

**Winton Woods Board of Education**  
**Minutes**  
**Regular Meeting – March 15, 2021**

The Winton Woods Board of Education met in Regular Session on Monday, March 15, 2021 at Winton Woods North Campus, Room 1656, 1231 West Kemper Road, Cincinnati, Ohio. President Rugless called the meeting to order at 6:30 p.m.

**ROLL CALL AND PLEDGE OF ALLEGIANCE**

On the roll call the following members were present: Dr. Viola Johnson, Mr. Gino McGowens, Mr. Jeff Berte, Dr. John Cuppoletti (Via Zoom), Mrs. Katrina Rugless. Also present were: Mr. Anthony Smith, Superintendent and Mr. Randy Seymour, Treasurer.

**PUBLIC COMMENTS**

**COMMENTS TO THE BOARD OF EDUCATION FROM THE ASSOCIATIONS**

WWTA REPRESENTATIVE – Absent

OAPSE REPRESENTATIVE – Present

**APPROVAL OF MINUTES**

Regular Meeting – February 22, 2021

Special Meeting – March 8, 2021

**TREASURER'S REPORT**

The Financial Statements for the month of February, 2021 were approved and filed for audit.

**TREASURER'S RECOMMENDATIONS**

**Investments – February, 2021**

**03-25-21** On a motion by Mr. McGowens, seconded by Dr. Johnson to approve the Investment report for February, 2021.

Vote: Dr. Johnson, Aye; Mr. McGowens, Aye; Mr. Berte, Aye; Dr. Cuppoletti, Aye;  
Mrs. Rugless, Aye

President Rugless declared the motion carried.

**Student Fees for School Year 2021-2022**

**03-26-21** On a motion by Dr. Johnson, seconded by Mr. Berte to approve the Student Fee Schedule for the School Year 2021-2022 as presented. (Attached)

Vote: Dr. Johnson, Aye; Mr. McGowens, Aye; Mr. Berte, Aye; Dr. Cuppoletti, Aye;  
Mrs. Rugless, Aye

President Rugless declared the motion carried.

**Winton Woods Board of Education  
Minutes  
Regular Meeting – March 15, 2021**

**REPORTS OF THE SUPERINTENDENT**

- (a) School Reports
- (b) North Campus Dedication Ceremony Review
- (c) Update on Staff COVID-19 Vaccination Program
- (d) High School Spring Activities – Prom and Graduation
- (e) T-1 Report
- (f) Facilities Update

**SUPERINTENDENT’S RECOMMENDATIONS**

**Personnel Schedules**

**03-27-21** On a motion by Dr. Johnson, seconded by Mr. McGowens to approve the personnel schedules as presented.

**Schedule A – Resignations**

Linda Krauser, Education Assistant, WWPB, effective 06/01/21

Kelly Scott, Student Services Secretary, effective 03/08/21

Andre Parker, Transition Coordinator, WWHS, effective 05/20/21

**Schedule C – Personnel Employment – Support Staff**

Barbara Rottinghaus, Sub. Secretary Student Services, \$24.20/hr up to 300 hours, effective 03/15/21

