

**Mansfield Township Board of Education**  
**AGENDA**  
**Regular Meeting**  
**May 7, 2020**

**Call to Order**

In accordance with the New Jersey Open Public Meetings Law, the time, date, and location of this meeting was sent to the Star-Gazette on January 17, 2020 and Express-Times on January 17, 2020, was posted in the municipal building and the school lobby, and is on file with the Township Clerk.

**Pledge of Allegiance/Salute to the Flag**

**Roll Call**

Present: Ms. Darlene Bertoldi  
Mr. Michael Coombs  
Mr. John Falco  
Ms. Annamaria Lalevee  
Ms. Krysti Mastrolacasa  
Mr. Jim Momary  
Ms. Karri Reyes  
Mr. Joseph Rodriguez  
Mr. Mark Smith

Absent:

Also present:  
Community:

**Public Participation**

**Administrative Report**

- Mr. Giordano

**Executive Session – If Required**

**Consent Agenda**

1. Approve the minutes of the following meeting/(s):  
Regular Meeting – April 30, 2020

**Ms. Bertoldi/**

**Approval Agenda  
Curriculum/Policy/Facilities**

1. Approve the observation methods of Marzano Causal Teacher Evaluation Model and the Marzano School Leader Evaluation Model for the principal for 2020-21 and the prior year. **Mr. Falco/**
2. Approve the 2020/2021 School Calendar as recommended by the Superintendent. **Mr. Falco/**

**APPROVAL AGENDA  
PERSONNEL**

**Mr. Momary/**

1. Approve the schedules as listed for the 2020/21 School Year, as recommended by the Superintendent:  
  
Schedule A is Certificated Staff as Tenure and Non Tenured  
Schedule B is Paraprofessional  
Schedule C is Custodians  
Schedule D is Support Staff/Admin
2. Approve Paul DeAngelo as Business Administrator for the 2020/2021 School Year. **Mr. Momary/**
3. Appoint Andrew Coppola, Treasurer of School Monies, effective July 1, 2020, through June 30, 2021, as recommended by the Superintendent. **Mr. Momary/**
4. Appoint Brown & Brown as Broker of Record for property and general liability insurances for 2020/2021 with Robert Gemmell serving as Broker of Record, pending receipt of Pay to Play Certification. **Mr. Momary/**

5. Appoint Gianforcaro Architects, Engineers, & Planners as District Architects of Record for the 2020/2021 school year as recommended by the Superintendent. **Mr. Momary/**
6. Appoint Sister Mary Denisita Health Center as School Physician for the 2020/21 school year as recommended by the Superintendent. **Mr. Momary/**
7. Approve the contract with Franklin Township Transportation Cooperative agreement for the 2020/21 school year. **Mr. Momary/**
8. Appoint Joe Kady the Right to Know (RTK), AHERA Contact Person Indoor Air Quality Designee, Integrated Pest Management Coordinator, and Chemical Hygiene Officer for the 2020/2021 school year as recommended by the Superintendent. **Mr. Momary/**
9. Appoint Paul DeAngelo as Custodian of Records for the 2020//21 school year as recommended by the Superintendent. **Mr. Momary/**
10. Appoint Paul DeAngelo, Public Agency Compliance Officer (PACO), July 1, 2020 through June 30, 2021, as recommended by the Superintendent. **Mr. Momary/**
11. Appoint John Melitsky Attendance Officer for the 2020/21 school year as recommended by the Superintendent. **Mr. Momary/**
12. Appoint John Melitsky Homeless Liaison for the 2020/21 school year as recommended by the Superintendent. **Mr. Momary/**
13. Appoint Paul DeAngelo as School Funds Investor for the 2020/2021 school year as recommended by the Superintendent. **Mr. Momary/**
14. Appoint the following Tax Shelter Annuity Companies: **Mr. Momary/**
  - AXA Equitable
  - Lincoln Investment Planning, Inc.
  - Siracusa Benefits Programs
  - FTJ Fundchoice LLC
  - Oppenheimer
15. Establish a Petty Cash Fund in the amount of \$250. **Mr. Momary/**

