

Mansfield Township Board of Education

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Extract from the Minutes of a Regular Board Meeting of the BOARD OF EDUCATION OF THE TOWNSHIP OF MANSFIELD, WARREN COUNTY, N.J. as recorded in the

The Board of Education of the Township of Mansfield in the County of Warren, N.J. convened the Regular Meeting on February 9, 2023 at 7:03 P.M. in the Township of Mansfield New Jersey.

The following Members of the Board of Education were present:

Present:

Ms. Alison Lorentson
Ms. Diane Margolin
Ms. Krysti Mastrolacasa
Ms. Constance Quinn - President
Mr. Joseph Rodriguez
Mr. James J. Winand

Absent:

Ms. Annamaria Lalevee
Mr. Jonathan Rood
Ms. Linda Watters - Vice President

Also Present:

Administration:

Dr. Anthony Giordano, Superintendent
Mr. Paul DeAngelo, Business Administrator and Board Secretary
Mr. John Melitsky, Principal
Ms. Caryn Coscia, Supervisor of Curriculum and Instruction
Mr. Marc Zitomer, School Attorney

Others in Attendance: several members of the staff were present, namely, Patti Jo Raeillo, Amy Kemp, Tracy Janowski, Dawn Tironni, Kristin Baker.

Board President Report - Policy 229 will be available online for everyone to review. 1st and 2nd Readings in March 2023 and April 2023. Any questions please contact Mr. DeAngelo.

Superintendent Report

Thank you Madam President. There are two presentations tonight.

Ms. Kristin Baker presented the National Association for Gifted Children from a trip to Indianapolis. Her presentation was "Find Strength in Unity" and Building Leverage through Consortia. Her proposal was selected from more than 600 submissions and will be featured with other leading expert and renowned researchers. Talented Conference.

Mr. Jonathan Weiss and Bill Contanno - BKC presented the 2021/2022 Audit Results in connection with the ACFR and AUDSUM.

Communications and Petitions - Mr. DeAngelo read into the following from Mr. Momary provided to the BOE on 2/9/2023:

To the Board,
9 Feb 2023

Who would have thought that 30 years would pass before I stepped down from being a board school member? Over that time I have had the honor of working with many fine board members, teachers and administrators. We always came together to chart the future and to work on issues.

Nobody knows what is coming down the pike. But I do know that with dedicated people like yourselves, nothing will prove to be overwhelming. I feel comfortable in knowing our community of children will be well served.

Thank you for the many years of camaraderie and honorable effort.
Thank you for the pen set gift, it was very kind of you. I leave you with this ditty –

If you find yourself flustered and confused, think about the wise advice from the lid of a mayonnaise jar ... ***"Keep cool, but do not freeze"***.

Your humble servant,

Jim Momary

Executive Session - No Executive Session

Public Comments - Ms. Dillion mentioned she reviewed the bills list back to September and was questioning the BOE spend. Once Public Comment was closed, Mr. Zitomer mentioned light fare is not unreasonable and the BOE gathering prior to the meeting does not violate the Sunshine law.

Consent Agenda

1. On a Motion by Ms. Mastrolacasa, seconded by Mr. Rodriguez carried by 6-0-0 roll call vote to approve the December 13, 2022 Regular Meeting Minutes and the January 5, 2023 reorganization meeting.

Facilities Agenda - Mr. James Winand

Mr. Winand presented the following Facilities motions:

1. On a Motion by Mr. Winand, and seconded by Ms. Quinn carried by 6-0-0 roll call vote to approve the Quote # NDPG945 from CDW-G for (2) ViewSonic IFP6550-E1 65" at \$2,467.51 for a total of \$4,935.02.
2. On a Motion by Mr. Winand, and seconded by Ms. Quinn carried by 6-0-0 roll call vote to approve the Quote # NDCX093 from CDW-G for (1) ViewSonic IFP7550-E2 75" at \$3,295.00 and (2) IFP7550-E1 75" at \$2,795.00 for a total of \$5,590.00. Total quote amount \$8,885.00.
3. On a Motion by Mr. Winand, and seconded by Ms. Quinn carried by 6-0-0 roll call vote to approve the BID#HCESC-Cat-22-08 from MAP Restaurant Supplies for (2) Cash Register Stands at \$3,535.38 for a total of \$8,156.16 paid by Food Service Account.

4. On a Motion by Mr. Winand, and seconded by Ms. Quinn carried by 6-0-0 roll call vote to approve the Quote# 2019818 from Adams Fire Protection for Food Service Fire Suppression system in the amount of \$3,745.60 paid by Food Service Account.

Items 1 to 4 were approved by one roll call vote.