**Schedule D – Personnel Employment – Certificated and Non-Certificated**

Debbie Grueninger, RTI Coordinator, \$400.00, 2020 – 2021

*Winton Woods High School:*

Gerald Bailey, Boys Track Varsity Asst. Track Coach, \$3,352

Mosi Williams, Boys Track Varsity Asst. Track Coach, \$4,190

Clinton Davis, Boys Head Track Coach, \$5,657

Jacob Scott, Head Baseball Coach, \$3,771

Paige Hoff, Head Softball Coach, \$3,352

Jim Zimmermann, JV Softball Coach, \$2,514

Melvin Levett, Head Boys Tennis Coach, \$3,981

Cornelius Lockhart, Girls Varsity Asst. Track Coach, \$3,352

Kenneth Wilson, Girls Head Track Coach, \$5,657

Jesse Whitfield, Girls Varsity Asst. Track Coach, \$3,771

Zachary Saucer, Head JV Baseball Coach, \$2,724

Powell Gordon, Varsity Asst. Baseball Coach, \$2,724

Christian Twitty, Head Lacrosse Coach, \$6,076

Devan Vaughn, Asst. Varsity Softball Coach, \$2,724

Michelle Kozlowski, Spring Musical Director, \$7,542

**Winton Woods Board of Education  
Minutes  
Regular Meeting – March 15, 2021**

**SUPERINTENDENT'S RECOMMENDATIONS – (Cont.)**

**Personnel Schedules – (Cont.)**

**Schedule D – Personnel Employment – Certificated and Non-Certificated – (Cont.)**

*Winton Woods Middle School:*

Kelly Rozelle, Softball Coach, \$2,095  
Dante Flanigan, Boys Head Track Coach, \$3,562  
Winfield Franklin, Girls Head Track Coach, \$3,981  
Michael Molden, Head Baseball Coach, \$2,514  
Jacob Nolan, Boys Asst. Track Coach, \$2,514

**Schedule E – Leaves**

Damon Bess, Enrollment Registrar, Intermittent 02/25/21– 03/25/21, F.M.L.A.  
Christy Diercks, Media Assistant, WWPS, 01/29/21 – 03/03/21, F.M.L.A.  
Sayra Gutierrez-Carrera, Secretary, WWHS, revised, 03/02/21 – 04/16/21, F.M.L.A.  
Tiffany Love, Special Ed. Asst., WWHS, Intermittent 01/02/21– 01/02/22, F.M.L.A.  
Michael Roach, Teacher, WWIS, 04/12/21 – 05/14/21, F.M.L.A.  
Carol Schaeper, Special Ed. Asst., WWPS, 03/22/21 – 04/30/21, F.M.L.A.  
Jenelle Sharpe, Special Ed. Asst., WWHS, Intermittent 02/02/21 – 02/03/22, F.M.L.A.  
Jennifer Svach, Teacher, WWES, 01/20/21 – 03/05/21, F.M.L.A.  
Janet Shoup, Teacher, WWPB, 02/17/21 – 03/22/21, F.M.L.A.

Vote: Dr. Johnson, Aye; Mr. McGowens, Aye; Mr. Berte, Aye; Dr. Cuppoletti, Aye;  
Mrs. Rugless, Aye

President Rugless declared the motion carried.

**Policy 5113 – Inter-District Open Enrollment**

**03-28-21** On a motion by Mr. Berte, seconded by Dr. Johnson to approve the policy – Inter-District Open Enrollment as presented. (Copy on file with the Office of the Superintendent.)

Vote: Dr. Johnson, Aye; Mr. McGowens, Aye; Mr. Berte, Aye; Dr. Cuppoletti, Aye;  
Mrs. Rugless, Aye

President Rugless declared the motion carried.

**Winton Woods Board of Education  
Minutes  
Regular Meeting – March 15, 2021**

**SUPERINTENDENT'S RECOMMENDATIONS – (Cont.)**

**Awarding of Bid for North Campus Athletic Facilities and Intermediate School Freezer Addition**

**03-29-21** On a motion by Mr. Berte, seconded by Mr. McGowens to award the bid for the North Campus Athletic Facilities and the Intermediate School Freezer Addition to Kramer & Feldman, Inc. for \$177,951.00. (Copy of architect recommendation and tabulation of bids attached.)

Vote: Dr. Johnson, Aye; Mr. McGowens, Aye; Mr. Berte, Aye; Dr. Cuppoletti, Aye;  
Mrs. Rugless, Aye

President Rugless declared the motion carried.

