

Fox Chapel Area School District

Agenda Study Session

November 6, 2023

Disbursements (Fund 10) – October 2023

Fund 10 Disbursements for the period of 10/1/2023-10/31/2023

Vendor Name	Budget Unit	Budget Unit Title	Account Code	Account Title	Transaction Amount
Check Disbursements					
21ST CENTURY CYBER CHARTER SCHOOL	1011100003900000	REG ED-SEC	562	TUITION-PA CHARTER SCHLS	\$3,270.80
3D UNIVERSE	1011103901900180	REG ED-PASMRT-EL-SCIENCE	610	GENERAL SUPPLIES	\$1,621.65
72POINTS5 PROMOTIONS	1032500002910575	ATH-DMS-WRESTLING	810	DUES & FEES	\$450.00
A-1 TOOL MAINTENANCE INC.	1011100003912270	REG ED-HS-TECHED	432	REPAIR OF EQUIPMENT	\$288.40
A. G. MAURO CO. INC.	1026200003912001	OPER MNT-HS-MAINT	610	GENERAL SUPPLIES	\$87.50
A/CAPA	1028364210000000	STF DEV-TITL2	360	EMPLOYEE TRAINING SERVICE	\$700.00
AARON & JOANNA CARLSON	1051300000000000	PRIOR YR	880	REFUNDS PRIOR YRS RECPTS	\$1,033.05
ABC TRANSIT INC.	1032500002910556	ATH-DMS-B-SCCR	513	CONTRACTED TRANSPORTATION	\$1,134.00
ABC TRANSIT INC.	1032500002910552	ATH-DMS-B-XCNTRY	513	CONTRACTED TRANSPORTATION	\$1,404.00
ABC TRANSIT INC.	1032500002910562	ATH-DMS-FLD HCKY	513	CONTRACTED TRANSPORTATION	\$1,527.00
ABC TRANSIT INC.	1032500002910569	ATH-DMS-G-SCCR	513	CONTRACTED TRANSPORTATION	\$1,110.00
ABC TRANSIT INC.	1032500002910565	ATH-DMS-G-XCNTRY	513	CONTRACTED TRANSPORTATION	\$1,404.00
ABC TRANSIT INC.	1032500002310563	ATH-GR7-FBALL	513	CONTRACTED TRANSPORTATION	\$714.00
ABC TRANSIT INC.	1032500002310572	ATH-GR7-G-VOLY	513	CONTRACTED TRANSPORTATION	\$597.00
ABC TRANSIT INC.	1032500002410563	ATH-GR8-FBALL	513	CONTRACTED TRANSPORTATION	\$960.00
ABC TRANSIT INC.	1032500002410572	ATH-GR8-G-VOLY	513	CONTRACTED TRANSPORTATION	\$597.00
ABC TRANSIT INC.	1032500003412553	ATH-JV-B-GOLF	513	CONTRACTED TRANSPORTATION	\$1,613.81
ABC TRANSIT INC.	1032500003412556	ATH-JV-B-SCCR	513	CONTRACTED TRANSPORTATION	\$1,012.60
ABC TRANSIT INC.	1032500003412563	ATH-JV-FBALL	513	CONTRACTED TRANSPORTATION	\$522.00
ABC TRANSIT INC.	1032500003412562	ATH-JV-FLD HCKY	513	CONTRACTED TRANSPORTATION	\$689.80
ABC TRANSIT INC.	1032500003412566	ATH-JV-G-GOLF	513	CONTRACTED TRANSPORTATION	\$733.55
ABC TRANSIT INC.	1032500003412569	ATH-JV-G-SCCR	513	CONTRACTED TRANSPORTATION	\$843.00
ABC TRANSIT INC.	1032500003412570	ATH-JV-G-TENN	513	CONTRACTED TRANSPORTATION	\$733.55
ABC TRANSIT INC.	1032500003412572	ATH-JV-G-VOLY	513	CONTRACTED TRANSPORTATION	\$1,554.00
ABC TRANSIT INC.	1032500003912553	ATH-VAR-B-GOLF	513	CONTRACTED TRANSPORTATION	\$1,320.39
ABC TRANSIT INC.	1032500003912556	ATH-VAR-B-SCCR	513	CONTRACTED TRANSPORTATION	\$730.60
ABC TRANSIT INC.	1032500003912557	ATH-VAR-B-TENN	513	CONTRACTED TRANSPORTATION	\$146.71
ABC TRANSIT INC.	1032500003912552	ATH-VAR-B-XCNTRY	513	CONTRACTED TRANSPORTATION	\$1,403.00
ABC TRANSIT INC.	1032500003912561	ATH-VAR-CHEER	513	CONTRACTED TRANSPORTATION	\$1,020.00
ABC TRANSIT INC.	1032500003912563	ATH-VAR-FBALL	513	CONTRACTED TRANSPORTATION	\$2,520.00
ABC TRANSIT INC.	1032500003912562	ATH-VAR-FLD HCKY	513	CONTRACTED TRANSPORTATION	\$947.80
ABC TRANSIT INC.	1032500003912566	ATH-VAR-G-GOLF	513	CONTRACTED TRANSPORTATION	\$1,173.68
ABC TRANSIT INC.	1032500003912569	ATH-VAR-G-SCCR	513	CONTRACTED TRANSPORTATION	\$1,125.00
ABC TRANSIT INC.	1032500003912570	ATH-VAR-G-TENN	513	CONTRACTED TRANSPORTATION	\$1,026.97
ABC TRANSIT INC.	1032500003912572	ATH-VAR-G-VOLY	513	CONTRACTED TRANSPORTATION	\$2,071.40
ABC TRANSIT INC.	1032500003912565	ATH-VAR-G-XCNTRY	513	CONTRACTED TRANSPORTATION	\$1,403.00
ABC TRANSIT INC.	1027500000000000	NPUBL TRAN	513	CONTRACTED TRANSPORTATION	\$139,790.35
ABC TRANSIT INC.	1011100002910000	REG ED-DMS	513	CONTRACTED TRANSPORTATION	\$2,682.00
ABC TRANSIT INC.	1011100001900182	REG ED-EL-CAMP	513	CONTRACTED TRANSPORTATION	\$2,681.40
ABC TRANSIT INC.	1011100001900189	REG ED-EL-ENVIR	513	CONTRACTED TRANSPORTATION	\$6,534.40
ABC TRANSIT INC.	1011100001905000	REG ED-FV	513	CONTRACTED TRANSPORTATION	\$222.00
ABC TRANSIT INC.	1011100003912121	REG ED-HS-MUSIC	513	CONTRACTED TRANSPORTATION	\$5,127.00
ABC TRANSIT INC.	1027200000000000	STU TRANS	513	CONTRACTED TRANSPORTATION	\$188,793.69
ABC TRANSIT INC.	1027200003914000	STU TRANS-AW BEATTIE	513	CONTRACTED TRANSPORTATION	\$12,206.81
ABC TRANSIT INC.	10272000000000310	STU TRANS-SPED	513	CONTRACTED TRANSPORTATION	\$121,971.49
ABC TRANSIT INC.	1032100002910510	STUD ACT-DMS-ACTIV	513	CONTRACTED TRANSPORTATION	\$2,310.00
ABC TRANSIT INC.	1032100002910550	STUD ACT-DMS-ATHLE	513	CONTRACTED TRANSPORTATION	\$4,235.00
ABC TRANSIT INC.	1032100003912510	STUD ACT-HS-ACTIV	513	CONTRACTED TRANSPORTATION	\$2,272.50
ABC TRANSIT INC.	1032100003912550	STUD ACT-HS-ATHLE	513	CONTRACTED TRANSPORTATION	\$4,775.00
ABC TRANSIT INC.	1012908913912310	OTHR SPT-ACCS-HS-SPED	444	RENTAL OF VEHICLES	\$3,594.00
ABDO-SPOTLIGHT-MAGIC WAGON	1022500001908000	LIBR SRV-HW	640	BOOKS	\$785.50
ACHIEVEMENT HOUSE CYBER CHARTER SCH	1012900003900310	OTHR SPT-SEC-SPED	562	TUITION-PA CHARTER SCHLS	\$6,777.12
ACHIEVEMENT HOUSE CYBER CHARTER SCH	1011100003900000	REG ED-SEC	562	TUITION-PA CHARTER SCHLS	\$3,439.60
ACSCA OF PA	1021200002910000	GUIDANCE-DMS	810	DUES & FEES	\$25.00
ADA BADMINTON & TENNIS	1011100003912140	REG ED-HS-PHYED	610	GENERAL SUPPLIES	\$193.00
AEC GROUP LLC.	1021240000000000	INFO SRV	766	CAP REPLACE TECH EQUIP	\$22,221.49
AEC GROUP LLC.	1021249900000000	INFO/DATA-ESSER III	766	CAP REPLACE TECH EQUIP	\$32,810.03
ALLEGHENY EDUCATIONAL SYSTEMS INC.	1011103901900180	REG ED-PASMRT-EL-SCIENCE	610	GENERAL SUPPLIES	\$7,916.00
ALLEGHENY INTERMEDIATE UNIT	1012810001900310	EARLY INT-EL-SPED	322	AIU SERVICES	\$1,268.00
ALLEGHENY INTERMEDIATE UNIT	1012900003912310	OTHR SPT-HS-SPED	322	AIU SERVICES	\$170.69
ALLEGHENY INTERMEDIATE UNIT	1011100001907153	REG ED-KR-ESL	322	AIU SERVICES	\$123.50
ALLEGHENY INTERMEDIATE UNIT	1022804212910000	NPUBL SPT-TITL2-DMS	329	PROF EDUCATIONAL SERVICES	\$27,087.71
ALLEGHENY INTERMEDIATE UNIT	1026200000000000	OPER MNT	538	TELECOMMUNICATIONS	\$1,987.50
ALLEGHENY REFRIGERATION	1032500003912000	ATHLETIC-HS	431	BUILDING MAINTENANCE	\$329.30
ALLEGIANCE STAFFING	1026200003912000	OPER MNT-HS	329	PROF EDUCATIONAL SERVICES	\$1,136.80

