

Mansfield Township Board of Education

AGENDA Regular Meeting March 24, 2022 7:00 p.m.

Call to Order - Board President, Ms. Krysti Mastrolacasa

Pledge of Allegiance - Board President, Ms. Krysti Mastrolacasa

Statement of Advance Notice

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice and to attend the meeting of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the Act, The Mansfield Township Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted in the Mansfield Township Municipal Building and sent to the following newspapers: *The Express Times and Star Ledger*.

Roll Call – Mr. Paul DeAngelo, Business Administrator/Board Secretary

Mansfield Township Board of Education:

Ms. Annamaria Laveve
Ms. Diane Margolin
Ms. Krysti Mastrolacasa - President
Mr. Jim Momary
Ms. Constance Quinn
Ms. Karri Reyes
Mr. Joseph Rodriguez
Mr. Mark Smith - Vice President
Ms. Linda Watters

Administration:

Dr. Anthony Giordano, Superintendent
Mr. Paul DeAngelo, Business Administrator/Board Secretary
Mr. John Melitsky, Principal
Ms. Caryn Coscia, Director of Curriculum and Instruction

Other in Attendance:

Superintendent's Report – Dr. Anthony Giordano

- Dr. Giordano and Mr. DeAngelo - Preliminary 2022/2023 Budget Presentation for Submission to County for review and approval

Communications and Petitions (If required) – The Superintendent and members of the Board may acknowledge any communications and/or petitions received.

Executive Session (If Required)

Public Comments Agenda - Public comments are invited on matters pertaining only to the agenda action items at this time. All participants shall be given three (3) minutes to speak and shall state their name, place of residence, and group affiliation, if appropriate. The Board uses the public comment period as an opportunity to listen to citizen concerns, but please be aware that not all issues brought to a board meeting will be resolved this evening; rather, the Board will, in appropriate cases, delegate the authority to investigate the matter to the Superintendent or his designee.

Please let the record reflect that the BOE does not endorse your comments nor will the BOE be held liable for comments you make about a staff member, or other person, which the staff member, or other person, may consider defamatory and/or libelous, as that individual retains all rights to pursue any legal remedies against you.

Consent Agenda - Recommended Action(s) **Approval of Minutes - Ms. Annamaria Lalavee**

1. Motion to approve the open and closed session minutes of the February 17, 2022 Regular and Bond Ordinance meeting.
2. Motion to approve the open and closed session minutes of the March 3, 2022 Special Meeting.

Approval Agenda **Facilities/GreenTeam Chair: Mr. Joseph Rodriguez** **Facilities/Green Team Committee - Recommended Action(s)**

1. Approve the AME Inc. Maintenance Agreement # 22-021122-50NJ in the amount of \$2,867.32.
2. Approve the quote from C&M Door Controls, Incorporated for replacement of the fourth grade doors. Total cost to furnish and install \$8,700.00. BOE approved the replacement in 2020 prior to COVID-19.

Approval Agenda **Calendar/Education/Policy Chair: Mr. Mark Smith** **Calendar/Education/Policy Committee - Recommended Action(s)**

- Calendar Committee Update

Approval Agenda **Personnel/Culture Climate Chair: Mr. James Momary** **Personnel/Culture Climate Committee - Recommended Action(s)**

1. Approve the hiring of Megan Sliker as paraprofessional, \$16,528.00 effective 4/1/2022, as recommended by the Superintendent.

2. Approve the GSCS, Garden State Coalition of Schools, Membership Resolution in the amount of the \$2,500 dues.

WHEREAS, the Board of Education wishes to join the Garden State Coalition of Schools (GSCS), a member-directed grassroots advocacy organization successfully representing Boards of Education, parents, school administrators and community members in advocating for quality education for all New Jersey students for 26 years, and

WHEREAS, the Board of Education desires to be part of GSCS' efforts to focus on the inter-related issues of academic achievement, educational practices and school finance, while continuing to strengthen New Jersey school programs that have led to high student achievement, and

WHEREAS, by joining GSCS, the Board of Education will be joining 100 other New Jersey school districts, and

WHEREAS, membership in GSCS is initiated by a one-time resolution from each Board of Education wishing to join the Coalition,

NOW THEREFORE BE IT RESOLVED that the Board of Education does agree to join the Garden State Coalition of Schools, and

BE IT FURTHER RESOLVED that the Board secretary be authorized to initiate membership arrangements and pay the yearly dues, which may be prorated for the remainder of the year where applicable, based on the resolution date.

