

# Mansfield Township Board of Education

## AGENDA Regular Meeting June 16, 2022 7:00 p.m.

**Call to Order** - Board President, Ms. Krysti Mastrolacasa

**Pledge of Allegiance** - Board President, Ms. Krysti Mastrolacasa

### **Statement of Advance Notice**

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice and to attend the meeting of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the Act, The Mansfield Township Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted in the Mansfield Township Municipal Building and sent to the following newspapers: *The Express Times and Star Ledger*.

**Roll Call** – Mr. Paul DeAngelo, Business Administrator/Board Secretary

### **Mansfield Township Board of Education:**

Ms. Annamaria Lalevee  
Ms. Diane Margolin  
Ms. Krysti Mastrolacasa - President  
Mr. Jim Momary  
Ms. Constance Quinn  
Ms. Karri Reyes  
Mr. Joseph Rodriguez  
Mr. Mark Smith - Vice President  
Ms. Linda Watters

### **Administration:**

Dr. Anthony Giordano, Superintendent  
Mr. Paul DeAngelo, Business Administrator/Board Secretary  
Mr. John Melitsky, Principal  
Ms. Caryn Coscia, Director of Curriculum and Instruction

### **Other in Attendance:**

**Board President Report** - Krysti Mastrolacasa

**Superintendent Report** – Dr. Anthony Giordano

**Presentation - Ms. Caryn Coscia - New Curriculum and Standards**

**Communications and Petitions (If required)** – The Superintendent and members of the Board may acknowledge any communications and/or petitions received.

## **Executive Session (If Required)**

**Public Comments Agenda** - Public comments are invited on matters pertaining only to the agenda action items at this time. All participants shall be given three (3) minutes to speak and shall state their name, place of residence, and group affiliation, if appropriate. The Board uses the public comment period as an opportunity to listen to citizen concerns, but please be aware that not all issues brought to a board meeting will be resolved this evening; rather, the Board will, in appropriate cases, delegate the authority to investigate the matter to the Superintendent or his designee.

Please let the record reflect that the BOE does not endorse your comments nor will the BOE be held liable for comments you make about a staff member, or other person, which the staff member, or other person, may consider defamatory and/or libelous, as that individual retains all rights to pursue any legal remedies against you. The Board will hear all public comments and then close the public comment session and respond if appropriate.

## **Consent Agenda - Recommended Action(s) Approval of Minutes - Ms. Annamaria Lalavee**

1. Motion to approve the open and closed session minutes of the May 24, 2022 Regular meeting.

## **Approval Agenda**

**Facilities/GreenTeam Chair: Mr. Joseph Rodriguez**

**Facilities/Green Team Committee - Recommended Action(s) - All Items Budgeted**

Facilities Green Team Update

1. Motion to approve quote #MTPD821 from CDW for (150) MAXCases Extreme Shell-S for Dell 3189 Chromebook - Black 150 6248647 at \$33.53 each for student laptop cases total amount of \$5,029.50.
2. Motion to approve the student chargers and cubes from Amazon not to exceed \$2,000.00.
3. Motion to approve the quote from Imprint for student backpacks in the amount of \$2,178.96.

