

**MANSFIELD TOWNSHIP BOARD OF EDUCATION  
WORK SESSION MEETING MINUTES  
APRIL 14, 2011**

**CALL TO ORDER**

Mr. Bell opened the April 14, 2011 Work Session Meeting of the Mansfield Township Board of Education at 7:39 p.m. with the following statement:

In accordance with the New Jersey Open Public Meetings Law, the time, date, and location of this meeting was sent to the Star-Gazette and Express-Times, May 4, 2010, was posted in the municipal building and the school lobby, and is on file with the Township Clerk.

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

Present:	Mr. John Bell	Absent:	Dr. Clancy
	Ms. Karri Sienna-Reyes		Ms. Barbara Curto
	Mr. Tim Barlow		Mr. Richard Young
	Ms. Tracey Janowski		
	Mr. Jeff Stabile		
	Mr. Russell Uhrig		

Also present were: Mr. Kemp, Mr. Melitsky, and Ms. Roszkowski.  
Community: Six community and/or staff members were present.

**Communications**

None

**ADMINISTRATIVE REPORT**

Mr. Kemp reported the following:

- |    |  |                        |
|----|--|------------------------|
| 1. | Ms. Elodie Kearney was chosen "Teacher of the Year." Congratulations were extended to Ms. Kearney.   | <b>TEACHER OF YEAR</b> |
| 2. | Congratulations were extended to Ms. Havrisko and her All Star Band. The selection process to be invited into the All Star Band was described. | <b>ALL STAR BAND</b>   |
| 3. | Thank you, PTA, for all the hard work. The PTA raised approximately \$32,000 at the Tricky Tray.   | <b>PTA: THANK YOU</b>  |

- 4. The school budget vote will be held on Wednesday, April 27, 2011. Our Night of Excellence Program will also be held that evening **APRIL 27, 2011**
- 5. Parent surveys were sent out with the third marking period report cards. Results of the survey were handed out. **PARENT SURVEYS**
- 6. Testing will take place after spring break. On April 26, 27, and 28, NJ Pass 2 will be administered. Grades 3, 4, 5 and 6 will be taking NJ ASK6 on May 3. The fourth grade will be taking NJ ASK on May 13. **TESTING**
- 7. The Department of Education informed us that we are responsible for the outside placement student we thought we were no longer responsible for. **OUTSIDE PLACEMENT**
- 8. We will be re-organizing in the next few weeks. Thank you for your support over the last year. We have a lot more on the horizon this coming year, including being monitored. The monitoring process will be changing from every three years to five years. We will be seeing a streamlined version in the near future. **THANK YOU**

**PUBLIC PARTICIPATION**

None

**CONSENT AGENDA**

*MOTION by Mr. Barlow, second by Ms. Reyes* and carried by unanimous vote that the Board approve the minutes of the following meeting/(s): **Minutes**

- March 24, 2011, Public Hearing on Budget/Regular Meeting with the following correction to item 3 under Finance: “. . . maximum for the 11/12 school year at the sum of **\$50,000.**”

Note: This correction is necessary as the district will be using professional development money from the federal grants.

**APPROVAL AGENDA  
POLICY/CURRICULUM/FACILITIES**

- 1 *MOTION by Mr. Barlow, second by Ms. Reyes* and carried by unanimous vote that the Board approve the following revised policies: **Policy**

- Policy 3320/3230, “*State Funds/Federal Funds*”
- Policy 3320/3230R, “*State Funds/Federal Funds*”
- Policy 6114, “*Emergencies and Disaster Preparedness*”

2. ***MOTION by Mr. Barlow, second by Ms. Reyes*** and carried by unanimous vote that the Board approve the 2011/2012 school year calendar per attached. **School Calendar**

Mr. Kemp noted that the only difference in the calendar this year is that the teachers will start on August 31, 2011. Mr. Kemp spoke to Mr. Mika and pointed out that Title 18A says that the school year is from July 1 to June 30. Mr. Mika told Mr. Kemp that the association is on board with that. The reason why we needed to bring in the teachers on August 31 because we have to use ARRA funds on or before August 31 to pay for the workshop being presented that day. ARRA funds will be paying for the May 31, 2011, workshop as well.

