

Mansfield Township Board of Education

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Extract from the Minutes of a Regular Board Meeting of the
BOARD OF EDUCATION OF THE
TOWNSHIP OF MANSFIELD, WARREN COUNTY, N.J.
as recorded in the

The Board of Education of the Township of Mansfield in the County of Warren, N.J. convened the Regular Meeting on August 18, 2022 at 7:01 P.M. in the Township of Mansfield New Jersey.

The following Members of the Board of Education were present:

Present:

Ms. Annamaria Lalevee
Ms. Diane Margolin
Ms. Krysti Mastrolacasa - President
Mr. Jim Momary
Ms. Constance Quinn
Ms. Karri Reyes
Mr. Joseph Rodriguez
Ms. Linda Watters

Absent:

Mr. Mark Smith - Vice President

Also Present:

Administration:

Dr. Anthony Giordano, Superintendent
Mr. Paul DeAngelo, Business Administrator and Board Secretary
Mr. John Melitsky, Principal
Mr. Marc Zitomer, School Attorney

Others in Attendance: None

Board President Report - No report this evening.

Superintendent Report

Dr. Giordano mentioned the Summer Programs, ESY and Enrichment programs were a great success and we are planning on running the Morning Academy again this year. We are working on Strategic Planning and meeting date notices are being discussed this evening. Dr. Giordano mentioned the new hires and that there may be a need for additional hires at the September 15, 2022 BOE meeting.

Communications and Petitions - None

Executive Session - No executive session

Public Comments - No Public Comment

Consent Agenda

1. On a Motion by Ms. Lalavee, seconded by Ms. Reyes and carried by 8-0-0 roll call vote to approve the open and closed session minutes of the July 14, 2022 Regular meeting.

Facilities/Green Team Agenda - Mr. Rodriguez

Mr. Rodriguez, Facilities/Green Team chair, presented the following motions:

1. On a Motion by Mr. Rodriguez, seconded by Ms. Quinn and carried by unanimous 8-0-0 to approve contract NJC-672 with Airhandlers Mechanical Services, Inc. for Service Maintenance contract for Boilers in the amount of \$2,860.00.
2. On a Motion by Mr. Rodriguez, seconded by Ms. Quinn and carried by unanimous 8-0-0 to approve quote #59217 with Atra Janitorial Supply Co., Inc. for annual facilities supplies in the amount of \$12,520.41.
3. On a Motion by Mr. Rodriguez, seconded by Ms. Quinn and carried by unanimous 8-0-0 to approve quote \$S5365155 with Aramsco/Penn Valley for facilities supplies in the amount of \$2,167.16.
4. On a Motion by Mr. Rodriguez, seconded by Ms. Quinn and carried by unanimous 8-0-0 to approve the quote # AAAQ87663 with GenServe for Generator in the amount of \$4,169.60.
5. On a Motion by Mr. Rodriguez, seconded by Ms. Quinn and carried by unanimous 8-0-0 to rescind proposal # 340617-2 from Commercial Interiors Direct Inc. in the amount of \$34,342.20 for the Media Center project for furniture paid by the SRSA Grant.

Ms. Quinn questioned the reason for the rescinding of item 5 for which Dr. Giordano mentioned we are bidding the furniture to make sure we are receiving the best pricing possible.

Items 1 to 5 were approved by one roll call vote.

Calendar/Education/Policy Agenda

Ms. Margolin presented the following motions after thanking Dr. Giordano for the Policy Update Summaries:

1. On a Motion by Ms. Margolin, seconded by Ms. Reyes and carried by unanimous 8-0-0 roll call vote to adopt and approve the 2nd Reading of Strauss Esmay Policy Alert 228 as listed:

0143.2 - High School Student Representative to the Board of Education – Bylaw (M)

0163 - Quorum - Bylaw

1511 - Board of Education Website Accessibility - Policy (M)

2415 - Every Student Succeeds Act - Policy (M)

2432 - School Sponsored Publications - Policy & Regulation (M) (ABOLISHED)

3216 - Dress and Grooming – Policy

3270 - Professional Responsibilities - Policy

3270 - Lesson Plans and Plan Books - Regulation

4216 - Dress and Grooming (NEW)

5513 - Care of School Property - Policy & Regulation (M)

5517 - School District Issued Student Identification Cards - Policy (M)

5722 - Student Journalism – Policy (M) (NEW)

Items 1 was approved by one roll call vote.