Fund 10 Disbursements for the period of 10/1/2023-10/31/2023

Vendor Name	Budget Unit	Budget Unit Title	Account Code	Account Title	Transaction Amount
ALLEGIANCE STAFFING	1026200001907000	OPER MNT-KR	329	PROF EDUCATIONAL SERVICES	\$487.20
ALLEGIANCE STAFFING	1026200001904000	OPER MNT-OH	329	PROF EDUCATIONAL SERVICES	\$487.20
ALLOY AMERICA	1011100003912270	REG ED-HS-TECHED	432	REPAIR OF EQUIPMENT	\$520.10
AMERICAN COMMUNICATION & CABLE INC	1021240000000000	INFO SRV	438	REPAIR OF TECH EQUIP	\$510.00
AMERICAN EXPRESS	1028360001904000	STF DV-N.INST NCRT-OH	360	EMPLOYEE TRAINING SERVICE	\$325.00
AMERICAN LIBRARY ASSOCIATION	1022500001904000	LIBR SRV-OH	810	DUES & FEES	\$146.00
ANDREWS AND PRICE	1023500000000000	LEGAL SRV	330	PROFESSIONAL SERVICES	\$6,142.00
ANTHONY WILLIAM BARLE	1022710003912000	STF DV INST CRT-HS	580	TRAVEL	\$21.76
APPERSON	1011100002910000	REG ED-DMS	610	GENERAL SUPPLIES	\$501.10
APPLE BOOKS	1022500001905000	LIBR SRV-FV	640	BOOKS	\$689.59
APPLE INC.	1025110000000000	BUSINESS	658	TECH SUPPLIES	\$849.00
ASCD	1028340000000000	STF DV-N.INST CRT	810	DUES & FEES	\$59.00
B & R POOLS	1026200003912000	OPER MNT-HS	431	BUILDING MAINTENANCE	\$232.00
BAKER SERVICES INC	1032500003912000	ATHLETIC-HS	432	REPAIR OF EQUIPMENT	\$674.00
BALDWIN CROSS COUNTRY CLUB	1032500003912552	ATH-VAR-B-XCNTRY	810	DUES & FEES	\$156.00
BALDWIN CROSS COUNTRY CLUB	1032500003912565	ATH-VAR-G-XCNTRY	810	DUES & FEES	\$156.00
BATTERY OUTLET PLUS	1026200003912001	OPER MNT-HS-MAINT	610	GENERAL SUPPLIES	\$114.95
BIG'S SANITATION INC	1026200002910000	OPER MNT-DMS	431	BUILDING MAINTENANCE	\$607.76
BIG'S SANITATION INC	1026200001905000	OPER MNT-FV	431	BUILDING MAINTENANCE	\$303.88
BIG'S SANITATION INC	1026200003912000	OPER MNT-HS	431	BUILDING MAINTENANCE	\$911.58
BIG'S SANITATION INC	1026200001908000	OPER MNT-HW	431	BUILDING MAINTENANCE	\$303.88
BIG'S SANITATION INC	1026200001907000	OPER MNT-KR	431	BUILDING MAINTENANCE	\$303.88
BIG'S SANITATION INC	1026200001904000	OPER MNT-OH	431	BUILDING MAINTENANCE	\$303.88
BINDERY MACHINE REPAIR	1025400000000000	PRINTING	432	REPAIR OF EQUIPMENT	\$618.64
BLICK ART MATERIALS	1011100003912122	REG ED-HS-ART	610	GENERAL SUPPLIES	\$556.62
BLICK ART MATERIALS	1011100001904122	REG ED-OH-ART	610	GENERAL SUPPLIES	\$1,200.56
CANON-MCMILLAN SCHOOL DISTRICT	1012900003900310	OTHR SPT-SEC-SPED	561	TUITION TO OTHER LEA IN P	\$5,305.32
CANZIAN/JOHNSTON & ASSOCIATES LLC	1046009902910000	CONSTRUC-ARP-DMS	330	PROFESSIONAL SERVICES	\$925.00
CARDELLO LIGHTING & ELEC SUPPLY CO	1026200002910001	OPER MNT-DMS-MAINT	610	GENERAL SUPPLIES	\$1,338.00
CARDELLO LIGHTING & ELEC SUPPLY CO	1026200003912001	OPER MNT-HS-MAINT	610	GENERAL SUPPLIES	\$3,539.97
CARNEGIE INSTITUTE (PRSEF)	1011100002910180	REG ED-DMS-SCIEN	810	DUES & FEES	\$350.00
CAROLINA BIOLOGICAL SUPPLY COMPANY	1011100002910180	REG ED-DMS-SCIEN	610	GENERAL SUPPLIES	\$125.26
CENGAGE LEARNING	1011100003912130	REG ED-HS-BUSED	640	BOOKS	\$2,703.75
CENGAGE LEARNING	1011100001904153	REG ED-OH-ESL	640	BOOKS	\$428.18
CENTURY SPORTS	1032500003912000	ATHLETIC-HS	762	CAP REPLACE EQUIP	\$2,775.80
CENTURY SPORTS	1032500002910562	ATH-DMS-FLD HCKY	610	GENERAL SUPPLIES	\$733.55
CENTURY SPORTS	1032500003412554	ATH-JV-B-LAX	610	GENERAL SUPPLIES	\$34.45
CENTURY SPORTS	1032500003412563	ATH-JV-FBALL	610	GENERAL SUPPLIES	\$48.47
CENTURY SPORTS	1032500003412567	ATH-JV-G-LAX	610	GENERAL SUPPLIES	\$34.45
CENTURY SPORTS	1032500003412569	ATH-JV-G-SCCR	610	GENERAL SUPPLIES	\$306.00
CENTURY SPORTS	1032500003912554	ATH-VAR-B-LAX	610	GENERAL SUPPLIES	\$733.95
CENTURY SPORTS	1032500003912563	ATH-VAR-FBALL	610	GENERAL SUPPLIES	\$48.48
CENTURY SPORTS	1032500003912562	ATH-VAR-FLD HCKY	610	GENERAL SUPPLIES	\$99.90
CENTURY SPORTS	1032500003912567	ATH-VAR-G-LAX	610	GENERAL SUPPLIES	\$34.45
CENTURY SPORTS	1032500003912569	ATH-VAR-G-SCCR	610	GENERAL SUPPLIES	\$306.00
CENTURY SPORTS	1032500003912570	ATH-VAR-G-TENN	610	GENERAL SUPPLIES	\$658.50
CENTURY SPORTS	1032500003912572	ATH-VAR-G-VOLY	610	GENERAL SUPPLIES	\$614.60
CENTURY SPORTS	1032500003912000	ATHLETIC-HS	610	GENERAL SUPPLIES	\$5,889.50
CENVEO WORLDWIDE LIMITED	1025110000000000	BUSINESS	610	GENERAL SUPPLIES	\$72.00
CENVEO WORLDWIDE LIMITED	1023800003912000	PRINC SRV-HS	610	GENERAL SUPPLIES	\$143.76
CHARLES & CAMERON BAKAJ	1051300000000000	PRIOR YR	880	REFUNDS PRIOR YRS RECPTS	\$130.13
CHILDREN'S INSTITUTE	1012900002900310	OTHR SPT-MS-SPED	567	TUITION-APS	\$6,835.50
CITY CHARTER HIGH SCHOOL	1012900003900310	OTHR SPT-SEC-SPED	562	TUITION-PA CHARTER SCHLS	\$22,674.49
COLLEGE BOARD	1021200003912000	GUIDANCE-HS	810	DUES & FEES	\$400.00
COMBUSTION SERVICE & EQUIPMENT CO.	1026200003912000	OPER MNT-HS	431	BUILDING MAINTENANCE	\$886.76
COMDOC INC.	1025400000000000	PRINTING	610	GENERAL SUPPLIES	\$1,294.45
COMDOC INC.	1011100003912000	REG ED-HS	610	GENERAL SUPPLIES	\$125.82
COMDOC INC.	1011100001907000	REG ED-KR	610	GENERAL SUPPLIES	\$81.68
COMMONWEALTH CHARTER ACADEMY	1012900001900310	OTHR SPT-EL-SPED	562	TUITION-PA CHARTER SCHLS	\$8,599.01
COMMONWEALTH CHARTER ACADEMY	1012900002900310	OTHR SPT-MS-SPED	562	TUITION-PA CHARTER SCHLS	\$18,917.81
COMMONWEALTH CHARTER ACADEMY	1011100001900000	REG ED-EL	562	TUITION-PA CHARTER SCHLS	\$11,859.96
CONSOLIDATED COMMUNICATIONS	1026200000000000	OPER MNT	538	TELECOMMUNICATIONS	\$892.42
CONTINUED.COM	1012250001900310	LANG SPT-EL-SPED	658	TECH SUPPLIES	\$178.00
CONTINUED.COM	1012250003912310	LANG SPT-HS-SPED	658	TECH SUPPLIES	\$89.00
CONTINUED.COM	1012250002910310	LANG SPT-MS-SPED	658	TECH SUPPLIES	\$89.00
CONVERGINT TECHNOLOGIES LLC	1026600000000000	SECURITY	432	REPAIR OF EQUIPMENT	\$2,014.24

Fund 10 Disbursements for the period of 10/1/2023-10/31/2023

Vendor Name	Budget Unit	Budget Unit Title	Account Code	Account Title	Transaction Amount
CSM AND FABRICATION INC.	1046000003912000	CONSTRUC-HS	610	GENERAL SUPPLIES	\$1,510.00
DANIEL BREITKREUTZ	1026110003912000	SPV MAINT-HS	580	TRAVEL	\$293.61
DANIELLE GUMTO	1022710001904000	STF DV INST CRT-OH	360	EMPLOYEE TRAINING SERVICE	\$99.00
DAVID P MCCOMMONS	1028340000000000	STF DV-N.INST CRT	580	TRAVEL	\$23.58
DAVID P MCCOMMONS	1023600000000103	SUPERINT-ASUPT	580	TRAVEL	\$64.39
DEER LAKES SCHOOL DISTRICT	1011100003900000	REG ED-SEC	561	TUITION TO OTHER LEA IN P	\$9,915.00
DEMCO INC.	1022500001908000	LIBR SRV-HW	610	GENERAL SUPPLIES	\$209.24
DEPAUL SCHOOL FOR HEARING AND SPEEC	1012210002910310	HEAR SPT-DMS-SPED	329	PROF EDUCATIONAL SERVICES	\$1,967.12
DEPAUL SCHOOL FOR HEARING AND SPEEC	1012210003912310	HEAR SPT-HS-SPED	329	PROF EDUCATIONAL SERVICES	\$647.03
DEPAUL SCHOOL FOR HEARING AND SPEEC	1012210001904310	HEAR SPT-OH-SPED	329	PROF EDUCATIONAL SERVICES	\$3,340.03
DIDAX	1011100001900000	REG ED-EL	610	GENERAL SUPPLIES	\$25.00
DONG HU & RISHENG CHEN	1051300000000000	PRIOR YR	880	REFUNDS PRIOR YRS RECPTS	\$2,162.11
DUQUESNE LIGHT COMPANY	1026200002910000	OPER MNT-DMS	622	ELECTRICITY	\$5,548.04
DUQUESNE LIGHT COMPANY	1026200001905000	OPER MNT-FV	622	ELECTRICITY	\$5,235.37
DUQUESNE LIGHT COMPANY	1026200003912000	OPER MNT-HS	622	ELECTRICITY	\$13,268.51
DUQUESNE LIGHT COMPANY	1026200001908000	OPER MNT-HW	622	ELECTRICITY	\$4,415.55
DUQUESNE LIGHT COMPANY	1026200001907000	OPER MNT-KR	622	ELECTRICITY	\$3,967.92
DUQUESNE LIGHT COMPANY	1026200001904000	OPER MNT-OH	622	ELECTRICITY	\$4,410.41
EDMENTUM	1022400003912000	COMP ASST-HS	658	TECH SUPPLIES	\$17,696.50
EDVOTEK INC	1011100003912180	REG ED-HS-SCIEN	610	GENERAL SUPPLIES	\$1,142.19
EFCC ACQUISITION CORP.	1012110001900310	LIFE SKIL-EL-SPED	330	PROFESSIONAL SERVICES	\$8,037.00
EMILY RAE SUCHEVICH	1022710001904000	STF DV INST CRT-OH	240	TUITION REIMBURSEMENT	\$4,644.00
ENVIRONMENTAL CHARTER SCHOOL	1012900002900310	OTHR SPT-MS-SPED	562	TUITION-PA CHARTER SCHLS	\$3,388.66
ENVIRONMENTAL CHARTER SCHOOL	1011100001900000	REG ED-EL	562	TUITION-PA CHARTER SCHLS	\$1,635.40
EPS OPERATIONS, LLC	1011109901900000	REG ED-ESSER III-ELEM	640	BOOKS	\$13,242.43
EQUIPARTS	1046000003912000	CONSTRUC-HS	450	CONSTRUCTION SERVICES	\$19,243.50
EQUIPARTS	1026200002910001	OPER MNT-DMS-MAINT	610	GENERAL SUPPLIES	\$183.00
EQUIPARTS	1026200003912001	OPER MNT-HS-MAINT	610	GENERAL SUPPLIES	\$365.72
EQUIPARTS	1026200001908001	OPER MNT-HW-MAINT	610	GENERAL SUPPLIES	\$94.84
FCAF/FOX SHOP	1023800003912000	PRINC SRV-HS	610	GENERAL SUPPLIES	\$161.00
FELIPE CAVALCANTI	1051300000000000	PRIOR YR	880	REFUNDS PRIOR YRS RECPTS	\$1,296.85
FILTECH INC.	1026200002910001	OPER MNT-DMS-MAINT	610	GENERAL SUPPLIES	\$553.77
FILTECH INC.	1026200001905001	OPER MNT-FV-MAINT	610	GENERAL SUPPLIES	\$174.32
FILTECH INC.	1026200001908001	OPER MNT-HW-MAINT	610	GENERAL SUPPLIES	\$359.72
FILTECH INC.	1026200001907001	OPER MNT-KR-MAINT	610	GENERAL SUPPLIES	\$234.77
FILTECH INC.	1026200001904001	OPER MNT-OH-MAINT	610	GENERAL SUPPLIES	\$500.32
FLINN SCIENTIFIC INC.	1011100003912180	REG ED-HS-SCIEN	610	GENERAL SUPPLIES	\$52.68
FOLLETT CONTENT SOLUTIONS, LLC	1022500002910000	LIBR SRV-DMS	640	BOOKS	\$1,936.70
FOLLETT CONTENT SOLUTIONS, LLC	1022500001905000	LIBR SRV-FV	640	BOOKS	\$4,997.79
FOLLETT CONTENT SOLUTIONS, LLC	1022500001908000	LIBR SRV-HW	640	BOOKS	\$1,135.12
FOLLETT CONTENT SOLUTIONS, LLC	1022500001907000	LIBR SRV-KR	640	BOOKS	\$192.42
FOLLETT CONTENT SOLUTIONS, LLC	1022500001904000	LIBR SRV-OH	640	BOOKS	\$3,120.75
FOLLETT SCHOOL SOLUTIONS INC	1011100002910150	REG ED-DMS-LANG	640	BOOKS	\$809.60
FOLLETT SCHOOL SOLUTIONS INC	1022500001908000	LIBR SRV-HW	610	GENERAL SUPPLIES	\$304.38
FREEPORT GIRLS BASKETBALL BOOSTERS	1032500003912564	ATH-VAR-G-BSKT	810	DUES & FEES	\$300.00
GARRETT BOOK COMPANY	1022500003912000	LIBR SRVC-HS	640	BOOKS	\$1,971.16
GEOFFREY SCOTT ALEXANDER	1051300000000000	PRIOR YR	880	REFUNDS PRIOR YRS RECPTS	\$604.61
GIMKIT,INC	1011103601900000	REG ED-HLTH SFTY-ELEM	610	GENERAL SUPPLIES	\$1,000.00
GINGERBREAD MAN RUNNING CO.	1032500003912552	ATH-VAR-B-XCNTRY	810	DUES & FEES	\$50.00
GINGERBREAD MAN RUNNING CO.	1032500003912565	ATH-VAR-G-XCNTRY	810	DUES & FEES	\$50.00
GRAFIX BUSINESS SOLUTIONS, INC.	1011100001905000	REG ED-FV	432	REPAIR OF EQUIPMENT	\$310.00
GRAINGER	1026200002910001	OPER MNT-DMS-MAINT	610	GENERAL SUPPLIES	\$3,201.42
GRAINGER	1026200001905001	OPER MNT-FV-MAINT	610	GENERAL SUPPLIES	\$365.71
GRAINGER	1026200003912001	OPER MNT-HS-MAINT	610	GENERAL SUPPLIES	\$583.35
GRAINGER	1026200001908001	OPER MNT-HW-MAINT	610	GENERAL SUPPLIES	\$69.64
GREATAMERICA FINANCIAL SERVICES	1025400000000000	PRINTING	448	LEASE OF TECH SERVICES	\$320.16
GUMPHER ELECTRICAL SERVICES	1026200003912000	OPER MNT-HS	431	BUILDING MAINTENANCE	\$335.00
HAMPTON OFFICE PRODUCTS	1011100002910000	REG ED-DMS	610	GENERAL SUPPLIES	\$176.97
HANNAH YVONNE ROUX	1011100001904000	REG ED-OH	580	TRAVEL	\$22.40
HANNAH YVONNE ROUX	1022710001904000	STF DV INST CRT-OH	240	TUITION REIMBURSEMENT	\$1,800.00
HARMAR TIRE & SERVICE	1026500003912000	VEHIC MNT-HS	433	REPAIR OF VEHICLES	\$53.04
HAVTECH PARTS DIVISION, LLC	1026200001905001	OPER MNT-FV-MAINT	610	GENERAL SUPPLIES	\$3,075.02
HEATHER D FLYNN	1023900000000000	OTH ADMIN	299	ALL OTHER EMP BENEFITS	\$124.00
HEATHER E BONNAR	1022710001905000	STF DV INST CRT-FV	580	TRAVEL	\$19.00
HEATHER RENEE FONTANA	1011100001905000	REG ED-FV	610	GENERAL SUPPLIES	\$158.29
HERBERT & COLLEEN BRESSLER	1051300000000000	PRIOR YR	880	REFUNDS PRIOR YRS RECPTS	\$900.91

