

Mansfield Township Board of Education

AGENDA Regular Meeting May 24, 2022 7:00 p.m.

Call to Order - Board President, Ms. Krysti Mastrolacasa

Pledge of Allegiance - Board President, Ms. Krysti Mastrolacasa

Statement of Advance Notice

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice and to attend the meeting of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the Act, The Mansfield Township Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted in the Mansfield Township Municipal Building and sent to the following newspapers: *The Express Times and Star Ledger*.

Roll Call – Mr. Paul DeAngelo, Business Administrator/Board Secretary

Mansfield Township Board of Education:

Ms. Annamaria Lalevee
Ms. Diane Margolin
Ms. Krysti Mastrolacasa - President
Mr. Jim Momary
Ms. Constance Quinn
Ms. Karri Reyes
Mr. Joseph Rodriguez
Mr. Mark Smith - Vice President
Ms. Linda Watters

Administration:

Dr. Anthony Giordano, Superintendent
Mr. Paul DeAngelo, Business Administrator/Board Secretary
Mr. John Melitsky, Principal
Ms. Caryn Coscia, Director of Curriculum and Instruction

Other in Attendance:

Superintendent's Report – Dr. Anthony Giordano

- HIB 2020-21

Communications and Petitions (If required) – The Superintendent and members of the Board may acknowledge any communications and/or petitions received.

Executive Session (If Required)

Public Comments Agenda - Public comments are invited on matters pertaining only to the agenda action items at this time. All participants shall be given three (3) minutes to speak and shall state their name, place of residence, and group affiliation, if appropriate. The Board uses the public comment period as an opportunity to listen to citizen concerns, but please be aware that not all issues brought to a board meeting will be resolved this evening; rather, the Board will, in appropriate cases, delegate the authority to investigate the matter to the Superintendent or his designee.

Please let the record reflect that the BOE does not endorse your comments nor will the BOE be held liable for comments you make about a staff member, or other person, which the staff member, or other person, may consider defamatory and/or libelous, as that individual retains all rights to pursue any legal remedies against you. The Board will hear all public comments and then close the public comment session and respond if appropriate.

Consent Agenda - Recommended Action(s) Approval of Minutes - Ms. Annamaria Lalavee

1. Motion to approve the open and closed session minutes of the April 28, 2022 Regular and Public Budget Hearing.

Approval Agenda Facilities/GreenTeam Chair: Mr. Joseph Rodriguez Facilities/Green Team Committee - Recommended Action(s)

1. Ratify the E2e contract in the amount of \$2,500.00 for ECF Funding. Total maximum eligible funding erate dollars are as listed:

The JDM Group \$37,448.50 to be applied against 2022/2023 student laptops
Kajeet \$25,920.00 to be applied against 2022/2023 student internet access
2. Approve the Erate funding commitment in the amount of \$9,863.64 for Comcast Business Communications FRN 2299009124 for the 2022/2023 school year to be paid to the district.
3. Approve the quote from C&M Door Controls, Inc to replace the PCR, Principal Conference Room, in the amount of \$3,450.00 to be paid by Capital account.
4. Approve the quote from DeSapio Construction, Inc. for the concrete projects for the entrances of third grade, fifth grade, and sixth grade not to exceed \$38,980.00. Contract to begin July 1, 2022 and paid by Capital account.
5. Approve the quote SFB2Q2708-01 from Ben Shaffer Recreation, Inc. for the preschool playground project in the amount of \$34,879.60. Contract to begin July 1, 2022 and paid partially by IDEA and partially by Capital. Bid# ESCNJ 20/21-02; Co-op #65MCESCCPS.

6. Approve the Media Center and Media Technology project per the 2022/2023 budget to be paid by CRCS funding. Quotes and costs will be presented at a future Board meeting.
7. Approve the disposal of obsolete inventory per the attached list.

Approval Agenda

Calendar/Education/Policy Chair: Mr. Mark Smith

Calendar/Education/Policy Committee - Recommended Action(s)

