

Mansfield Township Board of Education
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Extract from the Minutes of a meeting of the
BOARD OF EDUCATION OF THE
TOWNSHIP OF MANSFIELD, WARREN COUNTY, N.J.
as recorded in the

The Board of Education of the Township of Mansfield in the County of Warren, N.J. convened the Public Regular Meeting on April 29, 2021 at 7:03 P.M. in the Township of Mansfield New Jersey.

The following Members of the Board of Education were present:

Present:

Mr. Michael Coombs
Ms. Karri Reyes
Mr. Jim Momary
Mr. Joseph Rodriguez
Mr. John Falco
Ms. Molly Fraumeni

Absent:

Ms. Annamaria Lalevee
Ms. Krysti Mastrolacasa
Mr. Mark Smith

Also Present:

Administration:

Dr. Anthony Giordano, Superintendent
Mr. Paul DeAngelo, Business Administrator and Board Secretary
Mr. John Melitsky, Principal
Ms. Cayrn Coscia, Director of Curriculum and Instruction

Various members from the public.

Executive Session

No Executive Session

Others in Attendance: There were several staff and community members in attendance.

President, Ms. Reyes mentioned that the BOE meeting was being videotaped and will be on the Mansfield Township BOE website for all to review.

Superintendent Report

Dr. Giordano introduced Mr. DeAngelo who provided the 2021-22 Budget Presentation.

Ms. Reyes introduced the DeAngelo family, Alexis and Isabella DeAngelo, who provided donations to the school.

Public Comments - No Public Comment

CONSENT AGENDA

1. On a Motion by Mr. Coombs and seconded by Mr. Rodriguez and carried by unanimous vote to approve the open and closed session minutes of March 11, 2021.

APPROVAL AGENDA

CURRICULUM/POLICY/FACILITIES

1. On a Motion by Mr. Momary, seconded by Mr. Rodriguez and carried by unanimous vote to approve the 2021-22 School Calendar.
2. On a Motion by Mr. Momary, seconded by Mr. Rodriguez and carried by unanimous vote to approve the date for Promotion - June 15, 2021, at 7:00 P.M with June 16, 2021 Rain Date.
3. On a Motion by Mr. Momary, seconded by Mr. Rodriguez and carried by unanimous vote to approve the purchase (2) TEK Education touchscreen of quote number 00004600 from 3 Education for cafeteria. Total amount \$3,454.00. Cost to be charged against FEMA due to COVID 19.
4. On a Motion by Mr. Momary, seconded by Mr. Rodriguez and carried by unanimous vote to approve the HVC Project Project Base Bid and Alternate #1 in the amount of \$331,930.00. Approved Contractor, Iron Mountain Mechanical. Project to Begin July 1, 2021 and paid by the Capital Reserve Account:

Base Bid \$173,985.00
Alternate #1 \$157,945.00

5. On a Motion by Mr. Momary, seconded by Mr. Rodriguez and carried by unanimous vote to approve Invoice dated April 21, 2021 from Gianforcaro in the amount of \$14,936.00 for architectural services for HVAC project.
6. On a Motion by Mr. Momary, seconded by Mr. Rodriguez and carried by unanimous vote to approve Invoice number 7007045 dated 4/21/2021 in the amount of \$1,347.45 from Service Plus, Inc. for dishwasher repairs.
7. On a Motion by Mr. Momary, seconded by Mr. Rodriguez and carried by unanimous vote to approve the 2021/2022 Curriculum, Instructional, and Technology programs as listed:

AmplifyIT - Google for Education	\$ 3,000.00
Brain Pop	\$ 4,045.00

Gaggle	\$ 2,731.25
GoGuardian	\$ 7,269.00
IXL	\$ 7,650.00
Learning A to Z	\$ 2,700.00
LinkIt!	\$ 13,000.00
MIND (ST Math)	\$ 6,000.00
Notable (Kami)	\$ 3,075.00
Screencastify	\$ 2,500.00
Typing Agent	\$ 1,920.00
Waterford Institute	\$ 10,850.00
Wilson Language Training (Foundations)	\$ 1,671.19
Wilson Multi-tiered Systems (Foundations Level 2) Quote PLQ1003961	\$ 289.00
Wilson Multi-tiered Systems (Foundations) Quote PLQ1003960	\$ 16,500.00
Mystery Science	\$ 1,249.00
BlackBoard (includes Mass Communications, Web Hosting, APP and REACH)	\$ 4,200.00
Total	\$ 88,649.44

Item 1 - 7 were approved with one motion.

