

**MANSFIELD TOWNSHIP BOARD OF EDUCATION
REGULAR MEETING MINUTES
DECEMBER 17, 2015**

Mrs. Reyes opened the December 17, 2015, Regular Meeting of the Mansfield Township Board of Education at 7:38 p.m. with the following statement:

In accordance with the New Jersey Open Public Meetings Law, the time, date, and location of this meeting was sent to the Star-Gazette and Express-Times, January 9, 2015, and was posted in the municipal building and the school lobby, and is on file with the Township Clerk.

Pledge of Allegiance

Roll Call

Present: Ms. Karri Reyes
Mr. Tim Barlow
Mr. Michael Coombs
Mr. John Falco
Ms. Tracey Janowski
Ms. Sharon McAlpin
Mr. Jim Momary
Ms. Desiree Mora-Dillon
Mr. Jason Winch

Absent:

Also present: Mr. Kemp, Mr. Melitsky and Mrs. Roszkowski.
Community: Eight community and/or staff members were present.

COMMUNICATIONS – MRS. ROSZKOWSKI

None

ADMINISTRATIVE REPORT

Mr. Kemp reported the following:

- 1. There was one alleged incident which was investigated (# 4), **HIB** and not found to be HIB.

- | | | |
|-----|---|--------------------------------|
| 2. | We currently have 672 students enrolled in the district. | ENROLLMENT |
| 3. | Teacher of the Year will be announced tomorrow. | TEACHER OF THE
YEAR |
| 4. | Individual PARCC scores were mailed to families today. | PARCC |
| 5. | <ul style="list-style-type: none"> • NCLB has been replaced. • There is hope that the 2% cap on administrative spending will be removed before the end of January of 2016. • Senator Sweeney has proposed a constitutional amendment to require the state to pay its pension obligations. | LEGISLATIVE
UPDATE |
| 6. | The annual concert was held last Friday night. Congratulations to Mrs. Slate and Mrs. Havrisko for excellent performances. | ANNUAL
CONCERT |
| 7. | The Debate Team is headed up by Ms. Baker. This year the topic was, "Resolved: New Jersey students are tested too much." | DEBATE TEAM |
| | <p>Alex Andershonis, Valentina Waslik, and Kate Fitzsimmons won medals as they placed third for the Affirmative side.</p> <p>For the first time anyone can recall, the championship round featured two teams from the same school: Mansfield vs. Mansfield!</p> <p>Lexi D'Ambly, Yuliana Pereginec, and Renee Lake brought home the 1st place Negative trophy, and Taryn Faccenda and Niki McAlpin won 1st place Affirmative and overall
CHAMPIONS !</p> | |
| 8. | The Spelling Bee was recently held. Gabriella De Leon was the champion and Jack Meyer took second place. | SPELLING BEE |
| 9. | A Geography Bee was also held recently. Jack Meyer is this year's champion, Colin Mckevitt placed 2 nd , Besmir Hadzovic placed 3 rd . | GEOGRAPHY BEE |
| 10. | This year's Patriot's Pen Winner is Madelyn Morgan. | PATRIOT'S PEN |

PARCC SCORES

Mr. Melitsky reviewed the PARCC scores which were recently received. Questions were answered with regard to the presentation.

PUBLIC PARTICIPATION

Mr. DaSilva requested that the Board establish a bus stop by his second driveway located on Rockport Road. He was advised several weeks ago that the Bus Company Safety Coordinator and the Transportation Coordinator deemed the requested stop (and another suggested stop by the 35 mph sign) to be unsafe. Mr. DaSilva wanted to know exactly how these individuals came to that determination and what they based their decisions on.

**BUS STOP
REQUEST**

Mr. Kemp suggested that we call in the entities involved to meet with the parents and Sgt. Bates to have that discussion. A meeting will be scheduled after the holidays.

CONSENT AGENDA

MOTION by Ms. McAlpin, second by Ms. Janowski and carried by majority vote [with Mr. Coombs abstaining] that the Board approve the minutes of the following meeting/(s):

Minutes

- November 19, 2015, Regular Meeting

**APPROVAL AGENDA
CURRICULUM/POLICY/FACILITIES**

1. **MOTION** by Ms. Mora-Dillon, second by Ms. Janowski and carried by unanimous vote that the Board affirm/accept the HIB Report with no allegations presented at the November 19, 2015, meeting.

HIB

**APPROVAL AGENDA
PERSONNEL**

- | | |
|---|---|
| <p>1. MOTION by Mr. Barlow, second by Ms. Janowski and carried by unanimous vote that the Board approve April Bullock as a substitute teacher (criminal history check completed), as recommended by the Superintendent.</p> | <p>A. Bullock
Sub Roster</p> |
| <p>2. MOTION by Mr. Barlow, second by Ms. Janowski and carried by unanimous vote that the Board approve Kristen Hinners as a substitute teacher (criminal history check completed), as recommended by the Superintendent.</p> | <p>K. Hinners
Sub Roster</p> |
| <p>3. MOTION by Mr. Barlow, second by Ms. Janowski and carried by unanimous vote that the Board approve Marc Tyson as an approximate three-day per week Acting Principal at a per diem rate of \$390.97, with additional hours before or after the teacher's workday to be paid at \$35.00 per hour, effective January 4, 2016, to on or about March 24, 2016, as recommended by the Superintendent.</p> | <p>M. Tyson
Acting Principal</p> |

Note: Mr. Tyson may be used more than 3 days per week some weeks and may be used less other weeks due to school holidays, etc.

