session at 7:01 p.m. for legal attorney client privilege.

Pledge of Allegiance - Ms. Quinn conducted the Pledge of Allegiance.

Statement of Advanced Notice - Ms. Quinn read the statement of advanced notice.

Executive Session - On a motion by Ms. Quinn and seconded by Mr. Rodriguez the Board of Education came out of executive session at 7:30 p.m.

Board President Report: Ms. Quinn stated that the BOE heard the public and we have changed the executive session to the beginning of the BOE meeting. Ms. Quinn stated that she was in attendance prior to being on the board. The Mansfield Township Board of Education will begin future BOE meetings at 7:00 p.m. and immediately adjourn into executive session until the conclusion which will never be sooner than 7:30 p.m.

Ms. Quinn acknowledged to Ms. Diane Margolin a 10 Year of Service Award from NJSBA for years on the Mansfield Township Board of Education. Ms. Quinn thanked Ms. Margolin for coming back to the BOE. Ms. Margolin thanked everyone and referenced a former BOE member, James Momary. Everyone wants to be like Mr. Momary.

The President quickly addressed the stickers and we are awaiting for the official legal advisory and full board discussion. The full transparency regarding the stickers will be addressed by the July 20, 2023 BOE Meeting.

Superintendent Report:

Dr. Giordano mentioned that promotion, clap in, instead of out due to the weather, was on Wednesday and ESY, Extended School Year, the Morning Academy, and Camp Kindergarten start on Monday, June 19, 2023. Ms. Quinn mentioned that the Camp Kindergarten Is being paid by the school.

Public Comments: None

Communications and Petitions - No Communications

**Approval of Minutes and Reports - Ms. Lalavee
Consent Agenda**

1. On a Motion by Ms. Lalavee and, seconded by Mr. Rodriguez carried by a 5-0-1 roll call vote the open and closed session minutes of the May 11, 2023 regular meeting. (DM)
2. On a Motion by Ms. Lalavee and seconded by Mr. Rodriguez carried by a 6-0-0 roll call vote the open and closed session minutes of the May 31, 2023 Special meeting.

Items 1 and 2 were approved with two separate Roll Call votes. Ms. Margolin abstained from a motion one since they were not in attendance at the May meeting.

**Education/Policy Agenda - Ms. Diane Margolin
Consent Agenda**

1. On a revised motion by Ms. Margolin and seconded by Mr. Rodriguez and carried by 6-0-0 roll call vote to approve the quote from Wilson Language Training Corporation in the amount of \$19,636.50 for Foundations to be paid by the curriculum budget, Fund 10.
2. On a revised motion by Ms. Margolin and seconded by Mr. Rodriguez and carried by 6-0-0 roll call vote to approve the acceptance of donation in the amount of \$250.00 raised by Mansfield students and provided by Ms. Ruth Byrne from Student Council for the music department. The Board of Education thanked Ms. Byrne for the Student Council donation.
3. On a revised motion by Ms. Margolin and seconded by Mr. Rodriguez and carried by 6-0-0 roll call vote to approve the 1st Reading Updates 230 from Strauss Esmay as listed:

0144 - Board Member Orientation and Training - Bylaw

- 2520 - Instructional Supplies - Policy & Regulation (M)
- 3217 - Use of Corporal Punishment - Policy
- 4217 - Use of Corporal Punishment - (NEW)
- 5305 - Health Services Personnel – Policy (M)
- 5308 - Student Health Records - Policy & Regulation (M)
- 5310 - Health Services - Policy & Regulation (M)
- 6112 - Reimbursement of Federal and Other Grant Expenditures - Policy (M)
- 6115.01 - Federal Awards/Funds Internal Controls – Allowability of Costs – Regulation (M) (NEW)
- 6115.04 - Federal Funds – Duplication of Benefits - Policy (M) (NEW)
- 6311 - Contracts for Goods or Services Funded by Federal Grants - Policy (M)
- 7440 - School District Security - Policy (M)
- 9100 - Public Relations - Policy (ABOLISHED)
- 9140 - Citizens Advisory Committees – Policy
- 9140 - Citizens Advisory Committees - Regulation (ABOLISHED)

Items 1 through 3 were approved with a roll call vote.

**Personnel Committee - Ms. Mastrolacasa
Consent Agenda**

Ms. Mastrolacasa presented the following Personnel Committee motions and thanked Dr. Giordano for a great year.

- 1A. On a motion by Ms. Mastrolacasa, and seconded by Ms. Lalavee carried by a 5-0-1 abstained roll call vote to approve the Superintendent evaluation 2022/2023 in connection with 18A. (DM).

Ms. Mastrolacasa thanked the staff. Mr. DeAngelo suggested revision to the agenda outside the Personnel Committee.

