

**Winton Woods Board of Education
Minutes
Regular Meeting – February 24, 2020**

The Winton Woods Board of Education met in Regular Session on Monday, February 24, 2020 in the Media Center of Winton Woods High School, 1231 W. Kemper Road, Cincinnati, Ohio. President Johnson called the meeting to order at 6:30 p.m.

ROLL CALL AND PLEDGE OF ALLEGIANCE

On the roll call the following members were present: Dr. John Cuppoletti, Mr. Gino McGowens, Mrs. Katrina Rugless, Mr. Jeff Berte, Dr. Viola Johnson. Also present were: Mr. Anthony Smith, Superintendent and Mr. Randy Seymour, Treasurer.

DISTRICT RECOGNITIONS, HONORS and GIFTS

Kiwanis Character is Key Award - Citizenship

Winton Woods High School - Riley Lauchard

Gold Star "Kiwanis" Student of the Month Award

Winton Woods High School - Tajammal Hill

Skyline Student Athlete of the Month Award

Winton Woods High School - Mark Behrendt

Skyline Teacher of the Month Award

Winton Woods High School - Ms. Lynne Blalock, Ms. Jamie Hogue

CSO (Cincinnati Symphony Orchestra) Music Educator Award for 2019-2020

Winton Woods High School - Ms. Beth Miller, Winton Woods High School Director of Choirs, was chosen as the recipient of the CSO Music Educator Award for 2019-2020.

Winton Woods Performing Arts Boosters Talent Show

The Winton Woods Board of Education expressed appreciation to the following students, community members, and staff who spent countless volunteer hours in ensuring the success of this year's Winton Woods Performing Arts Boosters Talent Show. This annual event, which showcases students who have auditioned and been selected for the program, took place on February 9, 2020 in the Winton Woods High School auditorium.

- Ms. September Sullivan, Performing Arts Boosters President
- Mr. Mike Trubl and Mrs. Nancy Trubl, Performing Arts Boosters Treasurers
- Ms. Megan Weaver (Winton Woods Elementary Teacher), Show Coordinator
- Ms. Cindy Hudak (Winton Woods Primary North Media Center Specialist)
- Matthew Bernardo
- Kate Ingram (2019 Alumnus)
- Fred Noubieptie Kamang
- Ma'Layla Linkous-Dubose
- Ma'Nia Linkous-Dubose (2019 Alumnus)
- Colin Sullivan
- Stephanie Trubl

**Winton Woods Board of Education
Minutes
Regular Meeting – February 24, 2020**

DISTRICT RECOGNITIONS, HONORS – (Cont.)

WeTHRIVE! Schools - Lt. Jermaine Hill, Assistant Chief, City of Forest Park

PUBLIC COMMENTS

COMMENTS TO THE BOARD OF EDUCATION FROM THE ASSOCIATIONS

WWTA REPRESENTATIVE – absent

OAPSE REPRESENTATIVE – absent

APPROVAL OF MINUTES

Regular Meeting – January 27, 2020

Special Meeting – February 10, 2020

TREASURER'S REPORT

The Financial Statements for the month of January, 2020 were approved and filed for audit.

TREASURER'S RECOMMENDATIONS

Investments – January, 2020

02-23-20 On a motion by Mr. Berte, seconded by Mrs. Rugless to approve the Investment report for January, 2020.

Vote: Dr. Cuppoletti, Aye; Mr. McGowens, Aye; Mrs. Rugless, Aye; Mr. Berte, Aye;
Dr. Johnson, Aye

President Johnson declared the motion carried.

REPORTS OF THE SUPERINTENDENT

- (a) School Reports
- (b) First Read: New Policy 2261.02 – Title I Parents' Right to Know
- (c) Transportation Summary Report (T-1)
- (d) Facilities Update

Winton Woods Board of Education
Minutes
Regular Meeting – February 24, 2020

SUPERINTENDENT’S RECOMMENDATIONS

Personnel Schedules

02-24-20 On a motion by Mrs. Rugless, seconded by Mr. McGowens to approve the personnel schedules as presented.

