

Mansfield Township Board of Education

50 Port Murray Road, Port Murray, NJ 07865

Phone: 908-689-3212, Ext. 1185

Fax: 908-689-9504

Extract from the Minutes of a Regular Board Meeting of the
BOARD OF EDUCATION OF THE
TOWNSHIP OF MANSFIELD, WARREN COUNTY, N.J.
as recorded in the

The Board of Education of the Township of Mansfield in the County of Warren, N.J. convened the Regular Meeting on November 17, 2022 at 7:03 P.M. in the Township of Mansfield New Jersey.

The following Members of the Board of Education were present:

Present:

Absent:

Ms. Annamaria Lalevee

Ms. Diane Margolin

Ms. Krysti Mastrolacasa - President

Mr. Jim Momary

Ms. Constance Quinn

Ms. Karri Reyes

Mr. Joseph Rodriguez

Mr. Mark Smith - Vice President

Ms. Linda Watters

Also Present:

Administration:

Dr. Anthony Giordano, Superintendent

Mr. Paul DeAngelo, Business Administrator and Board Secretary

Mr. John Melitsky, Principal

Ms. Caryn Coscia, Supervisor of Curriculum and Instruction

Mr. Joseph Roselle, School Attorney

Others in Attendance: None

Board President Report - Ms. Krysti Mastrolacasa discussed the NJSAB Conference and asked that other members provide updates on the conference. Ms. Mastrolacasa mentioned that two other districts approved the resolution regarding the Recycling center and there is another meeting scheduled for February 2, 2023 or February 3, 2023.

Superintendent Report

Dr. Giordano provided an update on the Halloween parade, spoke to Kathleen on the Strategic Planning and will be meeting with administration to discuss the goals, mentioned we were fully staffed from the FMLA requests, and discussed the students and the scores discussed tonight will be the new base line.

Mr. Melitsky and Ms. Coscia discussed the NJSLA Results, staff and teaching supports in place for future improvements and success, and standard based report cards.

Ms. Quinn asked if Wonders would be impacted.

Mr. Melitsky also mentioned the Harlem Wizards presence today.

Communications and Petitions - None
Executive Session - No Executive Session
Public Comments - No Public Comment

Consent Agenda

1. On a Motion by Ms. Smith, seconded by Ms. Quinne and carried by 5-0-0 roll call vote to approve the open and closed session minutes of the October 20, 2022 Regular meeting.

Facilities/Green Team Agenda - Ms. Lalevee

Ms. Watters presented the following motions:

1. On a Motion by Ms. Watters, seconded by Mr. Smith and carried by unanimous 5-0-0 to approve the lease of (2) Savin IM7000 State Contract#G40467 &G40464 from Atlantic copiers to replace the Pro 8100s/Equipment ID# K10988 copier currently in the faculty lounge. Total lease cost \$18,046.00 for (60) month lease/purchase \$352.00 per month.
2. On a Motion by Ms. Watters, seconded by Mr. Smith and carried by unanimous 5-0-0 to approve the removal and proper disposal of the Pro8100s which will include receiving and destruction of the hard drive from the copier.
3. On a Motion by Ms. Watters, seconded by Mr. Smith and carried by unanimous 5-0-0 to approve the obsolete inventory as listed.
4. On a Motion by Ms. Watters, seconded by Mr. Smith and carried by unanimous 5-0-0 to ratify the quote from Ackerson Drapery Decorator Services, Inc. in the amount of \$2,395.12 for Main Office blinds per ESCNJ State Approved Cooperative Pricing Systems \$ 65MCECCPS-ESCNJ. Paid by Capital
5. On a Motion by Ms. Watters, seconded by Mr. Smith and carried by unanimous 5-0-0 to ratify the quote from Ackerson Drapery Decorator Services, Inc. in the amount of \$2,832.52 for Media Center Blinds ESCNJ State Approved Cooperative Pricing Systems 65MCECCPS-ESCNJ. Paid by the SRSA Grant.

Items 1 to 5 were approved by one roll call vote.