APPROVAL AGENDA PERSONNEL

1. On a Motion by Mr. Momary, seconded by Mr. Coombs and carried by unanimous vote to approve Brianne M. Wheatley as a substitute School Nurse effective April 1, 2021 (Criminal History Check completed, pending Chapter 5), as recommended by the Superintendent.
2. On a Motion by Mr. Momary, seconded by Mr. Coombs and carried by unanimous vote to approve Micaela Piell as a maternity leave replacement teacher effective April 1, 2021 (Criminal History Check completed, pending Chapter 5), as recommended by the Superintendent.
3. On a Motion by Mr. Momary, seconded by Mr. Coombs and carried by unanimous vote to approve Jamie Miller as a Supervisor of Food Service effective July 1, 2021 (Criminal History Check completed, pending Chapter 5), as recommended by the Superintendent.
4. On a Motion by Mr. Momary, seconded by Mr. Coombs and carried by unanimous vote to approve the resignation of Dana Tarnowski, Teacher, effective August 15, 2021.

APPROVAL AGENDA

FINANCE

1. On a Motion by Ms. Fraumeni, seconded by Mr. Coombs and carried by unanimous vote to approve of Monthly Payroll:
 - March 15, 2021 regular payroll in the amount of \$349,853.91
 - March 20, 2021 regular payroll in the amount of \$345,955.84
 - April 15, 2021 regular payroll in the amount of \$336,201.75

2. On a Motion by Ms. Fraumeni, seconded by Mr. Coombs and carried by unanimous vote to approve the March 2021 Bill List in the amount of \$1,089,779.99 and the April 2021 Bill List in the amount of \$105,359.30:
 - General Fund/Fund 10: March 12, 2021 to March 31, 2021, in the amount of \$387,637.57;
 - Grant Fund/Fund 20: March 12, 2021 to March 31, 2021, in the amount of \$6,332.67;
 - Cafeteria Account/Fund 51: March 12, 2021 to March 31, 2021 in the amount of \$261.27;
 - General Fund/Fund 10: April 1, 2021 to April 29, 2021, in the amount of \$86,115.80;
 - Grant Account/Fund 20: April 1, 2021 to April 29, 2021, in the amount of \$19,243.50;
 - Cafeteria Account/Fund 51: April 1, 2021 to April 29, 2021, in the amount of \$0.00.

3. On a Motion by Ms. Fraumeni, seconded by Mr. Coombs and carried by unanimous vote to approve the March 2021 Budget Transfer Report, Fund 10 - \$83,482.03 and Fund 20 - \$12,623.67.

4. On a Motion by Ms. Fraumeni, seconded by Mr. Coombs and carried by unanimous vote to approve the 2020/2021 Reclassifications for ESEA and IDEA Grants. Total amount \$22,450.29.

5. On a Motion by Ms. Fraumeni, seconded by Mr. Coombs and carried by unanimous vote to approve the Professional Workshops and Travel.

6. On a Motion by Ms. Fraumeni, seconded by Mr. Coombs and carried by unanimous vote to approve the following NJASBO seminars for Business Administrator, Paul DeAngelo. Total cost \$150.00, \$50.00 per professional development.

7. On a Motion by Ms. Fraumeni, seconded by Mr. Coombs and carried by unanimous vote to approve the contract with LearnWell for required education services for SID# 6405803230.

