

**MANSFIELD TOWNSHIP BOARD OF EDUCATION
REGULAR MEETING AGENDA
FEBRUARY 20, 2020
7:00 P.M.**

Call to Order

In accordance with the New Jersey Open Public Meetings Law, the time, date, and location of this meeting was sent to the Star-Gazette on January 17, 2020 and Express-Times on January 17, 2020, was posted in the municipal building and the school lobby, and is on file with the Township Clerk.

PLEDGE OF ALLEGIANCE

Roll Call

Present:

Ms. Darlene Bertoldi
Mr. Michael Coombs
Mr. John Falco
Ms. Krysti Mastrolacasa
Ms. Annmarie Lalevee
Mr. Jim Momary
Ms. Karri Reyes
Mr. Joseph Rodriguez
Mr. Mark Smith

Absent:

Also present:

Community:

ADMINISTRATIVE REPORT – MR. GIORDANO

OFFICIAL HIB DISTRICT AND SCHOOL GRADE REPORT – MR. MELITSKY

PUBLIC PARTICIPATION

EXECUTIVE SESSION (IF REQUIRED)

CONSENT AGENDA

Approve the minutes of the following meeting/(s):

Mr. Falco/

- January 2, 2020, Re-Org Meeting.
- January 2, 2020, Executive Session

**APPROVAL AGENDA
PERSONNEL**

- | | |
|---|--------------------|
| 1. Approve Martina Marga as a substitute nurse (Criminal History check completed, pending Chapter 5), as recommended by the Superintendent. | Mr. Momary/ |
|---|--------------------|

- | | |
|--|--------------------|
| 2. Resolved, that employee I.D.# 12711669 is hereby placed on a Family Medical Leave (FMLA) absence from [date to date] which shall be unpaid with benefits; and | Mr. Momary/ |
|--|--------------------|

Be it further resolved, that the employee shall be responsible for remitting to the Business Administrator on a monthly basis her required C.78 contribution during the FMLA period.

**APPROVAL AGENDA
POLICY/CURRICULUM/FACILITIES**

- | | |
|--|-----------------------|
| 1. Approve Mind Research Institute for ST Math Gen 5 Software License for (200) Students at a cost of \$14,500.00. | Mr. Rodriguez/ |
| 2. Approve the establishment of the School Improvement Panel consisting of Anthony Giordano, John Melitsky, and Kathy Jacoby | Mr. Rodriguez/ |

Notes:

- Mission: Ensure the effectiveness of the school's teachers;
- Duties: Oversee mentoring and foster a culture of continuous improvement, conduct evaluations (including mid-year evaluations of teachers rated ineffective or partially effective), and identify opportunities to inform professional development.
- Kathy Jacoby will not participate in evaluation

activities.

**Mr. Rodriguez/
APPROVAL AGENDA
FINANCE**

1. Approve the following bills lists: **Ms. Mastrolacasa/**
 - General Account: January 2, 2020, to January 31, 2020, bills list in the amount of \$1,352,063.94,
 - Referendum Account: January 2, 2020, to January 31, 2020, bills list in the amount of \$0.00;
 - Cafeteria Account: January 3, 2020, to January 31, 2020, bill list in the amount of \$31,957.66;
 - General Account: February 1, 2020, to February 20, 2020, bills list in the amount of \$453,177.16;
 - Referendum Account: February 1, 2020, to February 20, 2020, bills list in the amount of \$0.00;
 - Cafeteria Account: February 1, 2020, to February 21, 2020, bill list in the amount of \$28545.71.

2. Approve transfers per the February 20, 2020, Report for the following: **Ms. Mastrolacasa/**
 - Fund 10: \$26,678.83 (November)
 - Fund 20: \$14,262.53 (November)
 - Fund 60: \$ 1,312.47 (November)
 - Fund 10: \$30,027.24 (December)
 - Fund 20: \$11,771.14 (December)
 - Fund 60: \$ 20.00 (December)
 - Fund 61: \$ 9,432.45 (December)

3. Approve the Treasurer's and Secretary's monthly financial reports as of December 31, 2019, with a balance of \$2,283,217.41. **Ms. Mastrolacasa/**

4. Approve the Treasurer's and Secretary's monthly financial reports as of November 30, 2019, with a balance of \$2,212,719.09. **Ms. Mastrolacasa/**

5. Approve the payment of Partner invoices in the amount of \$3,129.96 - Inv# 315320 & \$700.00 - Inv# 315565for oil **Ms. Mastrolacasa/**

tank remediation discussions with DEP.

6. Approve the following capital reserve appropriation resolution: **Ms. Mastrolacasa/**

Whereas the Mansfield Township Board of Education, County of Warren desires to advance the following capital project (see attached capital project listing), and

Whereas capital reserve funds may be appropriated by board resolution to support eligible or otherwise eligible capital projects, and

Whereas the Mansfield Township Board of Education acknowledges that State support for capital projects is not currently available, and

Whereas the Department of Facilities must approve all capital projects and will only move forward with approval of a properly submitted capital project if a local board of education declares an eligible capital project as “otherwise” eligible, and

Whereas, by declaring a capital project as “otherwise” eligible, the Mansfield Township Board of Education hereby declares that the above-mentioned projects will be supported in full with local capital reserve funds.

Now Therefore Be it resolved, that the Mansfield Township Board of Education hereby declares the above referenced project as “otherwise” eligible and directs the School Business Administrator to request Department of Facilities Approval, and

Be it Further Resolved, that the Mansfield Township Board of Education hereby appropriates \$525,000 from its capital reserve fund to support the cost of these projects.
7. Appoint Anthony Gianforcaro, AIA, PE, of Chester, NJ, Architect of Record. **Ms. Mastrolacasa/**
8. Approve Transportation Agreement with WCSSD For 2021. **Ms. Mastrolacasa/**

9. Authorize the Board Secretary/Business Administrator and the Superintendent to transfer funds between accounts, if necessary, with approval of the Board of Education at the next scheduled meeting. **Ms. Mastrolacasa/**
10. Approve the following Professional workshops and Travel. **Ms. Mastrolacasa/**
11. Approve the attendance of Anthony Giordano at NJASBO Annual Conference from June 3rd – June 5th. **Ms. Mastrolacasa/**
12. Approve the attendance of Anthony Giordano at the NJASA conferences. **Ms. Mastrolacasa/**
13. Approve the attendance of Paul DeAngelo at NJASBO Annual Conference from June 3rd– June 5th. **Ms. Mastrolacasa/**
14. Resolve that after review of the Secretary’s Monthly Financial Report (appropriations section) and consultation of the appropriate district officials, this Board of Education certifies that no major account or fund has been over expended in violation of NJAC 6:23-2.11(c)3 for the month of December 31, 2019, with a balance of \$2,283,217.41. **Ms. Mastrolacasa/
Roll Call**
15. Resolve that after review of the Secretary’s Monthly Financial Report (appropriations section) and consultation of the appropriate district officials, this Board of Education certifies that no major account or fund has been over expended in violation of NJAC 6:23-2.11(c)3 for the month of November 30, 2019, with a balance of \$2,212,719.09. **Ms. Mastrolacasa/
Roll Call**

DISCUSSION AGENDA

MARCH 12, 2020

NEXT MEETING DATE

Executive Session (If Required)

Ethics Forms: You should have been notified by the state to fill out your forms online. If you have not been contacted by state, please let me know.

Ethics Forms

PUBLIC PARTICIPATION

ADJOURNMENT