**BOARD OF EDUCATION REPORTS**

- Legislative Report
- Great Oaks Report

**BOARD MOTIONS/RECOMMENDATIONS**

**Change in Location for Board of Education Meetings for 2021**

**03-30-21** On a motion by Mr. Berte, seconded by Dr. Johnson to change the location for Board of Education Meetings to Winton Woods North Campus, Room 1656, 1231 West Kemper Road, Cincinnati, Ohio. After the dedication of the South Campus, a new location schedule will be announced.

Vote: Dr. Johnson, Aye; Mr. McGowens, Aye; Mr. Berte, Aye; Dr. Cuppoletti, Aye;  
Mrs. Rugless, Aye

President Rugless declared the motion carried.

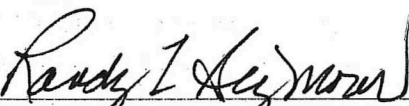
**COMMENTS FROM MEMBERS OF THE BOARD OF EDUCATION AND SUPERINTENDENT**


**ADJOURNMENT**

There being no further business, President Rugless declared the meeting adjourned at 7:45 p.m.

**ATTEST:**

**APPROVED:**

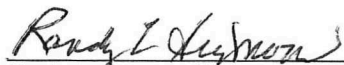
  
Randy L. Seymour, Treasurer

  
Katrina Rugless, President

WINTON WOODS CITY SCHOOLS  
Bank Reconciliation Statement  
February 2021 (Year to Date)

Fund Balance		Book Balance		Bank Balance		
001	General Fund	\$21,818,018.21	Beginning Balance	\$53,145,027.47	Fifth Third Bank	\$589,612.87
002	Bond Retirement	3,731,252.30			Petty Cash	500.00
003	Permanent Improvement	943,052.01	Plus: Receipts	61,099,037.89	Food Service-Drawer	0.00
004	Building	2,473,163.28	Less: Expenditures	(66,865,034.67)	Athletic-Gate	2,000.00
006	Lunchroom	996,740.59				
007	Special Trust	110,575.14				
010	Classroom Facilities	15,085,216.49				
018	Public School Support	42,223.61	Ending Balance	47,379,030.69	Total	592,112.87
019	Local Grants	162,519.87				
022	District Agency	0.00				
034	Classroom Facilities Maintenance	1,117,480.42	Outstanding Warrants:			
200	Activity Fund	30,018.53				
300	Athletic Fund	83,779.57	Fifth Third Bank	286,144.41	Investments:	
401-9020	Auxillary Services - JPII	216,631.08			Star Ohio	14,766,188.72
439-9021	Early Childhood Education	775.87			Star Ohio - Building Local	15,563,374.53
451-9021	Connectivity	5,400.00			Star Ohio - Building State	1,004,340.15
461-9021	HSTW	0.00			Meeder Investments	10,369,498.24
467-9021	Student Wellness	443,160.77			Meeder Invest (Building)	5,401,256.45
499-9021	School Bus Purchase Program	0.00				47,104,658.09
499-9219	Ohio School Climate Grant	0.00				
507-9021	ESSER	88,226.08				
510-9021	CRF	0.00				
516-9021	IDEA-B	12,172.33	Total	286,144.41		
536-9020	Title I Non-Competive School Improv	(15.07)				
551-9021	Title III LEP	768.83				
551-9221	Title III Immigrant	0.00				
572-9021	Title I	15,293.29				
572-9221	SQI FY20	(1,110.74)	Book Adjustments	0.00	Bank Adjustments	
587-9021	ESCE IDEA-B	112.17			Pay School Accounts	
590-9021	Title II-A	3,576.06			Food Service	0.00
599-9021	Title IV-A	0.00			General Acct	0.00
599-9220	Striving Readers	0.00			Pay School In-Transit	0.00
					2/26/21 payroll additional amount to transfer on 3/1	(31,519.59)
					STRS 1/31/21 additional amount to transfer on 3/1	(76.27)
			Total	0.00	Total	(31,595.86)
Total Fund Balance		47,379,030.69	Book Balance	47,379,030.69	Bank Balance	592,112.87
Plus: outstanding warrants		286,144.41	Plus: outstanding warrants	286,144.41	Plus: investments	47,104,658.09
		0.00	Plus: book adjustments	0.00	Plus: bank adjustments	(31,595.86)
Adjusted Fund Balance		<u>\$47,665,175.10</u>	Adjusted Book Balance	<u>\$47,665,175.10</u>	Adjusted Bank Balance	<u>\$47,665,175.10</u>