1. Approve the Strategic Planning 3D Model from New Jersey School Boards Association in the amount of \$4,000.00 for the 2022/2023 school year.
2. Approve 1st Readings for Policy Update 227 from Strauss Esmay as listed:
 - 1648.14 – Safety Plan for Healthcare Settings in School Buildings – COVID-19 - Policy(M) **(ABOLISHED)**
 - 1648.15 - Recordkeeping for Healthcare Settings in School Buildings – COVID-19 - Policy (M) **(NEW) 1st Reading**
 - 2415.04 - Title I – District – Wide Parent and Family Engagement - Policy (M)
 - 2416.01 – Postnatal Accommodations for Students - Policy (M) **(New) 1st Reading**
 - 2417 - Student Intervention and Referral Services Policy (M)
 - 2461 - Special Education/Receiving Schools - Policy (M)
 - 2461.06 – Special Education/Receiving Schools – Appropriately Certified and Licensed Staff - Regulation(M)
 - 2461.09 – Special Education/Receiving Schools – Statewide and District-Wide Assessment Programs - Regulation (M)
 - 2461.10 - Special Education/Receiving Schools – Full Educational Opportunity - Regulation (M)
 - 2461.12 - Special Education/Receiving Schools – Length of School Day and Academic Year - Regulation(M)
 - 2461.14 - Special Education/Receiving Schools – Amending Policies, Procedures, the Services Provided, or the Location of Facilities - Regulation (M)
 - 2461.15 - Special Education/Receiving Schools – Operation of an Extended Academic Year Program - Regulation (M)
 - 2461.19 - Special Education/Receiving Schools – Behavior Modification Program- Regulation (M)
 - 3161 - Examination for Cause - Policy
 - 4161 - Examination for Cause - Policy
 - 5512 - Harassment, Intimidation, and Bullying – Policy (M)
 - 7410 - Maintenance and Repair – Policy & Regulation (M)

7410.01 - Facilities Maintenance, Repair Scheduling, and Accounting – Regulation (M)

8420 - Emergency and Crisis Situations – Policy (M)

9320 - Cooperation with Law Enforcement Agencies – Policy & Regulation (M)

Approval Agenda

Personnel/Culture Climate Chair: Mr. James Momary

Personnel/Culture Climate Committee - Recommended Action(s)

1. Approve the 2022/2023 staff as listed.
2. Approve the resignation, with regret, Amy Cousins, effective end of the 2021/2022 School Year.
3. Approve the resignation, with regret, Micaela Piell, effective end of the 2021/2022 School Year.
4. Approve the FMLA request for SMID#51889137.

Township Agenda

Township Chair: Ms. Linda Watters

Township Committee - Recommended Action(s)

- Township Committee Report

Approval Agenda

Finance Chair: Ms. Constance Quinn

Finance Committee - Recommended Action(s)

1. Approve of Monthly Payroll:
 - April 30, 2022 regular payroll in the amount of \$354,041.66
 - May 15, 2022 regular payroll in the amount of \$358,344.06
2. Approve the April 25, 2022 to April 30, 2022 General Fund \$575,999.41 and May 1, 2022 to May 24, 2022 Bill List in the amount of \$502,873.95:
 - General Fund/Fund 10: April 29, 2022 to April 30, 2022, in the amount of \$568,954.14;
 - Grant Account/Fund 20: April 29, 2022 to April 30, 2022, in the amount of \$2,158.15;
 - Cafeteria Account/Fund 51: April 29, 2022 to April 30, 2022, in the amount of \$29,127.83;
 - Before and Aftercare/Fund 60: April 29, 2022 to April 30, 2022, in the amount of \$4,887.12;
 - General Fund/Fund 10: May 1, 2022 to May 24, 2022, in the amount of \$487,132.40;
 - Grant Account/Fund 20: May 1, 2022 to May 24, 2022, in the amount of \$11,059.05;
 - Before and Aftercare/Fund 60: May 1, 2022 to May 24, 2022, in the amount of

\$4,682.50;
 Cafeteria Account/Fund 51: May 1, 2022 to May 24, 2022, in the amount of
 \$21,501.69.

3. Approve the April 2022 Budget Transfer Report

Fund 10 - \$ 37,807.49

Fund 20 - \$ 37,838.68

4. Approve the 2021/2022 Reclassifications for ESEA and IDEA Grants for April 30, 2022
 \$0.00.

5. Approve the Professional Workshops and Travel.

6. Approve the NJSIG budgeted insurance for 2022/2023 as listed:

WC	2021-2022	2022-2023	
Professional Payroll	\$ 3,100,000.00	\$ 3,162,000.00	
Non-Professional Payroll	\$ 237,000.00	\$ 241,740.00	
Professional Rate	1.43	1.36	
Non-Professional Rate	10.86	12.44	
Individual MOD Factor	0.702584	0.697643	
ERIC West Deviation	0.51	0.557	
Commission	6%	6%	
Total	\$ 26,613.09	\$ 30,100.04	13.10%
Property +17.74%	\$ 16,768.00	\$ 17,970.27	
Pollution + 9.8%	\$ 278.00	\$ 305.24	
Restart + .79%	\$ 44.00	\$ 44.35	
Crisis Management +17.21%	\$ 86.00	\$ 100.80	
Equipment Breakdown +5.01%	\$ 1,485.00	\$ 1,559.40	
Crime +11.4%	\$ 433.00	\$ 482.36	
GL +8.86%	\$ 12,683.00	\$ 13,806.71	
AL -.18%	\$ 3,713.00	\$ 3,706.32	
APD +10.4%		\$ -	
Supp WC +4%	\$ 1,379.00	\$ 1,434.16	
E&O +4.45%	\$ 17,705.00	\$ 18,492.87	
NJSIG Totals	\$ 54,574.00	\$ 57,902.48	6.10%
Cyber	\$ 9,695.00	\$ 14,542.50	
Totals	\$ 90,882.09	\$ 102,545.02	12.83%
2020-2021 COVID Credit		\$ 4,013.00	