## **Approval Agenda**

**Calendar/Education/Policy Chair: Mr. Mark Smith**

**Calendar/Education/Policy Committee - Recommended Action(s)- All Items Budgeted**

1. Adopt and approve the 2022/2023 curricula, textbooks and programs:

Application	Quoted cost	Link to official Quote	Area Supported	Detail	Grade Levels
BlackBoard - Total			Administration	Communications and Website	All
Website	\$1,250.00	<a href="#">Website Management Annual Contract</a>	Website Management		
Mass Communications	\$1,000.00	<a href="#">Mass Communications w/Community</a>	Community Notifications		
APP	\$965.00	<a href="#">BB MTSD APP Renewal</a>			
BrainPop	\$4,486.25	<a href="#">BrainPop Quote/Includes ELL</a>	Student Learning	Social Studies, Science, Math, ELA, Health	ALL (has ELL component)
ConnectED	\$1,672.80	<a href="#">iScience Online 1 Year for 6th grade</a>	Student Learning	Science	6
ConnectED - Online student access			Student Learning	ELA	K-5
Discovery Education	\$3,576.19	<a href="#">Discovery Ed. Quote</a>	Student Learning	Science and Social Studies	All
Gaggle	\$2,945.00	<a href="#">Gaggle Quote</a>	Student Safety	Google Drive Scan	All
Genesis	\$12,744.50	<a href="#">Genesis Quote w/Lesson Planner</a>	Teacher and Administration	Student Information System	All
GoGuardian	\$8,212.80	<a href="#">GoGuardian Quote</a>	Student Safety	Content Filter	All
Google Classroom	\$3,000.00	<a href="#">Quote for Education Plus</a>	Teacher	Classroom Management	All
IXL	\$8,835.00	<a href="#">IXL Quote</a>	Student Learning	Math and ELA	All
KAJEET - Hotspots	\$2,370.60	<a href="#">Kajeet quote for 10/unlimited</a>	Student Internet Access/Equity	Unlimited Data for 10 Hotspots	Students w/o Internet access
KAMI	\$3,100.00	<a href="#">KAMI Quote</a>	Teacher and Staff	PDF writer	All
LinkIt	\$ 15,364.00	<a href="#">LinkIt and Intervention</a>	Teacher and Administration	Student Testing/Performance	All

		<a href="#">Manager 22/23</a>		Tracking	
MemBean	\$1,241.00	year 2 of 3 year commitment	Student Skills	Vocabulary	6
Microsoft/Journey Ed	\$11,505.00	<a href="#">MS License quote</a>	Staff/students/technology/security	MS Office licenses/Endpoint security	
Mystery Science*discount to pay early	\$1325 or \$1999	<a href="#">Mystery Science Quote</a>	Student Learning	Science	All
Nat Geo	purchased in 2018		Student Learning	Science	K-5
Razz Kidz	\$2,835.00	<a href="#">Learning A-Z/Razz Kids</a>	Student Learning	ELA	K-5
Reading Inventory	\$2,466.28	<a href="#">Reading Inventory 550 licenses + 24 Phonics licenses</a>	Teacher and Administration	Student Testing/Performance Tracking	
Screencastify	\$2,500.00	<a href="#">Screencastify Quote</a>	Teacher and Administration	Lessons/PD/video communication	All
SMART Notebook	\$1,386.00	<a href="#">Smart Notebook Quote March 22</a>	Teacher	Lesson Delivery	All
ST Math*	\$2,080.00	<a href="#">ST Math Quote - only need 200 licenses renewed</a>	Student Learning	Math -	All
Starfall	\$270.00	<a href="#">Starfall Quote for Jan. 22-Jan. 23</a>	Student Learning	Math and ELA	PK-3
TCI	6 year license started 9/21		Student Learning	Social Studies	6
Think Central	Expires 2023		Student Learning	Math - Supports Go Math	K-6
Typing Agent	\$2,016.00	<a href="#">Typing Agent</a>	Student Skills	Keyboarding Skills	K-6
Waterford	\$7,200.00	<a href="#">Waterford Quote for 180 Licenses</a>	Student Learning	ELA	K-1

2. Approve the enrollment for SMID#2612446190 for the remainder of the 2021/2022 school year as recommended by the Superintendent.

3. Approve the 2nd Reading of Strauss Esmay Policy Alert 227 as listed:

1648.14 – Safety Plan for Healthcare Settings in School Buildings – COVID-19 - Policy(M) (ABOLISHED)

1648.15 - Recordkeeping for Healthcare Settings in School Buildings – COVID-19 - Policy (M) (NEW) 2nd Reading

2415.04 - Title I – District – Wide Parent and Family Engagement - Policy (M)

2416.01 – Postnatal Accommodations for Students - Policy (M) (New) 2nd Reading

2417 - Student Intervention and Referral Services Policy (M)

2461 - Special Education/Receiving Schools - Policy (M)

2461.06 – Special Education/Receiving Schools – Appropriately Certified and Licensed Staff - Regulation(M)

2461.09 – Special Education/Receiving Schools – Statewide and District-Wide Assessment Programs - Regulation (M)

2461.10 - Special Education/Receiving Schools – Full Educational Opportunity - Regulation (M)

2461.12 - Special Education/Receiving Schools – Length of School Day and Academic Year - Regulation(M)

2461.14 - Special Education/Receiving Schools – Amending Policies, Procedures, the Services Provided, or the Location of Facilities - Regulation (M)

