

Mansfield Township Board of Education

AGENDA Regular Meeting July 14, 2022 7:00 p.m.

Call to Order - Board President, Ms. Krysti Mastrolacasa

Pledge of Allegiance - Board President, Ms. Krysti Mastrolacasa

Statement of Advance Notice

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice and to attend the meeting of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the Act, The Mansfield Township Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted in the Mansfield Township Municipal Building and sent to the following newspapers: *The Express Times and Star Ledger*.

Roll Call – Mr. Paul DeAngelo, Business Administrator/Board Secretary

Mansfield Township Board of Education:

Ms. Annamaria Laveve
Ms. Diane Margolin
Ms. Krysti Mastrolacasa - President
Mr. Jim Momary
Ms. Constance Quinn
Ms. Karri Reyes
Mr. Joseph Rodriguez
Mr. Mark Smith - Vice President
Ms. Linda Watters

Administration:

Dr. Anthony Giordano, Superintendent
Mr. Paul DeAngelo, Business Administrator/Board Secretary
Mr. John Melitsky, Principal
Ms. Caryn Coscia, Director of Curriculum and Instruction

Other in Attendance:

Board President Report - Krysti Mastrolacasa
Superintendent Report – Dr. Anthony Giordano

Communications and Petitions (If required) – The Superintendent and members of the Board may acknowledge any communications and/or petitions received.

Executive Session (If Required)

Public Comments Agenda - Public comments are invited on matters pertaining only to the agenda action items at this time. All participants shall be given three (3) minutes to speak and shall state their name, place of residence, and group affiliation, if appropriate. The Board uses the public comment period as an opportunity to listen to citizen concerns, but please be aware that not all issues brought to a board meeting will be resolved this evening; rather, the Board will, in appropriate cases, delegate the authority to investigate the matter to the Superintendent or his designee.

Please let the record reflect that the BOE does not endorse your comments nor will the BOE be held liable for comments you make about a staff member, or other person, which the staff member, or other person, may consider defamatory and/or libelous, as that individual retains all rights to pursue any legal remedies against you. The Board will hear all public comments and then close the public comment session and respond if appropriate.

Consent Agenda - Recommended Action(s) Approval of Minutes - Ms. Annamaria Lalavee

1. Motion to approve the open and closed session minutes of the June 16, 2022 Regular meeting.

Approval Agenda

Facilities/GreenTeam Chair: Mr. Joseph Rodriguez

Facilities/Green Team Committee - Recommended Action(s) - All Items Budgeted
Facilities Green Team Update

1. Approve the quote from Commercial Interior Direct Inc. for carpet in PCR, Principal Conference Room, in the amount of \$2,460.50.
2. Approve the quote from Mathuesek Incorporated for the gym refinishing, restriping, and fixing the soft area of the gym floor. Total cost \$20,208.00 to be paid from Capital Reserve.
3. Approve the AME, Inc. Service Contract renewal for maintenance in the amount of \$8,602.00 for all Education Services Commission of New Jersey Contract Building management Systems RFP# ESCNJ 20/21-50. Additional Service Work will be billed out at an hourly rate of \$140 Technician and \$140 Programmer.
4. Approve the quote from PaySchools for the invoice module for Student Activities, Before and Aftercare, and Food Service in the amount of \$695.00.
5. Approval of staff training for CyberSecurity as recommended by Brown and Brown and The JDM Group.
6. Approve the creation of the reading garden as recommended by the Green Team Committee.
7. Approve the Red Cross Shelter in place.

Approval Agenda

Calendar/Education/Policy Chair: Mr. Mark Smith

Calendar/Education/Policy Committee - Recommended Action(s)- All Items Budgeted

1. Adopt and approve the 1st Reading of Strauss Esmay Policy Alert 228 as listed:

0143.2 - High School Student Representative to the Board of Education – Bylaw (M)

0163 - Quorum - Bylaw

1511 - Board of Education Website Accessibility - Policy (M)

2415 - Every Student Succeeds Act - Policy (M)

2432 - School Sponsored Publications - Policy & Regulation (M) **(ABOLISHED)**

3216 - Dress and Grooming – Policy

3270 - Professional Responsibilities - Policy

3270 - Lesson Plans and Plan Books - Regulation

4216 - Dress and Grooming **(NEW)**

5513 - Care of School Property - Policy & Regulation (M)

5517 - School District Issued Student Identification Cards - Policy (M)

5722 - Student Journalism – Policy (M) **(NEW)**

2. Approve the new Health Curriculum

3. Approve the online curriculum licensing for teachers and students per quote.

Wonders (K-5) (books and online): not to exceed **\$18,800**

Foundations (PreK-2): not to exceed **\$8,200**

Go Math(K-6): part of contract

6th grade (SS, LA, Science): not to exceed **\$4,000**

Misc.(Pre-K-6) (school speciality, amazon, nicky's folders, etc.): not to exceed **\$10,000**