I hereby certify the foregoing to be correct to the best of my knowledge and belief

  
Randy L. Seymour, Treasurer

6.011

# WINTON WOODS CITY SCHOOLS

## General Fund Receipts

February 28, 2021

	<u>Estimated Revenue</u>	<u>% of Revenue</u>	<u>Revenue MTD</u>	<u>Revenue FYTD</u>	<u>Percentage Received</u>
<b>Local:</b>					
Real Estate Taxes	\$22,215,000	45.45%	\$9,065,000	20,648,105	92.95%
Personal Property	0	0.00%	0	0	0.00%
Tuition (1)	2,255,000	4.61%	150,944	1,335,890	59.24%
Interest	350,000	0.72%	16,302	116,744	33.36%
Student Fees	5,000	0.01%	449	2,718	54.36%
Rental Fees	100,000	0.20%	14,180	129,065	129.07%
Other (2)	672,000	1.37%	1,027	1,343,694	199.95%
<b>Total Local Revenue</b>	<u>25,597,000</u>	<u>52.37%</u>	<u>9,247,902</u>	<u>23,576,216</u>	<u>92.11%</u>
<b>State:</b>					
Foundation Fund	18,910,000	38.69%	1,878,038	12,986,372	68.67%
Homestead & Rollback	2,800,000	5.73%	0	1,399,829	49.99%
Other (3)	1,117,000	2.29%	75,831	770,388	68.97%
<b>Total State Revenue</b>	<u>22,827,000</u>	<u>46.71%</u>	<u>1,953,868</u>	<u>15,156,589</u>	<u>66.40%</u>
<b>Federal:</b>					
Other (4)	450,000	0.92%	13,033	61,014	13.56%
<b>Total Federal Revenue</b>	<u>450,000</u>	<u>0.92%</u>	<u>13,033</u>	<u>61,014</u>	<u>13.56%</u>
<b>GRAND TOTAL</b>	<u>\$48,874,000</u>	<u>100.00%</u>	<u>\$11,214,804</u>	<u>38,793,819</u>	<u>79.38%</u>

(1) Includes summer school, special education, regular classes, and open enrollment

(2) Includes all other receipts not otherwise classified

(3) Includes catastrophic and tangible reimbursement

(4) Includes Medicaid and e-rate reimbursement

# WINTON WOODS CITY SCHOOLS

## General Fund Expenditures by Object

February 28, 2021

	Appropriation <u>+ Carry Over</u>	% Total <u>Appr.</u>	Expended <u>MTD</u>	Expended <u>FYTD</u>	Encumbered <u>FYTD</u>	<u>Balance</u>	<u>% Spent</u>
Personal Services (100)	\$29,919,000	52.89%	\$2,385,494	\$19,088,176	\$0	\$10,830,824	63.80%
Fringe Benefits (200)	11,145,688	19.70%	835,254	7,146,131	101,863	\$3,897,694	65.03%
Purchased Services (400)	12,983,328	22.95%	671,765	6,401,919	3,215,140	\$3,366,269	74.07%
Materials & Supplies (500)	1,571,488	2.78%	34,563	698,294	250,762	\$622,431	60.39%
Capital Outlay (600)	177,475	0.31%	0	47,231	52,938	\$77,305	56.44%
Other (800)	741,000	1.31%	30,327	288,853	8,603	\$443,544	40.14%
Transfers/Advances (900)	25,500	0.05%	0	20,000	0	\$5,500	78.43%
<b>Total</b>	<b>\$56,563,478</b>	<b>100.00%</b>	<b>\$3,957,404</b>	<b>\$33,690,604</b>	<b>\$3,629,306</b>	<b>\$19,243,568</b>	<b>65.98%</b>

### Object Numbers:

100 - Employees' salaries and wages - includes payment for sick leave, personal business leave, holiday pay, etc.