Fund 10 Disbursements for the period of 10/1/2023-10/31/2023

Vendor Name	Budget Unit	Budget Unit Title	Account Code	Account Title	Transaction Amount
HOLLIS AND GERMANN MUSIC INC.	1011100003912121	REG ED-HS-MUSIC	432	REPAIR OF EQUIPMENT	\$415.00
HOME DEPOT CREDIT SERVICES	1026200003912001	OPER MNT-HS-MAINT	610	GENERAL SUPPLIES	\$530.88
HOME DEPOT CREDIT SERVICES	1026200001904001	OPER MNT-OH-MAINT	610	GENERAL SUPPLIES	\$23.46
IPEVO INC	1011100002910170	REG ED-DMS-MATH	658	TECH SUPPLIES	\$862.29
J. W. PEPPER & SON INC.	1011100002910123	REG ED-DMS-BAND	610	GENERAL SUPPLIES	\$450.99
J. W. PEPPER & SON INC.	1011100002910121	REG ED-DMS-MUSIC	610	GENERAL SUPPLIES	\$1,740.63
J.C. EHRLICH CO. INC.	1026200002910000	OPER MNT-DMS	431	BUILDING MAINTENANCE	\$43.20
J.C. EHRLICH CO. INC.	1026200001905000	OPER MNT-FV	431	BUILDING MAINTENANCE	\$43.20
J.C. EHRLICH CO. INC.	1026200003912000	OPER MNT-HS	431	BUILDING MAINTENANCE	\$222.48
J.C. EHRLICH CO. INC.	1026200001908000	OPER MNT-HW	431	BUILDING MAINTENANCE	\$47.52
J.C. EHRLICH CO. INC.	1026200001907000	OPER MNT-KR	431	BUILDING MAINTENANCE	\$43.20
J.C. EHRLICH CO. INC.	1026200001904000	OPER MNT-OH	431	BUILDING MAINTENANCE	\$71.28
JANITORS SUPPLY INC.	1026200003912000	OPER MNT-HS	610	GENERAL SUPPLIES	\$218.60
JANITORS SUPPLY INC.	1026200001908000	OPER MNT-HW	610	GENERAL SUPPLIES	\$846.82
JENNIFER DEPOLI ANTONIKAS	1011100003912241	REG ED-HS-CHDEV	610	GENERAL SUPPLIES	\$52.31
JENNIFER DEPOLI ANTONIKAS	1011100003912240	REG ED-HS-FAMLY	610	GENERAL SUPPLIES	\$114.36
JENNIFER L KLEIN	1011100003912170	REG ED-HS-MATH	580	TRAVEL	\$26.66
JESSICA LYNN LATNER	1022710002910000	STF DV INST CRT-DMS	580	TRAVEL	\$40.55
JESSICA RAE SHANNON	1022710002910000	STF DV INST CRT-DMS	580	TRAVEL	\$40.55
JML LANDSCAPE LLC	1026200002910000	OPER MNT-DMS	431	BUILDING MAINTENANCE	\$1,912.58
JML LANDSCAPE LLC	1026200001905000	OPER MNT-FV	431	BUILDING MAINTENANCE	\$992.25
JML LANDSCAPE LLC	1026200003912000	OPER MNT-HS	431	BUILDING MAINTENANCE	\$6,839.83
JML LANDSCAPE LLC	1026200001908000	OPER MNT-HW	431	BUILDING MAINTENANCE	\$2,936.33
JML LANDSCAPE LLC	1026200001907000	OPER MNT-KR	431	BUILDING MAINTENANCE	\$1,768.00
JML LANDSCAPE LLC	1026200001904000	OPER MNT-OH	431	BUILDING MAINTENANCE	\$2,668.83
JML LANDSCAPE LLC	1011101061908110	REG ED-PTO-HW-GNRL	752	CAP NEW EQUIP	\$5,540.00
JOHNSON CONTROLS FIRE PROTECTION LP	1026200001907000	OPER MNT-KR	431	BUILDING MAINTENANCE	\$1,538.48
JOHNSTONBAUGH'S MUSIC CENTERS	1011100001907123	REG ED-KR-BAND	762	CAP REPLACE EQUIP	\$2,537.00
JOHNSTONBAUGH'S MUSIC CENTERS	1011100002910123	REG ED-DMS-BAND	432	REPAIR OF EQUIPMENT	\$237.03
JORDAN TAX SERVICE INC.	1023300000000000	TAX SRV	310	ADMINISTRATIVE SERVICES	\$9.96
JORDAN TAX SERVICE-O'HARA LST	10	GENERAL FUND	0462.017	LOCAL SERVICES TAX-EE	\$3,999.34
JOSTENS	1032500003912000	ATHLETIC-HS	610	GENERAL SUPPLIES	\$4,003.00
JUNIOR LIBRARY GUILD	1022500001908000	LIBR SRV-HW	640	BOOKS	\$1,052.01
JUNIOR LIBRARY GUILD	1022500003912000	LIBR SRVC-HS	640	BOOKS	\$5,080.66
JUSTIN MICHAEL ALEXANDER	1051300000000000	PRIOR YR	880	REFUNDS PRIOR YRS RECPTS	\$144.15
KATHLEEN ANUSZEK	1023600000000000	SUPERINT	580	TRAVEL	\$15.85
KELLY SERVICES INC.	1023800000000000	PRINC SRV	329	PROF EDUCATIONAL SERVICES	\$34,743.78
KELLY SERVICES INC.	1011100002910110	REG ED-DMS-GENRL	329	PROF EDUCATIONAL SERVICES	\$13,716.03
KELLY SERVICES INC.	1011100001905110	REG ED-FV-GENRL	329	PROF EDUCATIONAL SERVICES	\$6,574.55
KELLY SERVICES INC.	1011100003912110	REG ED-HS-GENRL	329	PROF EDUCATIONAL SERVICES	\$15,285.38
KELLY SERVICES INC.	1011100001908110	REG ED-HW-GENRL	329	PROF EDUCATIONAL SERVICES	\$9,061.93
KELLY SERVICES INC.	1011100001907110	REG ED-KR-GENRL	329	PROF EDUCATIONAL SERVICES	\$12,544.90
KELLY SERVICES INC.	1011100001904110	REG ED-OH-GENRL	329	PROF EDUCATIONAL SERVICES	\$16,898.66
KEYSTONE COLLECTIONS GROUP	10	GENERAL FUND	0462.005	COURT-ORDER DEDUCTS-EE	\$1,417.66
KEYSTONE COLLECTIONS GROUP-EIT	10	GENERAL FUND	0462.016	LOCAL SCHOOL/WAGE TAX-EE	\$117,037.04
KEYSTONE COLLECTIONS GROUP-LST	10	GENERAL FUND	0462.017	LOCAL SERVICES TAX-EE	\$2,427.46
KIRSTEIN SHARROW	1022710000000000	STF DV INST CRT	580	TRAVEL	\$121.36
KIRSTEN L MOLLER	1011100001908000	REG ED-HW	580	TRAVEL	\$22.93
KOLTON LANDSCAPING, LLC	1026200003912000	OPER MNT-HS	431	BUILDING MAINTENANCE	\$2,500.00
KRISTINE L YACAMELLI	1011100003912170	REG ED-HS-MATH	580	TRAVEL	\$23.16
LAKE SHORE LEARNING MATERIALS	1011100001907000	REG ED-KR	610	GENERAL SUPPLIES	\$429.44
LANCASTER-LEBANON IU 13	1022400000000000	COMP ASST	658	TECH SUPPLIES	\$24,828.30
LAURA MARIE MILLER	1023800002910000	PRINC SRV-DMS	580	TRAVEL	\$16.24
LHISA ALMASHY	1028364210000000	STF DEV-TITL2	329	PROF EDUCATIONAL SERVICES	\$10,000.00
LINS ELEVATOR SERVICE, INC.	1026200003912000	OPER MNT-HS	431	BUILDING MAINTENANCE	\$725.00
LINS ELEVATOR SERVICE, INC.	1026200001904000	OPER MNT-OH	431	BUILDING MAINTENANCE	\$725.00
LUGAILA MECHANICAL INC.	1026200001904000	OPER MNT-OH	431	BUILDING MAINTENANCE	\$1,198.71
LUKE THOMAS BARKLEY	1021240000000000	INFO SRV	580	TRAVEL	\$32.16
MARIE ZOTTOLA	1051300000000000	PRIOR YR	880	REFUNDS PRIOR YRS RECPTS	\$86.08
MARY CATHERINE RELJAC	1028340000000000	STF DV-NINST CRT	580	TRAVEL	\$107.78
MARY CATHERINE RELJAC	1023600000000000	SUPERINT	580	TRAVEL	\$12.58
MASTERLIBRARY.COM, LLC	1026600000000000	SECURITY	658	TECH SUPPLIES	\$3,260.00
MATIAS & MARYELIZABETH AIGNASSE	1051300000000000	PRIOR YR	880	REFUNDS PRIOR YRS RECPTS	\$480.48
MERIT ELECTRICAL GROUP, INC	1026200003912000	OPER MNT-HS	431	BUILDING MAINTENANCE	\$4,768.00
MGT OF AMERICA CONSULTING LLC	1015004111900000	NPUBL-TITL1-EL	329	PROF EDUCATIONAL SERVICES	\$409.50
MOBILE COMMUNICATION SERVICE, INC.	1026600001908000	SECURITY-HW	610	GENERAL SUPPLIES	\$352.80