- 1. On a motion by Ms. Mastrolacasa, and seconded by Mr. Rodriguez carried by 6-0-0 roll call vote to approve Approve the Mansfield Administrators' Association contract: Resolved, that the Board of Education hereby ratifies the collective negotiations agreement with the Mansfield Administrators' Association, for the effective contract period July 1, 2022 through June 30, 2025, which was previously approved by the Association and which is on file in the office of the School Business Administrator/Board Secretary; and be it

Further Resolved, that the Board authorizes its Board President and/or Superintendent, or designee, as applicable, to execute the appropriate collective negotiations agreement upon joint approval of the Board and Association.

- 1. On a motion by Ms. Mastrolacasa, and seconded by Mr. Rodriguez carried by 6-0-0 roll call vote to approve Approve the salary schedules as listed for the 2023/2024 School Year, as recommended by the Superintendent:

Schedule A - (Certificated Staff and Paraprofessionals)
Schedule B - (New Hires) - None

Schedule C - (MAA - Principal & Instruction/Curriculum)
Schedule D - (Custodian & Support Staff)

2. On a motion by Ms. Mastrolacasa, and seconded by Mr. Rodriguez carried by 6-0-0 roll call vote to approve the CST Coordinator (non-pensionable) stipend of \$6,500.00 for Patti Jo Raiello.
3. On a motion by Ms. Mastrolacasa, and seconded by Mr. Rodriguez carried by 6-0-0 roll call vote to approve the 2023/2024 Business Administrator/Board Secretary contract for Paul DeAngelo, as recommended by the Superintendent and subject to County approval.
4. On a motion by Ms. Mastrolacasa, and seconded by Mr. Rodriguez carried by 6-0-0 roll call vote to approve the FMLA request from SMID#60548617 for FMLA, 12 weeks of NJ FLI October 9, 2023 and run through December 31, 2023 returning January 2, 2024.
5. On a motion by Ms. Mastrolacasa, and seconded by Mr. Rodriguez carried by 6-0-0 roll call vote to appoint Andrew Coppola, Treasurer of School Monies, effective July 1, 2023, through June 30, 2024, as recommended by the Superintendent.
6. On a motion by Ms. Mastrolacasa, and seconded by Mr. Rodriguez carried by 6-0-0 roll call vote to appoint Joe Kady, Right to Know (RTK), AHERA Contact Person Indoor Air Quality Designee, Integrated Pest Management Coordinator, and Chemical Hygiene Officer for the 2023/2024 school year, as recommended by the Superintendent.
7. On a motion by Ms. Mastrolacasa, and seconded by Mr. Rodriguez carried by 6-0-0 roll call vote to appoint Paul DeAngelo, Custodian of Records, for the 2023/2024 school year, as recommended by the Superintendent.
8. On a motion by Ms. Mastrolacasa, and seconded by Mr. Rodriguez carried by 6-0-0 roll call vote to appoint Paul DeAngelo, Public Agency Compliance Officer (PACO), for the 2023/2023 school year, as recommended by the Superintendent.
9. On a motion by Ms. Mastrolacasa, and seconded by Mr. Rodriguez carried by 6-0-0 roll call vote to appoint John Melitsky, Attendance Officer, for the 2023/2024 school year, as recommended by the Superintendent.
10. On a motion by Ms. Mastrolacasa, and seconded by Mr. Rodriguez carried by 6-0-0 roll call vote to appoint John Melitsky, Homeless Liaison, for the 2023/2024 school year, as recommended by the Superintendent.
11. On a motion by Ms. Mastrolacasa, and seconded by Mr. Rodriguez carried by 6-0-0 roll call vote to appoint Paul DeAngelo, School Funds Investor, for the 2023/2024 school year, as recommended by the Superintendent.
12. On a motion by Ms. Mastrolacasa, and seconded by Mr. Rodriguez carried by 6-0-0 roll call vote to appoint Paul DeAngelo, Affirmative Action Officer, for the 2023/2024 school year, as recommended by the Superintendent.

13. On a motion by Ms. Mastrolacasa, and seconded by Mr. Rodriguez carried by 6-0-0 roll call vote to approve the following personnel to work as summer custodians, as recommended by the Superintendent:

Joann Enyingi
Jamie Miller
Rich VanDien
Colin McKeivitt
Ryan Cagnassola
Gabrielle Pinto
TBD

14. On a motion by Ms. Mastrolacasa, and seconded by Mr. Rodriguez carried by 6-0-0 roll call vote to approve the following Summer Programs, as recommended by the Superintendent as listed below.

