



Banner Requirements & Procedures-Old US 12 & Freer

Requirements:

Content of Banner:

1. Must contain information /advertising that directly impacts the education of students at Chelsea School District. (example: banner supporting a play put on by the high school theater group, fundraiser that will send students of Chelsea School District to a camp)
2. An entity that rents the buildings for a specific purpose. (example: craft show time, hours, school building)

Size of Banner:

1. Maximum size of banner - cannot exceed 3 foot wide and 15 foot long.

Installation of Banner:

1. To be installed by the group who owns the banner.
2. It is not the responsibility of Chelsea School District to hang, remove or maintain any banners.

Length of time banner can be posted:

1. Can be installed 2 weeks prior to the event.
2. Will be removed within 3 days after the event has concluded.

Acquiring permission to install banner:

1. Complete the application form (attached).
2. The Director of Operations will review the application and notify the group if approved.
3. Only after approval is the banner able to be installed on the fence.