Schedule A – Resignations

Cynthia Davis, Bus Driver, effective 01/31/20

Kristi Hooper, Transportation Supervisor, effective 06/30/20

Nicole Roach, Special Ed. Asst., WWPB, effective 01/27/20

Schedule C – Personnel Employment – Support Staff

Tesheara Engleman, Sub. Educational Asst., \$13.45/hr, effective 02/20/20

Thomas Gray, Transportation Supervisor, \$82,500, effective 08/01/20

Thomas Gray, Transportation Supervisor, Per Diem, effective 03/16/20

Shayvonne Rusher, Sub. Food Service, \$12.00/hr, effective 01/27/20

Carol Schaeper, Special Ed. Asst., \$18.12/hr, effective 10/29/19

Schedule D – Personnel Employment – Certificated and Non-Certificated

After School Tutor - Youth Motivational Learning Center: \$29/hr,
effective 02/03/20 – 05/29/20

Lavinia Biernacki

Danielle Daley

Supplementals 2019-2020 Contract Year

Jeremy Rogers, High Schools That Work, \$1,500.00

Schedule E – Leaves

Tamara Abbruzzese, Bus Driver, Intermittent, 03/17/20 – 06/19/20, F.M.L.A.

Wayne Chinn, Custodian Supervisor, 02/25/20 – 03/20/20, F.M.L.A.

Kennedy Hartman, Teacher, WWES, 02/19/20 – 05/11/20, F.M.L.A.

Shawnda Rhoads, Teacher, WWMS, Intermittent, 01/21/20 – 01/20/21, F.M.L.A.

Christina Stark, Teacher, WWHS, 04/06/20 – 05/26/20, F.M.L.A.

Elaine Sugawara, Teacher, WWHS, Intermittent, 02/01/20 – 02/01/21, F.M.L.A.

Vote: Dr. Cuppoletti, Aye; Mr. McGowens, Aye; Mrs. Rugless, Aye; Mr. Berte, Aye;
Dr. Johnson, Aye

President Johnson declared the motion carried.

**Winton Woods Board of Education
Minutes
Regular Meeting – February 24, 2020**

SUPERINTENDENT'S RECOMMENDATIONS – (Cont.)

Extended Student Trip

02-25-20 On a motion by Mr. Berte, seconded by Dr. Cuppoletti to approve the overnight extended student trip for the Winton Woods High School 10th – 12th Grade students to Italy and Greece, during spring break 2021.

Vote: Dr. Cuppoletti, Aye; Mr. McGowens, Aye; Mrs. Rugless, Aye; Mr. Berte, Aye;
Dr. Johnson, Aye

President Johnson declared the motion carried.

Revised Board Policy

02-26-20 On a motion by Mrs. Rugless, seconded by Mr. Berte to approve the new and revised Board policy 5113 – Student – Inter-District Enrollment. (Copy available from the Office of the Superintendent)

Vote: Dr. Cuppoletti, Aye; Mr. McGowens, Aye; Mrs. Rugless, Aye; Mr. Berte, Aye;
Dr. Johnson, Aye

President Johnson declared the motion carried.

BOARD OF EDUCATION REPORTS

- Legislative Report
- Great Oaks Report

BOARD MOTIONS/RECOMMENDATIONS

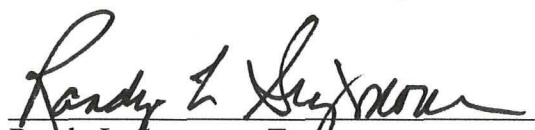
**COMMENTS FROM MEMBERS OF THE BOARD OF EDUCATION AND
SUPERINTENDENT**


ADJOURNMENT

There being no further business, President Johnson declared the meeting adjourned at 7:56 p.m.

ATTEST:

APPROVED:

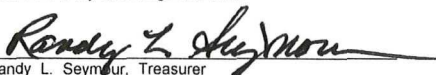

Randy L. Seymour, Treasurer


Viola E. Johnson, President

WINTON WOODS CITY SCHOOLS
Bank Reconciliation Statement
January 2020 (Year to Date)