Summer Skills Academy

June 19, 2023 to July 20, 2023 (4) days per week-Monday thru Thursday). Off July 4, 2023

Summer Academy Teachers: 8 Teachers (TBD) or Substitutes

Each to be paid (19) days 3.5 hours/day @ \$60.00/hour plus (10) hours prep @ \$50/hour

Curriculum Committee Reading Program Review

(6) teachers, not to exceed (6) hours @ \$50.00/hour

Incoming Kindergarten Assessment

Up to (6) teachers, not to exceed (20) hours @ \$60/hour

15. On a motion by Ms. Mastrolacasa, and seconded by Mr. Rodriguez carried by 6-0-0 roll call vote to appoint Patti-Jo Raiello as ADA Coordinator for the 2023/2024 school year, as recommended by the Superintendent.

16. On a motion by Ms. Mastrolacasa, and seconded by Mr. Rodriguez carried by 6-0-0 roll call vote to approve additional days for the following Child Study Team members, as recommended by the Superintendent as listed below:

2023 Special Education Summer Needs & Extended School Year Program:

June 19, 2023 to July 20, 2023 (4 days per week - Monday thru Thursday)
(No program 7/4; 19 days total)

ESY Teachers:

9 Teachers (TBD) or Substitutes

Each to be paid (19) days – 3.5 hours/day @\$60.00/hour
Plus 10 additional hours @ \$50.00/hour

ESY Aides:

11 Aides (TBD) or Substitutes
Each to be paid (19) days – 3.0 hours/day @ \$30.00/hour

Speech Therapists:

Matthew Magnuson (19) days – 3.0 hours/day @ \$60.00/hour
Kaeleen Sylvester (19) days – 3.0 hours/day @ \$60.00/hour

Occupational Therapists:

Lisa Foster Clarke (15) days – 3.0 hours/day @ \$60.00/hour
Aliana Dombrowski (15) days – 3.0 hours/day @ \$60.00/hour

Physical Therapist:

Michelle DeSanto
or Substitute (30) hours @ contracted rate

Behaviorist:

ABC Consulting (20) hours @ contracted rate

Nurse:

TBD (19) days - 3.0 hours/day @ \$60.00/hour

Child Study Team Summer Work:

Coordinator:

Patti-Jo Raiello @ \$50.00 per hour

Evaluations/Case Management Responsibilities:

School Psychologist:	Patti-Jo Raiello	@ \$60.00 per hour
Learning Consultant:	Deboranne Marley	@ \$60.00 per hour
Social Worker:	Erica Zarro	@ \$60.00 per hour
Speech Language Specialist:	Matthew Magnuson	@ \$60.00 per hour
	Kaeleen Sylvester	@ \$60.00 per hour
Occupational Therapist:	Lisa Foster-Clarke	@ \$60.00 per hour
Physical Therapist:	Michelle DeSanto	@ contracted rate

Attendance at Eligibility/Evaluation Plan Meetings:

School Psychologist:	Patti-Jo Raiello	@ \$60.00 per hour
Learning Consultant:	Deboranne Marley	@ \$60.00 per hour
Social Worker:	Erica Zarro	@ \$60.00 per hour
Speech Language Specialist:	Matthew Magnuson	@ \$60.00 per hour
	Kaeleen Sylvester	@ \$60.00 per hour
Occupational Therapist:	Lisa Foster-Clarke	@ \$60.00 per hour
Special Education Teacher:	TBD	@ \$60.00 per hour
General Education Teacher:	TBD	@ \$60.00 per hour

Interpreter for Meetings:

@\$30.00/hour

17. On a motion by Ms. Mastrolacasa, and seconded by Mr. Rodriguez carried by 6-0-0 roll call vote to approve the Before and Aftercare Grant mandatory retention payments from the \$75,000 grant. The grant was approved as ½ staff and ½ Before and Aftercare needs to be paid to staff who have worked a minimum of 20 hours this school year:

The following (16) employees retention payments:

Erin Burton
Beth Deo
Heather Gilmartin
Kathy Jacoby
Kathy Montgomery
Kayte Snyder
Jennifer Teets
Missie Wilkinson

Jennifer Cicala
Liz Gensheimer
Robin Iaione
Debbie Marley
Laurie O'Brien
Kaeleen Sylvester
Amber Werner
Gregory (Jake)Wilson

Items 1 to 19 were approved with one roll call vote.

Ms. Quinn mentioned to the MAA we appreciate you and thank you for everything you do.