Fund 10 Disbursements for the period of 10/1/2023-10/31/2023

Vendor Name	Budget Unit	Budget Unit Title	Account Code	Account Title	Transaction Amount
MOBILE COMMUNICATION SERVICE, INC.	1026600000000000	SECURITY	432	REPAIR OF EQUIPMENT	\$1,240.00
MOLLY HAWKINS' HOUSE	1011100001905122	REG ED-FV-ART	610	GENERAL SUPPLIES	\$606.93
MOLLY STEPHANY	1011100001900182	REG ED-EL-CAMP	580	TRAVEL	\$649.38
MONTGOMERY CO INTERMEDIATE UNIT #23	1028180000000000	SYS TECH	329	PROF EDUCATIONAL SERVICES	\$5,479.24
MR. JOHN	1032500002910000	ATHLETIC-DMS	431	BUILDING MAINTENANCE	\$363.00
MT. LEBANON BLUE DEVIL CLUB	1032500003912578	ATH-VAR-G-WRESTLING	810	DUES & FEES	\$300.00
MUNICIPAL AUTH. OF OAKMONT	1026200002910000	OPER MNT-DMS	424	WATER	\$939.26
MUNICIPAL AUTH. OF OAKMONT	1026200001908000	OPER MNT-HW	424	WATER	\$775.93
MUSIC IN MOTION	1011100001907121	REG ED-KR-MUSIC	610	GENERAL SUPPLIES	\$332.09
N. GLANTZ & SON LLC	1025400000000000	PRINTING	610	GENERAL SUPPLIES	\$1,193.39
NATIONAL SPEECH & DEBATE ASSOC.	1032100003912510	STUD ACT-HS-ACTIV	810	DUES & FEES	\$290.00
NORTH CATHOLIC HIGH SCH. FORENSICS	1032100003912510	STUD ACT-HS-ACTIV	810	DUES & FEES	\$75.00
NORTON GUSKY	1032500003912000	ATHLETIC-HS	329	PROF EDUCATIONAL SERVICES	\$600.00
NORWIN SCHOOL DISTRICT	1032500003912572	ATH-VAR-G-VOLY	810	DUES & FEES	\$150.00
NOVA SPORTS INC.	1032500003412563	ATH-JV-FBALL	432	REPAIR OF EQUIPMENT	\$563.40
NOVA SPORTS INC.	1032500003912563	ATH-VAR-FBALL	432	REPAIR OF EQUIPMENT	\$563.40
OPTIMUM WATER SOLUTIONS, INC.	1023800003912000	PRINC SRV-HS	442	RENTALS	\$300.00
OVERDRIVE INC.	1022500002910000	LIBR SRV-DMS	640	BOOKS	\$1,000.00
OVERHEAD DOOR CO OF PITTSBURGH	1026200003912000	OPER MNT-HS	431	BUILDING MAINTENANCE	\$247.64
PA DISTANCE LEARNING CHARTER SCHOOL	1012900001900310	OTHR SPT-EL-SPED	562	TUITION-PA CHARTER SCHLS	\$3,439.60
PAFPC	1022714111907000	STF DV INST CRT-TITL1-KR	360	EMPLOYEE TRAINING SERVICE	\$475.00
PALADIN PROJECTS	1032100991908510	STDT ACT-ACTV-HW-ACTIV	330	PROFESSIONAL SERVICES	\$1,400.00
PAMELA S BARENTINE	1011100003912160	REG ED-HS-FORGN	580	TRAVEL	\$77.81
PAUL J. GIUFFRE ESQ. LLC	1023500000000000	LEGAL SRV	610	GENERAL SUPPLIES	\$201.80
PAUL J. GIUFFRE ESQ. LLC	1023300000000000	TAX SRV	610	GENERAL SUPPLIES	\$52.40
PAUL J. GIUFFRE ESQ. LLC	1023500000000000	LEGAL SRV	330	PROFESSIONAL SERVICES	\$10,328.00
PAUL J. GIUFFRE ESQ. LLC	1023300000000000	TAX SRV	330	PROFESSIONAL SERVICES	\$8,849.50
PENA-PLAS	1026200003912001	OPER MNT-HS-MAINT	610	GENERAL SUPPLIES	\$47.72
PENNSYLVANIA CYBER CHARTER SCHOOL	1012900001900310	OTHR SPT-EL-SPED	562	TUITION-PA CHARTER SCHLS	\$3,439.60
PENNSYLVANIA CYBER CHARTER SCHOOL	1012900002900310	OTHR SPT-MS-SPED	562	TUITION-PA CHARTER SCHLS	\$3,439.64
PENNSYLVANIA CYBER CHARTER SCHOOL	1012900003900310	OTHR SPT-SEC-SPED	562	TUITION-PA CHARTER SCHLS	\$10,318.80
PENNSYLVANIA CYBER CHARTER SCHOOL	1011100001900000	REG ED-EL	562	TUITION-PA CHARTER SCHLS	\$3,696.60
PENNSYLVANIA CYBER CHARTER SCHOOL	1011100002900000	REG ED-MS	562	TUITION-PA CHARTER SCHLS	\$1,232.20
PENNSYLVANIA CYBER CHARTER SCHOOL	1011100003900000	REG ED-SEC	562	TUITION-PA CHARTER SCHLS	\$8,625.40
PENNSYLVANIA VIRTUAL CHARTER SCHOOL	1011100001900000	REG ED-EL	562	TUITION-PA CHARTER SCHLS	\$5,082.83
PENSTAN SUPPLY	1046000003912000	CONSTRUC-HS	610	GENERAL SUPPLIES	\$1,393.48
PEOPLES NATURAL GAS COMPANY	1026200002910000	OPER MNT-DMS	621	NATURAL GAS	\$1,158.34
PEOPLES NATURAL GAS COMPANY	1026200001905000	OPER MNT-FV	621	NATURAL GAS	\$355.68
PEOPLES NATURAL GAS COMPANY	1026200003912000	OPER MNT-HS	621	NATURAL GAS	\$2,933.90
PEOPLES NATURAL GAS COMPANY	1026200001908000	OPER MNT-HW	621	NATURAL GAS	\$645.77
PEOPLES NATURAL GAS COMPANY	1026200001904000	OPER MNT-OH	621	NATURAL GAS	\$1,206.67
PERIPOLE INC.	1011100001904121	REG ED-OH-MUSIC	610	GENERAL SUPPLIES	\$807.30
PERMA-BOUND	1011100003912150	REG ED-HS-LANG	640	BOOKS	\$2,370.55
PETROLEUM TRADERS	1027200000000000	STU TRANS	513	CONTRACTED TRANSPORTATION	\$40,502.88
PHSSL	1032100003912510	STUD ACT-HS-ACTIV	810	DUES & FEES	\$50.00
PINNACLE GROUP INSURANCE	1023300000000000	TAX SRV	525	BONDING INSURANCE	\$605.32
PITSCO EDUCATION, LLC	1011100002910270	REG ED-DMS-TECHED	610	GENERAL SUPPLIES	\$4,351.14
PITTSBURGH BEHAVIORAL SERVICES	1012900001900310	OTHR SPT-EL-SPED	563	TUITION-NONPUBLIC SCHLS	\$5,950.00
PITTSBURGH DISTRICT CFL	1032100003912510	STUD ACT-HS-ACTIV	810	DUES & FEES	\$40.00
PITTSBURGH FIELD CLUB	1032500003412553	ATH-JV-B-GOLF	610	GENERAL SUPPLIES	\$110.00
PITTSBURGH FIELD CLUB	1032500003912553	ATH-VAR-B-GOLF	610	GENERAL SUPPLIES	\$110.00
PITTSBURGH FIELD CLUB	1032500003912566	ATH-VAR-G-GOLF	610	GENERAL SUPPLIES	\$352.00
PITTSBURGH FIELD CLUB	1032500003912566	ATH-VAR-G-GOLF	580	TRAVEL	\$145.18
PITTSBURGH POST-GAZETTE	1023100000000000	BOARD SRV	549	ADVERTISING	\$728.90
PMEA	1011100003912121	REG ED-HS-MUSIC	810	DUES & FEES	\$546.00
POWERSCHOOL GROUP LLC	1025110000000000	BUSINESS	658	TECH SUPPLIES	\$6,543.43
PPG ARCHITECTURAL COATINGS	1026200001907001	OPER MNT-KR-MAINT	610	GENERAL SUPPLIES	\$47.62
PRECISION HUMAN RESOURCE SOLUTIONS	1031000000000000	FOOD SERVICE	329	PROF EDUCATIONAL SERVICES	\$728.64
PRECISION HUMAN RESOURCE SOLUTIONS	1024400000000000	HLTH SRV	329	PROF EDUCATIONAL SERVICES	\$2,940.00
PRECISION HUMAN RESOURCE SOLUTIONS	1012410001900310	LRN SPT-EL-SPED	329	PROF EDUCATIONAL SERVICES	\$4,365.67
PRECISION HUMAN RESOURCE SOLUTIONS	1026200000000000	OPER MNT	329	PROF EDUCATIONAL SERVICES	\$4,644.60
PRECISION HUMAN RESOURCE SOLUTIONS	1023900003912000	OTH ADMIN-HS	329	PROF EDUCATIONAL SERVICES	\$1,193.40
PROVIDENT CHARTER SCHOOL	1012900001900310	OTHR SPT-EL-SPED	562	TUITION-PA CHARTER SCHLS	\$14,369.76
PROVIDENT CHARTER SCHOOL	1011100001900000	REG ED-EL	562	TUITION-PA CHARTER SCHLS	\$5,612.76
R.E. MICHEL COMPANY	1026200003912001	OPER MNT-HS-MAINT	610	GENERAL SUPPLIES	\$363.17
REALLY GOOD STUFF	1011100001907000	REG ED-KR	610	GENERAL SUPPLIES	\$450.54