200 - Retirement, Insurance coverage, workers' comp., fringe benefits

400 - Purchased services - utilities, postage, repairs, insurance, lease/purchase, mileage reimbursement, etc.

500 - Instructional supplies and materials, office supplies, textbooks, library books and materials

600 - Capital outlay - purchase of new equipment and vehicles

800 - Other - election expense, auditor and treasurer fees, audit cost, membership dues, liability insurance

900 Temporary advances to other funds and transfer of funds

### Appropriation Summary:

FY21 Appropriations \$56,444,850

FY20 Carryover Encumbrances 118,628

Total Appropriations \$56,563,478

6.013

# WINTON WOODS CITY SCHOOLS

## General Fund Expenditures by Function

February 28, 2021

	Appropriation + Carry Over	% Total Appr.	Expended MTD	Expended FYTD	Encumbered FYTD	Balance	% Spent
Regular (1100)	\$23,742,376	41.97%	\$1,778,876	\$14,553,447	\$428,380	\$8,760,549	63.10%
Special (1200)	11,935,800	21.10%	892,206	7,125,202	1,073,343	3,737,256	68.69%
Pupils (2100)	3,082,900	5.45%	150,563	1,578,030	170,828	1,334,042	56.73%
Instructional Staff (2200)	3,258,830	5.76%	180,416	1,854,455	560,992	843,383	74.12%
Board of Education (2300)	168,400	0.30%	388	83,841	21,379	63,181	62.48%
School Adm. (2400)	4,328,300	7.65%	312,696	2,723,508	119,616	1,485,176	65.69%
Fiscal Services (2500)	1,522,550	2.69%	82,003	895,993	70,727	555,830	63.49%
Business Services (2600)	316,739	0.56%	21,535	165,244	22,322	129,173	59.22%
Oper. of Plant (2700)	3,684,600	6.51%	222,582	2,114,535	850,677	719,389	80.48%
Pupil Trans. (2800)	2,598,000	4.59%	164,970	1,351,779	250,087	996,134	61.66%
Central Support Services (2900)	760,000	1.34%	59,738	486,296	13,638	260,066	65.78%
Community Services (3000)	38,000	0.07%	0	11,821	655	25,524	32.83%
Extracurricular (4000)	1,006,484	1.78%	84,155	669,546	16,258	320,680	68.14%
Capital Outlay (5000)	95,000	0.17%	7,276	56,908	30,404	7,688	91.91%
Contingencies and Transfers (7000)	25,500	0.05%	0	20,000	0	5,500	78.43%
<b>Total</b>	<b>\$56,563,478</b>	<b>100.00%</b>	<b>\$3,957,404</b>	<b>\$33,690,604</b>	<b>\$3,629,306</b>	<b>\$19,243,568</b>	<b>65.98%</b>

### Functions:

**Instruction (1100 – 1200):** Instruction includes the activities directly dealing with the teaching of pupils or the interaction

between teacher and pupil. Teaching may be provided for pupils in a school, in a classroom, in another location, such as in a home or hospital, and through other approved media such as television, radio, telephone and correspondence.

**Pupils (2100):** Activities which are designed to assess and improve the well-being of pupils and to supplement the teaching

process. e.g., Pupil personnel, guidance, health, psychological, speech and audiology, attendance, graduation and student assembly services.

**Instructional Staff (2200):** Activities associated with assisting the instructional staff with the content and process of

providing learning experiences for pupils. e.g., Curriculum development, staff training, ed. aides and media services.

**Board of Education (2300):** Activities concerned with establishing policy in connection with operating the District.

**School Administration (2400):** Activities concerned with administrative responsibility e.g., Supt. & Principal offices.