8. On a Motion by Ms. Fraumeni, seconded by Mr. Coombs and carried by unanimous vote to approve the transportation consultant agreement with Logic 54 for \$12,151 for 2021/2022 at the same rate as 2020/2021.
9. On a Motion by Ms. Fraumeni, seconded by Mr. Coombs and carried by unanimous vote to approve the refund from NJSIG in the amount of (\$2,123.19) for workers compensation for the 2020/2021 school year due to COVID-19.
10. On a Motion by Ms. Fraumeni, seconded by Mr. Coombs and carried by unanimous vote to approve the 2021/2022 Safety Grant for security in the amount of \$2,000.00. The safety grant is a part of the NJSIG insurance consortium.
11. On a Motion by Ms. Fraumeni, seconded by Mr. Coombs and carried by unanimous vote to approve Invoice Number 318020 in the amount of \$1,788.00 and Invoice Number 318322 in the amount of \$2,337.89 from Partners for the Oil Remediation Project.
12. On a Motion by Ms. Fraumeni, seconded by Mr. Coombs and carried by unanimous vote to approve the reallocation of the Food Service COVID-19 expenses for the 2019/2020 & 2020/2021 school year to the FEMA reserve account to be paid from COVID-19 funds. Funds include the expense of the Food Service recess and Food Service aides for the 2019-20/2020-21 school year. Costs to date \$9,951.46 9/10/2020 - 12/23/2020 & \$3,162.50 1/15/2021 - 2/26/2021.
13. On a Motion by Ms. Fraumeni, seconded by Mr. Coombs and carried by unanimous vote to approval to write off the student balances as of 6/30/20. Total amount (\$1,269.55) and charge to COVID-19 expenses.
14. On a Motion by Ms. Fraumeni, seconded by Mr. Coombs and carried by unanimous vote to approve the 50% reallocation of all Visitor Center expenses due to COVID-19.
15. On a Motion by Ms. Fraumeni, seconded by Mr. Coombs and carried by unanimous vote to approve the donations to the Mansfield Township BOE.
16. On a Motion by Ms. Fraumeni, seconded by Mr. Coombs and carried by unanimous vote to approve the quotes from Eastern Datacom for quote number LENS3 2021/2022 \$2,600.00 and ST Mitel 2021/2022 \$3,162.00.
17. On a Motion by Ms. Fraumeni, seconded by Mr. Coombs and carried by unanimous vote to ratify the quote from CDW for headphones quote number LXML223 in the amount of \$6,291.00 to be paid by grant funds.

18. On a Motion by Ms. Fraumeni, seconded by Mr. Coombs and carried by unanimous vote to ratify the contract with Direct Energy for procurement of fixed rate for Mansfield Elementary School for (36) Months. No cost to the Mansfield Township BOE.
19. On a Motion by Ms. Fraumeni, seconded by Mr. Coombs and carried by unanimous vote to rescind the approval from the March 11, 2021 BOE meeting approving the quote from Eastern Data com for school security not to exceed \$15,000.00.
20. On a Motion by Ms. Fraumeni, seconded by Mr. Coombs and carried by unanimous vote to approve the upgrade quote from Sawyers for school security not to exceed \$15,000.00.
21. On a Motion by Ms. Fraumeni, seconded by Mr. Coombs and carried by unanimous vote to appoint Doyle Alliance Group, NJ as the Broker of Record for Horizon, Delta Dental, and Horizon Prescription programs for 2021/2022 with Ryan Tola serving as Broker of Record.
22. On a Motion by Ms. Fraumeni, seconded by Mr. Coombs and carried by unanimous vote to approve Brown and Brown NJSIG as the Broker of Record for General Liability, Workers Compensation, Errors and Omissions for 2021/2022 with Bob Gemmell serving as Broker of Record.
23. On a Motion by Ms. Fraumeni, seconded by Mr. Coombs and carried by unanimous vote to approve T.L. Groseclose Associates, Inc. as the Broker of Record for Student Accident Insurance Basic & Voluntary for 2021/2022.
24. On a Motion by Ms. Fraumeni, seconded by Mr. Coombs and carried by unanimous vote to approve BKC as the Auditors for the 2021/2022 school year with Jonathan Weiss serving as Auditor of Record.
25. On a Motion by Ms. Fraumeni, seconded by Mr. Coombs and carried by unanimous vote to approve Phoenix Advisory as the debt service advisor for the 2021/2022 school year.
26. On a Motion by Ms. Fraumeni, seconded by Mr. Coombs and carried by unanimous vote to appoint Schenck Price Smith & King, LLP as attorney for the 2021/2022 school year with Marc Zitomer serving as Attorney of Record.
27. On a Motion by Ms. Fraumeni, seconded by Mr. Coombs and carried by unanimous vote to approve the transfer of Emergency Fund Reserve in the amount of \$143,100 to offset the healthcare costs for the 2020/21 budget. Amount to be added to reserve for healthcare costs.
28. On a Motion by Ms. Fraumeni, seconded by Mr. Coombs and carried by unanimous vote to approve the transfer of Capital Reserve account to the General Fund in the amount of \$118,814.91.