**APPROVAL AGENDA  
FINANCE**

- 1 ***MOTION by Ms. Reyes, second by Ms. Janowski*** and carried by unanimous vote that the Board approve the following bills lists: **Bills List**

- March 25, 2011, to March 31, 2011, bills list in the amount of \$331,310.39;
- April 1, 2011, to April 14, 2011, bills list in the amount of \$151,903.05.

2. ***MOTION by Ms. Reyes, second by Ms. Janowski*** and carried by unanimous vote that the Board approve transfers per the April 14, 2011, Report for the following: **Transfers**

- Fund 10: \$445.50

3. ***MOTION by Ms. Reyes, second by Ms. Janowski*** and carried by unanimous vote that the Board approve April 14, 2011, Workshop/Travel Requests. **Workshop Approval**

4. ***MOTION by Ms. Reyes, second by Ms. Janowski*** and carried by unanimous vote that the Board approve the Treasurer’s and Secretary’s monthly financial reports as of February 28, 2011, with a balance of \$1,388,248.45. **Secretary/Treasurer’s**

5. **MOTION by Ms. Reyes, second by Ms. Janowski** and carried by unanimous roll call vote that the Board of Education adopt the following resolution:

**Certification**

Resolve that after review of the Secretary's Monthly Financial Report (appropriations section) and consultation of the appropriate district officials, this Board of Education certifies that no major account or fund has been over expended in violation of NJAC 6A:23-2.11(b) for the month ended February 28, 2011, with a balance of \$1,388,248.45.

6. **MOTION by Ms. Reyes, second by Ms. Janowski** and carried by unanimous vote that the Board of Education authorize submission of IDEA-Basic Amendment #1 for fiscal year 2011 with the following change:

**IDEA-Basic Amendment**

- Add \$19,216 to account number 100-500.

Note: Actual carryover as verified by the audit was \$66,990. We already received \$47,774. This amendment will allow us to receive the remaining \$19,216.

7. **MOTION by Mr. Barlow, second by Ms. Janowski** and carried by majority vote [with Mr. Stabile voting "No"] that the Board of Education approve the following verbiage to be added to the 2011-2012 school calendar:

**School Calendar**

"The Board of Education has allotted a total of 4 SNOW DAYS for the 2011-2012 school year.

The Board of Education reserves the right to make changes at its discretion as stated in Title 18A:36-2

Adopted by the board of Education on April 14, 2011.

In the event the district uses five or more inclement weather days prior to February, the President's Weekend shall be reduced by one day (Friday). If five or more inclement weather days are used prior to March 15<sup>th</sup>, the Spring Recess shall be reduced by one day (the final Friday of spring break). Any inclement weather days in excess of six, or days in excess of the allotted four used after March 14<sup>th</sup>, shall be added to the end of the school year. In the event the district does not use all the allotted four inclement weather days, they will be taken off the end of the year."

**DISCUSSION AGENDA**

1. Mr. Bell asked that Ms. Janowski convey the Board's "thank you" for all the hard work on the Tricky Tray. **Tricky Tray**
  
2. Due to the election calendar change this year, it will be necessary to reschedule the re-organization meeting. After discussion, the following was decided with regard to the next few meetings: **BOE Meetings**
  - Cancel originally scheduled Re-organization meeting of April 28, 2011, as no longer valid due to new election date. (Typically, the reorganization meeting is the "first or second week" after the election.)
  - Re-schedule the Re-organization meeting on Thursday, May 12, 2011.
  - Schedule Regular May meeting on May 26, 2011.

Ms. Roszkowski was asked to advertise the meeting change and to send a reminder to the Board.

**PUBLIC PARTICIPATION**

1. Ms. Kearney asked that the verbiage to be added to the calendar be read. **Calendar**
  
2. Ms. Larson's question with regard to student impact was answered. **Students**

**ADJOURNMENT**

With no further business to discuss, the April 14, 2011, Work Session ended at 8:03 p.m. on *motion by Mr. Uhrig, seconded by Ms. Janowski* and carried by unanimous vote.

Respectfully submitted,

Mary E. Roszkowski  
SBA/Board Secretary

Karri Reyes  
Vice President