2461.15 - Special Education/Receiving Schools – Operation of an Extended Academic Year Program - Regulation (M)

2461.19 - Special Education/Receiving Schools – Behavior Modification Program- Regulation (M)

3161 - Examination for Cause - Policy

4161 - Examination for Cause - Policy

5512 - Harassment, Intimidation, and Bullying – Policy (M)

7410 - Maintenance and Repair – Policy & Regulation (M)

7410.01 - Facilities Maintenance, Repair Scheduling, and Accounting – Regulation (M)

8420 - Emergency and Crisis Situations – Policy (M)

9320 - Cooperation with Law Enforcement Agencies – Policy & Regulation (M)

## **Approval Agenda**

**Personnel/Culture Climate Chair: Mr. James Momary**

**Personnel/Culture Climate Committee - Recommended Action(s) - All Items Budgeted**

1. Approve the salary schedules as listed for the 2022/2023 School Year, as recommended by the Superintendent:  
  
Schedule A - (Certificated Staff and Paraprofessionals)  
Schedule B - (New Hires)  
Schedule C - (MTA - Principal & Instruction/Curriculum)  
Schedule D - (Custodian & Support Staff)
2. Approve the employment contract and salary and CSA resolution for Dr. Anthony Giordano, Chief School Administrator. The County Office has approved Dr. Anthony Giordano's contract as required.

### **RESOLUTION**

WHEREAS, the Board and Dr. Giordano are parties to an employment contract for the term September 1, 2018 through June 30, 2022; and

WHEREAS, the parties have agreed to provide Dr. Giordano with a new employment contract for the term July 1, 2022 through June 30, 2026; and

WHEREAS, the Executive County Superintendent has reviewed the terms of said contract and has issued her approval of same via letter dated May 24, 2022;

NOW, THEREFORE, be it resolved that the Mansfield Township Board of Education hereby reappoints Dr. Giordano to the position of Superintendent of Schools and Director of Special Services for the period of July 1, 2022 through June 30, 2026, at an initial base salary of \$163,481.00, subject to the terms and conditions of an employment contract as agreed upon between the Board of Education and Dr. Giordano; and be it further

RESOLVED, that the Board President is authorized to execute Dr. Giordano's employment contract on behalf of the Board.

3. Approve the 2022/2023 Business Administrator/Board Secretary contract for Paul DeAngelo, as recommended by the Superintendent and subject to County approval.
4. Approve the educational contractual movement for Kaitlin (Katie) Kent. Total contract movement per employee is \$2,000.00, as recommended by the Superintendent.
5. Approve the educational contractual movement for Maggie Hutchins. Total contract movement per employee is \$2,000.00, as recommended by the Superintendent.
6. Approve the educational contractual movement for Kristen Endrizzi. Total contract movement per employee is \$2,000.00, as recommended by the Superintendent.
7. Approve the school counselors, Laurie Faverau and Danielle Samuel, for summer work, not to exceed 10 days each, as recommended by the Superintendent.
8. Appoint Andrew Coppola, Treasurer of School Monies, effective July 1, 2022, through June 30, 2023, as recommended by the Superintendent.

9. Appoint Joe Kady, Right to Know (RTK), AHERA Contact Person Indoor Air Quality Designee, Integrated Pest Management Coordinator, and Chemical Hygiene Officer for the 2022/2023 school year, as recommended by the Superintendent.
10. Appoint Paul DeAngelo, Custodian of Records, for the 2022/2023 school year, as recommended by the Superintendent.
11. Appoint Paul DeAngelo, Public Agency Compliance Officer (PACO), for the 2022/2023 school year, as recommended by the Superintendent.
12. Appoint John Melitsky, Attendance Officer, for the 2022/2023 school year, as recommended by the Superintendent.
13. Appoint John Melitsky, Homeless Liaison, for the 2022/2023 school year, as recommended by the Superintendent.
14. Appoint Paul DeAngelo, School Funds Investor, for the 2022/2023 school year, as recommended by the Superintendent.
15. Appoint Paul DeAngelo, Affirmative Action Officer, for the 2022/2023 school year, as recommended by the Superintendent.
16. Approve the following personnel to work as summer custodians, as recommended by the Superintendent:

