

**MANSFIELD TOWNSHIP BOARD OF EDUCATION
REGULAR MEETING MINUTES
SEPTEMBER 20, 2012**

CALL TO ORDER

Ms. Reyes opened the September 20, 2012 Regular Meeting of the Mansfield Township Board of Education at 7:39 p.m. with the following statement:

In accordance with the New Jersey Open Public Meetings Law, the time, date, and location of this meeting was sent to the Star-Gazette and Express-Times, April 30, 2012, was posted in the municipal building and the school lobby, and is on file with the Township Clerk.

PLEDGE OF ALLEGIANCE

ROLL CALL

Present: Ms. Karri Sienna-Reyes Mr. Tim Barlow Ms. Barbara Curto Ms. Sharon McAlpin Mr. Jason Winch	Absent: Mr. John Bell Ms. Tracey Janowski
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Also present were: Mr. Melitsky and Ms. Roszkowski.
Community: Ten community and/or staff members were present.

Communications

None

ADMINISTRATIVE REPORT

Mr. Melitsky reported the following:

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| 1. The HV/AC unit is in production. We hope to have the project completed by mid October. | HV/AC STATUS |
| 2. Opening day went well. | OPENING DAY |
| 3. We continue to train in the Marzano evaluation system and will be attending two sessions on September 26 and 27. There will be an in-service on October 8 where Part 2 of the Marzano training will be presented to the staff. | MARZANO TRAINING |

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| 4. | Ray Zuchowski, the new tech, is on board and being kept very busy. He is coordinating the transition with Carousel. The staff is very happy with Ray. | NEW TECH |
| 5. | NJ ASK results were received and sent home to parents. | NJ ASK |
| 6. | Title I services were put into place. | TITLE I |
| 7. | The School Safety and Security Plan is due on October 15. | SCHOOL SAFETY
PLAN |
| 8. | Ed Kemp and Laurie Favreau attended the yearly meeting on September 14, 2012, at the Prosecutor's Office. As a result of that meeting, a Memorandum of Agreement is generated and needs Board approval. | MOA |
| 9. | Picture day is set for October 2. | PICTURE DAY |

PUBLIC PARTICIPATION

None

CONSENT AGENDA

<i>MOTION by Ms. Curto, second by Mr. Winch</i> and carried by majority vote [with Ms. McAlpin abstaining] that the Board approve the minutes of the following meetings:	Minutes
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- August 23, 2012, Regular Meeting

APPROVAL AGENDA PERSONNEL

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| 1. | <i>MOTION by Mr. Barlow, second by Mr. Winch</i> and carried by unanimous vote that the Board approve the following personnel to share a position of "greeter" for the After Care School Program at a rate of \$10 per hour, effective September 6, 2012, and to coincide with the last day the After School Program finishes in June 2013, as recommended by the Superintendent: | Greeters |
| | <ul style="list-style-type: none"> • Kathy Montgomery • Rita Riotto | |

2. ***MOTION by Mr. Barlow, second by Mr. Winch*** and carried by unanimous vote that the Board approve Victoria Dicheck as a substitute teacher (criminal history check completed), as recommended by the Superintendent. **V. Dicheck Substitute**
3. ***MOTION by Mr. Barlow, second by Mr. Winch*** and carried by unanimous vote that the Board approve Nicole Crowley as a substitute teacher (criminal history check completed), as recommended by the Superintendent. **N. Crowley Substitute**
4. ***MOTION by Mr. Barlow, second by Mr. Winch*** and carried by majority vote [with Mr. Barlow abstaining] that the Board approve 2012-2013 teaching staff salaries as listed on Schedule A, effective September 1, 2012, to June 30, 2013, as recommended by the Superintendent. **Teaching Staff Salaries**
5. ***MOTION by Mr. Barlow, second by Mr. Winch*** and carried by unanimous vote that the Board rescind Pat Cericola's full-time paraprofessional contract, effective September 1, 2012, to June 30, 2013, at a salary of \$17,630, as recommended by the Superintendent. **P. Cericola**
6. ***MOTION by Mr. Barlow, second by Mr. Winch*** and carried by unanimous vote that the Board approve a revised contract for Pat Cericola as a 4.5 day paraprofessional, effective October 1, 2012, to June 30, 2013, at a prorated salary of \$15,867, as recommended by the Superintendent. **P. Cericola Amended Contract**
7. ***MOTION by Mr. Barlow, second by Mr. Winch*** and carried by unanimous vote that the Board appoint John Falco to fill the vacant Board seat, effective on or about October 1, 2012, (contingent upon successful completion of criminal history). **J. Falco Board Member**
8. ***MOTION by Mr. Barlow, second by Mr. Winch*** and carried by unanimous vote that the Board appoint Desiree Mora-Dillon to fill the vacant Board seat, effective on or about October 1, 2012, (contingent upon successful completion of criminal history). **D. Mora-Dillon Board Member**

**APPROVAL AGENDA
POLICY/CURRICULUM/FACILITIES**

- 1 ***MOTION by Ms. Curto, second by Mr. Winch*** and carried by unanimous vote that the Board approve the use of 13 classrooms **Facilities Use**

and the All Purpose Room by St. Theodore’s Catholic Parish on Monday nights (starting September 17, 2012), from September 2012, through May 2013, at no rental charge per Board Policy 1330 and Board Regulation 1330-R, as recommended by the Superintendent.