Fund 10 Disbursements for the period of 10/1/2023-10/31/2023

Vendor Name	Budget Unit	Budget Unit Title	Account Code	Account Title	Transaction Amount
RED LAB MEDIA	1032500003912000	ATHLETIC-HS	658	TECH SUPPLIES	\$20.95
RIVER FOREST COUNTRY CLUB	1032500003912000	ATHLETIC-HS	442	RENTALS	\$1,677.50
RIVER SPEECH & ED. SERVICES, INC.	1012600002910310	PT OT SRV-DMS-SPED	329	PROF EDUCATIONAL SERVICES	\$3,794.28
RIVER SPEECH & ED. SERVICES, INC.	1012600003912310	PT OT SRV-HS-SPED	329	PROF EDUCATIONAL SERVICES	\$3,749.63
RIVER SPEECH & ED. SERVICES, INC.	1012600001904310	PT OT SRV-OH-SPED	329	PROF EDUCATIONAL SERVICES	\$11,398.74
RIVERSIDE INSIGHTS	1012900002910310	OTHR SPT-DMS-SPED	658	TECH SUPPLIES	\$881.84
RIVERSIDE INSIGHTS	1012900003912310	OTHR SPT-HS-SPED	658	TECH SUPPLIES	\$881.84
RIVERSIDE INSIGHTS	1012900001904310	OTHR SPT-OH-SPED	658	TECH SUPPLIES	\$881.82
ROSEN PUBLISHING	1022500002910000	LIBR SRV-DMS	640	BOOKS	\$613.00
ROSEN PUBLISHING	1022501073912000	LIBRARY SRV-GNRL-HS	640	BOOKS	\$34.90
SAM'S CLUB	1032500003912000	ATHLETIC-HS	610	GENERAL SUPPLIES	\$130.71
SAM'S CLUB	1023800003912000	PRINC SRV-HS	610	GENERAL SUPPLIES	\$258.68
SAM'S CLUB	1032100003912510	STUD ACT-HS-ACTIV	610	GENERAL SUPPLIES	\$303.64
SAM'S CLUB	1012430003912390	GIFTED-HS-SPPRG	635	MEALS/REFRESHMENTS	\$78.98
SAM'S CLUB	1012900000000310	OTHR SPT-SPED	635	MEALS/REFRESHMENTS	\$105.18
SAM'S CLUB	1023800003912000	PRINC SRV-HS	635	MEALS/REFRESHMENTS	\$399.42
SAM'S CLUB	1011100001907000	REG ED-KR	635	MEALS/REFRESHMENTS	\$142.54
SCHAEDLER YESCO DISTRIBUTION INC.	1026200002910001	OPER MNT-DMS-MAINT	610	GENERAL SUPPLIES	\$308.92
SCHAEDLER YESCO DISTRIBUTION INC.	1026200001905001	OPER MNT-FV-MAINT	610	GENERAL SUPPLIES	\$2,513.70
SCHAEDLER YESCO DISTRIBUTION INC.	1026200003912001	OPER MNT-HS-MAINT	610	GENERAL SUPPLIES	\$1,125.50
SCHAEDLER YESCO DISTRIBUTION INC.	1026200001904001	OPER MNT-OH-MAINT	610	GENERAL SUPPLIES	\$135.29
SCHOLASTIC MAGAZINES	1011100002910150	REG ED-DMS-LANG	640	BOOKS	\$3,985.41
SCHOOL SPECIALTY, LLC	1021200001905000	GUIDANCE-FV	610	GENERAL SUPPLIES	\$299.28
SCHOOL SPECIALTY, LLC	1011100001905000	REG ED-FV	610	GENERAL SUPPLIES	\$37.92
SCHOOL SPECIALTY, LLC	1011100001907000	REG ED-KR	610	GENERAL SUPPLIES	\$764.59
SCHOOL SPECIALTY, LLC	1011100001907140	REG ED-KR-PHYED	610	GENERAL SUPPLIES	\$1,132.57
SCHOOL SPECIALTY, LLC	1032101071905510	STDT ACT-GNRL-FV-ACTIV	610	GENERAL SUPPLIES	\$53.64
SCHULTHEIS ELECTRIC	1026200002910000	OPER MNT-DMS	431	BUILDING MAINTENANCE	\$6,260.00
SECURITY SYSTEMS OF AMERICA INC.	1026200002910000	OPER MNT-DMS	431	BUILDING MAINTENANCE	\$104.85
SECURITY SYSTEMS OF AMERICA INC.	1026200001905000	OPER MNT-FV	431	BUILDING MAINTENANCE	\$104.85
SECURITY SYSTEMS OF AMERICA INC.	1026200003912000	OPER MNT-HS	431	BUILDING MAINTENANCE	\$104.85
SECURITY SYSTEMS OF AMERICA INC.	1026200001908000	OPER MNT-HW	431	BUILDING MAINTENANCE	\$104.85
SECURITY SYSTEMS OF AMERICA INC.	1026200001907000	OPER MNT-KR	431	BUILDING MAINTENANCE	\$104.85
SECURITY SYSTEMS OF AMERICA INC.	1026200001904000	OPER MNT-OH	431	BUILDING MAINTENANCE	\$63.00
SHALER AREA GIRLS VOLLEYBALL BST CL	1032500002310572	ATH-GR7-G-VOLY	810	DUES & FEES	\$150.00
SHALER AREA GIRLS VOLLEYBALL BST CL	1032500002410572	ATH-GR8-G-VOLY	810	DUES & FEES	\$150.00
SHALER AREA GIRLS VOLLEYBALL BST CL	1032500003412572	ATH-JV-G-VOLY	810	DUES & FEES	\$200.00
SHALER AREA GIRLS VOLLEYBALL BST CL	1032500003912572	ATH-VAR-G-VOLY	810	DUES & FEES	\$200.00
SHANNON MARIE FINLEY	1022710003912000	STF DV INST CRT-HS	240	TUITION REIMBURSEMENT	\$4,279.92
SHIFFLER EQUIPMENT SALES INC.	1011100001907000	REG ED-KR	610	GENERAL SUPPLIES	\$37.38
SKELLY AND LOY, INC.	1026200001908000	OPER MNT-HW	431	BUILDING MAINTENANCE	\$1,050.00
SMARTSOLUTION TECHNOLOGIES L.P.	1022400000000000	COMP ASST	766	CAP REPLACE TECH EQUIP	\$66,504.50
SMARTSOLUTION TECHNOLOGIES L.P.	1021240000000000	INFO SRV	610	GENERAL SUPPLIES	\$295.00
SMARTSOLUTION TECHNOLOGIES L.P.	1023800003912000	PRINC SRV-HS	610	GENERAL SUPPLIES	\$196.50
SMARTSOLUTION TECHNOLOGIES L.P.	1011101191905110	REG ED-STEAM CURR-FV	610	GENERAL SUPPLIES	\$576.00
SMARTSOLUTION TECHNOLOGIES L.P.	1022710000000000	STF DV INST CRT	329	PROF EDUCATIONAL SERVICES	\$720.00
SMARTSOLUTION TECHNOLOGIES L.P.	1028180000000000	SYS TECH	329	PROF EDUCATIONAL SERVICES	\$9,000.00
SMARTSOLUTION TECHNOLOGIES L.P.	1028180000000000	SYS TECH	432	REPAIR OF EQUIPMENT	\$413.00
SMARTSOLUTION TECHNOLOGIES L.P.	1022400000000000	COMP ASST	438	REPAIR OF TECH EQUIP	\$10,915.00
SMARTSOLUTION TECHNOLOGIES L.P.	1022400003912260	COMP ASST-HS-COMPU	438	REPAIR OF TECH EQUIP	\$849.04
SMARTSOLUTION TECHNOLOGIES L.P.	1021240000000000	INFO SRV	438	REPAIR OF TECH EQUIP	\$2,140.05
SMARTSOLUTION TECHNOLOGIES L.P.	1028180000000000	SYS TECH	438	REPAIR OF TECH EQUIP	\$11,487.57
SMARTSOLUTION TECHNOLOGIES L.P.	1022400002910000	COMP ASST-DMS	658	TECH SUPPLIES	\$4,766.06
SMARTSOLUTION TECHNOLOGIES L.P.	1022409900000000	COMP ASST-ESSER III	658	TECH SUPPLIES	\$3,337.04
SMARTSOLUTION TECHNOLOGIES L.P.	1022400003912000	COMP ASST-HS	658	TECH SUPPLIES	\$1,880.00
SMARTSOLUTION TECHNOLOGIES L.P.	1022400001904000	COMP ASST-OH	658	TECH SUPPLIES	\$1,350.00
SMARTSOLUTION TECHNOLOGIES L.P.	1028180000000000	SYS TECH	658	TECH SUPPLIES	\$249.00
SPARK BOOKS, LLC	1022500001908000	LIBR SRV-HW	640	BOOKS	\$599.32
STANDARD CERAMIC SUPPLY COMPANY	1011100003912122	REG ED-HS-ART	432	REPAIR OF EQUIPMENT	\$339.00
STAT STAFFING MEDICAL SERVICES INC.	1024400000000000	HLTH SRV	329	PROF EDUCATIONAL SERVICES	\$4,311.90
STAT STAFFING MEDICAL SERVICES INC.	1012110001900310	LIFE SKIL-EL-SPED	330	PROFESSIONAL SERVICES	\$12,757.51
STAT STAFFING MEDICAL SERVICES INC.	1012110003900310	LIFE SKIL-SEC-SPED	330	PROFESSIONAL SERVICES	\$26,221.50
SUE GOTTLIEB	1032500003912000	ATHLETIC-HS	329	PROF EDUCATIONAL SERVICES	\$370.00
SUNTEX INTERNATIONAL INC.	1011100001904000	REG ED-OH	658	TECH SUPPLIES	\$5,800.00
T. F. CAMPBELL COMPANY INC.	1026200003912001	OPER MNT-HS-MAINT	610	GENERAL SUPPLIES	\$946.11
TEACHER DIRECT	1011100001907000	REG ED-KR	610	GENERAL SUPPLIES	\$135.66

Fund 10 Disbursements for the period of 10/1/2023-10/31/2023

Vendor Name	Budget Unit	Budget Unit Title	Account Code	Account Title	Transaction Amount
THE ACADEMY CHARTER SCHOOL	1011100003900000	REG ED-SEC	562	TUITION-PA CHARTER SCHLS	\$2,636.26
THE PENWORTHY CO., LLC	1022500001905000	LIBR SRV-FV	640	BOOKS	\$818.68
THE UPS STORE	1011100003912270	REG ED-HS-TECHED	610	GENERAL SUPPLIES	\$17.01
THE UPS STORE	1025110000000000	BUSINESS	550	PRINTING	\$27.73
THE WOODWIND & BRASSWIND	1011100002910123	REG ED-DMS-BAND	610	GENERAL SUPPLIES	\$1,790.81
THOMAS & KATHERINE ROBERTSON	1051300000000000	PRIOR YR	880	REFUNDS PRIOR YRS RECPTS	\$428.44
THOMAS & MELANIE MAHON	1051300000000000	PRIOR YR	880	REFUNDS PRIOR YRS RECPTS	\$1,141.15
THOMAS & WILLIAMSON LLC	1046009902910000	CONSTRUC-ARP-DMS	330	PROFESSIONAL SERVICES	\$3,110.00
TODAY'S CLASSROOM	1011100003912170	REG ED-HS-MATH	658	TECH SUPPLIES	\$655.49
TRIB TOTAL MEDIA	1023100000000000	BOARD SRV	549	ADVERTISING	\$1,032.00
U.S. BANK EQUIPMENT FINANCE	1051400000000000	LEASES	913	PRINCIPAL - LEASES	\$1,370.95
U.S. POSTAL SERVICE	1023700000000000	COMM REL	530	COMMUNICATIONS	\$1,000.00
UGI ENERGY SERVICES LLC	1026200002910000	OPER MNT-DMS	621	NATURAL GAS	\$683.49
UGI ENERGY SERVICES LLC	1026200001905000	OPER MNT-FV	621	NATURAL GAS	\$151.23
UGI ENERGY SERVICES LLC	1026200003912000	OPER MNT-HS	621	NATURAL GAS	\$1,874.14
UGI ENERGY SERVICES LLC	1026200001908000	OPER MNT-HW	621	NATURAL GAS	\$343.43
UGI ENERGY SERVICES LLC	1026200001904000	OPER MNT-OH	621	NATURAL GAS	\$720.71
UNIFIRST CORPORATION	1026200002910000	OPER MNT-DMS	431	BUILDING MAINTENANCE	\$102.32
UNIFIRST CORPORATION	1026200001905000	OPER MNT-FV	431	BUILDING MAINTENANCE	\$136.64
UNIFIRST CORPORATION	1026200003912000	OPER MNT-HS	431	BUILDING MAINTENANCE	\$466.12
UNIFIRST CORPORATION	1026200001908000	OPER MNT-HW	431	BUILDING MAINTENANCE	\$107.16
UNIFIRST CORPORATION	1026200001907000	OPER MNT-KR	431	BUILDING MAINTENANCE	\$102.54
UNIFIRST CORPORATION	1026200001904000	OPER MNT-OH	431	BUILDING MAINTENANCE	\$116.73
UNIFIRST CORPORATION	1026200003912000	OPER MNT-HS	415	LAUNDRY SERVICES	(\$59.91)
UNIV. OF PITTSBURGH - M. KONITZER	1032100003912510	STUD ACT-HS-ACTIV	810	DUES & FEES	\$540.00
UNUM LIFE INS COMPANY OF AMERICA	10	GENERAL FUND	0462.001	ADDITIONAL LIFE INS-EE	\$622.25
UNUM LIFE INS COMPANY OF AMERICA	10	GENERAL FUND	0462.015	LIFE INSURANCE PAYABLE-ER	\$8,011.25
UNUM LIFE INSURANCE CO. OF AMERICA	10	GENERAL FUND	0462.018	LTD INSURANCE-ER	\$1,350.18
UPMC	1011100003900000	REG ED-SEC	563	TUITION-NONPUBLIC SCHLS	\$1,200.00
URBAN PATHWAYS 6-12 CHARTER SCHOOL	1011100002900000	REG ED-MS	562	TUITION-PA CHARTER SCHLS	\$1,694.28
VERIZON	1026200000000000	OPER MNT	538	TELECOMMUNICATIONS	\$388.23
VERIZON BUSINESS SERVICES	1026200000000000	OPER MNT	538	TELECOMMUNICATIONS	\$490.22
VERIZON WIRELESS	1026200000000000	OPER MNT	538	TELECOMMUNICATIONS	\$1,092.40
VIRGINIA AIR DISTRIBUTORS, INC.	1026200001907001	OPER MNT-KR-MAINT	610	GENERAL SUPPLIES	\$942.18
VOLKWEIN BROS.	1011100003912121	REG ED-HS-MUSIC	762	CAP REPLACE EQUIP	\$4,175.00
VOLKWEIN BROS.	1011100001907123	REG ED-KR-BAND	610	GENERAL SUPPLIES	\$582.56
VOLKWEIN BROS.	1011100001904123	REG ED-OH-BAND	610	GENERAL SUPPLIES	\$645.12
VRABEL PLUMBING COMPANY, LLC	1046000003912000	CONSTRUC-HS	450	CONSTRUCTION SERVICES	\$8,800.00
WALTER EYERMAN	1026200002910000	OPER MNT-DMS	431	BUILDING MAINTENANCE	\$1,100.00
WEST CENTRAL PASBO	1025110000000000	BUSINESS	810	DUES & FEES	\$35.00
WEST MUSIC COMPANY	1011100001907121	REG ED-KR-MUSIC	610	GENERAL SUPPLIES	\$232.65
WEST MUSIC COMPANY	1011100001904121	REG ED-OH-MUSIC	610	GENERAL SUPPLIES	\$429.10
WEST PENN LACO INC.	1026200003912001	OPER MNT-HS-MAINT	610	GENERAL SUPPLIES	\$78.24
WEST PENN LACO INC.	1026200003912000	OPER MNT-HS	442	RENTALS	\$728.74
WESTERN PA. SCHOOL FOR BLIND CHILDR	1012240001904310	VISION SPT-OH-SPED	329	PROF EDUCATIONAL SERVICES	\$5,022.50
WESTERN PA. SCHOOL FOR BLIND CHILDR	1012240003912310	VISION SUP-HS-SPED	329	PROF EDUCATIONAL SERVICES	\$9,000.00
WESTMORELAND COUNTY BLIND ASSOCIATI	1011100001905000	REG ED-FV	610	GENERAL SUPPLIES	\$65.84
WORLD BOOK INC	1022500002910000	LIBR SRV-DMS	640	BOOKS	\$596.17
WORLD BOOK INC	1022503602910000	LIBRARY-SFTY HLTH-DMS	640	BOOKS	\$189.00
WORTHINGTON DIRECT	1021203601905000	GUIDANCE-SFTY HLTH-FV	610	GENERAL SUPPLIES	\$3,102.97
WORTHINGTON DIRECT	1011103601900000	REG ED-HLTH SFTY-ELEM	610	GENERAL SUPPLIES	\$4,871.03
WPSCA	1032500003912556	ATH-VAR-B-SCCR	810	DUES & FEES	\$40.00
XAP CORPORATION	1022400001907000	COMP ASST--KR	658	TECH SUPPLIES	\$200.00
XAP CORPORATION	1022400001905000	COMP ASST-FV	658	TECH SUPPLIES	\$200.00
XAP CORPORATION	1022400001908000	COMP ASST-HW	658	TECH SUPPLIES	\$200.00
XAP CORPORATION	1022400001904000	COMP ASST-OH	658	TECH SUPPLIES	\$200.00
Total Check Disbursements					\$1,719,848.61