Education/Policy Agenda - Ms. Diane Margolin

None

Personnel

Personnel Committee - Ms. Krysti Mastrolacasa

Ms. Mastrolacasa mentioned the Personnel Committee met on Tuesday, February 7, 2023 and presented the following Personnel motions:

1. On an amended motion by Ms. Mastrolacasa, and seconded by Ms. Quinn carried by 6-0-0 roll call vote to ratify the minimum wage change from the State of New Jersey from \$13.00 hour to \$14.43 an hour for any impacted staff. We anticipate future increase to \$15.00 for 2024, as recommended by the Superintendent. Ms. Lorenstson mentioned the 2023 minimum wage increase was \$14.43.
2. On a Motion by Ms. Mastrolacasa, and seconded by Ms. Quinn carried by 6-0-0 roll call vote to approve Jiovanni Cosme as a substitute teacher (Criminal History check completed, pending Chapter 5) as recommended by the Superintendent.
3. On a Motion by Ms. Mastrolacasa, and seconded by Ms. Quinn carried by 6-0-0 roll call vote to approve Nancy McGovern as a substitute teacher (Criminal History check completed, pending Chapter 5) as recommended by the Superintendent.
4. On a Motion by Ms. Mastrolacasa, seconded by Ms. Quinn carried by 6-0-0 roll call vote carried by 6-0-0 roll call vote to approve Halima Mazgour as a substitute teacher (Criminal History check completed, pending Chapter 5) as recommended by the Superintendent.
5. On a Motion by Ms. Mastrolacasa, and seconded by Ms. Quinn carried by 6-0-0 roll call vote to ratify the conference and expenses for Dr. Anthony Giordano to attend the 2023 NJASA TECHSPO conference in Atlantic City, New Jersey. Conference dates January 25, 2023 - January 27, 2023. Conference Registration \$515.00 plus travel and accommodations.
6. On a Motion by Ms. Mastrolacasa, and seconded by Ms. Quinn carried by 6-0-0 roll call vote to approve the AASA conference and expenses for Dr. Anthony Giordano to attend the 2023 AASA conference in San Antonio, Texas. Conference dates February 15, 2023 - February 18, 2023. Conference Registration \$1,180.00 plus travel and accommodations \$1,211.97.
7. On a Motion by Ms. Mastrolacasa, and seconded by Ms. Quinn carried by 6-0-0 roll call vote to approve the 2022/2023 retirees: SMID # 18710772 last work day 6/30/2023. SMID # 11724929 last work day 3/31/2023.

Items 1 to 6 were approved with one roll call vote. Item 7 was approved with a roll call vote. Ms. Mastrolacasa thanked the retirees under item 7.

Township Agenda - Ms. Watters - Not present - No Report

Finance Committee

Finance Committee Agenda - Mr. Winand

Mr. Winand, Finance Chair, presented the following motions:

1. On a Motion by Mr. Winand, seconded by Ms. Quinn carried by 6-0-0 unanimous roll call vote to approve the Monthly Payroll

December 22, 2022 regular payroll in the amount of \$453,087.34
January 15, 2023 regular payroll in the amount of \$375,076.36.
January 31, 2023 regular payroll in the amount of \$376,484.40

2. On a Motion by Mr. Winand, seconded by Ms. Quinn carried by 6-0-0 unanimous roll call vote to approve the December, 2022 Bill Lists in the amount of \$1,073,379.93, January, 2023 in the amount of \$1,220,082.35, and February in the amount of \$44,624.69.
3. On a Motion by Mr. Winand, seconded by Ms. Quinn carried by 6-0-0 unanimous roll call vote to approve the December, 2022 Transfer Report:

Fund 10 - \$19,802.25
Fund 20 - \$12,785.12
Fund 60 - \$ 9,699.04

4. On a Motion by Mr. Winand, seconded by Ms. Quinn carried by 6-0-0 unanimous roll call vote to approve the reclassifications for the month of December, 2022:

Fund 20 - \$4,380.00

5. On a Motion by Mr. Winand, seconded by Ms. Quinn carried by 6-0-0 unanimous roll call vote to approve the Treasurer's Report as of November 2022 in the amount of \$1,469,422.16.

6. On a Motion by Mr. Winand, seconded by Ms. Quinn carried by 6-0-0 unanimous roll call vote to approve the transportation agreement with Warren County Special Services School District for students for the 2022/2023 school year for the following students, SID#:

2786276019	6238367702
7500393604	8560163088
7743805309	6776005769
9556495416	7054459701
1022885485	

7. On a Motion by Mr. Winand, seconded by Ms. Quinn carried by 6-0-0 unanimous roll call vote to rescind and approve the DocuSign, Inc. contract approval from \$480 to \$4,800.00 due to Google Single sign-on, SMS features, and (1000) envelopes.