Angela Carodo  
 Jennifer Cagnassola  
 Kaileigh Cagnassola  
 Jennifer Cicala  
 Eric Herner  
 Samantha Ortiz  
 Erin McCrea

17. Approve the following Summer Programs and pay:

**Summer Skills Academy: June 27, 2022 to July 28, 2022**  
**(4 days per week-Monday thru Thursday). Off July 4, 2022**

- Summer Academy Teachers: 7 Teachers (TBD) or Substitutes
 

Jennifer Cagnassola	Christine Morello
Laurie O'Brien	Dawn Tironi
Karen Mele	Kristen Endrizzi
Kayte Snyder	Heather Gilmartin -Sub
- Each to be paid 19 days-3.5 hours/day @ \$60.00/hour plus 10 hours prep @ \$60/hour

**Standards Based Report Card Committee**

- Not to exceed 7 teachers @ 6 hours @ \$50.00/hour

18. Appoint Patti Jo Raiello as ADA Coordinator for the 2022/2023 school year, as recommended by the Superintendent.
19. Approve additional days for the following Child Study Team members, as recommended by the Superintendent as listed below:

**2022 Special Education Summer Needs  
Extended School Year Program**

June 27, 2022 to July 28, 2022

(4 days per week - Monday thru Thursday, No program 7/4; 19 days total)

<u>ESY Teachers:</u>	7 Teachers (TBD) or Substitutes	
Each to be paid		19 days – 3.5 hours/day @ \$60.00/hour
Plus 10 additional hours @ \$60.00/hour		
 <u>ESY Aides:</u>	10 Aides (TBD) or Substitutes	
Each to be paid		19 days – 3.0 hours/day @ \$30.00/hour
 <u>Speech Therapists:</u>	Matthew Magnuson	19 days – 3.0 hours/day @ \$60.00/hour
	Kaeleen Sylvester	19 days – 3.0 hours/day @ \$60.00/hour
 <u>Occupational Therapists:</u>		
	Lisa Foster Clarke or Aliana Dombrowski	19 days – 3.0 hours/day @ \$60.00/hour
 <u>Physical Therapist:</u>	Michelle DeSanto or Substitute	30 hours @ contracted rate
 <u>Behaviorist:</u>	ABC Consulting	20 hours @ contracted rate
 <u>Nurse:</u>	TBD	19 days - 3.0 hours/day @ \$60.00/hour

**Additional ESY Programs/Needs:**

This is for other ESY programs and/or needs	\$15,000.00
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**Child Study Team Summer Work:**

<u>Coordinator:</u>	Patti-Jo Raiello	up to 20 additional days @ per contract
 <u>Evaluations/Case Management Responsibilities:</u>		
School Psychologist:	Patti-Jo Raiello	up to 25 days @ per contract
Learning Consultant:	Deboranne Marley	up to 25 days @ per contract
Social Worker:	Erica Zarro	up to 25 days @ per contract
 Speech Language Specialist:		
	Matthew Magnuson or Kaeleen Sylvester	



		up to 20 days @ per contract
Occupational Therapist:	Lisa Foster-Clarke	up to 10 days @ per contract
Physical Therapist:	Michelle DeSanto	up to 5 evaluations @ contracted rate

Attendance at Eligibility/Evaluation Plan Meetings:

School Psychologist:	Patti-Jo Raiello	up to 30 hours @ \$60.00/hour
Learning Consultant:	Deboranne Marley	up to 30 hours @ \$60.00/hour
Social Worker:	Erica Zarro	up to 30 hours @ \$60.00/hour
Speech Language Specialist:	Matthew Magnuson or Kaeleen Sylvester	up to 30 hours @ \$60.00/hour

Occupational Therapist:	Lisa Foster-Clarke	up to 20 hours @ \$60.00/hour
Special Education Teacher:	TBD	up to 30 hours @ \$60.00/hour
General Education Teacher:	TBD	up to 30 hours @ \$60.00/hour
<u>Interpreter for Meetings:</u>		\$30.00/hour

**Township Agenda**

**Township Chair: Ms. Linda Watters**

**Township Committee - Recommended Action(s)**

- Township Committee Report

**Approval Agenda**

**Finance Chair: Ms. Constance Quinn**

**Finance Committee - Recommended Action(s) - All Items Budgeted**

1. Approve of Monthly Payroll:
  - May 27, 2022 regular payroll in the amount of \$361,303.30
  - June 15, 2022 regular payroll in the amount of \$471,095.64
  