Calendar/Education/Policy Agenda - Mr. Smith

No items for Calendar/Education/Policy

Personnel/Culture Climate

Personnel/Culture Climate Committee Mr. James Momary

1. On a Motion by Mr. Momary, seconded by Ms. Watters and carried by unanimous 5-0-0 roll call vote to ratify Angela Bridygham, FMLA 1st Grade Replacement, effective November 8, 2022 (Criminal History check completed, pending Chapter 5) as recommended by the Superintendent.
2. On a Motion by Mr. Momary, seconded by Ms. Watters and carried by unanimous 5-0-0 roll call vote to approve Melissa Tirone, FMLA Health Teacher Replacement, effective November 28, 2022 (Criminal History check completed, pending Chapter 5) as recommended by the Superintendent.
3. On a Motion by Mr. Momary, seconded by Ms. Watters and carried by unanimous 5-0-0 roll call vote to approve Deniza Mehmedovic as a substitute teacher (Criminal History check completed, pending Chapter 5) as recommended by the Superintendent.
4. On a Motion by Mr. Momary, seconded by Ms. Watters and carried by unanimous 5-0-0 roll call vote to approve Alan Hubbard as a substitute teacher (Criminal History check completed, pending Chapter 5) as recommended by the Superintendent.
5. On a Motion by Mr. Momary, seconded by Ms. Watters and carried by unanimous 5-0-0 roll call vote to approve the 2022/2023 mentors as listed.
6. On a Motion by Mr. Momary, seconded by Ms. Watters and carried by unanimous 5-0-0 roll call vote to approve Brianna Vogt, East Stroudsburg University student teacher, speech-language pathologist assigned to Matt Magnuson as recommended by the Superintendent.

Items 1 to 6 were approved with one roll call vote.

Township Agenda - Ms. Watters

Ms. Watters - There will definitely be one in December. Big concern is the Equalization of taxes.

Finance Committee Agenda - Ms. Quinn

Ms. Quinn, Finance Chair, presented the following motions and mentioned item #6 payschools and this will help parents similar to paying for children;s breakfast and lunches.

1. On a Motion by Ms. Quinn, seconded by Ms. Watters and carried by 5-0-0 unanimous roll call vote to approve the Monthly Payroll

Approve of Monthly Payroll:
October 31, 2022 - \$367,319.25
November 15, 2022 - \$368,004.85

2. On a Motion by Ms. Quinn, seconded by Ms. Watters and carried by 5-0-0 unanimous roll call vote to approve the General Fund Bill Lists October 21, 2022 to October 31, 2022 in the amount of \$596,670.66 and November 1, 2022 to November 17, 2022 Bill Lists in the amount of \$547,964.30:

General Fund/Fund 10: October 21, 2022 to October 31, 2022, in the amount of

\$587,809.66;

Grant Account/Fund 20: October 21, 2022 to October 31, 2022, in the amount of \$4,396.00;

Cafeteria Account/Fund 51: October 21, 2022 to October 31, 2022, in the amount of \$2,656.10;

Before and Aftercare/Fund 60: October 21, 2022 to October 31, 2022, in the amount of \$4,465.00;

General Fund/Fund 10: November 1, 2022 to November 17, 2022, in the amount of \$520,367.00;

Grant Account/Fund 20: November 1, 2022 to November 17, 2022, in the amount of \$22,599.80;

Cafeteria Account/Fund 51: November 1, 2022 to November 17, 2022, in the amount of \$0.00;

Before and Aftercare/Fund 60: November 1, 2022 to November 17, 2022, in the amount of \$4,997.50.

