

Mansfield Township Board of Education

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Extract from the Minutes of a Regular Board Meeting of the
BOARD OF EDUCATION OF THE
TOWNSHIP OF MANSFIELD, WARREN COUNTY, N.J.
as recorded in the

The Board of Education of the Township of Mansfield in the County of Warren, N.J. convened the Regular Meeting on July 14, 2022 at 7:00 P.M. in the Township of Mansfield New Jersey.

The following Members of the Board of Education were present:

Present:

Ms. Annamaria Laveve
Ms. Diane Margolin
Ms. Krysti Mastrolacasa - President
Mr. Jim Momary
Ms. Constance Quinn
Ms. Karri Reyes
Mr. Joseph Rodriguez
Mr. Mark Smith - Vice President
Ms. Linda Watters

Absent:

Also Present:

Administration:

Dr. Anthony Giordano, Superintendent
Mr. Paul DeAngelo, Business Administrator and Board Secretary
Mr. John Melitsky, Principal
Mr. Joseph Roselle, School Attorney

Others in Attendance: Members of the public and staff were in attendance.

Board President Report

No report this evening.

Superintendent Report

Dr. Giordano mentioned the Summer Programs, ESY and Enrichment programs are running smoothly and looks forward to reporting back the results of those programs. We are diligently preparing the school for the start of the school year.

Communications and Petitions - None

Executive Session - No executive session

Public Comments - No Public Comment

Consent Agenda

1. On a Motion by Ms. Lalavell, seconded by Mr. Rodriguez and carried by 8-0-1 roll call vote to approve the open and closed session minutes of the June 16, 2022 Regular meeting. Ms. Margolin abstained

Facilities/Green Team Agenda - Mr. Rodriguez

Mr. Rodriguez, Facilities/Green Team chair, presented the following motions:

1. On a Motion by Mr. Rodriguez, seconded by Ms. Quinn and carried by unanimous 9-0-0 roll call vote to approve the quote from Commercial Interior Direct Inc. for carpet in PCR, Principal Conference Room, in the amount of \$2,460.50.
2. On a Motion by Mr. Rodriguez, seconded by Ms. Quinn and carried by unanimous 9-0-0 roll call vote to approve the quote from Mathuesek Incorporated for the gym refinishing, restriping, and fixing the soft area of the gym floor. Total cost \$20,208.00 to be paid from Capital Reserve.
3. On a Motion by Mr. Rodriguez, seconded by Ms. Quinn and carried by unanimous 9-0-0 roll call vote to approve the AME, Inc. Service Contract renewal for maintenance in the amount of \$8,602.00 for all Education Services Commission of New Jersey Contract Building management Systems RFP# ESCNJ 20/21-50. Additional Service Work will be billed out at an hourly rate of \$140 Technician and \$140 Programmer.
4. On a Motion by Mr. Rodriguez, seconded by Ms. Quinn and carried by unanimous 9-0-0 roll call vote to approve the quote from PaySchools for the invoice module for Student Activities, Before and Aftercare, and Food Service in the amount of \$695.00.
5. On a Motion by Mr. Rodriguez, seconded by Ms. Quinn and carried by unanimous 9-0-0 roll call vote to approve staff training for CyberSecurity as recommended by Brown and Brown and The JDM Group. Mr. Rodriguez asked the type of training which Mr. DeAngelo mentioned it was similar to our safe schools training and Dr. Giordano followed up specifically with phishing and those types of training.
6. On a Motion by Mr. Rodriguez, seconded by Ms. Quinn and carried by unanimous 9-0-0 roll call vote to approve the creation of the reading garden as recommended by the Green Team Committee.
7. On a Motion by Mr. Rodriguez, seconded by Ms. Quinn and carried by unanimous 9-0-0 roll call vote to approve the Red Cross Shelter in place.
8. On a Motion by Mr. Rodriguez, seconded by Ms. Quinn and carried by unanimous 9-0-0 roll call vote to approve proposal # 26917 from Commercial Interiors Direct, Inc. in the amount of \$31,594.95 for the Media Center project for flooring paid by the SRSA Grant.
9. On a Motion by Mr. Rodriguez, seconded by Ms. Quinn and carried by unanimous 9-0-0 roll call vote to approve proposal # 340617-2 from Commercial Interiors Direct Inc. in the amount of \$34,342.20 for the Media Center project for furniture paid by the SRSA Grant.
10. On a Motion by Mr. Rodriguez, seconded by Ms. Quinn and carried by unanimous 9-0-0 roll call vote to approve proposal # SFB2Q3463 from Ben Shaffer Recreation Inc. in the

amount of \$2,695.20 for playground mulch for Big Toy and Little Toy paid by the Before and Afterschool Grant.

