

Mansfield Township Board of Education

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Extract from the Minutes of a meeting of the BOARD OF EDUCATION OF THE TOWNSHIP OF MANSFIELD, WARREN COUNTY, N.J. as recorded in the

The Board of Education of the Township of Mansfield in the County of Warren, N.J. convened the Public Budget Hearing and Regular Virtual Meeting on April 30, 2020 at 7:01 P.M. in the Township of Mansfield New Jersey.

The following Members of the Board of Education were present:

Present:

Ms. Katti Reyes
Ms. Darlene Bertoldi
Mr. Jim Momary
Ms. Krysti Mastrolacasa
Mr. Mark Smith
Mr. John Falco
Mr. Joseph Rodriguez

Absent

Mr. Michael Coombs
Ms. Annamarie Lalevec

Also present: Dr. Giordano, Melitsky, DeAngelo, and members from the public.

Dr. Giordano presented an update for the BOE regarding school closure and the cyber education.

**Admin
Report**

No Executive Session was held at the beginning of the meeting.

**Executive
Session**

CONSENT AGENDA

1. *Motion by Mr. Coombs, seconded by Ms. Mastrolacasa* and carried by 7-0-0 vote to approve
 - March 12, 2020, Regular Session Meeting;
 - March 12, 2020, Executive Session Meeting

Minutes

APPROVAL AGENDA

CURRICULUM/POLICY/FACILITIES

1. *Motion by Mr. Rodriguez, and second by Ms. Mastrolacasa* to approve and carried by a 7-0-0 to approval of the date for Promotion in June 2020 - Date TBD.

Promotion

2. *Motion by Mr. Rodriguez, and second by Ms. Mastrolacasa* to approve and carried by a 7-0-

**Transportat
ion**

0 to approve the transportation consultant agreement with Logic 54 for \$11,676 for 2020-21 at the same rate as 2019-20.

Logic 54

3. *Motion by Mr. Rodriguez, and second by Ms. Mastrolacasa* to approve and carried by a 7-0-0 to Approve E-rate Funding Commitment Decision Letter for Funding Year 2020 for \$11,940.60 for Comcast Business Communications.

E-rate

**APPROVAL
PERSONNEL**

1. *Motion by Mr. Momary, and second by Mr. Rodriguez* and carried by a 7-0-0 vote to approve Kristin Baker, Gregory Wilson, Marc Tyson, and Caryn Coscia as Teachers in Charge for the 2020-21 school year in the event all other administrators are out of the building, as recommended by the Superintendent.

Teachers in Charge

2. *Motion by Mr. Momary, and second by Mr. Rodriguez* and carried by a 7-0-0 vote to approve Anita Merton, as paraprofessional, prorated for the remainder of the 2019/2020 school year, as recommended by the Superintendent.

Para Hire

**APPROVAL AGENDA
FINANCE**

1. *Motion by Ms. Mastrolacasa and second by Mr. Momary* and carried by a 7-0-0 roll call vote to adopt the Proposed 2020/2021 Mansfield Township School District budget as follows:

Budget
2020-21

• General Fund	\$10,524,953.00
• Special Revenue Fund	294,500.00
• Debt Service Fund	448,362.00
• Total Base Budget	\$11,267,815.00*

*Included in the budget is a \$471,960 Capital Reserve Withdrawal for the purpose of infrastructure, security and information system upgrades, parking lot, and \$143,100 Emergency Reserve Withdraw for healthcare.

2. *Motion by Ms. Mastrolacasa and second by Mr. Momary* and carried by a 7-0-0 vote to resolve that the amount of district taxes needed to meet the obligations of the Board of Education beginning July 1, 2020, through June 30, 2021, is \$5,773,698 for General Current Expense and \$280,076 for debt service to be received as follows:

2020-21
Budget
Invoices

Current Expense: Twelve payments of \$481,141.50 on the fifteenth (15th) of every month for a total of \$5,773,698.00.

Debt Service: One payment of \$280,076 due on July 1, 2020.

