

Mansfield Township Board of Education

AGENDA Regular Meeting September 23, 2021 7:00 p.m.

Call to Order - Board President, Ms. Karri Reyes

Pledge of Allegiance - Board President, Ms. Karri Reyes

Statement of Advance Notice

Pursuant to Executive Order #103, dated March 9, 2020, Governor Murphy declared a Public Health Emergency and a State of Emergency in New Jersey. On March 20, 2020, P.L. 2020 Chapter 11 amended the Open Public Meeting Act to allow local public bodies to conduct Remote Public Meetings by use of electronic communications technology during a period declared as a Public Health Emergency or a State of Emergency. Adequate Notice and Electronic Notice of this meeting was given by:

1. Publication in the Star-Gazette, January 28, 2021 and Express-Times, January 26, 2021;
2. Advance written notice to the Mansfield Township Clerk;
3. Advance written notice posted on the bulletin board of the Mansfield Township School;
4. Posting of an electronic notice of this meeting on the district website which provided the time, date and instructions for: (a) access to a Regular Public Meeting, (b) a Remote Public Meeting, (c) how to provide public comment and (d) how to access the agenda.

Roll Call – Mr. Paul DeAngelo, Business Administrator & Board Secretary

Mansfield Township Board of Education:

Mr. John Falco
Ms. Molly Fraumeni
Ms. Annamaria Lalevee
Ms. Krysti Mastrolacasa
Mr. Jim Momary, Board Vice President
Ms. Karri Reyes, Board President
Mr. Joseph Rodriguez
Mr. Mark Smith

Administration:

Dr. Anthony Giordano, Superintendent
Mr. Paul DeAngelo, Business Administrator and Board Secretary
Mr. John Melitsky, Principal
Ms. Caryn Coscia, Director of Curriculum and Instruction

Others in Attendance:

Superintendent's Report – Dr. Anthony Giordano

Communications and Petitions (If required) – The Superintendent and members of the Board may acknowledge any communications and/or petitions received.

Executive Session (If Required)

Public Comments on Action Items

Members of the community may comment on any action item included on the agenda. Please state your name and address for the record. All comments must be respectfully presented. Abusive or obscene comments will not be tolerated.

Consent Agenda - Recommended Action(s) Approval of Minutes - Ms. Annamaria Lalavee

1. Motion to approve the open and closed session minutes of the July 15, 2021 meeting.

Approval Agenda

Curriculum/Policy/Facility Chair- Mr. John Falco

Curriculum/Policy/Facility Committee - Recommended Action(s)

1. Approve the 2020/2021 HIB Grades.
2. Approve the 2021/2022 choice students.
3. Approve the proposal from Pure Lighting for UV Lighting in the nurse's office and bathrooms. UV Lights \$17,317.50 and installation not to exceed \$12,560.00. Total cost \$29,877.50. Paid with ESSER II Grant Funding.
4. Approve the contract with TechXtend, Inc in the amount of \$17,500.00. Paid with ESSER II Grant Funding.
5. Approve the Teacher's Curriculum Institute (TCI) in the amount of \$10,589.70. Paid with ESSER II Grant Funding.
6. Approve the LabQ testing for staff testing twice a week at Mansfield Township Elementary School starting October 18, 2021. No cost to the district.
7. Approve the furniture donations from Centenary University.
8. Approve the musical instrument(s) donation from anonymous.

Approval Agenda

Personnel Chair: Mr. James Momary
Personnel Committee - Recommended Action(s)

1. Approve the 2021/2022 Organizational Chart.
2. Approve the 2021/2022 hiring of cafeteria/recess aides through Maschio Food Service.
3. Approve the hiring of Kristen Endrizzi (Teacher) for the 2021/2022 school year \$57,901.00, as recommended by the Superintendent. Replacement.
4. Approve the hiring of Lauren Linus (Teacher) for the 2021/2022 school year \$57,901.00, as recommended by the Superintendent. Replacement.
5. Approve the hiring of Barbara Maze (Paraprofessional) for the 2021/2022 school year \$16,528.00, as recommended by the Superintendent. Replacement.
6. Approve the hiring of Joshua Allen (Custodian) for the 2021/2022 school year \$35,000.00, as recommended by the Superintendent. Replacement.
7. Approve the educational movement for Jessica Eresmann per contract \$2,000.00.
8. Approve the 2021/2022 substitute teachers.
9. Ratify the 2021/2022 HR agreement with Keyser in the amount of \$34,800.00. Paid with ESSER II Grant Funding.
10. Approve Paul DeAngelo as the Affirmative Action Officer for the 2021/2022 School year.
11. Approve the sub rate pay from \$90.00 to \$105.00.