**Fiscal (2500):** Activities associated with the financial operations of the District. e.g., Treasurer's office.

**Business (2600):** Activities concerned with directing & managing service areas. e.g., Business Manager's office.

**Operation of Plant (2700):** Activities concerned with keeping the physical plant open, comfortable and safe for use

and keeping buildings and equipment in an efficient working condition. e.g., Maintenance & custodial areas.

**Transportation (2800):** Activities concerned with the conveyance of students to and from school and to activities.

**Statistical Services (2900):** Activities, other than general administration, which support each of the other instructional

and supporting services programs. e.g., Personnel and technology.

**Community Services (3200):** Payments made by the District to support activities that do not directly relate to providing

education for pupils in the District.

**Extracurricular Activities (4000):** Subject matter and/or activities not provided in regular classes. Generally,

participation is not required and credit is not given.

**Capital Outlay (5000):** Improvements to the District buildings & land.

**Contingencies (7000):** To be used for unanticipated emergencies.

### Appropriation Summary:

FY20 Appropriations	\$56,444,850
FY19 Carryover Encumbrances	118,628
Total Appropriations	<u>\$56,563,478</u>



# WINTON WOODS CITY SCHOOLS

## Year To Date Summary as of

February 28, 2021

FUND	Beginning Balance	FYTD Revenues	FYTD Expenditures	Current Fund Balance	Current Encumbrances	Unencumbered Fund Balance
001 General	\$16,714,803	\$38,793,819	\$33,690,604	\$21,818,018	\$3,629,306	\$18,188,712
<b>Special Revenue Funds:</b>						
018 Public School Support	38,414	5,193	1,383	42,224	1,700	40,524
019 Other Grants	148,356	18,304	4,141	162,520	2,075	160,444
034 Classroom Facilities Maint.	949,673	179,877	12,070	1,117,480	4,020	1,113,460
300 District Managed Activity	66,771	90,216	73,207	83,780	44,602	39,178
401 Auxiliary Services	65,883	367,250	216,502	216,631	130,498	86,133
439 Preschool Education	0	63,506	62,730	776	0	776
451 Data Communication	0	5,400	0	5,400	0	5,400
461 Vocational Ed Enhancements	0	1,170	1,170	0	0	0
467 Student Wellness and Success	0	1,103,653	660,492	443,161	113,627	329,534
499 Miscellaneous State Grants	0	1,201	1,201	0	66,286	(66,286)
507 ESSER	(58,824)	646,722	499,672	88,226	265,188	(176,961)
510 Coronavirus Relief	0	225,063	225,063	0	0	0
516 IDEA	(28,792)	588,060	547,096	12,172	84,926	(72,754)
536 Title I School Improvement	(2,489)	19,662	17,188	(15)	0	(15)
551 Limited English Proficiency	(8,498)	94,460	85,193	769	771	(2)
572 Title I & SQL	(71,070)	1,062,712	977,459	14,183	126,385	(112,202)
587 IDEA Early	234	10,211	10,333	112	0	112
590 Title II-A	(6,177)	126,688	116,936	3,576	13,066	(9,490)
599 Miscellaneous Federal Grants	(43,813)	160,146	116,333	0	14,155	(14,155)
<b>Debt Service Funds:</b>						
002 Bond Retirement	2,594,575	2,860,464	1,723,787	3,731,252	1,135,128	2,596,125
<b>Capital Projects Funds:</b>						
003 Permanent Improvement	887,173	546,082	490,203	943,052	30,000	913,052
004 Building	4,969,184	574,109	3,070,130	2,473,163	1,730,798	742,365
010 Classroom Facilities	26,134,741	11,894,530	22,944,054	15,085,216	15,528,761	(443,544)
007 Special Trust	113,472	4,148	7,045	110,575	4,874	105,701
<b>Agency Funds:</b>						
200 Student Activity	31,635	60	1,677	30,019	0	30,019
022 District Agency	0	0	0	0	0	0
<b>Enterprise Funds:</b>						
006 Food Services	649,776	1,656,330	1,309,366	996,741	267,382	729,358
<b>Total</b>	<u>\$53,145,027</u>	<u>\$61,099,038</u>	<u>\$66,865,035</u>	<u>\$47,379,031</u>	<u>\$23,193,547</u>	<u>\$24,185,484</u>