2. Approve the May 25, 2022 to May 31, 2022 General Fund \$382,069.12 and June 1, 2022 to June 16, 2022 Bill List in the amount of \$767,386.81:
  - General Fund/Fund 10: May 25, 2022 to May 31, 2022, in the amount of \$373,975.53;
  - Grant Account/Fund 20: May 25, 2022 to May 31, 2022, in the amount of \$3,373.79;
  - Cafeteria Account/Fund 51: May 25, 2022 to May 31, 2022, in the amount of

\$20,250.92;  
 Before and Aftercare/Fund 60: May 25, 2022 to May 31, 2022, in the amount of \$4,719.80;  
 General Fund/Fund 10: June 1, 2022 to June 16, 2022, in the amount of \$746,635.16;  
 Grant Account/Fund 20: June 1, 2022 to June 16, 2022, in the amount of \$11,547.05;  
 Before and Aftercare/Fund 60: June 1, 2022 to June 16, 2022, in the amount of \$9,204.60;  
 Cafeteria Account/Fund 51: June 1, 2022 to June 16, 2022, in the amount of \$5,914.52.

3. Approve the May 2022 Budget Transfer Report

Fund 10 - \$ 90,751.61  
 Fund 20 - \$ 11,532.84

4. Approve the 2021/2022 Reclassifications for ESEA and IDEA Grants for May 31, 2022 in the amount of \$2,743.65.
5. Approve the Professional Workshops and Travel.
6. Approve enrollment into the TIPS, The Interlocal Purchasing System, Consortium for the 2022/2023 school year.
7. Approve the April 2022 Treasurer's Report in the amount of \$825,271.53.
8. Approve the submission of the following grants for approval:

ESEA(Elementary and Secondary Education Act)/NCLB

Title I	\$ 82,207.00 (TBD)
Title II	\$ 16,767.00
Title III	\$ 9,091.00
Title III	\$ 2,390.00
Title IV	<u>\$ 10,000.00</u>
Total	\$120,455.00

SRSA	\$ 34,684.00 (2022/2023)
ESSER II	\$405,386.00 (2022/2023)
ESSER III	\$202,693.00 (2022/2023)

9. Approve the participation in a Title III consortium consisting of Washington Borough, Great Meadows Regional, and Warren Hills Regional H.S., with Mansfield Township acting as the lead LEA (Local Education Association).
10. Approve the submission of the IDEA-B Grant Application for school year 2022/2023 to the NJ Department of Education. IDEA - Basic Age 3-21 and Preschool Age – 3-5.
11. Approve the transfer of any interest earned by the Fund 30 Capital Project Account and Maintenance Account to be deposited directly into Fund 10 beginning July 1, 2022.

12. Establish a Petty Cash Fund in the amount of \$250.
13. Approve the 2021/2022 submission for extraordinary aide for 2021/2022 school year for SMID#2537710246.
14. Appoint the following Tax Shelter Annuity Companies for 2022/2023:
  - AXA Equitable
  - Lincoln Investment Planning, Inc.
  - Siracusa Benefits Programs
  - Orion previously FTJ Fundchoice LLC
  - Security Benefits
15. Approve the payment of bills to close out the 2021/2022 fiscal year and the transfer of funds as needed for the 2022/2023 school year.
16. Approve the return of the unused portion of the Capital Withdrawal from the 2021/2022 school year.
17. Approve Sister Mary Denisita Health Center as School Physician for the 2022/2023 school year, as recommended by the Superintendent.
18. Resolve that the Board hereby gives notice that pursuant to PL 2015, Chapter 47 the Mansfield Township Board of Education intends to renew, award, or permit to expire the following contracts previously awarded by the board of education. These contracts are, have been, and will continue to be in full compliance with all state and federal statutes and regulations; in particular, New Jersey Title 18A:18. et.seq, NJAC Chapter 23, and Federal Uniform Administrative Requirements 2CFR, Part200.

