

Muenster ISD Facility Use and Set-up Rental Agreement

The Muenster ISD (The district) agrees to allow _____ (individual, group, organization (the lessee) use of the _____ (Facility) on _____ (date) between the hours of _____ and _____, subject to the following conditions:

Rental Category: _____ Classification I: Local/Non-profit

_____ Classification II: Non-MISD/Profit or Private

That the lessee pays _____ (rental fee) and _____ (deposit). The deposit is refundable if the premises are left in a condition satisfactory to the Superintendent or designee. Payment of charge and deposit must be submitted to the Administration Office when the agreement is signed but at least 2 days in advance of the use of the facility.

That the lessee will also pay a charge of _____ for school personnel needed in connection with its use of the facility.

That the lessee will use the facility only for the purpose consistent with law and as follows:

That, upon completion of this use, the lessee will be responsible for restoring the facility to the condition observable prior to this use.

That the District may revoke its permission to use the facility at any time it is determined that a group's use damages or threatens to damage school property or violates Board policy and/or administrative regulations.

That the lessee will abide by all laws and District policies, including those prohibiting the use, sale, or possession of alcohol, illegal drugs, firearms, tobacco products, and e cigarettes, on District property.

That the lessee accepts full responsibility for protecting school property and equipment and assumes any and all liability for repairs or replacement or for any damage done to buildings, equipment, or other school property used by the lessee.

That the lessee accepts full responsibility for the conduct of any and all persons using the facility during the rental.

That the lessee agrees to assume all liability and hold harmless and indemnify the District, its Board members, employees, and agents from any and all liability arising out of the lessee's use of District facilities.

That the lessee will furnish evidence of liability insurance coverage for the event and will name the District as an additional insured on the policy as specified by the District.

That the lessee understands and accepts that the District's insurance provides no coverage for the lessee or any other user other than the District.

That the lessee will exercise due diligence to not send employees or volunteers to work inside any District building(s) if they have a conviction or a history of deferred adjudication for any crime that may pose a serious potential risk of injury to students or other persons working in or visiting in the building(s). It is the lessee's responsibility to determine the best way to exercise that due diligence.

Executed on this _____ day of _____, _____(year).

Name: _____

Position: _____

Organization: _____

Lessee: _____

Name: _____

Position: _____

Muenster Independent School District

Fee Schedule		Services	
Hornet Stadium (Turn Key) \$1,500 (without lights)		\$1,200	
Competition Gym	\$600	MISD Administrator/Supervisory	\$40 per hour
Practice Gym	\$400	Technical Support	\$40 per hour
Cafetorium	\$200	Custodian/Maintenance	\$20 per hour
Classroom	\$ 60	Gate/Ticket Operator	\$20 per hour
Track	\$500	Announcer/Clock/Scorebook	\$23 per hour
		Food Service	\$20 per hour

Rate per hour

Cafetorium \$150

Practice gym \$175

Competition Gym \$200

Classroom \$ 35