Township Agenda - None

**Facilities/Finance Committee Agenda - Mr. Rodriguez
Consent Agenda**

1. On a Motion by Mr. Rodriguez, and seconded by Ms. Quinn carried by 6-0-0 roll call vote to approve the 2023/2024 demographic study contract with Warren Hills and pro-rated among the cluster members. Mansfield Township School District's amount of \$2,500.00 to be paid by ESSERS.
2. On a Motion by Mr. Rodriguez,, and seconded by Ms. Quinn carried by 6-0-0 roll call vote to approve the purchase of student materials in the amount of \$1,335.67 from Washington Township School (Morris) for SID#9174383129 to be paid by IDEA funds in 2022/2023.
3. On a Motion by Mr. Rodriguez, and seconded by Ms. Quinn carried by 6-0-0 roll call vote to approve the Dell Technology quote # 3000153603045.1 for (140) Dell Latitude 3120 laptops at a cost \$327.79 each for a total amount of \$45,890.60.
4. On a Motion by Mr. Rodriguez, and seconded by Ms. Quinn carried by 6-0-0 roll call vote to approve the 2023/2024 Technology Plan.
5. On a Motion by Mr. Rodriguez, and seconded by Ms. Quinn carried by 6-0-0 roll call vote to approve the obsolete inventory as of May 31, 2023.
6. On a Motion by Mr. Rodriguez, and seconded by Ms. Quinn carried by 6-0-0 roll call vote to approve the Monthly Payroll:
 - May 15, 2023 regular payroll in the amount of \$382,318.44
 - May 31, 2023 regular payroll in the amount of \$376,793.20
 - June 14, 2023 regular payroll in the amount of \$463,833.84
7. On a Motion by Mr. Rodriguez, and seconded by Ms. Quinn carried by 6-0-0 roll call vote to approve the May 12, 2023 to May 31, 2023 Bill Lists in the amount of \$1,093,844.49.

June 1, 2023 to June 15, 2023 in the amount of \$625,363.50. Cafeteria check May 12, 2023 to May 31, 2023 in the amount of \$1,846.13 and June 1, 2023 to June 15, 2023 in the amount of \$2,380.48.

8. On an amended motion by Mr. Rodriguez, and seconded by Ms. Quinn carried by 6-0-0 roll call vote to approve the May, 2023 Budget Transfer Report:

Fund 10 - \$ 389,036.04
 Fund 20 - \$ 10,073.06
 Fund 60 - \$ 232,386.00

9. On a Motion by Mr. Rodriguez, and seconded by Ms. Quinn carried by 6-0-0 roll call vote to approve the reclassifications for the month of May 31, 2023 in the amount of \$7,534.01.
10. On a Motion by Mr. Rodriguez, and seconded by Ms. Quinn carried by 6-0-0 roll call vote to approve the 2023/2024 NJSIG Insurance as listed:

Premium Comparison & Summary

Company	Policy	22-23 Expiring Premium	23-24 Renewal Premium
NJSIG	Package Total	\$40,659	\$49,483
	Workers' Compensation	\$47,906	\$52,878
	Supplemental Workers Compensation	\$2,340	\$ 2,554
	School Board Legal Liability	\$19,256	\$18,216
	Cyber Liability	\$2,771	\$1,733
	Total	\$112,932	\$124,864
	Less: Safety Grant	(\$2,200)	(\$2,000)
	Less: NJSIG Return of Surplus	N/A	(\$1,774)

Renewal quote represents an increase of 10.6%. This is below the anticipated increase provided in earlier rate guidance.

The increases were seen in the Package Line and the Workers Compensation lines. The Package line includes the Property, where the majority of increase is seen due to the state of the market. The WC line increased due to an increase in the individual MOD factor from .6976 last year to .7345 this year.

11. On a Motion by Mr. Rodriguez, and seconded by Ms. Quinn carried by 6-0-0 roll call vote to approve the final 2022/2023 Professional Workshops and Travel.

12. On a Motion by Mr. Rodriguez, and seconded by Ms. Quinn carried by 6-0-0 roll call vote to approve the 2023/2024 NJSBA Workshop and School Board members travel, meals, and mileage from October 23-26, 2023. The special group registration rate of \$2,100.00.
13. On a Motion by Mr. Rodriguez, and seconded by Ms. Quinn carried by 6-0-0 roll call vote to approve the 2023/2024 NJSBA annual fees in the amount of \$5,182.69
14. On a Motion by Mr. Rodriguez, and seconded by Ms. Quinn carried by 6-0-0 roll call vote to approve the second half payment to NJSBA Strategic Plan in the amount of \$2,000.00.
15. On a Motion by Mr. Rodriguez, and seconded by Ms. Quinn carried by 6-0-0 roll call vote to approve enrollment into the TIPS, The Interlocal Purchasing System, purchasing consortium program for the 2023/2024 school year.
16. On a Motion by Mr. Rodriguez, and seconded by Ms. Quinn carried by 6-0-0 roll call vote to approve the April 2023 Treasurer's Report and Board Secretary's Report in the amount of \$511,001.32.
17. On a Motion by Mr. Rodriguez, and seconded by Ms. Quinn carried by 6-0-0 roll call vote to approve the submission of the following 2023/2024 grants for approval:

ESEA(Elementary and Secondary Education Act)/NCLB

Title I	\$ 99,309.00
Title II	\$ 15,768.00
Title III	\$ 10,109.00
Title III	\$ 0.00
Title IV	<u>\$ 10,000.00</u>
Total	<u>\$135,186.00</u>

