

Application for View or Copy of Recorded Files

※ Please enter only the items inside the thick line after reading the following precautions:			Processing period: Within 10 days	
Applicant:	Full name		Telephone contact	
	Date of birth		Relationship with the subject concerned	
	Address (Address of a school faculty member or administrative staff may be omitted)			
Contents of application (Application may not be processed properly or quickly if precise details are omitted.)	Recorded file date & time	(Ex: 2022. 11. 30. 10:30)		
	Telephone contact of the callers	Applicant:		
		Counterparty (recipient) on the call		
	Purpose & reason for application			
<p>I, the undersigned, hereby apply as above pursuant to Article 35 (Access to Personal Information) under the Personal Information Protection Act, <u>and also pledge that I will not use the files for a purpose other than those indicated above nor provide it to a third party that is not the calling party for another's scrutiny</u> pursuant to Article 18 of the Personal information Protection Act and Article 3 of the Protection Of Communications Secrets Act.</p> <p style="text-align: center;">Date: _____.</p> <p style="text-align: center;">Applicant's signature or seal imprint: _____ (mark either or both here)</p> <p style="text-align: center;">To: Director of Business Manager</p>				
<p>Article 18 (Limitation to Out-of-Purpose Use and Provision of Personal Information) of the Personal Information Protection Act</p> <p>① A personal information controller shall not use personal information beyond the scope provided for in Articles 15 (1) and 39-3 (1) and (2) or provide it to any third party beyond the scope provided for in Article 17 (1) and (3).</p> <p>Article 3 (Protection of Secrets of Communications and Conversation) of the Protection Of Communications Secrets Act</p> <p>① No person shall censor any mail, wiretap any telecommunications, provide communication confirmation data, or record or listen to any conversation between others that is not made public, except as provided for in this Act, the Criminal Procedure Act or the Military Court Act: Provided, That the following cases shall be governed by the relevant statutes.</p>				
Signature by the school officer who validated the applicant's identity				