Approval Agenda

Finance Chair: Ms. Krysti Mastrolacasa
Finance Committee - Recommended Action(s)

1. Approve of Monthly Payroll:
 - July 30, 2021 regular payroll in the amount of \$89,840.71.
 - August 15, 2021 regular payroll in the amount of \$76,088.25.
 - August 31, 2021 regular payroll in the amount of \$78,045.06.
 - September 15, 2021 regular payroll in the amount of \$350,655.88.
2. Approve the July/August/September 2021 Bill List in the amount of \$1,493,554.09:

Fund 10: July 16, 2021 to July 31, 2021 in the amount of \$183,605.42;
Fund 20: July 16, 2021 to July 31, 2021, in the amount of \$3,664.49;
Fund 51: July 16, 2021 to July 31, 2021 in the amount of \$34,622.30;
Fund 60: July 16, 2021 to July 31, 2021 in the amount of \$315.00;
Fund 61: July 16, 2021 to July 31, 2021 in the amount of \$2,125.00;
Fund 10: August 1, 2021 to August 31, 2021, in the amount of \$343,459.78;
Fund 20: August 31, 2021 to August 31, 2021, in the amount of \$23,255.72;
Fund 40: August 1, 2021 to August 31, 2021, in the amount of \$0.00;
Fund 51: August 1, 2021 to August 31, 2021, in the amount of \$0.00;
Fund 60: August 1, 2021 to August 31, 2021, in the amount of \$220.00;
Fund 61: August 1, 2021 to August 31, 2021, in the amount of \$2,880.00;
Fund 10: September 1, 2021 to September 23, 2021, in the amount of \$335,073.33;
Fund 20: September 1, 2021 to September 23, 2021, in the amount of \$7,927.86;
Fund 40: September 1, 2021 to September 23, 2021, in the amount of \$0.00;
Fund 51: September 1, 2021 to September 23, 2021, in the amount of \$0.00;
Fund 60: September 1, 2021 to September 23, 2021, in the amount of \$33.31.

3. Approve the 2020/2021 Payschool/cafeteria refunds. All eligible balances were transferred to siblings attending Mansfield Township Elementary School.

4. Approve the final 2021/2022 Grant submission and funding requests:

Title I	\$ 72,586.00
Title II	\$ 12,977.00
Title III (Consortium)	\$ 26,769.00
Title IV	\$ 10,000.00
IDEA	\$159,156.00
IDEA Preschool	\$ 7,215.00
IDEA ARP Basic	\$ 26,143.00
IDEA Preschool ARP	\$ 2,223.00
ESSER	\$608,079.00
CRRSA-ESSER II	\$270,756.00
CRSSA Learning Acceleration	\$ 25,00.00
CRSSA Mental Health	\$ 45,000.00
SRSA	\$ 34,684.00

5. Ratify the following payments to Iron Mountain Mechanical, LLC for HVAC Project. Total Project \$331,930.00. Balance to Complete \$83,722.55.

Application # 1 - \$ 19,665.00

Application # 2 - \$ 71,582.50
Application # 3 - \$ 47,618.75
Application # 4 - \$ 109,341.20

6. Ratify the following payments to A.B.E. Paving and Sealcoating Co. for Mansfield Elementary School Parking lot sealing and lining. Total Project \$29,947.00. Project Complete.

Application # 1 - \$ 2,790.00
Application # 2 - \$ 5,143.00
Application # 3 - \$ 15,000.00
Application # 4 - \$ 7,014.00