SRSA	\$ 0.00 (2023/2024)
ESSER III	\$400,000.00 (2023/2024)

18. On a Motion by Mr. Rodriguez, and seconded by Ms. Quinn carried by 6-0-0 roll call vote to approve the participation in a Title III consortium consisting of Washington Borough, Great Meadows Regional, and Warren Hills Regional H.S., with Mansfield Township acting as the lead LEA (Local Education Association).
19. On a Motion by Mr. Rodriguez, and seconded by Ms. Quinn carried by 6-0-0 roll call vote to approve the submission of the IDEA-B Grant Application for school year 2023/2024 to the NJ Department of Education. IDEA - Basic Age 3-21 and Preschool Age – 3-5.
20. On a Motion by Mr. Rodriguez, and seconded by Ms. Quinn carried by 6-0-0 roll call vote to approve the submission for the Trees for Schools Grant up to \$250,000.00.
21. On a Motion by Mr. Rodriguez, and seconded by Ms. Quinn carried by 6-0-0 roll call vote to ratify the submission of the Universal Preschool "Facilities" Grant in the amount of \$548,679.00.

22. On a Motion by Mr. Rodriguez, and seconded by Ms. Quinn carried by 6-0-0 roll call vote to ratify the 2022/2023 submission for homeless reimbursements.
23. On a Motion by Mr. Rodriguez, and seconded by Ms. Quinn carried by 6-0-0 roll call vote to approve the transfer of any interest earned by the Fund 30 Capital Project Account and Maintenance Account to be deposited directly into Fund 10 beginning July 1, 2023.
24. On a Motion by Mr. Rodriguez, and seconded by Ms. Quinn carried by 6-0-0 roll call vote to establish a Petty Cash Fund in the amount of \$250 for 2023/2024.
25. On a Motion by Mr. Rodriguez, and seconded by Ms. Quinn carried by 6-0-0 roll call vote to appoint the following Tax Shelter Annuity Companies for 2023/2024:
 - AXA Equitable
 - Siracusa Benefits Programs
 - Orion previously FTJ Fundchoice LLC
 - Security Benefits
26. On a Motion by Mr. Rodriguez, and seconded by Ms. Quinn carried by 6-0-0 roll call vote to approve the payment of bills to close out the 2022/2023 fiscal year and the transfer of funds as needed for the 2022/2023 school year.
27. On a Motion by Mr. Rodriguez, and seconded by Ms. Quinn carried by 6-0-0 roll call vote to approve the return of unused Capital withdrawal from the 2022/2023 school year.
28. On a Motion by Mr. Rodriguez, and seconded by Ms. Quinn carried by 6-0-0 roll call vote to approve Sister Mary Denisita Health Center as School Physician for the 2023/2024 school year, as recommended by the Superintendent.
29. On a Motion by Mr. Rodriguez, and seconded by Ms. Quinn carried by 6-0-0 roll call vote to resolve that the Board hereby gives notice that pursuant to PL 2015, Chapter 47 the Mansfield Township Board of Education intends to renew, award, or permit to expire the following contracts previously awarded by the board of education. These contracts are, have been, and will continue to be in full compliance with all state and federal statutes and regulations; in particular, New Jersey Title 18A:18. et.seq, NJAC Chapter 23, and Federal Uniform Administrative Requirements 2CFR, Part200.

Approved Contract Listing:

- | | |
|-------------------------------------|--------------------------------|
| 4 Imprint, inc. | AME, Inc. |
| Academic Therapy Publications | American Wear, Inc. |
| Ackerson Drapery & Decorator, Inc. | Ameriflex |
| Acrisure, LLC. | Amerigas Propane, LP |
| Adams Fire Protection, Inc. | Amplified Education, INC |
| Advanced Assessment, Inc. (Link-it) | Amplified IT, LLC |
| Airhandler's Mechanical Services | Apple, Inc. |
| Alan Kunsman Roofing & Siding, Inc. | Applied Behavioral Consulting |
| Allied Oil, LLC | Aramco - New Jersey, Inc. |
| Amazon Payments, Inc. | ARK Therapeutic Services, INC. |
| | Art Educators of New Jersey |

Asset Panda, LLC.
Atlantic Tomorrows Office (Copiers)
ATRA Janitorial Supply Co. Inc.
Atrium/Book Systems, Inc. (Library)
Avalon Therapy, LLC
B&G Solutions, LLC.
Barnes & Noble, Inc.
Ben Shaffer Recreation, Inc.
Bio Shine, Inc.
BKC CPA
Blackboard, Inc./Final Site
BrainPop, LLC
Brown & Brown Advisors
Bureau of Education and Research
Burley Musical Instrument Repair
C&M Door Controls
Carolina
CDK
CDW Government, Inc.
Centenary College
Center for Assessment and
Treatment
Chess.com
Children's Therapy Services, Inc.
Comcast
Commercial Interiors Direct, Inc.
Continental Mathematics League
Continental Press
Culinary Depot
Curriculum Associates, LLC
Dell Delta Dental of New Jersey
Deluxe
Direct Energy Business, LLC
Discovery Education, Inc.
DocuSign, INC.
Dragon Tree Reading Center, LLC
E2e Exchange
Eastern Datacom, Inc.
ESIS, Inc.
Eurofin QC, LLC
Follett Library Resources
Foretec Solutions, LLC.
Foundation for Educational
Administrator