Approved Contract Listing - July 2022 through June 2023:

Advanced Assessment, Inc. (Link-it)	Discovery Education, Inc.
Allied Oil, LLC	Eastern Datacom, Inc.
AME, Inc.	E2e Exchange
Ameriflex	ePlus Technology, Inc.
American Wear, Inc.	Eurofin QC, LLC
Ameriflex Business	Franklin Township Board of Education
Apple, Inc.	Frank Rymon & Sons, Inc.
Applied Behavioral Consulting	Follett Library Resources
Atlantic Discovery Education	Frontline Technologies Group
Atlantic Tomorrows Office (Copiers)	Gaggle.Net, Inc.
Atrium/Book Systems, Inc. (Library)	Genesis Educational Services Inc.
BKC CPA	Genserve, Inc.
Blackboard, Inc.	GEOD Corporation
BrainPop, LLC	Gianforcaro Architects, Engineers & Planners
Brown & Brown Advisors	GST Transportation Corporation
CDK	Hobbie Heat & Power, Inc.
CDW Government, Inc.	Home Depot
Children's Therapy Services, Inc.	Horizon BCBDNJ
Comcast	Houghton Mifflin Harcourt (Go Math)
Dell	
Delta Dental of New Jersey	

Independence Constructors, Inc.  
 Iron Mountain Mechanical, LLC  
 IXL Learning, Inc.  
 Janson Enterprises  
 Journeyed.com, Inc.  
 Kajeet, Inc.  
 Krapf School Bus-NJN, Inc.  
 Learning A-Z  
 Learning Sciences, Internation  
 Logic 54  
 Liminex (Go Guardian)  
 Maschio's Food Services, Inc.  
 McGown, Well Water Compliance  
 Management, LLC  
 McGraw Hill Education,  
 Inc.(Wonders)  
 MindfulSelf( A. Rubin)  
 Mind Research Institute (ST Math)  
 Mystery Science  
 National Geographic,  
 Navigate 360, LLC  
 Notable, Inc. (Kami)  
 NJ School Insurance Group  
 Open Systems Integrators, Inc.  
 Oxford BOE  
 Partners Engineering and Science,  
 Inc.  
 Payschools  
 Pear Deck, Inc.  
 Phoenix Advisors, LLC  
 Planconnect  
 R.B. Myers  
 Republic Service  
 R&L Data Centers, Inc.  
 R.B Myers, LLC  
 Reading A-Z  
 Republic Services, Inc.

Rutgers (EAP)  
 RJB Environmental, Inc.  
 RK Occupational & Environmental  
 Analysis, Inc.  
 Samuel Stothoff Co., Inc.  
 Schenck, Price, Smith & King, LLP -  
 Attorneys at Law  
 School Alliance Insurance (SAFE)  
 Small Factory Inn, Inc  
 Screencastify  
 School Speciality, LLC  
 Sister Mary Denisita Health Care  
 Snyder Bus Company  
 Strauss Esmay Associates, LLP  
 Stepping Forward Counseling, LLC  
 Stonehill Excavating  
 Storr Tractor Company  
 The Arc of Essex County  
 The JDM Group  
 Teaching Strategies, Inc.  
 TechXTend, Inc.  
 T.L. Groseclose  
 Typing Agent  
 University Behavioral Health EAP  
 Verizon  
 VSP -Vision Service Plan  
 Waterford Institute  
 Warren County ESC  
 Warren County Special Services  
 Warren Hills Regional BOE  
 Warren/Hunterdon ESC  
 WeatherWorks, LLC  
 Waterford Research Institute, Inc.  
 WB Mason, Co  
 West Interactive Services Intra  
 Wilson Language Training Corp, Inc.  
 Wood/Corr Inc.

NOTE: We are now required (by June 30 of each year) to LIST All Contracts that the Board has awarded (or believe will be awarded) and included in the official board minutes during the past 12 months, ending June 30. This would include contract awards pursuant to New Jersey's procurement laws; i.e. bids for goods and services, transportation, as well as awards pursuant to board resolution for professional and extraordinary services.

#### 19. Resolution - Transfer of Current Year Surplus to Reserve

WHEREAS, NJSA 18A:21-2, NJSA 18A:7G-31, and NJSA 18A:7F-41 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a board of education to transfer unanticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

WHEREAS, the Mansfield Township Board of Education wishes to transfer unanticipated excess current year revenue or unexpended appropriations from the general fund to the Capital Reserve and Maintenance Reserve accounts at year end, and

WHEREAS, the Mansfield Township Board of Education has determined that funds may be available for such purpose and that a transfer of such available funds are not to exceed \$775,250 into the Capital Reserve Account;

WHEREAS, the Mansfield Township Board of Education has determined that (an amount not to exceed) \$575,000 may be available for such purpose of transfer into the Maintenance Reserve Account;

WHEREAS, the Mansfield Township Board of Education is allowing a reserve 4% for the General Fund for 2022/2023.