16. Approve the following tuition rates for the programs offered by the district: **Mr. Momary/**
- Preschool Inclusion Program: \$500 per month for a full-day program, five days/week;
  - Special Ed Programs: \$18,500 per year.
  - Before and After Care: Increase \$15 for (5) Days/Week
17. Adopt and approve the attached curricula, textbooks and programs for 2020/2021 school year. **Mr. Momary/**
18. Designate Sussex County Regional Cooperative to provide transportation at a 4% administrative fee for Mansfield Township Special Education students for the 2020/2021 school year. **Mr. Momary/**
19. Designate Warren County Special Schools District to provide transportation at a 4% administrative fee for Mansfield Township Special Education students for the 2020/2021 school year. **Mr. Momary/**
20. Appoint Patti Jo Raiello as ADA Coordinator for the 2020/2021 school year as recommended by the Superintendent. **Mr. Momary/**

**FINANCE  
AGENDA**

1. Accept 2020/2021 State Aid as follows: **Ms. Mastrolacasa/**
- Categorical Special Education Aid \$ 417,072
  - Equalization Aid 2,979,731
  - Categorical Security Aid 85,007
  - Other State Aid 0
  - Categorical Transportation Aid 273,159
  - Total State Aid \$3,754,969

2. Approve adoption of the final 2020/2021 Mansfield Township School District budget as follows: **MS. MASTROLACASA/  
ROLL CALL VOTE**
- General Fund \$10,524,953
  - Special Revenue Fund 294,500
  - Debt Service Fund 448,362
  - Total Base Budget \$11,267,815\*

\*Included in the budget is a \$471,960 Capital Reserve Withdrawal for the purpose of infrastructure, security and information system upgrades, parking lot, and \$143,100 Emergency Reserve Withdraw for healthcare.

3. Resolve that the amount of district taxes needed to meet the obligations of the Board of Education beginning July 1, 2020, through June 30, 2021, is \$5,773,698 for General Current Expense and \$280,076 for debt service to be received as follows: **Ms. Mastrolacasa/  
Roll Call Vote**
- Current Expense: Twelve payments of \$481,141.50 on the fifteenth (15th) of every month for a total of \$5,773,698.00.
  - Debt Service: One payment of \$280,076 due on July 1, 2020.
4. Authorize the Board Secretary/Business Administrator and the Superintendent to implement the 2020/21 budget pursuant with local and State policies and regulations. **Ms. Mastrolacasa/**

5. Approve the attached bill lists: **Ms. Mastrolacasa/**
  - General Fund: May 1, 2020, to May 7, 2020, in the amount of \$316,408.66 Payroll \$43,109.12;
  - Referendum Account: May 1, 2020, to May 7, 2020, in the amount of \$0.00;
  - Cafeteria Fund May 1, 2020, to May 7, 2020 in the amount of \$xxx
  
6. Approve travel and workshop requests per the May 7, 2020 Travel Requests Report, as presented **Ms. Mastrolacasa/**
  
7. Approve the 2020/21 contract with Maschio’s for food services. **Ms. Mastrolacasa/**
  
8. Approve contract with Children’s Therapy Service at the same rate as 2020/21 **Ms. Mastrolacasa/**
  
9. Approve the submission of the 2020-21 safety grant in the amount of \$2,000.00. **Ms. Mastrolacasa/**
  
10. Authorize the Board Secretary/Business Administrator and the Superintendent to transfer funds between accounts, if necessary, with approval of the Board of Education at the next scheduled meeting. **Ms. Mastrolacasa/**

Next Meeting: June 4 2020 and Award Night and Regular Board Meeting and June 25, 2020.

**Discussion**

**Public Participation**

**Executive Session**

**Adjournment**