NET Increase		\$ 98,532.02	8.42%
EW Grant		\$ 2,200.00	

7. Approve the Hudson/Shore Group Healthcare insurance quotes for 2022/2023 School Year from Horizon, Delta Dental, and VSP for the SEHPB, Garden State, and the Direct Access 10:

Horizon 4.23% increase from 2021/2022

	<u>NJ EHP Plan</u>	<u>Direct Access 10</u>
Employee	\$1,119.77	\$1,206.64
EE+ Spouse	\$2,355.88	\$2,544.36
EE+ Child(ren)	\$1,885.98	\$2,032.01
EE + Family	\$3,183.65	\$3,438.35

Delta Dental 2% reduction from 2021/2022

One Party	\$ 52.02
Two Party	\$ 88.53
Three Party	\$142.09

VSP Vision Same Rate from 2021/2022

VSP	\$183.56
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8. Approve the Student Insurance quote from QBE Insurance Corporation from TL Groseclose/Gallagher Special Risk in the amount of \$3,458.00 for the 2022/2023 school year.
9. Approve the submission of the Food Service Contract for Maschio's Food Service, Inc. for the 2022/2023 School Year.
10. Approve the transfer of \$2,125.00 from General Fund - Fund 10 to Fund 61 to cover the costs for Camp Kindergarten for the 2021/2022. Program moved from "pay to play" to district paid.
11. Approve the Camp Kindergarten Program for the 2022/2023 as district paid.
12. Approve the acceptance of the Before and Aftercare retention grant in the amount of \$4,000.00 to be paid to:
- Jen Cicala
Robin Iaione
Samantha Ortiz
Patti Jo Raiello
13. Approve the acceptance of the Before and Aftercare Grant in the amount of \$120,000.00. District received 2/3 rd prepayment in the amount of \$80,000.00.

14. Approve the March 2022 Treasurer’s Report in the amount of \$1,286,496.23.
15. Authorize the Board Secretary/Business Administrator and the Superintendent to implement the 2022/2023 budget pursuant with local and State policies and regulations.
16. Approve the Monthly Certification of Funds motion to certify that no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(b) as of March 31, 2022 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

Public Comments School District - Public comments are invited on all matters pertaining to the Mansfield Township School District. All participants shall be given three (3) minutes to speak and shall state their name, place of residence, and group affiliation, if appropriate. The Board uses the public comment period as an opportunity to listen to citizen concerns, but please be aware that not all issues brought to a board meeting will be resolved this evening; rather, the Board will, in appropriate cases, delegate the authority to investigate the matter to the Superintendent or his designee.

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New Business - Members of the Board may introduce any new item or topic of discussion for the Board to consider.

Old Business - Members of the Board may comment on any item or topic that was previously discussed by the Board.

FUTURE BOE MEETING DATES:

- June 16, 2022 - Regular Meeting/NJSBA Training
- July 21, 2022 - Regular Meeting
- August 18, 2022 - Regular Meeting
- September 15, 2022 - Regular Meeting

Executive Session (If Required)

Mr. Joseph Rodriguez

Recommended Action - Motion to adjourn the meeting.

Staff List 2022-2023:

Last Name	First Name	Employee Type	Status
Burrows	Claudia	Paraprofessional	Full Time