Frank Rymon & Sons, Inc.
Franklin Township Board of
Education
Frontline Technologies Group
Gaggle.Net, Inc.
Gallagher Student Health and
Special Risk
Gamebreaker Inc.
Gangi graphics, Inc.
Genesis Educational Services Inc.
Genserve, Inc.
Gianforcaro Architects, Engineers &
Planners
Grainger
Great Lakes Recreation Co., LLC
Great Meadows Regional BOE
Gym Equipment Repairs, Inc.
Half-Pint Kids, Inc.
Hand2mind Inc.
Heinemann Workshops
Home Depot
Horizon BCBSNJ
Houghton Mifflin Harcourt (Go Math)
Hoyt SSIGNS, Scott W. Hoyt
Independence Constructors, Inc.
Institute for Educational
Development
Instructional Empowerment, Inc.
Integrated Speech Pathology, LLC.
Iron Mountain Mechanical, LLC
IXL Learning, Inc.
JCP&L
Jones School Supply Company, Inc.
Journeyed.com, Inc.
Kajeet, Inc.
Kelley Bros. LLC,
Kleiza Enterprises, Inc.
Krapf School Bus-NJN, Inc.
Lakeshore Learning
Learning A-Z
Liminex (Go Guardian)
Lin Supply Co.
Logic 54

Macgill Discount School Nurse
Supplies
Mansfield Township Board of Educ.
(Columbus, NJ)
MAP Restaurant Supplies
Maschio's Food Services, Inc.
Mathusek Inc.
McGown, Well Water Compliance
Management, LLC
McGraw Hill Education,
Inc.(Wonders)
Membean, Inc.
Mind Research Institute (ST Math)
Morris-Union Juncture Commission
Multi-Health Systems Inc.
Multilingual Psychoeducational
Services LLC
Municipal Capital Finance (?)
Music is Elementary, Inc.
Mystery Science
NASCO Learning Fun
National Geographic,
Navigate 360, LLC
Nicky's Folders
NJ Advance Media
NJ School Insurance Group
Notable, Inc. (Kami)
Open Systems Integrators, Inc.
Oxford BOE
Partners Engineering and Science,
Inc.
Payschools
Pear Deck, Inc.
Pearson Education
Phoenix Advisors, LLC
Planconnect
R&L Data Centers, Inc.
Reading A-Z
Really Good Stuff
Renaissance Learning Inc.
Republic Service
Republic Services, Inc.
Riverside Insights
RJB Environmental, Inc.

RK Occupational & Environmental
Analysis, Inc.
Roto Rooter Sewer & Drain
Rutgers (EAP)
S.A. Comunale Co.,Inc
Samuel Stothoff Co., Inc.
Schenck, Price, Smith & King, LLP -
Attorneys at Law
School Alliance Insurance (SAFE)
School Datebooks Inc.
School Speciality, LLC
Screencastify
Service Plus
Sister Mary Denisita Health Care
Small Factory Inn, Inc
Snyder Bus Company
Sonova USA Inc.
Spectrum Communications
Staples
Starfall
Stonehill Excavating
Strauss Esmay Associates, LLP
Super Duper
T.L. Groseclose
Teachers Curriculum Institute
Teaching Strategies, Inc.
TGM Electric
The JDM Group
The Rowman & Littlefield Publishing
Typing Agent
ULINE
University Behavioral Health EAP
USI Laminating Inc.
Verizon
Viking Termite and Pest Control
VSP -Vision Service Plan
Warren County ESC
Warren County Special Services
Warren Glen Academy
Warren Hills Regional BOE
Warren/Hunterdon ESC
Washington Township BOE
Waterford Institute
Waterford Research Institute, Inc.

WB Mason, Co
WeatherWorks, LLC
Wilson Language Training Corp, Inc.

Window Film Depot, Inc.
Wire's Electrical Inc.
Young, J.F. Electric Co.

NOTE: We are now required (by June 30 of each year) to LIST All Contracts that the Board has awarded (or believe will be awarded) and included in the official board minutes during the past 12 months, ending June 30. This would include contract awards pursuant to New Jersey's procurement laws; i.e. bids for goods and services, transportation, as well as awards pursuant to board resolution for professional and extraordinary services.