ACH/Wire Transfers

24HOURWRISTBANDS.COM	10	GENERAL FUND	0155.000	OTH RECOVER DISBURSE	\$199.20
ACSHIC	10	GENERAL FUND	0462.007	DENTAL INS PAYABLE	\$43,616.74
ACSHIC	10	GENERAL FUND	0462.014	HEALTH INSURANCE	\$949,102.48
ACSHIC	10	GENERAL FUND	0462.032	VISION INS PAYABLE	\$6,951.64
AMAZON	1011100002910140	REG ED-DMS-PHYED	610	GENERAL SUPPLIES	\$12.63
AMAZON	1011100001904000	REG ED-OH	610	GENERAL SUPPLIES	\$18.68
AMAZON	1011100001907000	REG ED-KR	610	GENERAL SUPPLIES	\$581.18

Fund 10 Disbursements for the period of 10/1/2023-10/31/2023

Vendor Name	Budget Unit	Budget Unit Title	Account Code	Account Title	Transaction Amount
AMAZON	1011100003912270	REG ED-HS-TECHED	610	GENERAL SUPPLIES	\$78.48
AMAZON	1011100002910121	REG ED-DMS-MUSIC	610	GENERAL SUPPLIES	\$656.75
AMAZON	1011100001904000	REG ED-OH	610	GENERAL SUPPLIES	\$61.99
AMAZON	1011100002910150	REG ED-DMS-LANG	610	GENERAL SUPPLIES	\$150.87
AMAZON	1012110003900310	LIFE SKIL-SEC-SPED	658	TECH SUPPLIES	\$70.27
AMAZON	1021203601904000	GUIDANCE-SAFE SCHLS-OH	610	GENERAL SUPPLIES	\$540.81
AMAZON	1023600000000103	SUPERINT-ASUPT	610	GENERAL SUPPLIES	\$19.98
AMAZON	1011100001907000	REG ED-KR	610	GENERAL SUPPLIES	\$351.65
AMAZON	1011100001907122	REG ED-KR-ART	610	GENERAL SUPPLIES	\$939.23
AMAZON	1011100003912121	REG ED-HS-MUSIC	610	GENERAL SUPPLIES	\$172.84
AMAZON	1022200003912000	AV SRV-HS	610	GENERAL SUPPLIES	\$875.95
AMAZON	1011100003912130	REG ED-HS-BUSED	610	GENERAL SUPPLIES	\$50.74
AMAZON	10	GENERAL FUND	0155.000	OTH RECOVER DISBURSE	\$103.45
AMAZON	1011100001904000	REG ED-OH	610	GENERAL SUPPLIES	\$1,058.24
AMAZON	1011100001908000	REG ED-HW	610	GENERAL SUPPLIES	\$234.29
AMAZON	1011100002910150	REG ED-DMS-LANG	610	GENERAL SUPPLIES	\$288.67
AMAZON	1011100002910150	REG ED-DMS-LANG	640	BOOKS	\$521.60
AMAZON	1011100001908000	REG ED-HW	610	GENERAL SUPPLIES	\$40.19
AMAZON	10129000000000310	OTHR SPT-SPED	610	GENERAL SUPPLIES	\$17.78
AMAZON	1012900003912310	OTHR SPT-HS-SPED	610	GENERAL SUPPLIES	\$99.46
AMAZON	1011100001908000	REG ED-HW	610	GENERAL SUPPLIES	\$205.97
AMAZON	1011100002910270	REG ED-DMS-TECHED	610	GENERAL SUPPLIES	\$14.97
AMAZON	1011100002910150	REG ED-DMS-LANG	610	GENERAL SUPPLIES	\$387.81
AMAZON	1011100002910190	REG ED-DMS-SOCST	610	GENERAL SUPPLIES	\$202.19
AMAZON	1011100002910260	REG ED-DMS-COMPU	610	GENERAL SUPPLIES	\$5,711.15
AMAZON	1011100002910260	REG ED-DMS-COMPU	610	GENERAL SUPPLIES	\$9.49
AMAZON	1011100002910180	REG ED-DMS-SCIEN	610	GENERAL SUPPLIES	\$125.76
AMAZON	1011100001905151	REG ED-FV-READ	610	GENERAL SUPPLIES	\$50.97
AMAZON	10	GENERAL FUND	0155.000	OTH RECOVER DISBURSE	\$107.95
AMAZON	10	GENERAL FUND	0155.000	OTH RECOVER DISBURSE	\$400.32
AMAZON	1011100002910160	REG ED-DMS-FORGN	610	GENERAL SUPPLIES	\$117.49
AMAZON	1011100001904000	REG ED-OH	610	GENERAL SUPPLIES	\$21.88
AMAZON	1011100001904000	REG ED-OH	610	GENERAL SUPPLIES	\$36.71
AMAZON	1012410001900310	LRN SPT-EL-SPED	610	GENERAL SUPPLIES	\$252.42
AMAZON	1011100003912180	REG ED-HS-SCIEN	610	GENERAL SUPPLIES	\$512.86
AMAZON	1011100001905000	REG ED-FV	610	GENERAL SUPPLIES	\$85.77
AMAZON	1022710000000000	STF DV INST CRT	640	BOOKS	\$19.73
AMAZON	10	GENERAL FUND	0155.000	OTH RECOVER DISBURSE	\$2,328.83
AMAZON	1011904111907000	FED PRG-TITL1-KR	610	GENERAL SUPPLIES	\$59.12
AMAZON	1011100001904000	REG ED-OH	610	GENERAL SUPPLIES	\$48.15
AMAZON	1011100002910190	REG ED-DMS-SOCST	610	GENERAL SUPPLIES	\$191.91
AMAZON	1011100002910000	REG ED-DMS	610	GENERAL SUPPLIES	\$30.24
AMAZON	10	GENERAL FUND	0155.000	OTH RECOVER DISBURSE	\$60.89
AMAZON	1011100002910150	REG ED-DMS-LANG	610	GENERAL SUPPLIES	\$218.38
AMAZON	10121100002910310	LIFE SKIL-DMS-SPED	610	GENERAL SUPPLIES	\$55.64
AMAZON	1011100003912122	REG ED-HS-ART	610	GENERAL SUPPLIES	\$241.83
AMAZON	1011100002910190	REG ED-DMS-SOCST	610	GENERAL SUPPLIES	\$144.21
AMAZON	1011100002910270	REG ED-DMS-TECHED	610	GENERAL SUPPLIES	\$873.09
AMAZON	1011100003912270	REG ED-HS-TECHED	610	GENERAL SUPPLIES	\$256.96
AMAZON	1026600000000000	SECURITY	610	GENERAL SUPPLIES	\$45.72
AMAZON	1011100002910150	REG ED-DMS-LANG	610	GENERAL SUPPLIES	\$29.99
AMAZON	1011100001904121	REG ED-OH-MUSIC	610	GENERAL SUPPLIES	\$56.58
AMAZON	1011100003912270	REG ED-HS-TECHED	610	GENERAL SUPPLIES	\$594.93
AMAZON	1011100001904000	REG ED-OH	610	GENERAL SUPPLIES	\$96.22
AMAZON	1011100003912160	REG ED-HS-FORGN	610	GENERAL SUPPLIES	\$124.63
AMAZON	1011100002910150	REG ED-DMS-LANG	640	BOOKS	\$561.80
AMAZON	1012410001900310	LRN SPT-EL-SPED	610	GENERAL SUPPLIES	\$48.98
AMAZON	1011100001904153	REG ED-OH-ESL	610	GENERAL SUPPLIES	\$91.88
AMAZON	1025110000000000	BUSINESS	610	GENERAL SUPPLIES	\$65.98
AMAZON	1011100001904000	REG ED-OH	610	GENERAL SUPPLIES	\$9.98
AMAZON	1028180000000000	SYS TECH	610	GENERAL SUPPLIES	\$98.50
AMAZON	1021200002910000	GUIDANCE-DMS	610	GENERAL SUPPLIES	\$520.77
AMAZON	1012900003912310	OTHR SPT-HS-SPED	610	GENERAL SUPPLIES	\$41.64
AMAZON	1011100001908000	REG ED-HW	610	GENERAL SUPPLIES	\$39.96
AMAZON	1011100002910150	REG ED-DMS-LANG	610	GENERAL SUPPLIES	\$46.91
AMAZON	1022500003912000	LIBR SRVC-HS	610	GENERAL SUPPLIES	\$43.69