Items 1 to 10 were approved by one roll call vote.

Calendar/Education/Policy Agenda

Mr. Smith, Calendar/Education/Policy Chair, presented the following motions:

1. On a Motion by Mr. Smith, seconded by Mr. Rodriguez and carried by unanimous 9-0-0 roll call vote to adopt and approve the 1st Reading of Strauss Esmay Policy Alert 228 as listed:
0143.2 - High School Student Representative to the Board of Education – Bylaw (M)
0163 - Quorum - Bylaw
1511 - Board of Education Website Accessibility - Policy (M)
2415 - Every Student Succeeds Act - Policy (M)
2432 - School Sponsored Publications - Policy & Regulation (M) (ABOLISHED)
3216 - Dress and Grooming – Policy
3270 - Professional Responsibilities - Policy
3270 - Lesson Plans and Plan Books - Regulation
4216 - Dress and Grooming (NEW)
5513 - Care of School Property - Policy & Regulation (M)
5517 - School District Issued Student Identification Cards - Policy (M)
5722 - Student Journalism – Policy (M) (NEW)
2. On a Motion by Mr. Smith, seconded by Mr. Rodriguez and carried by unanimous 9-0-0 roll call vote to approve the new Health Curriculum
3. On a Motion by Mr. Smith, seconded by Mr. Rodriguez and carried by unanimous 9-0-0 roll call vote to approve the online curriculum licensing for teachers and students per quote.

Wonders (K-5) (books and online): not to exceed **\$18,800**

Foundations (PreK-2): not to exceed **\$8,200**

Go Math(K-6): part of contract

6th grade (SS, LA, Science): not to exceed **\$4,000**

Misc.(Pre-K-6) (school speciality, amazon, nicky's folders, etc.): not to exceed **\$10,000**

Items 1 - 3 were approved by one roll call vote.

Personnel/Culture Climate

Personnel/Culture Climate Committee Mr. James Momary

1. On a Motion by Mr. Momary, seconded by Mw. Quinn and carried by unanimous 9-0-0 roll call vote to approve the retirement with regret of Annette Stankavish effective October 1, 2022.

2. On a Motion by Mr. Momary, seconded by Mw. Quinn and carried by unanimous 9-0-0 roll call vote to approve the resignation with regret of Anitta Merton effective June 30, 2022.
3. On a Motion by Mr. Momary, seconded by Mw. Quinn and carried by unanimous 9-0-0 roll call vote to approve the resignation with regret of Magnolia Hutchins effective July 2022.
4. On a Motion by Mr. Momary, seconded by Mw. Quinn and carried by unanimous 9-0-0 roll call vote to approve the hiring of Special Education ESY - Teacher Assistant: 3 hours/day at \$15.00/hour:

Katelyn Koptyra
Mia Jones

Ms. Mastrolacasa thanked the retirees for their many many years of service and they will be missed and the retirements are well deserved.

Items 1 to 4 were approved with one roll call vote.

Township Agenda - Ms. Watters

Ms. Watters contacted the Township about the bus stops and looking to schedule a meeting in August.

Finance Committee Agenda

Ms. Quinn, Finance Chair, presented the following motions

1. On a Motion by Ms. Quinn, seconded by Mr. Rodriguez and carried by 9-0-0 unanimous roll call vote to approve of Monthly Payroll:

June 21, 2022 regular payroll in the amount of \$294,936.22
June 28, 2022 regular payroll in the amount of \$78,341.77

2. On a Motion by Ms. Quinn, seconded by Mr. Smith and carried by 9-0-0 unanimous roll call vote to approve the June 17, 2022 to June 30, 2022 General Fund \$669,098.39 and July 1, 2022 to July 14, 2022 Bill List in the amount of \$260,660.57:

General Fund/Fund 10: June 17, 2022 to June 30, 2022, in the amount of \$650,691.69;
Grant Account/Fund 20: June 17, 2022 to June 30, 2022, in the amount of \$10,456.06;
Cafeteria Account/Fund 51: June 17, 2022 to June 30, 2022, in the amount of \$23,833.97;
Before and Aftercare/Fund 60: June 17, 2022 to June 30, 2022, in the amount of \$7,950.64;
General Fund/Fund 10: July 1, 2022 to July 14, 2022, in the amount of \$255,635.57;
Grant Account/Fund 20: July 1, 2022 to July 14, 2022, in the amount of \$5,025.00;
Before and Aftercare/Fund 60: July 1, 2022 to July 14, 2022, in the amount of \$0.00;
Cafeteria Account/Fund 51: July 1, 2022 to July 14, 2022, in the amount of

\$0.00.