**WINTON WOODS**  
CITY SCHOOL DISTRICT

TO: WWCSB Board of Education  
FROM: Randy Seymour, Treasurer  
DATE: February 28, 2021  
SUBJECT: February Investments

The Treasurer requests official approval of the following investments of interim funds made February 28, 2021

	<u>Investments</u>	<u>Interest</u>	<u>Interest Rate</u>	
<b>General Fund:</b>				
Money Markets:				
Star Ohio	\$14,766,189	\$760	0.09%	
Meeder Investments	10,369,498	15,036	various	
5th/3rd	589,613	506	0.20%	Includes earnings credit
	<u>25,725,300</u>	<u>16,302</u>		
<b>Building Fund:</b>				
<b>Local Share:</b>				
Money Markets:				
Star Ohio	15,563,375	1,084	0.09%	
Meeder Investments	5,401,256	1,178	various	
	<u>20,964,631</u>	<u>2,262</u>		
<b>Building Fund:</b>				
<b>State Share:</b>				
Money Markets:				
Star Ohio	1,004,340	70	0.09%	
	<u>1,004,340</u>	<u>70</u>		
<b>Total</b>	<u>\$47,694,271</u>	<u>\$18,634</u>		

**WINTON WOODS CITY SCHOOL DISTRICT**  
**FEE SCHEDULE**

2021-2022

**ADVANCED PLACEMENT TEST FEES**

AP English Literature & Language	95.00
AP English Language & Composition	95.00
AP Calculus AB	95.00
AP Calculus BC	95.00
AP Art Drawing	95.00
AP Physics	95.00
AP American History	95.00
AP Government	95.00
AP Human Geography	95.00
AP Chemistry	95.00

**STUDENT PARTICIPATION FEES**

Student Parking (High School)	30.00
-------------------------------	-------

**High School**

Athletics - per activity (Sports, Drill Team, Drama)	60.00
Band	60.00
Varsity Ensemble	60.00
Maximum per student	150.00
Maximum per family	300.00

**Middle School**

Athletics - per activity	35.00
Maximum per student	90.00
Maximum per family	180.00



CINCINNATI 513.381.2112  
COLUMBUS 614.223.2124  
BELLEVUE 859.360.1234

March 5, 2021

Steve Denny  
Executive Director of Business Affairs  
Winton Woods City Schools  
825 Waycross Road, Ste. A  
Cincinnati, OH 45240

Re: Winton Woods City Schools  
Improvements  
Letter of Recommendation

Dear Mr. Denny,

On Tuesday, February 23, 2021, bids were received for the Winton Woods Improvements project which was comprised of two separate bid packages with an optional combination bid. The Bid Tabulation for the bids received is attached hereto for your use.

Based on review and analysis of the bids as well as an interview with the prospective contractor, we recommend award of the following contracts:

Item No.	Description	Bidder	Description	Bid Amount
Item 1	Combo Bid	Kramer & Feldman, Inc.	Base Bid	\$160,442
Item 2	Alternate #1		Room 114 lockers	\$9,529
Item 3	Alternate #2		Benches	\$6,240
Item 4	Alternate #3		Corridor 116 Painting	\$1,740
			<b>Total Award</b>	<b>\$177,951</b>

Please contact me after your board meeting, so that I can issue a Notice to Proceed and move forward with preparing contracts.

Sincerely,

SHP

Allison McKenzie, AIA, LEED AP  
Principal

cc: Mary King, SHP CA