8. On a Motion by Mr. Winand, seconded by Ms. Quinn carried by 6-0-0 unanimous roll call vote to approve the agreement with Finalsight who purchased Blackboard our mass communication, website, and app. Cost of conversion \$400.00.
9. On a Motion by Mr. Winand, seconded by Ms. Quinn carried by 6-0-0 unanimous roll call vote to approve the preparation and release of the following 2023/2024 Bids or RFPs:
 - a. Technology (RFP)
 - i. Network, help desk, computers, student testing
 - ii. Erate Services - Ex: Comcast, Sonicwall, etc.
 - iii. Security - Access Controls and Cameras
 - b. Food Service (RFP)
 - c. Banking (RFP)
 - d. School Supplies (RFP)
 - e. Staff Bathroom(s) (BID)
10. On a Motion by Mr. Winand, seconded by Ms. Quinn carried by 6-0-0 unanimous roll call vote to approve the obsolete inventory for December 2022 and January 2023.
11. On a Motion by Mr. Winand, seconded by Ms. Quinn carried by 6-0-0 unanimous roll call vote to approve the Workshop/Travel Report.
12. On a Motion by Mr. Winand, seconded by Ms. Quinn carried by 6-0-0 unanimous roll call vote to approve the Before and Aftercare Retention Bonus #3 for (18) staff members @ \$1,077.00 per staff member or \$19,386.00 payable to the following Before and After staff members:

Deb Marley	Kaeleen Sylvester	Erin Burton
Robin Iaione	Joan Iseman	Laurie O'Brien
Liz Gensheimer	Kristen Endrizzi	Jennifer Cicala
Beth Deo	Kathy Montgomery	Gregory Wilson
Kathy Jacoby	Kayte Snyder	Missie Wilkinson
Amber Werner	Melissa Thomas	Heather Gilmartin

13. On a Motion by Mr. Winand, seconded by Ms. Quinn carried by 6-0-0 unanimous roll call vote to ratify the Fiscal Year June 30, 2022 submission of the AUDSUM Report prepared by BKC Certified Public Accountants.
14. On a Motion by Mr. Winand, seconded by Ms. Quinn carried by 6-0-0 unanimous roll call vote to approve the Fiscal Year June 30, 2022 ACFR prepared by BKC Certified Public Accountants.
15. On a Motion by Mr. Winand, seconded by Ms. Quinn carried by 6-0-0 unanimous roll call vote to approve Monthly Certification of Funds Roll Call Motion to certify that no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(b) as of December 31, 2022 and January 31, 2023 that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Items 1 through 15 were approved with one roll call motion.

Public Comment: Ms. Amy Kemp, MEA Vice President, mentioned they are meeting with Dr. G

and John on a regular basis and that is very productive. MEA acknowledges the alignment of the school calendar with Warren Hills, but asked the BOE's consideration with recommended starting dates in order to allow staff, during a transitional summer, to be implemented for the 2024/2025 school year.

Ms. Krisin Baker mentioned Ruth Byrne was accepted for inclusion in the 2023 National Art Arts Educational Association's National Conference in April. Level the Playing Field and Build Success with Froebel's Gifts. Ms. Bryne's presentation covers how to use direct instructions and creative play with systematic block progressions to increase spatial language and math skills through storytelling and art. The Debate Team Championship for 2023 and she presented the article by Ruth Byrnes, MTSD art teacher.

New Business: None

Old Business: None

Future BOE Meeting Dates: Ms. Quinn mentioned the following future dates including budget dates and Mr. DeAngelo mentioned the Governor's Budget address is tentatively scheduled for February 28, 2023.

March 16, 2023 - Regular Meeting and Budget submitted to the County

April 27, 2023 - Regular Meeting and Budget Hearing

May 11, 2023 - Regular Meeting and Final Approval of Budget

June 8, 2023 - Regular Meeting

Executive Session - A motion was made to adjourn into executive session on a motion made by Ms. Quinn and seconded by Mr. Rodriguez for Legal/Personnel at 8:05 p.m. for attorney client privilege. Estimated time (35) minutes with possible actionable items. On a motion by Mr. Rodriguez and seconded by Ms. Mastrolacasa the Board adjourned from executive session.

1. On a Motion by Mrs. Quinn, seconded by Ms. Mastrolacasa carried by 5-0-1 roll call vote passed a motion for outside legal counsel for potential conflict. Ms. Margolin recused herself from the vote.

Adjournment:

On a motion by Joseph Rodriguez and seconded by Ms. Mastrolacasa the Board adjourned at 9:15 p.m.

Respectfully Submitted,

Mr. Paul DeAngelo
SBA/Board Secretary



Ms. Constance Quinn
President