Cicala	Jennifer	Paraprofessional	Full Time
Cummins	Terri	Paraprofessional	Full Time
Davidson	Pamela	Paraprofessional	Full Time
Gerstner	Christianne	Paraprofessional	Full Time
Hawkins	Stacey	Paraprofessional	Full Time
Maze	Barbara	Paraprofessional	Full Time
Merton	Anita	Paraprofessional	Full Time
Montgomery	Kathleen	Paraprofessional	Full Time
Noctor	Heidi	Paraprofessional	Full Time
Osman	Rebecca	Paraprofessional	Full Time
Sliker	Megan	Paraprofessional	Full Time
Thomas	Melissa	Paraprofessional	Full Time
Valli	Giovanna	Paraprofessional	Full Time
Vitale	Yamir	Paraprofessional	Full Time
Addison	Lisa	Teacher	Full Time
Baggerly	Laura	Teacher	Full Time
Baker	Kristin	Teacher	Full Time
Bennett	Kaylee	Teacher	Full Time
Burton	Erin	Teacher	Full Time
Byrne	Ruth	Teacher of Art	Full Time
Cagnassola	Jennifer	Teacher of Music	Full Time
Codey	Susan	Teacher	Full Time
Deo	Beth	Teacher	Full Time
Dombroski	Aliana	Occupational Therap	0.4 FTE Part Time
Donaldson	Selena	Teacher	Full Time
Endrizzi	Kristen	Teacher	Full Time
Eresman	Jessica	Teacher	Full Time
Favreau	Lauri	Stud,Pers Srvs/Couns	Full Time
Florentine	Robin	Teacher	Full Time
Fontana	Marlene	Teacher	Full Time
Foster-Clarke	Lisa	Occupational Therap	Full Time
Francisco	Corin	Teacher	Full Time
Gensheimer	Lizabeth	Teacher	Full Time
Gilmartin	Heather	Teacher	Full Time
Hahn	Stephanie	Teacher	Full Time
Herner	Eric	Teacher	Full Time
Hutchins	Magnolia	Teacher	Full Time
Iaione	Robin	Teacher	Full Time
Isemann	Joan	School Nurse	Full Time

Jacoby	Kathleen	Teacher	Full Time
Janowski	Tracey	Teacher	Full Time
Jeppson	Melissa	Teacher	Full Time
Kemp	Amy	Teacher	Full Time
Kent	Kaitlin	Teacher	Full Time
Linus	Lauren	Teacher	Full Time
Lynott	Andrea	Teacher	Full Time
Magnuson	Matthew	Speech Therapist	Full Time
Maida	Herminia	Teacher	Full Time
Margolin	Anne	Teacher	Full Time
Marley	Deboranne	LDTTC	Full Time
Marmorato	Elizabeth	Teacher	Full Time
Mattison	Kathleen	Teacher	Full Time
McCrea	Erin	Teacher	Full Time
McKevitt	Lexie	School Nurse	Full Time
McPhillips	Donna	Teacher	Full Time
Mele	Karen	Teacher	Full Time
Micucci	Jennifer	Teacher	Full Time
Morello	Christina	Teacher	Full Time
Morgan	Eric	Teacher	Full Time
Navas	Monica	Teacher	Full Time
O'Brien	Laurie	Teacher	Full Time
O'Meara	Sharon	Teacher	Full Time
Piccione	Tori	Teacher	Full Time
Putignano	Kristi	Teacher	Full Time
Quinones	Lizette	Teacher	Full Time
Salvo	Debra	Teacher	Full Time
Samuels	Danielle	Stud,Pers Srvs/Couns	Full Time
Sassaman	Erin	Teacher	Full Time
Scheiner	Beth	Teacher	Full Time
Slate	Tanya	Teacher of Music	Full Time
Snyder	Kayte	Teacher	Full Time
Summitt	Rebecca	Teacher	Full Time
Sylvester	Kaeleen	Speech Therapist	Full Time
Tironi	Dawn	Teacher	Full Time
Townsend	Heather	Teacher	Full Time
Tyson	Marc	Teacher	Full Time
Urban-Raiello	Patti Jo	Psychologist/CST Cor	Full Time

VanDien	Richard	Teacher	Full Time
Wilkinson	Michele	Teacher	Full Time
Wilson	Gregory	Teacher	Full Time
Zappulla	Michele	Teacher	Full Time
Zarro	Erica	Social Worker	Full Time
Collins	Faye	Confidential Sec/12	Full Time
Cosme	Mercedes	Confidential Sec/12	Full Time
Heymann	Denise	Confidential Sec/12	Full Time
Ortiz	Samantha	Receptionist	Full Time
Stankavish	Annette	Confid PR, Acct, DB	Full Time
Allen	Joshua	Custodian	Full Time
Cavanagh	Tom	Custodian	Full Time
Dilts	Barry	Custodian	Full Time
Kady Iv	Joseph	Superv of Facilities	Full Time
Marmorato	Nicholas	Custodian	0.5 FTE Part Time
Reber	Danielle	Custodian	0.5 FTE Part Time
Coppola	Andrew	Treasurer	0.1 FTE Part Time
Teets	Jennifer	Ed/Tech Specialist	Full Time
Miller	Jamie	Cafeteria Manager	Full Time

Melitsky	John	Principal	Full Time
Coscia	Caryn	Sup of Curriculum	Full Time
Deangelo	Paul	Business Admin	Full Time