

Mansfield Township Board of Education

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Extract from the Minutes of a meeting of the
BOARD OF EDUCATION OF THE
TOWNSHIP OF MANSFIELD, WARREN COUNTY, N.J.
as recorded in the

The Board of Education of the Township of Mansfield in the County of Warren, N.J. convened the Public Regular Meeting on October 15, 2020 at 7:00 P.M. in the Township of Mansfield New Jersey.

The following Members of the Board of Education were present:

Present:

Ms. Karri Reyes – Board President
Mr. Jim Momary – Vice President
Mr. Michael Coombs
Mr. John Falco
Ms. Molly Fraumeni
Ms. Annamaria Lalevee (7:09)
Ms. Krysti Mastrolacasa
Mr. Mark Smith

Absent:

Mr. Joseph Rodriguez

Also Present:

Administration:

Dr. Anthony Giordano, Superintendent
Mr. Paul DeAngelo, Business Administrator and Board Secretary
Ms. Cayrn Coscia, Supervisor of Curriculum and Instruction

Various members from the public.

Executive Session

An Executive Session was held at 7:02 p.m. on a motion by Mr. Momary and second by Ms. Mastrolacasa. The executive session was for personnel and legal. The executive session concluded at 7:36 p.m. with a motion by Ms. Mastrolacasa and seconded by Ms. Lalevee.

Superintendent Report

Dr. Giordano introduced School Counselors - Mrs. Lauri Faverau and Ms. Danielle Leva who presented SEL. Dr. Giordano introduced Kristin Baker who presented on Mansfield Township Elementary Equity.

Public Comments

Ms. Desiree Dillon, Liaison to BOE, questioned the Mansfield Township BOE's obligations, (3) administrators, (2) school counselors, (5) lead teachers, number of teachers in a virtual environment, administration stipends and the tax burden placed on the backs of the taxpayers stating that .85 of every dollar is a result of BOE budget. Ms. Dillon questioned the BOE's due diligence and mentioned ethics violations. Superintendent, Dr. Anthony Giordano stated there

were no known violations and that she should recant her statement. President, Ms. Karri Reyes invited Ms. Dillon to meet to discuss any "Township" issues with the Board of Education and Administration.

Ms. Dillon later asked the BOE if they are interested in "Back to School" supplies from Walmart. Dr. Giordano thanked and asked Ms. Dillon to contact Principal, John Meltisky regarding the school supplies.

CONSENT AGENDA

On a Motion by Ms. Lalavee, seconded by Mr. Smith and carried by 8-0-0 vote to approve the meeting minutes:

September 24, 2020, Regular Session Meeting
September 24, 2020, Executive Closed Session Meeting

APPROVAL AGENDA CURRICULUM/POLICY/FACILITIES

1. On a Motion by Mr. Falco, seconded by Ms. Lalevee and carried by 8-0-0 vote to approve the submission of the M-1 Report Maintenance requirements.
2. On a Motion by Mr. Falco, seconded by Ms. Lalevee and carried by 8-0-0 vote to approve the following resolution:

Whereas, the Department of Education requires New Jersey School Districts to submit three-year maintenance plans documenting "required" maintenance activities for each of its public school facilities, and

Whereas, the required maintenance activities as listed in the attached document for the various school facilities of the Mansfield Township School are consistent with these requirements, and

Whereas, all past and planned activities are reasonable to keep school facilities open and safe for use or in their original condition and to keep their system warranties valid,

Now Therefore Be It Resolved, that the Mansfield Township Board of Education hereby approves the attached Comprehensive Maintenance Plan (CMP);

Be It Further Resolved that the Mansfield Township Board of Education authorizes the School Business Administrator to submit the attached CMP for the Mansfield Township School in compliance with Department of Education requirements.

3. On a Motion by Mr. Falco, seconded by Ms. Lalevee and carried by 8-0-0 vote to approve the Integrated Pest Management Program for FY 2020/2021.
4. On a Motion by Mr. Falco, seconded by Ms. Lalevee and carried by 8-0-0 vote to approve the School Nursing Plan as presented.

Items 1 through 4 were approved with one motion.

APPROVAL AGENDA PERSONNEL

1. On a Motion by Mr. Momary, seconded by Mr. Coombs and carried by 8-0-0 vote to I1. Approve the position change from Supervisor of Curriculum and Instruction to Director of Curriculum and Instruction and associated job description.
2. On a Motion by Mr. Momary, seconded by Mr. Coombs and carried by 8-0-0 vote to approve the Humanities and Steam Teacher Coaches job description.
3. On a Motion by Mr. Momary, seconded by Mr. Coombs and carried by 8-0-0 vote to approve the child rearing request 72699390 from December to March 2021. Staff member is responsible for Chapter 78 portion of Healthcare cost during requested leave.
4. On a Motion by Mr. Momary, seconded by Mr. Coombs and carried by 8-0-0 vote to approve the Board Treasurer change from Mr. Andrew Copolla to Mr. Joseph Schneider effective 12/31/2020. (Budgeted).
5. On a Motion by Mr. Momary, seconded by Mr. Coombs and carried by 8-0-0 vote to approve student teacher, Ms. Marissa Nottfield, field experience through Moravian College virtual classroom. Ms. Nottfield will be participating remotely.