Personnel/Culture Climate

Personnel/Culture Climate Committee Mr. James Momary

1. On a Motion by Mr. Momary, seconded by Ms. Reyes and carried by unanimous 8-0-0 roll call vote to approve Amber Werner as a special Ed MD teacher, \$65,000.00 (Criminal History check completed, pending Chapter 5), as recommended by the Superintendent. (Replacement)
2. On a Motion by Mr. Momary, seconded by Ms. Reyes and carried by unanimous 8-0-0 roll call vote to approve Caitlin Diaz as a preschool/disabled teacher, \$71,000.00 (Criminal History check completed, pending Chapter 5), as recommended by the Superintendent.(Replacement)
3. On a Motion by Mr. Momary, seconded by Ms. Reyes and carried by unanimous 8-0-0 roll call vote to approve Jessica Shipley as a kindergarten inclusion teacher, \$60,000.00 (Criminal History check completed, pending Chapter 5), as recommended by the Superintendent. (Replacement)
4. On a Motion by Mr. Momary with a lot of regret, seconded by Ms. Reyes and carried by unanimous 8-0-0 roll call vote to approve the resignation with regret of Sharon O'Meara effective September 30, 2022.
5. On a Motion by Mr. Momary, seconded by Ms. Reyes and carried by unanimous 8-0-0 roll call vote to approve Sophie Gardner as a fourth-grade teacher, \$57,901.00 (Criminal History check completed, pending Chapter 5), as recommended by the Superintendent. (Replacement)
6. On a Motion by Mr. Momary, seconded by Ms. Reyes and carried by unanimous 8-0-0 roll call vote to approve Molly Fraumeni as a substitute teacher (Criminal History check complete Pending Chapter 5) as recommended by the Superintendent.
7. On a Motion by Mr. Momary, seconded by Ms. Reyes and carried by unanimous 8-0-0 roll call vote to approve Donna Creedon as a substitute teacher (Criminal History check complete Pending Chapter 5) as recommended by the Superintendent.
8. On a Motion by Mr. Momary, seconded by Ms. Reyes and carried by unanimous 8-0-0 roll call vote to approve the 2022/2023 Substitutes as recommended by the Superintendent as listed.
9. On a Motion by Mr. Momary, seconded by Ms. Reyes and carried by unanimous 8-0-0 roll call vote to approve the WCCC's Nurse Ed Program for three nursing students to observe the Mansfield Township school nurses.
10. On a Motion by Mr. Momary, seconded by Ms. Reyes and carried by unanimous 8-0-0 roll call vote to ratify the hiring of Ryan Cagnassola, Facilities Summer worker, at the rate of \$15.00 per hour.
11. On a Motion by Mr. Momary, seconded by Ms. Reyes and carried by unanimous 8-0-0 roll call vote to approve Thomas Sylvester as FMLA replacement substitute effective August 31, 2022.

Ms. Mastrolacasa and Ms. Reyes both thanked Ms. O'Meara for service at Mansfield Township Elementary School.

Items 1 to 11 were approved with one roll call vote.

Township Agenda - Ms. Watters

Ms. Watters discussed the SWA meeting on September 1, 2022 and Ms. Mastrolacasa also mentioned the importance of the BOE attending the September 1, 2022 meeting.