3. On a Motion by Ms. Quinn, seconded by Ms. Watters and carried by 5-0-0 unanimous roll call vote to approve the October 2022 Budget Transfer Report

Fund 10 - \$119,195.66

Fund 20 - \$ 56,119.55

4. On a Motion by Ms. Quinn, seconded by Ms. Watters and carried by 5-0-0 unanimous roll call vote to approve the October 2022 Reclassifications in the amount of \$68,184.00.
5. On a Motion by Ms. Quinn, seconded by Ms. Watters and carried by 5-0-0 unanimous roll call vote to approve the quote from Fulton Bank for positive pay, ACH bill payment capability, and night time deposit agreements with various locations. Total costs to be absorbed with interest on the bank accounts.
6. On a Motion by Ms. Quinn, seconded by Ms. Watters and carried by 5-0-0 unanimous roll call vote to approve the Before and Aftercare, Preschool, and Student Activity payments via credit card and ACH at no cost to the parents in connection with the Payschool method previously BOE approved.
7. On a Motion by Ms. Quinn, seconded by Ms. Watters and carried by 5-0-0 unanimous roll call vote to approve the contract from DocuSign Business Pro for contracts and future approval process in the amount of \$480.00 annually. Cost to be absorbed through postage usage.
8. On a Motion by Ms. Quinn, seconded by Ms. Watters and carried by 5-0-0 unanimous roll call vote to approve the 2022/2023 Choice Students.
9. On a Motion by Ms. Quinn, seconded by Ms. Watters and carried by 5-0-0 unanimous roll call vote to approve the submission of the DRTRS for 2022/2023.
10. On a Motion by Ms. Quinn, seconded by Ms. Watters and carried by 5-0-0 unanimous roll call vote to approve the Professional Workshops and Travel as listed.

11. On a Motion by Ms. Quinn, seconded by Ms. Watters and carried by 5-0-0 unanimous roll call vote to approve the final Treasurer's and Board Secretary Reports for the following months:

June 2022 \$1,103,302.69 (post audit)
July 2022 \$714,370.60 (post audit)
August 2022 \$1,620,746.11 (post audit)
September 2022 - \$998,188.02

12. On a Motion by Ms. Quinn, seconded by Ms. Watters and carried by 5-0-0 unanimous roll call vote to approve the Monthly Certification of Funds motion to certify that no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(b) as of October 31, 2022 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Items 1 -12 were approved with one roll call motion.

Public Comment - No Public Comment

New Business: School Board Conference Report and Tri County - The BOE members who attended the NJSBA Conference provided a brief recap:

Ms. Watters mentioned that it was a great time and the educational classes were great. Ms. Watters attended the Cyber Insurance session stressing the need for password changes every three months, and new security measures in schools. She attended on with apple products and was thankful she was able to see a former student perform, Owen Case.

Ms. Quinn is looking forward to the workshops next year. Ms. Quinn attended the being a parent as a BOE Member How to Maximize Federal Funding, Thank you Mr. DeAngelo, First year BOE members, Now that Challenges are facing BOE members. Ms. Quinn thought it was great.

Ms. Quinn and Ms. Mastrolcasa attended the governance classes which were enlightening. Ms. Margolin learned a lot and may discuss this at a later time.

Thank you for allowing us to attend.

Old Business:

Mr. DeAngelo gave thanks to Mr. Zitomer who attended the Tri-County Meeting yesterday for HWASBO Meeting including Sussex County and provided a free legal panel including attorney Mr. Joe Roselle, and Mr. Lee. Mr. DeAngelo also mentioned that he thanked NJASBO, Mr. Matthew Clarke for providing an overview of the concerns facing all schools. Mr. DeAngelo also thanked Mr. Kady for the fourth grade door installation, and the Media Center update.

Future BOE Meeting Dates: December 15, 2022 - This date may need to change. Look for an email from Mr. DeAngelo this week.

January 5, 2023 Reorganization
Future BOE Meeting Date Approvals

Executive Session - Executive session was held on a motion made by Mr. Smith and second by Ms. Reyes for Personnel and Legal. Estimated time 20 minutes with no actionable items. On a motion by Mr. Smith and seconded by Ms. Mastrolacasa the Board adjourned from executive session.

Adjournment:

On a motion by Mr. Smith and seconded by Ms. Quinn, the BOE approved the adjournment of the BOE meeting at 7:52 p.m. Ms. Mastrolacasa wished everyone a Happy Thanksgiving.

Respectfully Submitted,


Paul DeAngelo
SBA/Board Secretary


Mark Smith
Vice President