Fund 10 Disbursements for the period of 10/1/2023-10/31/2023

Vendor Name	Budget Unit	Budget Unit Title	Account Code	Account Title	Transaction Amount
AMAZON	1022500003912000	LIBR SRVC-HS	640	BOOKS	\$13.91
AMAZON	1011100003912122	REG ED-HS-ART	610	GENERAL SUPPLIES	\$26.48
AMAZON	10	GENERAL FUND	0155.000	OTH RECOVER DISBURSE	\$133.53
AMAZON	1011100002910190	REG ED-DMS-SOCST	610	GENERAL SUPPLIES	\$151.52
AMAZON	1022713901900000	STF DV CRT INST-PASMRT-EL	610	GENERAL SUPPLIES	\$632.65
AMAZON	1022500001908000	LIBR SRV-HW	610	GENERAL SUPPLIES	\$57.98
AMAZON	1011100002910000	REG ED-DMS	610	GENERAL SUPPLIES	\$574.00
AMAZON	1023800003912000	PRINC SRV-HS	610	GENERAL SUPPLIES	\$115.24
AMAZON	1011101191904110	REG ED-STEAM CURR-OH	610	GENERAL SUPPLIES	\$156.09
AMAZON	1011101191907110	REG ED-STEAM CURR-KR	610	GENERAL SUPPLIES	\$187.93
AMAZON	1011101191908110	REG ED-STEAM CURR-HW	610	GENERAL SUPPLIES	\$156.10
AMAZON	1021240000000000	INFO SRV	610	GENERAL SUPPLIES	\$16.99
AMAZON	1022711410000000	STF DV INST CRT-PTA	610	GENERAL SUPPLIES	\$97.50
AMAZON	1026200001908001	OPER MNT-HW-MAINT	610	GENERAL SUPPLIES	\$749.75
AMAZON	1011100002910140	REG ED-DMS-PHYED	610	GENERAL SUPPLIES	\$519.54
AMAZON	1023800003912000	PRINC SRV-HS	610	GENERAL SUPPLIES	\$108.99
AMAZON	1011100001804000	REG ED-KG-OH	610	GENERAL SUPPLIES	\$39.90
AMAZON	1011100001907000	REG ED-KR	610	GENERAL SUPPLIES	\$9.99
AMAZON	10	GENERAL FUND	0155.000	OTH RECOVER DISBURSE	\$207.13
AMAZON	1011100003912270	REG ED-HS-TECHED	610	GENERAL SUPPLIES	\$111.87
AMAZON	1025400000000000	PRINTING	610	GENERAL SUPPLIES	\$146.11
AMAZON	1011100002910160	REG ED-DMS-FORGN	610	GENERAL SUPPLIES	\$100.66
AMAZON	1011100002910160	REG ED-DMS-FORGN	610	GENERAL SUPPLIES	\$50.00
AMAZON	1011100002910160	REG ED-DMS-FORGN	610	GENERAL SUPPLIES	\$98.56
AMAZON	1011100001905170	REG ED-FV-MATH	610	GENERAL SUPPLIES	\$252.83
AMAZON	1026600003912000	SECURITY-HS	610	GENERAL SUPPLIES	\$199.99
AMAZON	1023800001908000	PRINC SRV-HW	610	GENERAL SUPPLIES	\$24.38
AMAZON	1011100002910150	REG ED-DMS-LANG	658	TECH SUPPLIES	\$127.92
AMAZON	1022200003912000	AV SRV-HS	610	GENERAL SUPPLIES	\$1,232.32
AMAZON	1011100003912270	REG ED-HS-TECHED	610	GENERAL SUPPLIES	\$2,919.83
AMAZON	10	GENERAL FUND	0155.000	OTH RECOVER DISBURSE	\$125.76
AMAZON	1011100003912122	REG ED-HS-ART	610	GENERAL SUPPLIES	\$397.44
AMAZON	1011100001905260	REG ED-FV-COMPU	610	GENERAL SUPPLIES	\$104.26
AMAZON	1011100002910260	REG ED-DMS-COMPU	610	GENERAL SUPPLIES	\$459.64
AMAZON	1011100003912160	REG ED-HS-FORGN	610	GENERAL SUPPLIES	\$133.98
AMAZON	1026600001908000	SECURITY-HW	610	GENERAL SUPPLIES	\$229.55
AMAZON	1011100001900000	REG ED-EL	610	GENERAL SUPPLIES	\$91.34
AMAZON	1022600002910000	CURR DEV-DMS	640	BOOKS	\$441.62
AMAZON	1022710000000000	STF DV INST CRT	610	GENERAL SUPPLIES	\$159.49
AMAZON	1022710000000000	STF DV INST CRT	635	MEALS/REFRESHMENTS	\$22.53
AMAZON	1011100002910150	REG ED-DMS-LANG	610	GENERAL SUPPLIES	\$180.95
AMAZON	1011100001905150	REG ED-FV-LANG	610	GENERAL SUPPLIES	\$97.65
AMAZON	1032101071905510	STDT ACT-GNRL-FV-ACTIV	610	GENERAL SUPPLIES	\$307.42
AMAZON	1011100002910150	REG ED-DMS-LANG	610	GENERAL SUPPLIES	\$148.89
AMAZON	1021240000000000	INFO SRV	610	GENERAL SUPPLIES	\$77.42
AMAZON	1011100002910180	REG ED-DMS-SCIEN	610	GENERAL SUPPLIES	\$736.18
AMAZON	1026110003912000	SPV MAINT-HS	610	GENERAL SUPPLIES	\$135.85
AMAZON	1026200001905001	OPER MNT-FV-MAINT	610	GENERAL SUPPLIES	\$176.07
AMAZON	1026200003912000	OPER MNT-HS	610	GENERAL SUPPLIES	\$205.22
AMAZON	1026200003912001	OPER MNT-HS-MAINT	610	GENERAL SUPPLIES	\$577.92
AMAZON	10	GENERAL FUND	0132.051	DUE FROM CAFETERIA FUND 5	\$37.68
AMERICAN FIDELITY	10	GENERAL FUND	0462.050	DEPCAR/FSA PRETX-EE AF	\$21,714.39
AMERICAN FIDELITY	10	GENERAL FUND	0462.052	VOL BEN AFTER TAX - EE AF	\$21,553.58
AMERICAN FIDELITY	10	GENERAL FUND	0462.053	VOL BEN POSTTAX - TX LIFE	\$3,133.89
AMERICAN FIDELITY	10	GENERAL FUND	0462.051	VOL BEN PRETX - EE AF	\$9,092.69
ARBITERPAY	1032500003912000	ATHLETIC-HS	330	PROFESSIONAL SERVICES	\$8,000.00
ARCSITE	1011100002910270	REG ED-DMS-TECHED	658	TECH SUPPLIES	\$749.00
B&H PHOTO	1011100003912270	REG ED-HS-TECHED	610	GENERAL SUPPLIES	\$422.94
BATTERYSPACE.COM	1032100003912510	STUD ACT-HS-ACTIV	610	GENERAL SUPPLIES	\$380.63
BERSHIRE FARMS MARKET	1028340000000000	STF DV-N.INST CRT	580	TRAVEL	\$27.83
BJS WHOLESALE	1022710000000000	STF DV INST CRT	635	MEALS/REFRESHMENTS	\$79.24
BLANKAPPREL.COM	10	GENERAL FUND	0155.000	OTH RECOVER DISBURSE	\$315.19
BLANKATHLETICS.COM	10	GENERAL FUND	0155.000	OTH RECOVER DISBURSE	\$62.67
BLOXELS	1011100002910260	REG ED-DMS-COMPU	658	TECH SUPPLIES	\$660.00
BOSTON LOGAN	1028340000000000	STF DV-N.INST CRT	580	TRAVEL	\$16.24
BP	1026500003912550	VEHIC MNT-HS-ATHLETICS	626	GASOLINE	\$59.39

Fund 10 Disbursements for the period of 10/1/2023-10/31/2023

Vendor Name	Budget Unit	Budget Unit Title	Account Code	Account Title	Transaction Amount
BUILDADDESIGN.COM	1032101071905510	STDT ACT-GNRL-FV-ACTIV	610	GENERAL SUPPLIES	\$222.93
BULKAPPAREL.COM	10	GENERAL FUND	0155.000	OTH RECOVER DISBURSE	\$2,878.17
CAPRI PIZZA	1023800003912000	PRINC SRV-HS	635	MEALS/REFRESHMENTS	\$61.85
CARNIVORES	1032500003912000	ATHLETIC-HS	580	TRAVEL	\$72.50
CHICK FIL A	1032500003912000	ATHLETIC-HS	580	TRAVEL	\$7.92
CLOTHINGSHOPONLINE	10	GENERAL FUND	0155.000	OTH RECOVER DISBURSE	\$351.42
CWPUBLISHING.COM	1011100003912130	REG ED-HS-BUSED	658	TECH SUPPLIES	\$479.00
DMARCLY	1021240000000000	INFO SRV	658	TECH SUPPLIES	\$69.00
DUNKIN DONUTS	1022710000000000	STF DV INST CRT	635	MEALS/REFRESHMENTS	\$37.47
DUNKIN DONUTS	1023800003912000	PRINC SRV-HS	635	MEALS/REFRESHMENTS	\$35.13
EDUCREATIONS	1011100002910170	REG ED-DMS-MATH	658	TECH SUPPLIES	\$99.00
EMBROIDERY FRM THE HRT	1026600000000000	SECURITY	610	GENERAL SUPPLIES	\$210.00
EMILIANOS	1032500003912000	ATHLETIC-HS	580	TRAVEL	\$20.18
FNB FEE	1058000000000000	SUSPENSE ACCOUNTS	610	GENERAL SUPPLIES	\$39.00
FNB MERCHANT SERVICE	1032500003912000	ATHLETIC-HS	810	DUES & FEES	\$97.26
FREEPIK	1011100003912270	REG ED-HS-TECHED	658	TECH SUPPLIES	\$144.00
FREEPIK INTL FEE	1011100003912270	REG ED-HS-TECHED	658	TECH SUPPLIES	\$2.88
GAME CRAZE	1032101071905510	STDT ACT-GNRL-FV-ACTIV	442	RENTALS	\$721.94
GENERATIONS GENIUS	1011100002910180	REG ED-DMS-SCIEN	658	TECH SUPPLIES	\$225.00
GETGO	1026500003912550	VEHIC MNT-HS-ATHLETICS	626	GASOLINE	\$217.60
GIANT EAGLE	1012410002910310	LRN SPT-DMS-SPED	610	GENERAL SUPPLIES	\$389.28
GIANT EAGLE	1022710000000000	STF DV INST CRT	635	MEALS/REFRESHMENTS	\$381.84
GIANT EAGLE	10	GENERAL FUND	0155.000	OTH RECOVER DISBURSE	\$76.42
GIANT EAGLE	1011100002910180	REG ED-DMS-SCIEN	610	GENERAL SUPPLIES	\$15.96
GIANT EAGLE	1011100003912240	REG ED-HS-FAMLY	610	GENERAL SUPPLIES	\$32.44
GIANT EAGLE	10	GENERAL FUND	0132.051	DUE FROM CAFETERIA FUND 5	\$86.76
GIANT EAGLE	1011100002910240	REG ED-DMS-FAMLY	610	GENERAL SUPPLIES	\$261.67
GINO BROS	1023800003912000	PRINC SRV-HS	635	MEALS/REFRESHMENTS	\$130.35
GOFORMATIVE	1011100002910180	REG ED-DMS-SCIEN	658	TECH SUPPLIES	\$144.00
GOH CAN INC	1028340000000000	STF DV-N.INST CRT	580	TRAVEL	\$80.70
GUTTMAN OIL	1026500003912000	VEHIC MNT-HS	626	GASOLINE	\$1,765.34
GUTTMAN OIL	1026500003912550	VEHIC MNT-HS-ATHLETICS	626	GASOLINE	\$403.14
HERSHEY LODGE	1028340001907000	STF DV-N.INST CRT-KR	580	TRAVEL	\$1,888.11
HYDBOND	1011100003912270	REG ED-HS-TECHED	610	GENERAL SUPPLIES	\$149.99
IMAGE MARKET	1011100002910129	REG ED-DMS-ORCHE	610	GENERAL SUPPLIES	\$994.50
IMPRINT.COM	10	GENERAL FUND	0155.000	OTH RECOVER DISBURSE	\$179.00
INSTACART	10	GENERAL FUND	0155.000	OTH RECOVER DISBURSE	\$218.89
INTERNAL REVENUE SERVICE	10	GENERAL FUND	0462.011	FEDERAL INCOME TAX (FIT)-	\$430,550.81
INTERNAL REVENUE SERVICE	10	GENERAL FUND	0462.012	FICA PAYABLE-ER	\$495,364.80
INTERNAL REVENUE SERVICE	10	GENERAL FUND	0462.019	MEDICARE PAYABLE-ER	\$117,076.67
INTUIT	1025110000000000	BUSINESS	658	TECH SUPPLIES	\$61.52
INTUIT	1032100002910510	STUD ACT-DMS-ACTIV	658	TECH SUPPLIES	\$32.10
INTUIT	1032100003912510	STUD ACT-HS-ACTIV	658	TECH SUPPLIES	\$29.43
ITALIAN VILLAGE PIZZA	1023800003912000	PRINC SRV-HS	635	MEALS/REFRESHMENTS	\$333.05
JIFFYSHIRTS.COM	10	GENERAL FUND	0155.000	OTH RECOVER DISBURSE	\$84.30
JW PEPPER	1011100003912121	REG ED-HS-MUSIC	610	GENERAL SUPPLIES	\$1,418.12
KAHOOT!	1011100003912160	REG ED-HS-FORGN	658	TECH SUPPLIES	\$252.00
KAHOOT! INTL FEE	1011100003912160	REG ED-HS-FORGN	658	TECH SUPPLIES	\$6.11
KITTL.COM	1011100003912270	REG ED-HS-TECHED	658	TECH SUPPLIES	\$120.00
KITTL.COM INTL FEE	1011100003912270	REG ED-HS-TECHED	658	TECH SUPPLIES	\$2.40
LANCASTER IU	1028360000000000	STF DV-N.INST NCRT	360	EMPLOYEE TRAINING SERVICE	\$75.00
LANCASTER LEBONON IU	1028340001907000	STF DV-N.INST CRT-KR	360	EMPLOYEE TRAINING SERVICE	\$255.00
LONESTAR BADGE & SIGN	1026600000000000	SECURITY	610	GENERAL SUPPLIES	\$3,455.29
LOWES	1032500003912000	ATHLETIC-HS	610	GENERAL SUPPLIES	\$180.98
LOWES	1032500003912000	ATHLETIC-HS	611	MEDICAL SUPPLIES	\$22.98
MARKEL SUPPLIES	1026600000000000	SECURITY	610	GENERAL SUPPLIES	\$666.75
MOBILE SENTRIX	1028180000000000	SYS TECH	438	REPAIR OF TECH EQUIP	\$1,188.25
MUSICAL THEATRE INTL	1011100003912121	REG ED-HS-MUSIC	810	DUES & FEES	\$7,730.00
NET PAYROLL	10	GENERAL FUND	0462.021	NET SALARIES-EE	\$2,595,738.23
NORTH DISTRICT CREDIT UNION	10	GENERAL FUND	0462.006	CREDIT UNION-EE	\$72,352.23
OAKMONT BAKERY	10	GENERAL FUND	0132.051	DUE FROM CAFETERIA FUND 5	\$174.00
OFFICE DEPOT	1058000000000000	SUSPENSE ACCOUNTS	610	GENERAL SUPPLIES	\$18,325.10
OMNI FINANCIAL	10	GENERAL FUND	0462.010	EMPLYER TAX SHELTT ANN PAY	\$2,050.00
OMNI FINANCIAL	10	GENERAL FUND	0462.028	TAX SHELTERED ANNUITIES-E	\$100,648.20
OMNI FINANCIAL	10	GENERAL FUND	0462.028	TAX SHELTERED ANNUITIES-E	\$200.00
PA DEPT OF REVENUE	10	GENERAL FUND	0462.027	STATE INCOME TAX-EE	\$123,908.92