3. On a Motion by Ms. Quinn, seconded by Ms. Rodriguez and carried by 9-0-0 unanimous roll call vote to approve the June 2022 Budget Transfer Report

Fund 10 - \$336,531.63

Fund 20 - \$ 37,829.67

4. On a Motion by Ms. Quinn, seconded by Mr. Rodriguez and carried by 9-0-0 unanimous roll call vote to approve the 2021/2022 Reclassifications for June 30, 2022 in the amount of \$84,127.50.
5. On a Motion by Ms. Quinn, seconded by Mr. Rodriguez and carried by 9-0-0 unanimous roll call vote to approve the final NJSIG insurances as listed:

| Actual | 2021-2022 | 2022-2023 | |
|---------------------------|-------------|---------------|--------|
| Package Total | \$ 36,531 | \$ 40,659 | 11.29% |
| Workers Compensation* | \$ 26,709 | \$ 47,659 | 78.43% |
| Supplemental Workers Comp | \$ 1,379 | \$ 2,340 | .07% |
| School Board Legal | \$ 17,705 | \$ 19,256 | 8.76% |
| NJSIG Totals | \$ 82,324 | \$ 110,161 | 33.81% |
| Cyber Liability | \$ 9,695.00 | \$ 9,879 | 1.89% |
| | | | |
| Treasurer Bond | \$ 468 | \$ 468 | 0% |
| | | | |
| 2020-2021 COVID Credit | | (\$ 4,013) | |
| | | | |
| NET Increase | \$82,792 | 113,400 | 36.96% |
| | | | |
| EW Grant | | (\$ 2,200.00) | |

*Worker Compensation for 2020-2021 was \$47,510.54.

6. On a Motion by Ms. Quinn, seconded by Mr. Rodriguez and carried by 9-0-0 unanimous roll call vote to approve the Requisition System pricing quote from CDK for approval workflow. Number of Users 6 to 10 Users Initial Year Cost, \$7,575 and Current Annual License Fee \$2,185.00.
7. On a Motion by Ms. Quinn, seconded by Mr. Rodriguez and carried by 9-0-0 unanimous roll call vote to approve the Summer Bus Run from June 27, 2022 to July 28, 2022 by Snyder Bus Company in the amount of \$12,255.00. Previously BOE approved on June 14, 2022 agenda as to be determined.
8. On a Motion by Ms. Quinn, seconded by Mr. Rodriguez and carried by 9-0-0 unanimous roll call vote to approve the NJSBA Conference 2022 at \$2,100.00.

9. On a Motion by Ms. Quinn, seconded by Mr. Rodriguez and carried by 9-0-0 unanimous roll call vote to approve the Partner invoice 18267714 in the amount of \$2,903.38 for DEP/Oil remediation work.
10. On a Motion by Ms. Quinn, seconded by Mr. Rodriguez and carried by 9-0-0 unanimous roll call vote to approve the obsolete inventory as of 6/30/2022 as listed.
11. On a Motion by Ms. Quinn, seconded by Mr. Rodriguez and carried by 9-0-0 unanimous roll call vote to approve the Professional Workshops and Travel.
12. On a Motion by Ms. Quinn, seconded by Mr. Rodriguez and carried by 9-0-0 unanimous roll call vote to approve the May 2022 Treasurer's Report in the amount of \$1,564,418.24. Mr. DeAngelo mentioned the auditors requested the addition of Board Secretary with Treasurer's report for which the BOE approved the change on a motion by Mr. Rodriguez.
13. On a Motion by Ms. Quinn, seconded by Mr. Rodriguez and carried by 9-0-0 unanimous roll call vote to approve the Monthly Certification of Funds motion to certify that no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(b) as of May 31, 2022 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Public Comment - No Public Comment

New Business: None

Old Business:

Ms. Mastrolacasa mentioned that Strategic Planning will begin in September and moving forward and Super Excited about Strategic Planning..

Future BOE Meeting Dates:

August 18, 2022 - Regular Meeting
September 15, 2022 - Regular Meeting
October 20, 2022 - Regular Meeting

Executive Session - No Executive Session

Adjournment:

On a motion by Mr. Rodriguez and seconded by Ms. Quinn, the BOE approved adjournment at 7:15 p.m.

Respectfully Submitted,

Paul DeAngelo
SBA/Board Secretary



Mark Smith
Vice President