Fund Balance		Book Balance		Bank Balance		
001	General Fund	\$14,850,074.09	Beginning Balance	\$83,818,046.20	Fifth Third Bank	\$1,083,980.49
002	Bond Retirement	2,210,936.22			Petty Cash	500.00
003	Permanent Improvement	747,161.29	Plus: Receipts	49,612,147.08	Food Service-Drawer	850.00
004	Building	6,818,637.70	Less: Expenditures	(67,339,555.12)	Athletic-Gate	1,970.00
006	Lunchroom	634,944.78				
007	Special Trust	157,268.79				
010	Classroom Facilities	39,477,654.30				
018	Public School Support	40,691.84	Ending Balance	66,090,638.16	Total	1,087,300.49
019	Local Grants	131,158.59				
022	District Agency	0.00				
034	Classroom Facilities Maintenance	772,524.19	Outstanding Warrants:			
200	Activity Fund	35,922.24				
300	Athletic Fund	74,581.57	Fifth Third Bank	76,424.86	Investments:	
401-9020	Auxillary Services - JPil	43,280.38			Star Ohio	2,364,866.68
439-9020	Early Childhood Education	1,223.58			Star Ohio - Building Local	3,455,370.16
451-9020	Connectivity	5,400.00			Star Ohio - Building State	6,655,245.62
461-9020	HSTW	(8.21)			Meeder Investments	11,786,310.17
467-9020	Student Wellness	90,518.14			Meeder Invest (Building)	40,817,315.90
499-9020	Safety and Security Grant	16,823.52				65,079,108.53
516-9020	IDEA-B	(2,757.92)				
536-9020	Title I Non-Competive School Improv	0.00				
551-9020	Title III LEP	(26,300.22)	Total	76,424.86		
551-9220	Title III Immigrant	0.00				
572-9020	Title I	9,270.05				
572-9220	SQI FY20	492.36				
587-9020	ESCE IDEA-B	180.20				
590-9020	Title II-A	960.68	Book Adjustments		Bank Adjustments	
599-9020	Title IV-A	0.00			Pay School Accounts	
599-9220	Striving Readers	0.00			Food Service	654.00
					General Acct (physical bank deposit)	0.00
			Deposit adjustments		Pay School In-Transit	654.00
			Total	0.00	Total	654.00
Total Fund Balance		66,090,638.16	Book Balance	66,090,638.16	Bank Balance	1,087,300.49
Plus: outstanding warrants		76,424.86	Plus: outstanding warrants	76,424.86	Plus: investments	65,079,108.53
		0.00	Plus: book adjustments	0.00	Plus: bank adjustments	654.00
Adjusted Fund Balance		\$66,167,063.02	Adjusted Book Balance	\$66,167,063.02	Adjusted Bank Balance	\$66,167,063.02

I hereby certify the foregoing to be correct to the best of my knowledge and belief


Randy L. Seymour, Treasurer

WINTON WOODS CITY SCHOOLS

General Fund Receipts

January 31, 2020

	<u>Estimated Revenue</u>	<u>% of Revenue</u>	<u>Revenue MTD</u>	<u>Revenue FYTD</u>	<u>Percentage Received</u>
Local:					
Real Estate Taxes	\$22,240,000	44.20%	\$555,000	11,361,301	51.08%
Personal Property	0	0.00%	0	0	0.00%
Tuition (1)	2,245,000	4.46%	112,669	1,170,975	52.16%
Interest	300,000	0.60%	31,214	325,235	108.41%
Student Fees	20,000	0.04%	195	1,891	9.46%
Rental Fees	180,000	0.36%	28,190	115,443	64.14%
Other (2)	1,002,500	1.99%	7,128	372,825	37.19%
Total Local Revenue	<u>25,987,500</u>	<u>51.65%</u>	<u>734,395</u>	<u>13,347,670</u>	<u>51.36%</u>
State:					
Foundation Fund	19,885,000	39.52%	1,611,281	11,341,699	57.04%
Homestead & Rollback	2,800,000	5.56%	0	1,383,489	49.41%
Other (3)	1,207,000	2.40%	179,090	740,058	61.31%
Total State Revenue	<u>23,892,000</u>	<u>47.49%</u>	<u>1,790,371</u>	<u>13,465,246</u>	<u>56.36%</u>
Federal:					
Other (4)	435,000	0.86%	0	326,658	75.09%
Total Federal Revenue	<u>435,000</u>	<u>0.86%</u>	<u>0</u>	<u>326,658</u>	<u>75.09%</u>
GRAND TOTAL	<u>\$50,314,500</u>	<u>100.00%</u>	<u>\$2,524,766</u>	<u>27,139,574</u>	<u>53.94%</u>

(1) Includes summer school, special education, regular classes, and open enrollment

(2) Includes all other receipts not otherwise classified

(3) Includes catastrophic and tangible reimbursement

(4) Includes Medicaid and e-rate reimbursement

WINTON WOODS CITY SCHOOLS

General Fund Expenditures by Object

January 31, 2020

	Appropriation <u>+ Carry Over</u>	% Total <u>Appr.</u>	Expended <u>MTD</u>	Expended <u>FYTD</u>	Encumbered <u>FYTD</u>	<u>Balance</u>	<u>% Spent</u>
Personal Services (100)	\$30,227,000	53.60%	\$2,388,387	\$16,627,785	\$0	\$13,599,215	55.01%
Fringe Benefits (200)	10,900,950	19.33%	1,346,596	6,151,541	138,676	\$4,610,733	57.70%
Purchased Services (400)	12,336,449	21.87%	826,476	5,805,179	3,247,937	\$3,283,333	73.39%
Materials & Supplies (500)	1,810,287	3.21%	64,563	1,094,719	213,459	\$502,109	72.26%
Capital Outlay (600)	349,500	0.62%	0	50,983	42,084	\$256,433	26.63%
Other (800)	721,000	1.28%	33,793	356,092	25,838	\$339,070	52.97%
Transfers/Advances (900)	52,000	0.09%	0	20,000	0	\$32,000	38.46%
Total	\$56,397,186	100.00%	\$4,659,815	\$30,106,299	\$3,667,994	\$22,622,893	59.89%