30. On a Motion by Mr. Rodriguez, and seconded by Ms. Quinn carried by 6-0-0 roll call vote to approve the Resolution - Transfer of Current Year Surplus to Reserve

WHEREAS, NJSA 18A:21-2, NJSA 18A:7G-31, and NJSA 18A:7F-41 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a board of education to transfer unanticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

WHEREAS, the Mansfield Township Board of Education wishes to transfer unanticipated excess current year revenue or unexpended appropriations from the general fund to the Capital Reserve and Maintenance Reserve accounts at year end,

and

WHEREAS, the Mansfield Township Board of Education has determined that funds may be available for such purpose and that a transfer of such available funds are not to exceed **\$825,000** into the Capital Reserve Account;

WHEREAS, the Mansfield Township Board of Education has determined that (an amount not to exceed) **\$475,000** may be available for such purpose of transfer into the Maintenance Reserve Account;

WHEREAS, the Mansfield Township Board of Education is allowing a reserve **4%** for the General Fund for 2023/2024.

NOW THEREFORE BE IT RESOLVED by the Mansfield Township Board of Education that it hereby authorizes the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations.

Note: Transfer of surplus to these reserves may be done after June 1 and before June 30. The "not to exceed" amount is the limit allowed to be added to reach maximum allowable in the Capital Reserve Account – or **\$1,200,000** – it does not necessarily mean that that much money will be going into that account. We are allowed to deposit up to **\$525,000** in the Maintenance Reserve Account.

This resolution allows the Board to preserve its monies for projects such as windows, heating and air conditioning, plus other building needs as they present themselves. Ditto on the Maintenance Reserve.

- 31. On a Motion by Mr. Rodriguez, and seconded by Ms. Quinn carried by 6-0-0 roll call vote to ratify the 2023/2024 Food Service Contract with Maschio's Food Services, Inc.
- 32. On a Motion by Mr. Rodriguez, and seconded by Ms. Quinn carried by 6-0-0 roll call vote to approve the 2023/2024 Food Service meal price and cost reimbursable submission as recommended by Maschio's Food Services, Inc.

Lunch \$3.30
 Breakfast \$1.80
 Snack \$1.05

- 33. On a Motion by Mr. Rodriguez, and seconded by Ms. Quinn carried by 6-0-0 roll call vote to approve the Food Service facilities maintenance and square footage allocation for the establishment of a Mansfield Township School District reserve.
- 34. On a Motion by Mr. Rodriguez, and seconded by Ms. Quinn carried by 6-0-0 roll call vote to approve the Before and Aftercare maintenance and square footage allocation for the reimbursement to the facilities budget in Fund 10.
- 35. On a Motion by Mr. Rodriguez, and seconded by Ms. Quinn carried by 6-0-0 roll call vote to approve the write-off of uncollectible food service student accounts due to the negative balances (not exceed \$114.50) which represents (44) accounts less than \$10.00, the remaining balances will be written off or collected.
- 36. On a Motion by Mr. Rodriguez, and seconded by Ms. Quinn carried by 6-0-0 roll call vote to approve Student Transportation Contract Renewals at CPI 5.86% for the 2023/2024 school year:

	<u>2022/2023</u>	<u>2023/2024</u>
Franklin (Joint Transportation)	\$147,960.00	\$156,628.80
Krapf School Bus	\$199,885.54	\$211,601.67
Snyder Bus Company	\$340,955.64	\$367,828.44
Warren Hills (Shared Transportation)	(\$230,223.24)	(\$243,716.13)
Snyder Bus Company (Summer Run)	\$12,255.00	TBD

- 37. On a Motion by Mr. Rodriguez, and seconded by Ms. Quinn carried by 6-0-0 roll call vote to approve the designate WCCSS to provide transportation for Mansfield Township Special Education students for the 2023/2024 school year as required.
- 38. On a Motion by Mr. Rodriguez, and seconded by Ms. Quinn carried by 6-0-0 roll call vote to approve the 2023/2024 WeatherWorks contract to provide Storm Alert Services, a cost of \$1,850.00.
- 39. On a Motion by Mr. Rodriguez, and seconded by Ms. Quinn carried by 6-0-0 roll call vote to accept 2023/2024 State Aid as follows:

	<u>2022/2023</u>	<u>2023/2024</u>
Categorical Special Education Aid \$	439,697	\$ 439,697

Equalization Aid	3,008,166	2,819,868*
Other State Aid	85,007	85,007
Categorical Transportation Aid	<u>273,159</u>	<u>273,159</u>
Total State Aid	\$3,806,029	\$3,617,731*

*The \$188,298.00 is the amount of equalization aid reduction due to S2.