7. Ratify the payment to Partners Engineering and Science for Invoice #319293 in the amount of \$1,021.67 for Oil Remediation.
8. Approve the 2020/2021 Reclassifications for ESEA and IDEA Grants from the audit. Total amount \$5,661.63.
9. Approve the 2021/2022 Food Service application for snacks reimbursement outside of the SSO program. The SSO is free for (2) of the (3) offerings being Breakfast and Lunch. Snacks need to be claimed to be reimbursed.
10. Approve the disposal of obsolete inventory per the attached list.
11. Approve the purchase of (2) REST devices from Gait for OT/PT in the amount of \$2,995.00 each for a total of \$5,990.00. Paid by IDEA Funds.
12. Ratify the Professional Development agreement with GOA Speakers 9/1/2021 in the amount of \$5,000.00. Paid by ESSER II Grant Funding.
13. Approve the Professional Development agreement with Foundation for Educational Administration, Inc. for Culture and Responsiveness in the amount of \$5,000.00. PAid by ESSER II Grant Funding.
14. Ratify the termination of all contracts with Sirius Computers LLC with Mansfield Township BOE.
15. Ratify the Time and Material contract with Fortec for cameras and door access not to exceed \$5,500.00. Balance of contract to be applied to the annual camera and door monitoring agreement. Project to be completed upon receipt of equipment.
16. Approve the 2021/2022 New Jersey Consortium Excellence and Equity (NJCEE) - NW - Workshop.
17. Approve the annual HWASBO membership (BA Consortium) for Paul DeAngelo, Business Administrator and Board Secretary, in the amount of \$195.00.

18. Approve the annual NJASBO membership for Paul DeAngelo, Business Administrator and Board Secretary, in the amount of \$990.00.
19. Approve the NJASBO workshops as listed for for Paul DeAngelo, Business Administrator:
- 9/21/2021 - Facilities and Capital Projects and Financing Options
 - 10/21/2021 - Pensions
 - 11/18/2021 - Maintaining and Protecting School Buildings
 - 12/14/2021 - Open Public Records Act (OPRA) and Records Management
20. Approve the Professional Workshops and Travel.
21. Approve the final June 30, 2021 Transfer Report:
- Fund 10 - \$641,039.53
 - Fund 20 - \$ 9,150.00
22. Approve the final 2020/2021 auditor journal entries and reclassifications.
23. Authorize the Board Secretary/Business Administrator and the Superintendent to transfer funds between accounts, if necessary, with approval of the Board of Education at the next scheduled meeting.
24. Approve the 2021/2022 application for online purchasing from Walmart with our tax exemption.
25. Approve the 2021/2022 online purchasing from Amazon.
26. Approve the 2021/2022 School Physician Contract with Sister Mary Denista Health Center in the amount of \$3,000.00.
27. Approve the 2021/2022 Healthcare Insurance from Doyle Alliance Group, (DAG) to provide insurance, as recommended by the Superintendent:
- Horizon Blue Cross Blue Shield of New Jersey - Medical and Prescription
 - Delta Dental of New Jersey - Dental
 - VSP - Vision
28. Approve the 2021/2022 General Liability Insurance from Brown & Brown New Jersey Schools Insurance Group:
- | | |
|-----------------------------------|-------------|
| Errors & Omissions | \$17,704.67 |
| General Liability | \$35,081.66 |
| Workers Compensation Supplemental | \$ 1,379.15 |
| Workers Compensation | \$26,709.24 |
| Misc. Coverages | \$ 408.50 |
| Cyber Insurance | \$ 9,595.00 |

29. Approve the 2021/2022 Payschool Banking and Fees agreement.
30. Approve the annual contract with Verizon Wireless. Two phones and four hot spots. Phone 1 is for Supervisor of Buildings and Grounds and Phone 2 is for ESL. Four hotspots for Administration.
31. Approve the Walmart purchase of a Before and Afterschool track phone in the amount of \$33.31 and the associated required minutes.
32. Approve annual technology stipend in the amount of \$1,200 each for Administration.
33. Ratify the 2021/2022 trash and recycling contract with Republic Services.
34. Approve the final June 30, 2021 Treasurer's Report, \$1,629,731.01.
35. Roll Call Vote - Monthly Certification of Funds Roll Call Motion to certify that no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(b) as of June 30, 2021, July 31, 2021, and August 31, 2021 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Executive Session (If Required)

Public Comments - Students, parents, employees, and community members may comment on any item of interest pertaining to the Mansfield Township Elementary School. Please state your name and address for the record. All comments must be respectfully presented. Abusive or obscene comments will not be tolerated.

New Business - Members of the Board may introduce any new item or topic of discussion for the Board to consider.

Old Business - Members of the Board may comment on any item or topic that was previously discussed by the Board.

FUTURE BOE MEETING AND IMPORTANT DATES:

Regular Meeting - October 7, 2021

Regular Meeting - November 11, 2021

Regular Meeting - December 9, 2021

Reorganization and Regulation - January 6, 2022

Mr. Joseph Rodriguez

Recommended Action - Motion to adjourn the meeting.