29. On a Motion by Ms. Fraumeni, seconded by Mr. Coombs and carried by unanimous vote to approve the Treasurer's Report for the month of February 2021 \$1,621,762.49 and the March 2021 \$1,942,147.72.
30. On a Roll Call Motion by Ms. Fraumeni, seconded by Mr. Momary and carried by unanimous vote to approve the adoption of the 2021/2022 Mansfield Township School District budget as follows:

<u>BUDGET</u>		<u>LOCAL TAX LEVY</u>
General Fund	(10) \$ 10,919,159	\$5,979,230
Special Fund	(20) \$ 298,000	
Debt Service Fund	(40) \$ 456,051	\$284,880
Total Base Budget	\$ 11,673,210	

*Included in the budget is \$90,058 for Banked Cap, \$503,025 Capital Reserve Withdrawal for the purpose of infrastructure, security, and information system upgrades.

31. On a Motion by Ms. Fraumeni, seconded by Mr. Coombs and carried by unanimous roll call vote to resolve that the amount of district taxes needed to meet the obligations of the Board of Education beginning July 1, 2021, through June 30, 2022, is \$5,979,230 for General Current Expense and \$284,880 for debt service to be received as follows:

Current Expense: Twelve payments of \$498,269.17 on the fifteenth (15th) of every month for a total of \$5,979,230.00.

Debt Service: One payment of \$284,880 due on July 1, 2021.

32. On a Motion by Ms. Fraumeni, seconded by Mr. Coombs and carried by unanimous roll call vote for the Monthly Certification of Funds to certify that no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(b) as of March 31, 2021 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Motion 1-29 were approved with one motion and Item 30,31,and 32 were approved as listed.

Public Comments:

No Public Comment

BOE Member, Ms. Fraumeni, mentioned the upcoming promotion.

New Business:

Vice President, Mr. Momary, provided a Report of April 27/2021 Warren County School Board Meeting.

Old Business:

Executive Session:

No Executive Session was not held at the end of the meeting.

Future BOE Meeting Dates:

May 6, 2021 BOE Meeting was cancelled

June 3, 2021 BOE Meeting was approved

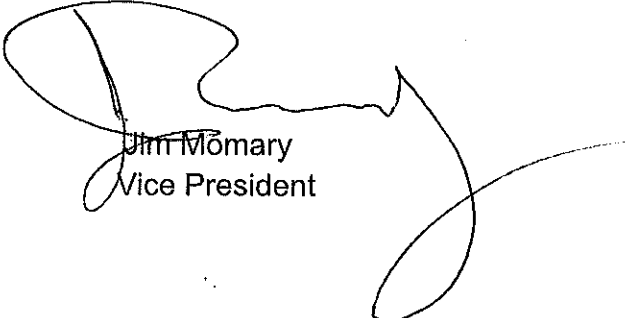
June 24, 2021 BOE Meeting was cancelled

Adjournment:

On a motion by Mr. Rodriguez and seconded by Ms. Fraumeni, the BOE approved adjournment at 7:41 p.m. on a unanimous vote.

Respectfully Submitted,


Paul DeAngelo
SBA/Board Secretary


Jim Momary
Vice President