Object Numbers:

- 100 - Employees' salaries and wages - includes payment for sick leave, personal business leave, holiday pay, etc.
- 200 - Retirement, Insurance coverage, workers' comp., fringe benefits
- 400 - Purchased services - utilities, postage, repairs, insurance, lease/purchase, mileage reimbursement, etc.
- 500 - Instructional supplies and materials, office supplies, textbooks, library books and materials
- 600 - Capital outlay - purchase of new equipment and vehicles
- 800 - Other - election expense, auditor and treasurer fees, audit cost, membership dues, liability insurance
- 900 Temporary advances to other funds and transfer of funds

Appropriation Summary:

FY20 Appropriations	\$56,347,650	
FY19 Carryover Encumbrances	49,536	
Total Appropriations	<u>\$56,397,186</u>	6.013

WINTON WOODS CITY SCHOOLS
General Fund Expenditures by Function
January 31, 2020

	Appropriation + Carry Over	% Total Appr.	Expended MTD	Expended FYTD	Encumbered FYTD	Balance	% Spent
Regular (1100)	\$23,971,544	42.50%	\$2,027,110	\$12,927,548	\$355,515	\$10,688,480	55.41%
Special (1200)	11,373,700	20.17%	926,283	5,980,817	993,850	4,399,033	61.32%
Pupils (2100)	3,330,920	5.91%	197,997	1,594,442	89,908	1,646,570	50.57%
Instructional Staff (2200)	2,981,494	5.29%	270,113	1,666,337	405,364	909,792	69.49%
Board of Education (2300)	164,000	0.29%	16,581	86,687	36,798	40,515	75.30%
School Adm. (2400)	4,310,696	7.64%	395,535	2,457,197	128,318	1,725,181	59.98%
Fiscal Services (2500)	1,460,130	2.59%	113,676	786,778	71,167	602,185	58.76%
Business Services (2600)	312,250	0.55%	27,324	163,377	60,526	88,347	71.71%
Oper. of Plant (2700)	3,807,733	6.75%	288,671	2,039,522	1,146,438	621,772	83.67%
Pupil Trans. (2800)	2,604,420	4.62%	216,631	1,277,053	259,723	1,067,645	59.01%
Central Support Services (2900)	824,800	1.46%	69,609	439,126	8,910	376,763	54.32%
Community Services (3000)	51,500	0.09%	0	30,357	700	20,443	60.31%
Extracurricular (4000)	1,062,000	1.88%	101,710	586,124	74,396	401,479	62.20%
Capital Outlay (5000)	90,000	0.16%	8,576	50,932	36,380	2,688	97.01%
Contingencies and Transfers (7000)	52,000	0.09%	0	20,000	0	32,000	38.46%
Total	\$56,397,186	100.00%	\$4,659,815	\$30,106,299	\$3,667,994	\$22,622,893	59.89%

Functions:

Instruction (1100 – 1200): Instruction includes the activities directly dealing with the teaching of pupils or the interaction

between teacher and pupil. Teaching may be provided for pupils in a school, in a classroom, in another location, such as in a home or hospital, and through other approved media such as television, radio, telephone and correspondence.

Pupils (2100): Activities which are designed to assess and improve the well-being of pupils and to supplement the teaching process. e.g., Pupil personnel, guidance, health, psychological, speech and audiology, attendance, graduation and student assembly services.

Instructional Staff (2200): Activities associated with assisting the instructional staff with the content and process of providing learning experiences for pupils. e.g., Curriculum development, staff training, ed. aides and media services.

Board of Education (2300): Activities concerned with establishing policy in connection with operating the District.

School Administration (2400): Activities concerned with administrative responsibility e.g., Supt. & Principal offices.

Fiscal (2500): Activities associated with the financial operations of the District. e.g., Treasurer's office.

Business (2600): Activities concerned with directing & managing service areas. e.g., Business Manager's office.

Operation of Plant (2700): Activities concerned with keeping the physical plant open, comfortable and safe for use and keeping buildings and equipment in an efficient working condition. e.g., Maintenance & custodial areas.

Transportation (2800): Activities concerned with the conveyance of students to and from school and to activities.