Approval Agenda

Personnel/Culture Climate Chair: Mr. James Momary

Personnel/Culture Climate Committee - Recommended Action(s) - All Items Budgeted

1. Approve the retirement with regret of Annette Stankavish effective October 1, 2022.
2. Approve the resignation with regret of Anitta Merton effective June 30, 2022.
3. Approve the resignation with regret of Magnolia Hutchins effective July 2022.
4. Approve the hiring of Special Education ESY - Teacher Assistant: 3 hours/day at \$15.00/hour:

Katelyn Koptyra

Mia Jones

Township Agenda

Township Chair: Ms. Linda Watters

Township Committee - Recommended Action(s)

- Township Committee Report

Approval Agenda

Finance Chair: Ms. Constance Quinn

Finance Committee - Recommended Action(s) - All Items Budgeted

1. Approve of Monthly Payroll:

June 21, 2022 regular payroll in the amount of \$294,936.22

June 28, 2022 regular payroll in the amount of \$78,341.77

2. Approve the June 17, 2022 to June 30, 2022 General Fund \$669,098.39 and July 1, 2022 to July 14, 2022 Bill List in the amount of \$260,660.57:

General Fund/Fund 10: June 17, 2022 to June 30, 2022, in the amount of \$650,691.69;

Grant Account/Fund 20: June 17, 2022 to June 30, 2022, in the amount of \$10,456.06;

Cafeteria Account/Fund 51: June 17, 2022 to June 30, 2022, in the amount of \$23,833.97;

Before and Aftercare/Fund 60: June 17, 2022 to June 30, 2022, in the amount of \$7,950.64;

General Fund/Fund 10: July 1, 2022 to July 14, 2022, in the amount of \$255,635.57;

Grant Account/Fund 20: July 1, 2022 to July 14, 2022, in the amount of \$5,025.00;

Before and Aftercare/Fund 60: July 1, 2022 to July 14, 2022, in the amount of \$0.00;

Cafeteria Account/Fund 51: July 1, 2022 to July 14, 2022, in the amount of \$0.00.

3. Approve the June 2022 Budget Transfer Report

Fund 10 - \$336,531.63

Fund 20 - \$ 37,829.67

4. Approve the 2021/2022 Reclassifications for June 30, 2022 in the amount of \$84,127.50.

5. Approve the final NJSIG insurances as listed:

Actual	2021-2022	2022-2023	
Package Total	\$ 36,531	\$ 40,659	11.29%
Workers Compensation*	\$ 26,709	\$ 47,659	78.43%
Supplemental Workers Comp	\$ 1,379	\$ 2,340	.07%
School Board Legal	\$ 17,705	\$ 19,256	8.76%
NJSIG Totals	\$ 82,324	\$ 110,161	33.81%
Cyber Liability	\$ 9,695.00	\$ 9,879	1.89%
Treasurer Bond	\$ 468	\$ 468	0%

2020-2021 COVID Credit		(\$ 4,013)	
NET Increase	\$82,792	113,400	36.96%
EW Grant		(\$ 2,200.00)	

*Worker Compensation for 2020-2021 was \$47,510.54.

6. Approve the Requisition System pricing quote from CDK for approval workflow. Number of Users 6 to 10 Users Initial Year Cost, \$7,575 and Current Annual License Fee \$2,185.00.
7. Approve the Summer Bus Run from June 27, 2022 to July 28, 2022 by Snyder Bus Company in the amount of \$12,255.00. Previously BOE approved on June 14, 2022 agenda as to be determined.
8. Approve the NJSBA Conference 2022 at \$2,100.00.
9. Approve the Partner invoice 18267714 in the amount of \$2,903.38 for DEP/Oil remediation work.
10. Approve the obsolete inventory as of 6/30/2022 as listed.
11. Approve the Professional Workshops and Travel.
12. Approve the May 2022 Treasurer's Report in the amount of \$1,564,418.24.
13. Approve the Monthly Certification of Funds motion to certify that no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(b) as of May 31, 2022 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Public Comments School District - Public comments are invited on all matters pertaining to the Mansfield Township School District. All participants shall be given three (3) minutes to speak and shall state their name, place of residence, and group affiliation, if appropriate. The Board uses the public comment period as an opportunity to listen to citizen concerns, but please be aware that not all issues brought to a board meeting will be resolved this evening; rather, the Board will, in appropriate cases, delegate the authority to investigate the matter to the Superintendent or his designee.

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New Business - Members of the Board may introduce any new item or topic of discussion for the Board to consider.

Old Business - Members of the Board may comment on any item or topic that was previously discussed by the Board.

FUTURE BOE MEETING DATES:

August 18, 2022 - Regular Meeting

September 15, 2022

October 20, 2022

Executive Session (If Required)

Mr. Joseph Rodriguez

Recommended Action - Motion to adjourn the meeting.