Item 1 – 5 were approved by one motion

APPROVAL AGENDA

FINANCE

1. On a Motion by Ms. Mastrolacasa, seconded by Ms. Lalavee and carried by 8-0-0 vote to approve Monthly Payroll:
September 30, 2020 regular payroll in the amount of \$342,760.25.
2. On a Motion by Ms. Mastrolacasa, seconded by Ms. Lalavee and carried by 8-0-0 vote to approve the August 31, 2020 Bill List in the amount of \$316,298.46:
General Fund: September 25, 2020, to September 30, 2020, in the amount of \$231,084.34;
Cafeteria Account: September 25, 2020, to September 30, 2020 in the amount of \$771.91
General Fund: October 1, 2020, to October 15, 2020, in the amount of \$68,555.14.
Cafeteria Account: October 1, 2020, to October 15, 2020, in the amount of \$224.95.
3. On a Motion by Ms. Mastrolacasa, seconded by Ms. Lalavee and carried by 8-0-0 vote to approve the final September Transfer Report Fund 10 - \$76,633.01.
4. On a Motion by Ms. Mastrolacasa, seconded by Ms. Lalavee and carried by 8-0-0 vote to approve the October 15, 2020, Workshop/Travel Requests.

5. On a Motion by Ms. Mastrolacasa, seconded by Ms. Lalavee and carried by 8-0-0 vote to approve the tuition billing to Washington Borough SD for attending Mansfield Township BOE, SID# 8071847785.
6. On a Motion by Ms. Mastrolacasa, seconded by Ms. Lalavee and carried by 8-0-0 vote to approve the reimbursement submission to FEMA for all PPE equipment purchased by Mansfield Township BOE in the amount of \$46,469.29. The expenditures were moved from Fund 10 to Fund 20 per state guidelines.
7. On a Motion by Ms. Mastrolacasa, seconded by Ms. Lalavee and carried by 8-0-0 vote to ratify the JDM contract change effective October 1, 2020 removing both the security cameras and doors from the existing contract. Total reduction in services (\$1,160.00) per month. Current contract amount \$138,000.00, New contract \$124,080.00. The security cameras and doors services will be performed by Mansfield Technology and Mansfield Facilities Departments.
8. On a Motion by Ms. Mastrolacasa, seconded by Ms. Lalavee and carried by 8-0-0 vote to approve the addition of fraud protection services with Fulton Bank. Estimated monthly fees \$315.00.
9. On a Motion by Ms. Mastrolacasa, seconded by Ms. Lalavee and carried by 8-0-0 vote to approve the Trucking Agreement with Maschio's Food Service Company for the 2020/21 School Year.
10. On a Motion by Ms. Mastrolacasa, seconded by Ms. Lalavee and carried by 8-0-0 vote to approve the application for Business Administrator, Paul DeAngelo, to become QPA, Qualified Purchasing Agent, and RSBA, Registered School Business Administrator, for Mansfield Township BOE in the amount of \$100.00.
11. On a Motion by Ms. Mastrolacasa, seconded by Ms. Lalavee and carried by 8-0-0 vote to approve the County submission of the 2020/21 Merit Goal for Business Administrator, Paul DeAngelo, per 2020/21 Business Administrator contract in the amount of \$2,619.00. Mr. DeAngelo will obtain QPA, Qualified Purchasing Agent, licenses increasing the purchasing threshold for Mansfield Township BOE from \$29,000.00 to \$40,000.00.
12. On a Motion by Ms. Mastrolacasa, seconded by Ms. Lalavee and carried by 8-0-0 vote to approve the October submission of obsolete computer inventory and proper disposal, sale, and/or donation.
13. On a Motion by Ms. Mastrolacasa, seconded by Ms. Lalavee and carried by 8-0-0 vote to approve the August 31, 2020 Treasurer's Report, \$2,497,517.70.
14. Monthly Certification of Funds Roll Call Motion

On a Motion by Ms. Mastrolacasa, seconded by Ms. Lalavee and carried by 8-0-0 roll call vote to certify that no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(b) as of August 31, 2020 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal.

15. On a Motion by Ms. Mastrolacasa, seconded by Ms. Lalavee and carried by 8-0-0 vote to approve the Board Treasurer bond change from Andrew Copolla to Joseph Schneider effective 1/1/2021.

Motion 1 - 13 & 15 approved with one motion and Item 14 was approved with a roll call vote.

Public Comments:

No Public Comments.

New Business:

Mr. DeAngelo discussed the Food Service SSO option for the school. Effective Date 11/1/2020.

BOE Member, Mark Smith, thanked the school counselors for their presentation tonight.

BOE Member, Ms. Kysti Mastrolacasa, thanked the administration, staff and teachers for everything they are doing. Ms. Mastrolacasa mentioned it takes a village to learn during this pandemic. Ms. Mastrolacasa thanked Ms. Jen Teets for the amazing job she is doing for the school and teachers during this pandemic. Ms. Mastrolacasa also thanked Mr. Joe Kady for outfitting the building with the necessary PPE for working during the pandemic.

Old Business:

There was no Old Business.

Executive Session:

No Executive Session was not held at the end of the meeting.

Future BOE Meeting Dates:

November 12, 2020 meeting was canceled, and rescheduled for November 19, 2020

December 10, 2020

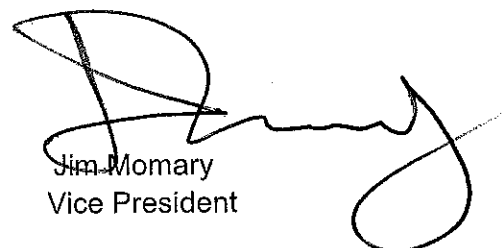
January 7, 2021 - Reorganization Meeting

Adjournment:

On a motion by Mr. John Falco and seconded by Ms. Annamaria Lalevee, the BOE approved adjournment at 8:32 p.m. on a 8-0-0 vote.

Respectfully Submitted,

Paul DeAngelo
SBA/Board Secretary



Jim Momary
Vice President

