

Mansfield Township Board of Education

AGENDA Regular Meeting February 4, 2021 7:00 p.m.

Call to Order - Board President, Ms. Karri Reyes

Pledge of Allegiance - Board President, Ms. Karri Reyes

Statement of Advance Notice

Pursuant to Executive Order #103, dated March 9, 2020, Governor Murphy declared a Public Health Emergency and a State of Emergency in New Jersey. On March 20, 2020, P.L. 2020 Chapter 11 amended the Open Public Meeting Act to allow local public bodies to conduct Remote Public Meetings by use of electronic communications technology during a period declared as a Public Health Emergency or a State of Emergency. Adequate Notice and Electronic Notice of this meeting was given by: 1. Publication in the Star-Gazette, January 28, 2021 and Express-Times, January 26, 2021; 2. Advance written notice to the Mansfield Township Clerk; 3. Advance written notice posted on the bulletin board of the Mansfield Township School; 4. Posting of an electronic notice of this meeting on the district website which provided the time, date and instructions for: (a) access to the Remote Public Meeting, (b) how to provide public comment and (c) how to access the agenda. During the business session portion of this Remote Public Meeting the audio of all members of the public attending the meeting will be muted. During the times of public comment indicated on the agenda, members of the public who desire to provide comment shall submit a written comment via the chat or text message section of the application. The Board Secretary or Board President will read the comments in the order in which they were submitted. Public comment shall be concise and to the point and shall not contain abusive, defamatory, or obscene language. Students, parents, employees, and community members are asked to state their name and address. Virtual Meeting: please state your name and address along with your question and or comment in the chat box and the President will address all comments during this portion of the meeting.

Roll Call – Mr. Paul DeAngelo, Business Administrator & Board Secretary

Mansfield Township Board of Education:

Mr. Michael Coombs
Mr. John Falco
Ms. Molly Fraumeni
Ms. Annamaria Lalevee
Ms. Krysti Mastrolacasa
Mr. Jim Momary, Board Vice President
Ms. Karri Reyes, Board President
Mr. Joseph Rodriguez
Mr. Mark Smith

Administration:

Dr. Anthony Giordano, Superintendent
Mr. Paul DeAngelo, Business Administrator and Board Secretary
Mr. John Melitsky, Principal
Ms. Caryn Coscia, Director of Curriculum and Instruction

Others in Attendance:

Superintendent’s Report – Dr. Anthony Giordano

Presentation - John Melitsky and Caryn Coscia, Data Driven Programming
Presentation - Jonathan Weiss, BKC, CAFR 2019-2020

Communications and Petitions (If required) – The Superintendent and members of the Board may acknowledge any communications and/or petitions received.

Executive Session (If Required)

Public Comments on Action Items

Members of the community may comment on any action item included on the agenda. Please state your name and address for the record. All comments must be respectfully presented. Abusive or obscene comments will not be tolerated.

Consent Agenda - Recommended Action(s)
Approval of Minutes - Ms. Annamaria Lalavee

1. Motion to approve the open and closed session minutes of the January 7, 2021 Reorganization meetings.

Approval Agenda
Curriculum/Policy/Facility Chair- Mr. John Falco
Curriculum/Policy/Facility Committee - Recommended Action(s)

None

Approval Agenda
Personnel Chair: Mr. James Momary
Personnel Committee - Recommended Action(s)

1. Approve the hiring of Kaeleen Sylvester, Speech Therapist, effective February 1, 2021 at \$58,639.00 and sub-rate to shadow Danielle Millet.
2. Approve the resignation of Vicky Grim, Cafeteria aide, effective January 15, 2021.

Approval Agenda

Finance Chair: Ms. Krysti Mastrolacasa

Finance Committee - Recommended Action(s)

1. Approve of Monthly Payroll:

January 15, 2021 regular payroll in the amount of \$334,133.31

January 29, 2021 regular payroll in the amount of \$342,872.49

2. Approve the January, 2020 Bill List in the amount of \$429,813.94:

General Fund/Fund 10: January 8, 2021 to January 31, 2021, in the amount of \$314,403.09;

Grant Account/Fund 20: January 8, 2021 to January 31, 2021, in the amount of \$13,541.72;

Debt Service Account/Fund 20: January 8, 2021 to January 31, 2021, in the amount of \$93,081.25;

Cafeteria Account/Fund 51: January 8, 2021 to January 31, 2021 in the amount of \$8,787.88;

3. Approve the December 2020 Budget Transfer Report, Fund 10 - \$50,876.31 and January 2021 \$54,297.69.
4. Approve the 2020-21 Reclassifications for ESEA and IDEA Grants - \$105,912.83.
5. Approve the School Election Resolution

Budget WHEREAS, the annual school elections held in the Township of Mansfield were conducted in the month of November simultaneously with the general election for more than four years as of November, 2020; and

WHEREAS, the Township Committee passed a resolution on January 13, 2021 to change the date of the annual school election in Mansfield Township from November to April for the election in April 2021; and

WHEREAS, it is the position of the Mansfield Township Board of Education that this action violated the applicable statutes and caselaw, including but not limited to Perth Amboy Board of Education v. City of Perth Amboy and Jasko, City Clerk, Docket No. MID-L-1075-16 (2016) and, therefore should be considered null and void; and

