

**MANSFIELD TOWNSHIP BOARD OF EDUCATION
WORK SESSION MEETING MINUTES
MAY 10, 2012**

CALL TO ORDER

Ms. Reyes opened the May 10, 2012, Work Session Meeting of the Mansfield Township Board of Education at 7:37 p.m. with the following statement:

In accordance with the New Jersey Open Public Meetings Law, the time, date, and location of this meeting was sent to the Star-Gazette and Express-Times, April 30, 2012, was posted in the municipal building and the school lobby, and is on file with the Township Clerk.

PLEDGE OF ALLEGIANCE

ROLL CALL

Present: Ms. Karri Reyes
Mr. Jeff Stabile
Mr. Tim Barlow
Dr. Clancy
Ms. Barbara Curto
Ms. Sharon McAlpin
Mr. Jason Winch

Absent: Mr. John Bell
Ms. Tracey Janowski

Also present were: Mr. Kemp, Mr. Melitsky and Ms. Roszkowski.
Community: Five community and/or staff members were present.

Communications

None

ADMINISTRATIVE REPORT

Mr. Kemp reported the following:

- 1. The Marzano model was selected by the cluster. We will have to in-service the teachers once they return to school and in October. **MARZANO MODEL CHOSEN**
- 2. There were no allegations of HIB since our last meeting. **HIB**
- 3. We met with two wireless network providers. Another meeting is scheduled for next week. There will be several options presented to the Board. **WIRELESS LAN**

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| 4. | The fifth and sixth grades have completed testing; the third grade completed their regular testing today; and the fourth grade still has to be tested in science. | TESTING |
| 5. | HIB was found to be an unfunded mandate. We are going to apply to the State for reimbursement for the time we had to add to the Guidance Counselor and for a training video. | APPLICATION FOR
HIB COSTS |
| 6. | Our Professional Development Plan was developed by the committee. The County will go through the Plan to see if it meets the criteria and then we will be back to the Board for a final approval. | PROFESSIONAL
DEVELOPMENT
PLAN |
| 7. | A request was made to change policy regarding Kindergarten entry criteria. It was suggested that an incoming student's birthday should be on or before October 1 to be accepted into the program. | POLICY REVISION |
| 8. | We are celebrating Teacher Appreciation Week. The PTA has done a number of wonderful things for the teachers in their honor. Cake was served on Monday and a luncheon was provided later in the week. | TEACHER
APPRECIATION
WEEK |
| 9. | Kindergarten orientation will be held on May 24. | KINDERGARTEN
ORIENTATION |
| 10. | Students from the Middle School will be coming over to speak to our sixth grade about their experiences. | MIDDLE SCHOOL
PREVIEW |

PUBLIC PARTICIPATION

None

CONSENT AGENDA

MOTION by Mr. Barlow, second by Mr. Winch and carried by majority vote [with Ms. Curto, Dr. Clancy, and Mr. Stabile abstaining] that the Board approve the minutes of the following meeting:

Minutes

- April 26, 2012, Partial Re-Organization/Regular Meeting.

**APPROVAL AGENDA
POLICY/CURRICULUM/FACILITIES**

1. ***MOTION by Ms. Curto, second by Mr. Winch*** and carried by unanimous vote that the Board approve the submission of the 2012-2013 Professional Development Plan to the County Office for approval. **Professional Development Plan**
2. ***MOTION by Ms. Curto, second by Mr. Winch*** and carried by unanimous vote that the Board approve the 2008-2011 Mentoring Plan to remain in effect for the 2012-2013 school year. **Mentoring Plan**
3. ***MOTION by Ms. Curto, second by Mr. Winch*** and carried by unanimous vote that the Board approve the adoption of the Marzano Teacher Evaluation Model as recommended by the District Evaluation Advisory Committee and the Superintendent. **Marzano Teacher Evaluation Model**