40. On a Motion by Mr. Rodriguez, and seconded by Ms. Quinn carried by 6-0-0 roll call vote to approve the following resolution:

Whereas, the Department of Education has informed school districts that the last two state aid payments will not be made in June, 2023;

Whereas, Mansfield Township School district will not receive aid in the amount of \$380,310.00 until July, 2023, which will impact the district financially;

Whereas, the District has been informed that it has an option to either borrow funds to meet its obligations or to use its own money from the Capital and Maintenance Accounts and/or the UCI Account;

Now therefore be it resolved that the Mansfield Township Board of Education allow the Business Administrator to use funds from the UCI, Student Activity, Cafeteria, Capital and Maintenance Accounts to meet its obligations;

Be it further resolved that any funds used to meet the District's obligations will be returned to those accounts when the Department of Education releases the two state aid payments in July.

41. On a Motion by Mr. Rodriguez, and seconded by Ms. Quinn carried by 6-0-0 roll call vote to approve the 2023/2024 Avalon contract for CST student services.
42. On a Motion by Mr. Rodriguez, and seconded by Ms. Quinn carried by 6-0-0 roll call vote to approve the 2023/2024 Strauss Esmay contract for the school year in the amount of \$4,965.00.
43. On a Motion by Mr. Rodriguez, and seconded by Ms. Quinn carried by 6-0-0 roll call vote to authorize the Board Secretary/Business Administrator and the Superintendent to implement the 2023/2024 budget pursuant with local and State policies and regulations.
44. On a Motion by Mr. Rodriguez, and seconded by Ms. Quinn carried by 6-0-0 roll call vote to approve the Monthly Certification of Funds Roll Call Motion to certify that no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(b) for the month of May 31, 2023 that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
45. On a Motion by Mr. Rodriguez, and seconded by Ms. Quinn carried by 6-0-0 roll call vote to approve the Nickerson quote # 24468 Contract #ESCNJ 21/22-10 for Basketball Backstop Preventative Maintenance, Divider Curtain and Practice Cage preventative Maintenance Scope of Work in the amount of \$7,259.30 to be paid by Capital/Insurance Claim.

46. On a Motion by Mr. Rodriguez, and seconded by Ms. Quinn carried by 6-0-0 roll call vote to approve the Nickerson quote # 24471 Contract #ESCNJ 21/22-59 for Bleachers Repairs and Preventative Maintenance Service Scope of Work Preventive Maintenance in the amount of \$5,782.00 to be paid by Capital Insurance Claim.

47. On a Motion by Mr. Rodriguez, and seconded by Ms. Quinn carried by 6-0-0 roll call vote to approve the Law Firm of John B. Comegno II of Comegno Law Group to serve as General Counsel for the Mansfield Township School District starting with the 2023/2024 school year. Cost would include any retainer fee.

Items 1 through 46 were approved with one roll call motion. Item 47 was approved with a separate roll call vote after the second executive session.

Public Comment Number

Ms. Desiree Mora mentioned she was not in attendance at the last meeting. She mentioned that a teacher spoke regarding the flags and provided an example in her classroom. Ms. Mora stated that we thought this was not being discussed in the classroom. Ms. Moran stated she would appreciate this matter being discussed.

Ms. Quinn agreed and it will be discussed in executive session because it is a matter of legal and personnel. Again, Ms. Quinn stated that a decision on the matter will occur at the July 20, 2023 BOE meeting. Appreciate you bringing it forward.

Mr. Melitsky expressed his gratitude to faculty, family for the 6th graders but to the extended Mansfield Family thank you for a great year. Every year it is sad to see them go. It is always emotional and there was not a dry eye, so we appreciate you. MAA thank you for that process and it was a great professional discussion and it was cordial.

Ms. Lorentson mentioned the prior meeting and concern with the budget. Since we are not allowed to ask the staff, she recommended a BOE and teacher official advisory committee to work through some issues. Mr. Roselle mentioned that it was a good idea; however, we need to look at policy and discuss with the full Board of Education. Ms. Lorentson mentioned it may help with full transparency.

Ms. Lorenston also thanked everyone involved with Kindergarten Stem Night. The event was great and sponsored by NJEA Fast. Ms. Mastrolacasa mentioned Families And School Together.

New Business: None

Old Business: None

Future BOE Meeting Dates:

July 20, 2023

August 17, 2023

September 13, 2023 (Wednesday)
October 19, 2023
November 16, 2023
December 14, 2023
January 4, 2024 - Reorganization

Executive Session - On a motion by Ms. Quinn and seconded by Ms. Mastrolacasa went into executive session or legal attorney client privilege.

On a Motion by Ms. Quinn and seconded by Mr. Rodriguez the Board of Education came out of executive session at 8:41 p.m. and passed Item 47. For new General Counsel.

Adjournment:

On a Motion by Joseph Rodriguez and seconded by Ms. Mastrolacasa the Board adjourned at 8:42 p.m.

Respectfully Submitted,


Mr. Paul DeAngelo
SBA/Board Secretary



Ms. Constance Quinn
President