

Mansfield Township Board of Education

AGENDA

Regular Virtual Meeting

November 19, 2020

7:00 p.m.

Call to Order/Pledge of Allegiance - President, Ms. Karri Reyes

Statement of Advance Notice

In accordance with the New Jersey Open Public Meetings Law, the time, date, and location of this meeting was sent to the Express- Times NJ Zone and nj.com on 10/22/2020, and posted in the municipal building and the school lobby, and is on file with the Township Clerk.

The virtual meeting notice was sent to Express-Times Zone and nj.com on 11/17/2020, and posted in the municipal building and the school lobby, and is on file with the Township Clerk.

Roll Call – Mr. Paul DeAngelo, Business Administrator & Board Secretary

Mansfield Township Board of Education:

Mr. Michael Coombs

Mr. John Falco

Ms. Molly Fraumeni

Ms. Annamaria Lalevee

Ms. Krysti Mastrolacasa

Mr. Jim Momary, Board Vice President

Ms. Karri Reyes, Board President

Mr. Joseph Rodriguez

Mr. Mark Smith

Administration:

Dr. Anthony Giordano, Superintendent

Mr. Paul DeAngelo, Business Administrator and Board Secretary

Mr. John Melitsky, Principal

Ms. Caryn Coscia, Director of Curriculum and Instruction

Others in Attendance:

Superintendent's Report – Dr. Anthony Giordano

Presentation - Mr. John Melitsky and Ms. Caryn Coscia

Communications and Petitions (If required) – The Superintendent and members of the Board may acknowledge any communications and/or petitions received.

Executive Session (If Required)

Public Comments on Action Items

Members of the community may comment on any action item included on the agenda. Please state your name and address for the record. All comments must be respectfully presented. Abusive or obscene comments will not be tolerated.

Consent Agenda - Recommended Action(s)

Approval of Minutes - Ms. Annamaria Lalavee

1. Motion to approve the open and closed session minutes of the October 15, 2020 meetings.

Approval Agenda

Curriculum/Policy/Facility Chair- Mr. John Falco

Curriculum/Policy/Facility Committee - Recommended Action(s)

1. Approve Mansfield Township School District to limit students participating in the Choice Program to two percent of the number of students per grade per year.
2. Ratify the purchase of Pear Deck platform in the amount of \$2,410.00.
3. Approve the (36) month subscription with Navigate360 for School Safety and Wellness, Elearning Support & Maintenance, Visitor Management platform, and Emergency Preparedness. Total (36) month subscription \$6,672.03. To be paid from the COVID Cares Funds.
4. Approve the 2020-2021 shared service agreement with Oxford Central School for curriculum writers. Mansfield's share is: \$1,300.00.
5. Approve the agreements with Blackboard Inc. for website and messaging and terminate contract with Honeywell for messaging and School Messenger for website effective 11/01/2020. Contract total from 11/01/2020 to 6/30/2021 is \$4,471.65.
6. Approve the purchase of (1) Toro 872274 Zero Turn Mower 72 Recycler Deck 25 HP Kubota Diesel from Frank Rymon & Sons Inc. in the amount of \$14,200.00.

7. Approve the quote from Colaluce Well & Pump Service, LLC in the amount of \$7,468.02 to replace the well pump originally installed by Colaluce Well & Pump Service, LLC in 2005.
8. Approve the purchase of (300) Freestanding Deck Safety Guards from Teo Fabrications in the amount of \$9,825.00. The purchase to be submitted to FEMA for possible reimbursement.
9. Approve the following Policies provided by Strauss Esmay Associates, LLP:
 - P1620 Administrative Employment Contracts (M) Revised
 - P2431 Athletic Competition (M) Revised
 - R2431.1 Emergency Procedures for Sports and Other Athletic Activity (M) Revised
 - P2451 Adult High School (M) Revised
 - P2464 Gifted and Talented Students (M) Revised
 - P&R 5330.05 Seizure Action Plan (M) (New)
 - P6440 Cooperative Purchasing (M) Revised
 - P&R 6470.01 Electronic Funds Transfer and Claimant Certification (M) (New)
 - P&R 7440 School District Security (M) Revised
 - P7450 Property Inventory (M) Revised
 - P&R 7510 Use of School Facilities (M) Revised
 - P8420 Emergency and Crisis Situations (M) Revised
 - P8561 Procurement Procedures for School Nutrition Program (M) Revised
 - P1648 Restart and Recovery Plan (M) Revised
 - P1648.02 Remote Learning Options for Families (M) New
 - P1648.03 Restart and Recover Plan - Full-Time Remote Instruction (M) New