**APPROVAL AGENDA
PERSONNEL**

1. ***MOTION by Mr. Barlow, second by Mr. Winch*** and carried by unanimous vote that the Board approve Yuri Mussenheim as a substitute custodian (Criminal History check completed), as recommended by the Superintendent. **Y. Mussenheim Sub Custodian**
2. ***MOTION by Mr. Barlow, second by Mr. Winch*** and carried by unanimous vote that the Board approve Jonathan Powers as a substitute custodian (Criminal History check completed), as recommended by the Superintendent. **J. Powers Sub Custodian**
3. ***MOTION by Mr. Barlow, second by Mr. Winch*** and carried by unanimous vote that the Board approve the 2012-2013 Tenured Staff as listed on Schedule A, effective September 1, 2012, to June 30, 2013, as recommended by the Superintendent. **Tenured Staff**
4. ***MOTION by Mr. Barlow, second by Mr. Winch*** and carried by unanimous vote that the Board approve the 2012-2013 Support Staff/Administration as listed on Schedule B, as recommended by the Superintendent. **Support Staff/Administration**

5. ***MOTION by Mr. Barlow, second by Mr. Winch*** and carried by unanimous vote that the Board approve a tenure teaching contract for Corin Francisco effective September 1, 2012, Step B-4, at an annual salary to be determined upon the completion of negotiations, as recommended by the Superintendent. **C. Francisco Tenured Teaching Contract**
6. ***MOTION by Mr. Barlow, second by Mr. Winch*** and carried by unanimous vote that the Board approve a non-tenure contract for Deborah Marley, as a 5 day LD/TC, effective September 1, 2012, to June 30, 2013, Step M-13, at an annual salary to be determined upon the completion of negotiations, as recommended by the Superintendent. **D. Marley Non-Tenure Contract**
7. ***MOTION by Mr. Barlow, second by Mr. Winch*** and carried by unanimous vote that the Board approve a tenure contract for Patti Jo Raiello as a 1/5 CST Coordinator, effective September 1, 2012, to June 30, 2013, at a salary to be determined upon the completion of negotiations, as recommended by the Superintendent. **P. J. Raiello Tenured Contract**

**APPROVAL AGENDA
FINANCE**

1. ***MOTION by Mr. Stabile, second by Ms. Curto*** and carried by unanimous vote that the Board approve the following bills lists: **Bills List**
- April 27, 2012, to April 30, 2012, in the amount of \$296,954.09;
 - May 1, 2012, to May 10, 2012, in the amount of \$82,144.45.
2. ***MOTION by Mr. Stabile, second by Ms. Curto*** and carried by unanimous vote that the Board approve transfers per the May 10, 2012, Report for the following: **Transfers**
- Fund 10 \$11,775.00
3. ***MOTION by Mr. Stabile, second by Ms. Curto*** and carried by unanimous vote that the Board approve May 10, 2012, Workshop/Travel Requests. **Workshop/Travel**
4. ***MOTION by Mr. Stabile, second by Ms. Curto*** and carried by unanimous vote that the Board adopt the following resolution: **Anti-Bullying Bill of Rights Grant**

Submission

Resolve that the Mansfield Township Board of Education certifies that permission has been granted to apply for funds to support implementation of the Anti-Bullying Bill of Rights Act for the purposes described in the application in the amount of \$2,606.00, starting on July 1, 2011, and ending on June 30, 2012.

DISCUSSION AGENDA

1. Mr. Melitsky discussed the current Kindergarten admission policy and the rationale for the proposed change in policy. **Kindergarten Admission Policy**

PUBLIC PARTICIPATION

None

ADJOURNMENT

With no further business to discuss, the May 10, 2012, Work Session ended at 7:52 p.m. on *motion by Ms. Curto* , *seconded by Dr. Clancy* and carried by unanimous vote.

Respectfully submitted,

Mary E. Roszkowski
SBA/Board Secretary

Jeff Stabile
Vice President