NOW THEREFORE BE IT RESOLVED by the Mansfield Township Board of Education that it hereby authorizes the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations.

Note: Transfer of surplus to these reserves may be done after June 1 and before June 30. The "not to exceed" amount is the limit allowed to be added to reach maximum allowable in the Capital Reserve Account – or \$1,200,000 – it does not necessarily mean that that much money will be going into that account. We are allowed to deposit up to \$575,000 in the Maintenance Reserve Account.

This resolution allows the Board to preserve its monies for projects such as windows, heating and air conditioning, plus other building needs as they present themselves. Ditto on the Maintenance Reserve.

20. Approve the 2022/2023 Food Service meal price and cost reimbursable submission as recommended by Maschio's. Meal prices are no longer free.

Lunch	\$3.30
Breakfast	\$1.80
Snack	\$1.05

21. Approve the Food Service facilities maintenance and square footage allocation for the establishment of a Mansfield Township School District reserve.

22. Approve Student Transportation Contract Renewals at 1.9% per CPI for the 2022/2023 school year:

	<u>2021/2022</u>	<u>2022/2023</u>
Krapf School Bus	\$169,213.28	\$172,442.32
Snyder Bus Company	\$340,955.64	\$347,469.00
Warren Hills (Joint Transportation)	\$212,462.93	\$216,519.73

Snyder Bus Company (Summer Run)

TBD

- 23. Designate Sussex County Regional Cooperative to provide transportation for Mansfield Township Special Education students for the 2022/2023 school year.
- 24. Approve the WeatherWorks contract to provide Storm Alert Services, a cost of \$1,790.00 for the 2022/2023 school year.
- 25. Approve the disposal of obsolete inventory per the attached list.
- 26. Accept 2022/2023 State Aid as follows:

Categorical Special Education Aid	\$	439,697
Equalization Aid		3,008,166
Other State Aid		85,007
Categorical Transportation Aid		<u>273,159</u>
Total State Aid		\$3,806,029

- 27. Whereas, the Department of Education has informed school districts that the last two state aid payments will not be made in June, 2022;

Whereas, Mansfield Township School district will not receive aid in the amount of \$379,252 (\$189,626.00/\$189,626.00) until July, 2022, which will impact the district financially;

Whereas, the District has been informed that it has an option to either borrow funds to meet its obligations or to use its own money from the Capital and Maintenance Accounts and/or the UCI Account;

Now therefore be it resolved that the Mansfield Township Board of Education allow the Business Administrator to use funds from the UCI, Student Activity, Cafeteria, Capital and Maintenance Accounts to meet its obligations;

Be it further resolved that any funds used to meet the District's obligations will be returned to those accounts when the Department of Education releases the two state aid payments in July.

- 28. Approve the Rutgers contract for EAP services for 2022/2023 school year.
- 29. Approve the Avalon contract for CST student services for the 2022/2023 school year.
- 30. Approve the Monthly Certification of Funds motion to certify that no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(b) as of April 30, 2022 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

**Public Comments School District** - Public comments are invited on all matters pertaining to the Mansfield Township School District. All participants shall be given three (3) minutes to speak and shall state their name, place of residence, and group affiliation, if appropriate. The Board uses the public comment period as an opportunity to listen to citizen concerns, but please be aware that not all issues brought to a board meeting will be resolved this evening; rather, the Board will, in appropriate cases, delegate the authority to investigate the matter to the Superintendent or his designee.

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**New Business** - Members of the Board may introduce any new item or topic of discussion for the Board to consider.

**Old Business** - Members of the Board may comment on any item or topic that was previously discussed by the Board.

**FUTURE BOE MEETING DATES:**

July 14, 2022 - Regular Meeting

August 18, 2022 - Regular Meeting

**Executive Session** (If Required)

**Mr. Joseph Rodriguez**

**Recommended Action** - Motion to adjourn the meeting.