Statistical Services (2900): Activities, other than general administration, which support each of the other instructional and supporting services programs. e.g., Personnel and technology.

Community Services (3200): Payments made by the District to support activities that do not directly relate to providing education for pupils in the District.

Extracurricular Activities (4000): Subject matter and/or activities not provided in regular classes. Generally, participation is not required and credit is not given.

Capital Outlay (5000): Improvements to the District buildings & land.

Contingencies (7000): To be used for unanticipated emergencies.

Appropriation Summary:

FY20 Appropriations	\$56,347,650
FY19 Carryover Encumbrances	49,536
Total Appropriations	<u>\$56,397,186</u>

WINTON WOODS CITY SCHOOLS

Year To Date Summary as of

January 31, 2020

FUND	Beginning Balance	FYTD Revenues	FYTD Expenditures	Current Fund Balance	Current Encumbrances	Unencumbered Fund Balance
001 General	\$17,816,799	\$27,139,574	\$30,106,299	\$14,850,074	\$3,667,994	\$11,182,080
Special Revenue Funds:						
018 Public School Support	29,465	32,543	21,316	40,692	13,609	27,083
019 Other Grants	105,742	28,399	2,982	131,159	2,500	128,659
034 Classroom Facilities Maint.	669,230	104,326	1,031	772,524	0	772,524
300 District Managed Activity	74,983	215,459	215,861	74,582	59,553	15,029
401 Auxiliary Services	69,451	187,702	213,872	43,280	132,419	(89,139)
439 Preschool Education	0	52,337	51,114	1,224	0	1,224
451 Data Communication	0	5,400	0	5,400	0	5,400
461 Vocational Ed Enhancements	0	7,200	7,208	(8)	740	(748)
467 Student Wellness and Success	0	383,885	293,367	90,518	123,277	(32,758)
499 School Safety Grant	0	16,824	0	16,824	0	16,824
516 IDEA	5,566	527,477	535,801	(2,758)	87,448	(90,206)
536 Title I School Improvement	0	65	65	0	0	0
551 Limited English Proficiency	10,811	36,890	74,002	(26,300)	483	(26,783)
572 Title I & SQI	7,592	966,584	964,413	9,762	172,923	(163,161)
587 IDEA Early	257	10,859	10,936	180	0	180
590 Title II-A	996	133,658	133,693	961	5,612	(4,651)
599 Miscellaneous Federal Grants	261	227,060	227,321	0	201,935	(201,935)
Debt Service Funds:						
002 Bond Retirement	2,324,412	1,603,591	1,717,067	2,210,936	1,146,015	1,064,921
Capital Projects Funds:						
003 Permanent Improvement	609,144	318,077	180,060	747,161	370,606	376,555
004 Building	9,414,892	145,854	2,742,108	6,818,638	5,446,379	1,372,259
010 Classroom Facilities	51,881,561	16,178,287	28,582,193	39,477,654	56,611,178	(17,133,523)
007 Special Trust	124,548	53,819	21,098	157,269	34,339	122,930
Agency Funds:						
200 Student Activity	37,427	8,802	10,307	35,922	317	35,605
022 District Agency	0	0	0	0	0	0
Enterprise Funds:						
006 Food Services	634,910	1,227,475	1,227,440	634,945	251,532	383,413
Total	<u>\$83,818,046</u>	<u>\$49,612,147</u>	<u>\$67,339,555</u>	<u>\$66,090,638</u>	<u>\$68,328,859</u>	<u>(\$2,238,221)</u>



TO: WWCS D Board of Education
 FROM: Randy Seymour, Treasurer
 DATE: January 31, 2020
 SUBJECT: January Investments

The Treasurer requests official approval of the following investments of interim funds made January 31, 2020

	<u>Investments</u>	<u>Interest</u>	<u>Interest Rate</u>	
General Fund:				
Money Markets:				
Star Ohio	\$2,364,867	\$6,364	1.79%	
Meeder Investments	11,786,310	23,296	various	
5th/3rd	1,083,980	1,554	0.20%	Includes earnings credit
	<u>15,235,157</u>	<u>31,214</u>		
Building Fund:				
Local Share:				
Money Markets:				
Star Ohio	3,455,370	4,501	1.79%	
Meeder Investments	40,817,316	68,824	various	
	<u>44,272,686</u>	<u>73,325</u>		
Building Fund:				
State Share:				
Money Markets:				
Star Ohio	6,655,246	8,726	1.79%	
	<u>6,655,246</u>	<u>8,726</u>		
Total	<u>\$66,163,089</u>	<u>\$113,264</u>		