Approval Agenda

Personnel Chair: Mr. James Momary

Personnel Committee - Recommended Action(s)

1. Approve the differential between education levels and contract change for Marc Tyson per MEA contract.
2. Approve the NJSAFEA mentoring reimbursement for Caryn Coscia in the amount of \$850.00.
3. Approve the resignation of Nicole Sands, recess aide, effective 11/20/2020.
4. Approve Shelby LaBar, student teacher, from County College of Morris, to observe in a classroom(s) for (8) hours of instruction.

5. Approve the hiring of long term substitute teacher, Krissie Ledyard.

Approval Agenda

Finance Chair: Ms. Krysti Mastrolacasa

Finance Committee - Recommended Action(s)

1. Approve of Monthly Payroll:

October 15, 2020 regular payroll in the amount of \$335,585.72
October 30, 2020 regular payroll in the amount of \$347,387.39
November 13, 2020 regular payroll in the amount of \$335,282.09

2. Approve the October 31, 2020 Bill List in the amount of \$332,367.07

General Fund: October 16, 2020 to October 31, 2020, in the amount of \$198,649.10;
Referendum Account: October 16, 2020 to October 31, 2020, in the amount of \$0.00;
Cafeteria Account: October 16, 2020 to October 31, 2020 in the amount of \$42.85;
General Fund: November 1, 2020 to November 19, 2020, in the amount of \$133,483.33;
Referendum Account: November 1, 2020 to November 19, 2020, in the amount of \$0.00;
Cafeteria Account: November 1, 2020, to November 19, 2020, in the amount of \$0.00;
General Fund: July 31, 2020 \$ 17.42 - N check
General Fund: July 31, 2020 \$ 20.00 - N check
General Fund: August 31, 2020 \$ 20.00 - N check
General Fund: September 30, 2020 \$ 20.00 - N check
General Fund: September 30, 2020 \$114.37 - Check Stock

3. Approve the final October, 2020 Transfer Report

Fund 10 - \$48,394.67
Fund 20 - \$27,356.38

4. Approve the Covid relief fund grant submission in the amount of \$40,640.00.
5. Approve the quote for 2020-21 and 2021-22 from Stone Hill Excavating, LLC for the following services:

Snow Removal:

1 – 3” - \$550.00
3 – 6” - \$850.00 6 – 9” - \$1,100.00 9 - 12” - \$1,300.00

Backhoe Service to Move Snow - \$145.00 Per Hour
Dump truck - \$100.00 Per Hour
Salt Per Lot - \$550.00 Per Lot Per Application

6. Approve the transfer of funds from Fund 10 to Capital Reserve in the amount of \$5,000.00 to avoid monthly low balance bank fees. Funds to be returned to Fund 10 upon receipt of Oil Remediation settlement.
7. Approve the September, 2020 Treasurer's Report, \$1,919,538.11.
8. Monthly Certification of Funds
Roll Call Motion to certify that no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(b) as of October 31, 2020 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Executive Session (If Required)

Public Comments - Students, parents, employees, and community members may comment on any item of interest pertaining to the Mansfield Township Elementary School. Please state your name and address for the record. All comments must be respectfully presented. Abusive or obscene comments will not be tolerated.

New Business - Members of the Board may introduce any new item or topic of discussion for the Board to consider.

Old Business - Members of the Board may comment on any item or topic that was previously discussed by the Board.

FUTURE BOE MEETING DATES:

December 10, 2020

January 7, 2021 - Reorganization Meeting

Mr. Joseph Rodriguez

Recommended Action - Motion to adjourn the meeting.