Finance Committee Agenda

Ms. Quinn, Finance Chair, presented the following motions

1. On a Motion by Ms. Quinn, seconded by Mr. Rodriguez and carried by 8-0-0 unanimous roll call vote to approve of Monthly Payroll:

July 15, 2022 regular payroll in the amount of \$83,845.31
July 31, 2022 regular payroll in the amount of \$96,511.64
August 15, 2022 regular payroll in the amount of \$87,502.86

2. On a Motion by Ms. Quinn, seconded by Mr. Rodriguez and carried by 8-0-0 unanimous roll call vote to approve the General Fund Bill Lists July 14, 2022 to July 31, 2022 in the amount of \$520,666.31 and August 1, 2022 to August 18, 2022 Bill Lists in the amount of \$133,291.75:

General Fund/Fund 10: July 15, 2022 to July 31, 2022, in the amount of \$116,777.81;
Grant Account/Fund 20: July 15, 2022 to July 31, 2022, in the amount of \$12,980.00;
Cafeteria Account/Fund 51: July 15, 2022 to July 31, 2022, in the amount of \$33,518.31;
Fund 60: \$146.94: July 15, 2022 to July 31, 2022 in the amount of \$146.94;
Before and Aftercare/Fund 61: July 15, 2022 to July 31, 2022, in the amount of \$1,260.00;
General Fund/Fund 10: August 1, 2022 to August 18, 2022, in the amount of \$118,660.50;
Grant Account/Fund 20: August 1, 2022 to August 18, 2022, in the amount of \$13,191.25;
Before and Aftercare/Fund 60: August 1, 2022 to August 18, 2022, in the amount of \$1,440.00;
Cafeteria Account/Fund 51: August 1, 2022 to August 18, 2022, in the amount of \$614.80.

3. On a Motion by Ms. Quinn, seconded by Mr. Rodriguez and carried by 8-0-0 unanimous roll call vote to approve the June 2022 Budget Transfer Report

Fund 10 - \$0.00
Fund 20 - \$0.00

4. On a Motion by Ms. Quinn, seconded by Mr. Rodriguez and carried by 8-0-0 unanimous roll call vote to approve the 2021/2022 Reclassifications for July 31, 2022 in the amount of \$0.00.
5. On a Motion by Ms. Quinn, seconded by Mr. Rodriguez and carried by 8-0-0 unanimous roll call vote to approve the obsolete inventory as of 7/31/2022 as listed.
6. On a Motion by Ms. Quinn, seconded by Mr. Rodriguez and carried by 8-0-0 unanimous roll call vote to approve the Professional Workshops and Travel as listed.
7. On a Motion by Ms. Quinn, seconded by Mr. Rodriguez and carried by 8-0-0 unanimous roll call vote to approve the June 2022 Board Secretary and Treasurer's Report in the amount of \$1,087,087.69.
8. On a Motion by Ms. Quinn, seconded by Mr. Rodriguez and carried by 8-0-0 unanimous roll call vote to approve the Monthly Certification of Funds motion to certify that no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(b) as of July 31, 2022 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Public Comment - No Public Comment

Mr. Melitsky mentioned his excitement about the new hires for the 2022/2023 school year.

New Business: None

Old Business:

Ms. Mastrolacasa mentioned that Strategic Planning will begin in September 2022 and approved a Motion, seconded by Ms. Quinn and carried by unanimous 8-0-0 roll call vote to approve the advertisement of the Special Meetings for Strategic Planning once the September date is finalized.

Future BOE Meeting Dates:

September 15, 2022 - Regular Meeting

October 20, 2022 - Regular Meeting

November 17, 2022 - Regular Meeting

December 15, 2022 - Regular Meeting

Executive Session - Mr. Momary made a motion that was seconded by Mr. Rodriguez to go into Executive Session at 7:25 p.m. regarding legal and personnel matters. No action to be taken. The executive session was adjourned at 8:04 p.m. on a motion by Mr. Rodriguez and seconded by Ms. Reyes.

Adjournment:

On a motion by Mr. Rodriguez and seconded by Ms. Quinn, the BOE approved adjournment at 7:05 p.m.

Respectfully Submitted,


Paul DeAngelo
SBA/Board Secretary


Krysti Mastrolacasa
President