Township Agenda

Township Chair: Ms. Linda Watters

Township Committee - Recommended Action(s)

- Township Committee Report

Approval Agenda

Finance Chair: Ms. Constance Quinn

Finance Committee - Recommended Action(s)

1. Approve of Monthly Payroll:

February 28, 2022 regular payroll in the amount of \$371,585.79

March 15, 2022 regular payroll in the amount of \$362,196.92

2. Approve the February 18, 2022 to February 28, 2022 General Fund \$383,302.65 and March 1, 2022 to March 24, 2022 Bill List in the amount of \$225,012.27 and February Cafeteria Fund \$20,987.02 and March 24, 2022 Bill List in the amount of \$320.44:

General Fund/Fund 10: February 18, 2022 to February 28, 2022, in the amount of \$350,747.82;

Grant Account/Fund 20: February 18, 2022 to February 28, 2022, in the amount

of \$14,312.45;
 Before and Aftercare/Fund 60: February 18, 2022 to February 28, 2022, in the amount of \$18,242.38;
 General Fund/Fund 10: March 1, 2022 to March 24, 2022, in the amount of \$702,692.68;
 Grant Account/Fund 20: March 1, 2022 to March 24, 2022, in the amount of \$32,769.80;
 Before and Aftercare/Fund 60: March 1, 2022 to March 24, 2022, in the amount of \$3,850.00;
 Cafeteria Account/Fund 51: February 18, 2022 to February 28, 2022, in the amount of \$20,987.02;
 Cafeteria Account/Fund 51: March 1, 2022 to March 24, 2022, in the amount of \$320.44

3. Approve the February 2022 Budget Transfer Report

Fund 10 - \$22,010.96
 Fund 20 - \$10,885.80
 Fund 60 - \$ 345.00

4. Approve the 2021/2022 Reclassifications for ESEA and IDEA Grants for February 2022 - \$0.00.
5. Ratify an amendment to Snyder bus contract added morning run from February 28, 2022 additional mileage is 16 miles, Time 45 minutes.
6. Approve the following Travel and Expense Reimbursement Resolution:

Whereas, Mansfield School District Policy 9250b1 and NJAC 6A:23B-1.2 (b) provides that the board of education shall establish in the annual school budget a maximum expenditure amount that may be allotted for such travel and expense reimbursement for 2022/2023 school year.

Now Therefore Be It Resolved, that the Mansfield Township Board of Education hereby establishes the school district travel maximum for the 2022/2023 school year at the sum of \$75,000 and

Be It Further Resolved that the School Business Administrator shall track and record these costs to ensure that the maximum amount is not exceeded.

Note: As of March 24, 2022, the mileage, workshop accounts have the following totals:

Workshops:	\$5,807.73
Travel:	<u>\$ 88.90</u>
Total	\$5,896.63

7. Approve FY 2022/2023 school district budget for submission to the County Office of Education and voters as follows:

<u>BUDGET</u>		<u>LOCAL TAX LEVY</u>
General Fund	(10) \$ 10,575,633	\$6,098,814

Special Fund	(20) \$	536,190	
Debt Service Fund	(40) \$	<u>457,650</u>	\$285,879
Total Base Budget		\$ 11,569,973	

*Included in the budget is Capital Withdrawal \$150,000 for the purpose of infrastructure, security, and information system upgrades.

8. Approve the Professional Workshops and Travel.
9. Approve the January 2022 Treasurer's Report in the amount of \$1,243,737.20.
10. Approve the Monthly Certification of Funds motion to certify that no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(b) as of January 31, 2022 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Executive Session (If Required)

Public Comments School District - Public comments are invited on all matters pertaining to the Mansfield Township School District. All participants shall be given three (3) minutes to speak and shall state their name, place of residence, and group affiliation, if appropriate. The Board uses the public comment period as an opportunity to listen to citizen concerns, but please be aware that not all issues brought to a board meeting will be resolved this evening; rather, the Board will, in appropriate cases, delegate the authority to investigate the matter to the Superintendent or his designee.

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New Business - Members of the Board may introduce any new item or topic of discussion for the Board to consider.

Old Business - Members of the Board may comment on any item or topic that was previously discussed by the Board.

FUTURE BOE MEETING DATES:

April 7, 2022 - Special Meeting NJSBA Training & Budget Advertisement Release for advertisement

April 28, 2022 - Public Budget Hearing and Budget Adoption

May 19, 2022 - Regular Meeting and Budget Adoption (if required)

Mr. Joseph Rodriguez

Recommended Action - Motion to adjourn the meeting.