- | | |
|---|--|
| <p>4. MOTION by Mr. Barlow, second by Ms. Janowski and carried by unanimous vote that the Board approve Suzanne Brands as a full-time paraprofessional, effective November 30, 2015, through June 30, 2016, at an annual <i>prorated</i> salary of \$13,860, (criminal history check completed), as recommended by the Superintendent.</p> | <p>S. Brands
Paraprofessional</p> |
|---|--|

**APPROVAL AGENDA
FINANCE**

- | | |
|---|---------------------------|
| <p>1. MOTION by Ms. Janowski, second by Mr. Winch and carried by unanimous vote that the Board approve the following bills lists:</p> <ul style="list-style-type: none"> • General Account: November 20 to 30, 2015, bills list in the amount of \$307,926,54;. | <p>Bills Lists</p> |
|---|---------------------------|

- General Account: December 1, 2015, to December 17, 2015, bills list in the amount of \$521,626.79.
- Referendum Account: November 20 to 30, 2015, in the amount of \$0.
- Referendum Account: December 1, 2015, to December 17, 2015, in the amount of \$130,670.38.

2. **MOTION by Ms. Janowski, second by Mr. Winch** and carried by unanimous vote that the Board approve transfers as per the December 17, 2015 Report for the following: **Transfers**

- Fund 10: \$5,850.00

3. **MOTION by Ms. Janowski, second by Mr. Winch** and carried by unanimous vote that the Board approve the December 17, 2015, Travel Requests. **Travel**

4. **MOTION by Ms. Janowski, second by Mr. Winch** and carried by unanimous vote that the Board approve the Treasurer’s and Secretary’s monthly financial report as of October 31, 2015, with a balance of \$4,766,503.87. **TREASURER’S/
SECRETARY’S
REPORTS**

5. **On MOTION by Ms. Janowski, second by Mr. Winch** and carried by unanimous roll call vote that the Board adopt the following resolution: **Certification**

Resolve that after review of the Secretary’s Monthly Financial Report (appropriations section) and consultation of the appropriate district officials, this Board of Education certifies that no major account or fund has been over expended in violation of NJAC 6A:23-2.11(b) for the month ended October 31, 2015, with a balance of \$4,766,503.87.

6. **MOTION by Mr. Falco, second by Mr. Coombs** and carried by unanimous vote that the Board accept the 2014/2015 Comprehensive Annual Financial Report (CAFR) as presented and approve the Corrective Action Plan with one audit recommendation as per Attachment 1. **CAFR 2014/15**

Discussion: An overview of the 2014/2015 Audit Report was given by Mrs. Roszkowski. Mr. Colantano will be giving a more in-depth analysis of the Audit in the next few months.

7. **MOTION by Mr. Falco, second by Mr. Coombs** and carried by unanimous vote that the Board approve a shared services agreement with Washington Township Board of Education for a Cluster Curriculum Writer, for the 2015/2016 school year, in the amount of \$1,500. **CURRICULUM WRITER**

8. **MOTION by Mr. Falco, second by Mr. Coombs** and carried by unanimous vote that the Board approve the addition of NY Life Insurance to the roster of voluntary employee benefits and payroll deductions for same. **NY LIFE INSURANCE**

9. **MOTION by Mr. Falco, second by Mr. Coombs** and carried by unanimous vote that the Board approve Iron Mountain Mechanical Change Order #1 in the amount of \$2,390.54 for electrical upgrades per attached. **CHANGE ORDER**

10. **MOTION by Mr. Falco, second by Mr. Coombs** and carried by unanimous vote that the Board approve a tuition contract in the amount of \$1 with Belvidere Board of Education to receive Student ID # 9762354517 for the 2015/2016 school year. **TUITION CONTRACT**

11. **MOTION by Mr. Winch, second by Ms. Janowski** and carried by unanimous vote that the Board approve a contract in the amount of \$18,550 with Greenwood Abatement to remove asbestos over the winter break. **ASBESTOS REMOVAL**

Note: Other quotes received as follows:

- Bako Construction - \$24,600
- B&G Restoration, Inc. - \$28,000

12. **MOTION by Mr. Winch, second by Ms. Janowski** and carried by unanimous vote that the Board approve RK Environmental to manage and monitor the above-named asbestos removal project at a cost of \$5,636. **ASBESTOS PROJECT**

13. **MOTION by Mr. Winch, second by Ms. Janowski** and carried by unanimous vote that the Board approve a two year contract with Republic Services for trash pickup effective January 1, 2016, to December 31, 2017, as follows: **TRASH REMOVAL**

- 6 Yard Trash pick up 3/week at \$38.40/pickup;
- 3 Yard recycling, 1/week at \$9.69/pickup.

Others invited to quote:

- Waste Management – no response
- Sanico – no response
- Balbi Enterprises – no response

14. **MOTION** by Mr. Winch, second by Ms. Janowski and carried by unanimous vote that the Board approve an amendment to the 2015/2016 Title 3 NCLB grant by the addition of carryover funds to the supply line from the 2014/2015 Title 3 NCLB grant in the amount of \$1,203.

**TITLE 3
AMENDMENT**

DISCUSSION AGENDA

Mr. Momary reported on what he learned at the Delegate Assembly meeting held on November 21, 2015. A written report was given out as well.

**DELEGATE
ASSEMBLY
REPORT**

PUBLIC PARTICIPATION

None

ADJOURNMENT

With no further business to discuss, the December 17, 2015, Work Session Meeting ended at 9:26 p.m. on *motion by Ms. Janowski, seconded by Mr. Barlow* and carried by unanimous vote.

Respectfully submitted,

Mary E. Roszkowski
SBA/Board Secretary

Jim Momary
Vice President