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| <p>2. <i>MOTION by Ms. Curto, second by Mr. Winch</i> and carried by unanimous vote that the Board approve the Integrated Pest Management Program for FY 2012/2013.</p> | <p>Integrated Pest Management</p> |
| <p>3. <i>MOTION by Ms. Curto, second by Mr. Winch</i> and carried by unanimous vote that the Board approve the following revised policies:</p> <ul style="list-style-type: none"> • Policy No. 4111, “<i>Recruitment, Selection and Hiring</i>” | <p>Revised Policy</p> |
| <p>4. <i>MOTION by Ms. Curto, second by Mr. Winch and carried by unanimous vote that the Board approve</i> a Memorandum of Agreement between the Mansfield Township Police Department and the Mansfield Township Board of Education.</p> | <p>MOA</p> |
| <p>5. <i>MOTION by Ms. Curto, second by Mr. Winch</i> and carried by unanimous vote that the Board approve the first reading of Policy No. 5020.1, “<i>Title I Parental Involvement.</i>”</p> | <p>Title I Parental Involvement Policy – 1st Reading</p> |

**APPROVAL AGENDA
FINANCE**

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| <p>1. <i>MOTION by Ms. McAlpin, second by Mr. Winch</i> and carried by unanimous vote that the Board approve the following bills lists:</p> <ul style="list-style-type: none"> • August 24, 2012, to August 31, 2012, in the amount of \$79,354.23. • September 1, 2012, to September 20, 2012, in the amount of \$446,022.26. | <p>Bills List</p> |
| <p>2. <i>MOTION by Ms. McAlpin, second by Mr. Winch</i> and carried by unanimous vote that the Board of Education approve Workshops/Travel per the September 20, 2012, request.</p> | <p>Workshops/
Travel</p> |

3. ***MOTION by Ms. McAlpin, second by Mr. Winch*** and carried by unanimous vote that the Board approve the September 20, 2012, Transfer Report as follows: **Transfers**

- Fund 10: \$ 1,895.00

4. ***MOTION by Ms. McAlpin, second by Mr. Winch*** and carried by unanimous vote that the Board accept NCLB (No Child Left Behind) grant funds as follows: **Accept NCLB Funds**

• Title IA	\$89,843	
• Title IIA	27,980	
• Title III	<u>15,409</u>	*MES PORTION = \$5,746.
Total	<u>\$133,232</u>	

5. ***MOTION by Ms. McAlpin, second by Mr. Winch*** and carried by unanimous roll call vote that the Board approve the submission of the NCLB (No Child Left Behind) Grant application for the period September 1, 2012, through August 31, 2013. **Submit NCLB Grant**

6. ***MOTION by Mr. Winch, second by Mr. Barlow*** and carried by unanimous roll call vote that the Board approve the participation in a Title III consortium consisting of Washington Borough, Great Meadows Regional, and Warren Hills Regional H.S. with Mansfield Township acting as the lead LEA (Local Education Association). **Title III Consortium**

7. ***MOTION by Mr. Winch, second by Mr. Barlow*** and carried by unanimous roll call vote that the Board approve a Shared Services Agreement with Oxford Township School District for the services of a Behavior Therapist for the 2012-2013 school year. **Shared Services**

8. ***MOTION by Mr. Winch, second by Ms. Curto*** and carried by unanimous roll call vote that the Board accept a donation from St. Theodore Catholic Church in the amount of \$1,000.00. **Donation**

9. ***MOTION by Mr. Winch, second by Ms. Curto*** and carried by unanimous vote that the Board of Education accept a donation from Ohara Corporation in the amount of \$200 at the request of Christopher Ghio to be deposited in the Student **Donation**

Activity Fund for the purpose of purchasing glasses for an indigent student.

- 10. **MOTION by Mr. Winch, second by Ms. Curto** and carried by unanimous vote that the Board of Education accept a matching donation from New York Life Foundation in the amount of \$48 at the request of Jeffrey Budd to be deposited in the Student Activity Fund for the purpose of purchasing glasses for an indigent student.
- 11. **MOTION by Mr. Winch, second by Ms. Curto** and carried by unanimous vote that the Board of Education authorize a \$2,000.00 payment to be made to the NJ Division of Pensions and Benefits for the purpose of obtaining a comprehensive claims and premium experience report for Mansfield Township BOE.

Donation

Experience Report

Note: Health Benefits costs are anticipated to rise above market norm. In anticipation of higher rates, we need to “shop” health benefits and this experience report is a required piece in order for other health benefits carriers to quote rates for the group.

PUBLIC PARTICIPATION

- 1. Mr. Fogerty asked Mr. Melitsky to explain in detail items contained in the Administrative Report.

DISCUSSION AGENDA

- 1. Mr. Winch shared with the Board that he met the new Tech and was very impressed. Administration made a great decision.
- 2. Ms. Reyes added that she was here for Back to School Night and noticed that the new Tech was still working late in the evening and was impressed.

New Tech

New Tech

ADJOURNMENT

With no further business to discuss, the September 20, 2012, Regular Meeting ended at 8:17 p.m. on **motion by Ms. Curto, seconded by Mr. Winch** and carried by unanimous vote.

Respectfully submitted,

Mary E. Roszkowski
SBA/Board Secretary

Timothy Barlow
Vice President