

**MANSFIELD TOWNSHIP BOARD OF EDUCATION
PUBLIC HEARING ON BUDGET/REGULAR MEETING AGENDA
MARCH 29, 2012**

CALL TO ORDER

In accordance with the New Jersey Open Public Meetings Law, the time, date, and location of this meeting was sent to the Star-Gazette and Express-Times, March 24, 2012, was posted in the municipal building and the school lobby, and is on file with the Township Clerk.

Pledge of Allegiance

Roll Call

Present: Ms. Karri Sienna-Reyes
Mr. Jeff Stabile
Mr. Tim Barlow
Mr. John Bell
Dr. Clancy
Ms. Barbara Curto
Ms. Tracey Janowski
Ms. Sharon McAlpin
Mr. Jason Winch

Absent:

**Also Present:
Community:**

**PUBLIC HEARING ON BUDGET
Mr. Kemp/Ms. Roszkowski**

PUBLIC PARTICIPATION

**CORRESPONDENCE
Ms. Roszkowski**

**ADMINISTRATIVE REPORT
Mr. Kemp**

CONSENT AGENDA

Approve the minutes of the following meeting/(s):

Mr. Barlow/

- March 1, 2012, Meeting
- March 1, 2012, Executive Session

**APPROVAL AGENDA
PERSONNEL**

1. Approve Colleen Ingram as a substitute teacher (Criminal History check completed) as recommended by the Superintendent. **Mr. Stabile/**
2. Approve Colleen Ingram as a maternity leave replacement effective April 2, 2012 through June 30, 2012, Step B-1 at a pro-rated salary of \$46,835 (Criminal History check completed), as recommended by the Superintendent. **Mr. Stabile/**
3. Approve Alan Pedersen's request for a paid leave of absence (utilizing banked sick days) from April 5, 2012, through on or about April 20, 2012. **Mr. Stabile/**
4. Approve the addition of Jonathan Powers to the substitute custodian roster (contingent upon receipt of archived fingerprint report), as recommended by the Superintendent. **Mr. Stabile/**

**APPROVAL AGENDA
CURRICULUM/POLICY/FACILITIES**

1. Approve the 2012-2013 school calendar. **Ms. Curto/**

**APPROVAL AGENDA
FINANCE**

1. Accept 2012/2013 State Aid as follows: **Ms. Janowski/**
 - Categorical Special Education Aid \$ 387,990
 - Equalization Aid 2,948,932
 - Categorical Security Aid 82,468
 - Categorical Transportation Aid 112,193
 - Total State Aid \$3,531,583

2. Approve adoption of the final 2012/2013 Mansfield Township School District budget as follows: **Ms. Janowski/**

Roll Call Vote

BE IT RESOLVED that the Board of Education adopt the 2012/2013 proposed budget:

| | |
|------------------------|---------------------|
| • General Fund | \$8,595,532 |
| • Special Revenue Fund | 259,011 |
| • Debt Service Fund | 423,319 |
| • Total Base Budget | <u>\$9,277,862*</u> |

*Included in the budget is a \$95,000 Capital Reserve withdrawal for the purpose of infrastructure, parking lot, walk/jog/run track, girl's lavatory, HV/AC and lighting upgrades.

Be it Further Resolved that the Board of Education authorizes the general fund tax levy for the 2012/2013 school year: "That there should be raised for General Funds \$4,867,038.

3. Whereas, Mansfield School District Policy 9250b1 and NJAC 6A:23B-1.2 (b) provides that the board of education shall establish in the annual school budget a maximum expenditure amount that may be allotted for such travel and expense reimbursement for 12/13 school year. **Ms. Janowski/**

Roll Call Vote

Now Therefore Be It Resolved, that the Mansfield Township Board of Education hereby establishes the school district travel maximum for the 12/13 school year at the sum of \$75,000 and

Be It Further Resolved that the School Business Administrator shall track and record these costs to insure that the maximum amount is not exceeded.

Note: As of March 29, 2012, the mileage, workshop accounts have the following totals:

| | |
|-------------------------|---------------|
| • Workshops | \$2,727.48 |
| • Mileage Reimbursement | <u>664.23</u> |
| Total | \$3,391.71 |

4. Approve the following bills list: **MS. JANOWSKI/**

- March 2, 2012, to March 29, 2012, in the amount of \$508,930.58.

5. Approve the Treasurer's and Secretary's monthly financial reports as of February 29, 2012, with a balance of \$1,491,216.64. **MS. JANOWSKI/**

6. Resolve that after review of the Secretary's Monthly Financial Report (appropriations section) and consultation of the appropriate district officials, this Board of Education certifies that no major account or fund has been over expended in violation of NJAC 6A:23-2.11(c)3 for the months of February 29, 2012, with a balance of \$1,491,216.64. Ms. Janowski/
Roll Call Vote

7. Approve the March 29, 2012, Transfer Report as follows: **Ms. Janowski/**
 - Fund 10: \$ 666.00
 - Fund 20: \$8,475.00

8. Approve Travel and Workshops per the March 29, 2012, request. **Ms. Janowski/**

9. Approve a shared service agreement with Sterling High School District/South Jersey Technology Partnership (SJTP) for a period of ten years. **Ms. Janowski/**

Note: This does not create any obligation or costs, but is a purchase and/or service vehicle for us if we choose to use it.

10. Approve membership in the Middlesex Educational Services Commission. **Ms. Janowski/**

Note: This does not create any obligation or costs, but is a purchase and/or service vehicle for us if we choose to use it.

11. Accept \$1,080.00 from the Mansfield Township Education Foundation for the "Battle of the Books" Program. **Ms. Janowski/**

12. Approve the submission of the Race to the Top 3 Grant application to the NJ Department of Education. **Ms. Janowski/**

PUBLIC PARTICIPATION

EXECUTIVE SESSION

DISCUSSION AGENDA

April meetings:

- April 5, 2012
- April 26, 2012

ADJOURNMENT