3. *Motion by Ms. Mastrolacasa and second by Mr. Momary* and carried by a 7-0-0 the following bills list/(s):
 - General Fund: March 13, 2020, to March 31, 2020, in the amount of \$642,533.66;
 - Referendum Account: March 13, 2020, to March 31, 2020, in the amount of \$0.00;
 - Cafeteria Fund March 13, 2020, to March 31, 2020 in the amount of \$1,095.97
 - General Fund: April 1, 2020, to April 30, 2020, in the amount of \$738,186.72;
 - Referendum Account: April 1, 2020, to April 30, 2020, in the amount of \$0.00;
 - Cafeteria Fund April 1, 2020, to April 30, 2020 in the amount of \$0.00

Bill Payment

4. *Motion by Ms. Mastrolacasa and second by Mr. Momary* and carried by a 7-0-0 vote to approve travel and workshop requests per the May 7, 2020 Travel Requests Report, as presented.

Travel/ Workshop

5. *Motion by Ms. Mastrolacasa and second by Mr. Momary* and carried by a 7-0-0 vote to approve travel reimbursement for Mr. Momary at Mercer City CC on May 2020.

Travel/ Mercer City

6. *Motion by Ms. Mastrolacasa and second by Mr. Momary* and carried by a 7-0-0 vote Approve the May 2, 2019 Transfers and Reclassification Report as follows: Fund 10: \$ 79,439.35 (March 2020) Fund 20: \$ 17,812.39 (March 2020)

Transfers

7. *Motion by Ms. Mastrolacasa and second by Mr. Momary* and carried by a 7-0-0 vote Appoint Doyle Alliance Group, NJ as the Broker of Record for Horizon, Delta Dental, and Horizon Prescription programs for 2020/21 with Ryan Tola serving as Broker of Record, pending receipt of Play to Pay Certification.

Insurance Broker

8. *Motion by Ms. Mastrolacasa and second by Mr. Momary* and carried by a 7-0-0 vote to approve the Treasurer's and Secretary's monthly financial reports as of February 29, 2020, with a balance of \$1,979,436.73.

Treasurer's Secretary Report

9. *Motion by Ms. Mastrolacasa and second by Mr. Momary* and carried by a 7-0-0 vote to approve the 2020-21 Student Accident Insurance

Student Accident Insurance

10. *Motion by Ms. Mastrolacasa and second by Mr. Momary* and carried by a 7-0-0 vote to approve BKC Auditors for the 2020-21 school year.

11. *Motion by Ms. Mastrolacasa and second by Mr. Momary* and carried by a 7-0-0 vote to approve the annual agreement from Phoenix Advisory for the 2020-21

Phoenix

12. *Motion by Ms. Mastrolacasa and second by Mr. Monary* and carried by a 7-0-0 roll call vote to resolve that after review of the Secretary's Monthly Financial Report (appropriations section) and consultation of the appropriate district officials, this Board of Education certifies that no major account or fund has been over expended in violation of NJAC 6:23-2.11(c)3 for the month of February 28, 2020, with a balance of \$1,979,436.73.

Secretary's
Report

Ms. Laurie O'Brien thanked the BOE and Administration for the hiring of Jen Teets. Thank you to Jen, she is great.

Participation

Ms. Mastrolacasa thanked the teachers for the great work they are doing.

Ms. Plumbo questioned the online learning

Executive
Session

No Executive Session

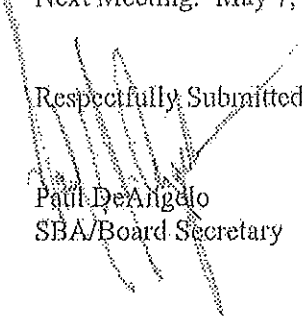
Adjournment

Mr. Rodriguez adjourned the Regular BOE meeting at 7:28 p.m.

Next
Meeting
Dates

Next Meeting: May 7, 2020

Respectfully Submitted,


Paul DeAngelo
SBA/Board Secretary

Jim Monary
Vice President