WHEREAS, the Mansfield Township Board of Education has considered the issues and legal positions, and has further determined that it is not in the best interests of the school district for the election to be held in April;

NOW, THEREFORE, BE IT RESOLVED, that the Mansfield Township Board of Education does hereby reject the Township Committee resolution and determine

that the annual school election in Mansfield Township shall return to and continue to be held in November 2021; and

BE IT FURTHER, RESOLVED, that Board Counsel is authorized to take all appropriate legal action to enforce the terms of this resolution, if required; and

BE IT FINALLY RESOLVED, that a certified true copy of this resolution shall be filed with the Township of Mansfield Municipal Clerk, the Board Secretary of the Warren Hills Regional School Board of Education and all constituent/sending districts, the Warren County Clerk, the Warren County Board of Elections, the Warren County Superintendent of Elections, the Warren County Executive Superintendent of Schools and the New Jersey Department of Community Affairs, Division of Local Government Services.

6. Approve the Professional Workshops and Travel.
7. Approve the virtual attendance of Dr. Anthony Giordano at NJASBO Annual Conference from June 2021.
8. Approve the attendance of Dr. Anthony Giordano at the NJASA conferences.
9. Approve the virtual attendance of Paul DeAngelo at NJASBO Annual Conference from June 2021.
10. Rescind the motion from the January 7, 2021 Mansfield Township Reorganization BOE Meeting:

WHEREAS Paul DeAngelo does not hold a District Qualified Purchasing Agent according to State Statutes 18A:18A-3 (b), NJSA40A:11-3 (c) et seq as recommended by the Superintendent.

WHEREAS, if the non-qualified purchasing agent, the board of education may establish a bid threshold up to \$29,000, and

WHEREAS, the quote threshold is 15% of the bid threshold pursuant to N.J.S.A.18A:18A-3

NOW THEREFORE BE IT RESOLVED, that the Board of Education designate a bid threshold of \$29,000 and a quote threshold of \$4,350.

BE IT RESOLVED that the Board of Education, upon recommendation of the School Business Administrator, pursuant to N.J.S.A. 18A:19-4.1, authorizes the School Business Administrator/Board Secretary to approve the payment of bills between board meetings. Such approval shall be presented to the board at the next meeting for ratification.

11. Approve the successful completion of 2020-21 merit goal for Paul DeAngelo, Business Administrator, for obtaining QPA, Qualified Purchasing Agent, approved by the County Office. Total contractual, budgeted, and BOE approved merit goal is \$2,619.00.
12. Ratify the purchase of two Mac 16-inch MacBook Pro with Touch Bar: 2.6GHz 6-core 9th- 2 generation Intel Core i7 processor, 512GB - Space Gray. Total cost \$4,398.00 per Educator's pricing and Apple business account.
13. Ratify the quote from Sirius Computer Systems, LLC for cameras and doors not to exceed \$2,100.00.
14. Approve the following virtual NJASBO webinars for Paul DeAngelo:
 - January 19, 2021 - Overview of Insurance Coverages
 - February 2, 2021 - Budget Guidelines and Software Review; Best Practices in Budgeting
 - February 23, 2021 - Understanding School Ethics NJSA 18A:12
 - March 16, 2021 - Purchasing Update and Best Practices & NJSTART State Contract Purchasing
15. Appoint Anthony Gianforcaro, AIA, PE, of Chester, NJ, Architect of Record.
16. Approve the following Capital Reserve appropriation resolution:

Whereas the Mansfield Township Board of Education, County of Warren desires to advance the following capital project (see attached capital project listing), and Whereas capital reserve funds may be appropriated by board resolution to support eligible or otherwise eligible capital projects, and

Whereas the Mansfield Township Board of Education acknowledges that State support for capital projects is not currently available, and

Whereas the Department of Facilities must approve all capital projects and will only move forward with approval of a properly submitted capital project if a local board of education declares an eligible capital project as "otherwise" eligible, and

Whereas, by declaring a capital project as "otherwise" eligible, the Mansfield Township Board of Education hereby declares that the above-mentioned projects will be supported in full with local capital reserve funds.

Now Therefore Be it resolved, that the Mansfield Township Board of Education hereby declares the above referenced project as "otherwise" eligible and directs the School Business Administrator to request Department of Facilities Approval, and

Be it Further Resolved, that the Mansfield Township Board of Education hereby appropriates \$525,000 from its capital reserve fund to support the cost of these projects.

17. Approve the December 2020 Treasurer's Report in the amount of \$2,082,542.61.

18. Monthly Certification of Funds Roll Call Motion to certify that no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(b) as of January 31, 2021 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Executive Session (If Required)

Public Comments - Students, parents, employees, and community members may comment on any item of interest pertaining to the Mansfield Township Elementary School. Please state your name and address for the record. All comments must be respectfully presented. Abusive or obscene comments will not be tolerated.

New Business - Members of the Board may introduce any new item or topic of discussion for the Board to consider.

Old Business - Members of the Board may comment on any item or topic that was previously discussed by the Board.

FUTURE BOE MEETING DATES:

March 11, 2021

April 29, 2021 - Public Budget Hearing

Mr. Joseph Rodriguez

Recommended Action - Motion to adjourn the meeting.