Fund 10 Disbursements for the period of 10/1/2023-10/31/2023

Vendor Name	Budget Unit	Budget Unit Title	Account Code	Account Title	Transaction Amount
PA PRINCIPALS ASSOC	1023800001908000	PRINC SRV-HW	810	DUES & FEES	\$620.00
PA UNEMPLOYMENT	10	GENERAL FUND	0462.029	UNEMP COMP INS PAYABLE-ER	\$7,478.83
PAEOP	1028360000000000	STF DV-N.INST NCRT	360	EMPLOYEE TRAINING SERVICE	\$80.00
PANERA	1022710000000000	STF DV INST CRT	635	MEALS/REFRESHMENTS	\$184.82
PASA	1023800001905000	PRINC SRV-FV	810	DUES & FEES	\$161.00
PASBO	1028340000000000	STF DV-N.INST CRT	360	EMPLOYEE TRAINING SERVICE	\$75.00
PASBO	1028360000000000	STF DV-N.INST NCRT	360	EMPLOYEE TRAINING SERVICE	\$80.00
PASCDU	10	GENERAL FUND	0462.005	COURT-ORDER DEDUCTS-EE	\$7,317.49
PGH CLO	1012431501904390	GIFTED-COLL-OH-SPPRG	810	DUES & FEES	\$540.00
PIRATESHIP.COM	10	GENERAL FUND	0155.000	OTH RECOVER DISBURSE	\$100.00
PITNEY BOWES	1023900000000000	OTH ADMIN	530	COMMUNICATIONS	\$4,400.00
PNC BANK FEE	10	GENERAL FUND	0132.051	DUE FROM CAFETERIA FUND 5	\$75.13
PNC BANK FEE	1025110000000000	BUSINESS	810	DUES & FEES	\$566.56
PSERS	10	GENERAL FUND	0462.022	OTHER DEDUCTIONS-EE	\$2,200.00
PSERS	10	GENERAL FUND	0462.022	OTHER DEDUCTIONS-EE	\$2,200.00
PSERS	10	GENERAL FUND	0462.025	PSERS-EE	\$313,765.81
PSERS	10	GENERAL FUND	0462.025	PSERS-EE	\$307,565.26
PSERS	1011100003912110	REG ED-HS-GENRL	230	RETIREMENT	\$5,552.17
PSERS	1011100003912110	REG ED-HS-GENRL	230	RETIREMENT	\$168.32
PSMLA	1011100003912160	REG ED-HS-FORGN	810	DUES & FEES	\$280.00
QBS	1028340001904310	STF DV-N.INST CRT-OH-SPED	360	EMPLOYEE TRAINING SERVICE	\$1,150.00
QUIA	1011100001900110	REG ED-EL-GNRL	658	TECH SUPPLIES	\$99.00
QUNLIMITED.COM	1012430001904390	GIFTED-OH-SPPRG	810	DUES & FEES	\$204.00
RITAS	1032101071905510	STDT ACT-GNRL-FV-ACTIV	635	MEALS/REFRESHMENTS	\$400.00
S&S	10	GENERAL FUND	0155.000	OTH RECOVER DISBURSE	\$701.53
SAMS CLUB	1011100002910240	REG ED-DMS-FAMLY	610	GENERAL SUPPLIES	\$193.18
SEIU	10	GENERAL FUND	0462.009	DUES (PSEA/SEIU/ESPA)-EE	\$2,700.00
SOUTHEASTERN EQUIP	1026200001907001	OPER MNT-KR-MAINT	610	GENERAL SUPPLIES	\$104.50
SP VISUALZ	10	GENERAL FUND	0132.051	DUE FROM CAFETERIA FUND 5	\$23.90
SPOTIFY	1032500003912000	ATHLETIC-HS	658	TECH SUPPLIES	\$16.04
STAHLs	10	GENERAL FUND	0155.000	OTH RECOVER DISBURSE	\$818.00
STAMPS.COM	10	GENERAL FUND	0155.000	OTH RECOVER DISBURSE	\$87.66
STAPLES	1032500003912000	ATHLETIC-HS	610	GENERAL SUPPLIES	\$19.99
SUNOCO	1026500003912550	VEHIC MNT-HS-ATHLETICS	626	GASOLINE	\$226.81
SUPER TEACHER WRKSHEET	1022400001905000	COMP ASST-FV	658	TECH SUPPLIES	\$325.00
SUPER TEACHER WRKSHEET	1022400001907000	COMP ASST--KR	658	TECH SUPPLIES	\$325.00
TARGET	1011100003912180	REG ED-HS-SCIEN	610	GENERAL SUPPLIES	\$48.17
TARGET	1011100002910240	REG ED-DMS-FAMLY	610	GENERAL SUPPLIES	\$6.58
TARGET	1011103901900180	REG ED-PASMRT-EL-SCIENCE	610	GENERAL SUPPLIES	\$117.32
THE UPPER CRUST	1026200003912001	OPER MNT-HS-MAINT	635	MEALS/REFRESHMENTS	\$277.72
THORTON PLASTICS	1011101191904110	REG ED-STEAM CURR-OH	610	GENERAL SUPPLIES	\$144.30
TIMS	1028310000000000	STAFF SERVICES	810	DUES & FEES	\$45.00
TRACKWESTLING.COM	1032500003912575	ATH-VAR-WRESTLING	610	GENERAL SUPPLIES	\$15.50
TRACKWESTLING.COM	1032500003912578	ATH-VAR-G-WRESTLING	610	GENERAL SUPPLIES	\$15.50
TRADER JOES	1023800001905000	PRINC SRV-FV	635	MEALS/REFRESHMENTS	\$16.96
TSA	1032100003912510	STUD ACT-HS-ACTIV	810	DUES & FEES	\$580.00
TURNING TECH	1011100003912180	REG ED-HS-SCIEN	658	TECH SUPPLIES	\$299.00
UHAUL	1026500003912000	VEHIC MNT-HS	444	RENTAL OF VEHICLES	\$527.62
UNUM INSURANCE	10	GENERAL FUND	0462.018	LTD INSURANCE-ER	\$860.53
UPPER CRUST	1032101071905510	STDT ACT-GNRL-FV-ACTIV	635	MEALS/REFRESHMENTS	\$144.80
UPS	1023800003912000	PRINC SRV-HS	610	GENERAL SUPPLIES	\$23.30
USPS	1023800003912000	PRINC SRV-HS	610	GENERAL SUPPLIES	\$19.01
VECTRIC	1011100002910270	REG ED-DMS-TECHED	658	TECH SUPPLIES	\$699.00
VELOCITY	1032500003912000	ATHLETIC-HS	610	GENERAL SUPPLIES	\$458.96
VOYA INSURANCE	10	GENERAL FUND	0462.042	VOYA RETIRE - EE	\$97.88
VOYA INSURANCE	10	GENERAL FUND	0462.042	VOYA RETIRE - EE	\$10,209.99
VOYA INSURANCE	10	GENERAL FUND	0462.041	VOYA RETIRE - ER	\$80.08
VOYA INSURANCE	10	GENERAL FUND	0462.041	VOYA RETIRE - ER	\$7,893.44
WALMART	10	GENERAL FUND	0155.000	OTH RECOVER DISBURSE	\$111.50
WALMART	1011100003912240	REG ED-HS-FAMLY	610	GENERAL SUPPLIES	\$338.94
WALMART	1011100003912241	REG ED-HS-CHDEV	610	GENERAL SUPPLIES	\$82.31
WALMART	1023600000000000	SUPERINT	610	GENERAL SUPPLIES	\$30.96
WALMART	1011100002910240	REG ED-DMS-FAMLY	610	GENERAL SUPPLIES	\$157.44
WALMART	1011101191908110	REG ED-STEAM CURR-HW	610	GENERAL SUPPLIES	\$109.28
WALMART	1023800001907000	PRINC SRV-KR	610	GENERAL SUPPLIES	\$97.68
WALMART	1023801221907000	PRINC SRV-FCHLP-KR	610	GENERAL SUPPLIES	\$33.92

Fund 10 Disbursements for the period of 10/1/2023-10/31/2023

Vendor Name	Budget Unit	Budget Unit Title	Account Code	Account Title	Transaction Amount
WALMART	1033004111907000	COMM SRV-TITL1-KR	635	MEALS/REFRESHMENTS	\$31.41
WEBSTaurant	10	GENERAL FUND	0132.051	DUE FROM CAFETERIA FUND 5	\$6,325.09
XFINITY	1028180000000000	SYS TECH	329	PROF EDUCATIONAL SERVICES	\$10.52
ZOOM	1023700000000000	COMM REL	658	TECH SUPPLIES	\$247.97
ZOOM	1022711410000000	STF DV INST CRT-PTA	610	GENERAL SUPPLIES	\$160.39
Total ACH/Wire Transfers					\$5,779,056.82

Total Disbursements 10.2023 \$7,498,905.43

COVID-19 Mitigation Grant Summary- Disbursements			
Budget Unit Title Includes	Funding Source	Applicable Stimulus/Grant	Total
ESSER III / ARP	990 ESSER III/ARP	\$	53,424.50
October, 2023 Disbursement Report Subtotal			\$ 53,424.50

Fox Chapel Area School District

Agenda Study Session

November 6, 2023

Finance Report – September 2023

FOX CHAPEL AREA SCHOOL DISTRICT

**Fund 10 Financial Report for the Month of:
September, 2023**

FISCAL YEAR 2023-2024					
REVENUES	ORIGINAL BUDGET	ADJUSTED BUDGET	Budget Change	CURRENT MONTH RECEIPTS*	FISCAL YEAR TO DATE**
Balance Sheet Receipts				\$ 4,052.52	
1000 - Instruction				\$ 29,349.37	
2000 - Support Services				\$ 8.43	
3000 - Non-Instructional				\$ -	
4000 - Facilities				\$ -	
5000 - Other Financing Uses				\$ 2,451.82	
Total Expenditure Contras				\$ 31,809.62	
6000-Local Revenue -	\$ 88,897,430	\$ 88,931,763	\$ 34,332.70	\$ 34,325,736.81	\$ 66,646,179.55
7000-State Revenue -	\$ 22,903,894	\$ 23,100,655	\$ 196,761.08	\$ 3,566,769.76	\$ 3,212,635.35
8000-Federal Revenue -	\$ 1,305,876	\$ 1,305,876	\$ -	\$ 93,217.85	\$ 271,736.25
9000-Other Financing Sources -	\$ 60,000	\$ 60,000	\$ -	\$ -	\$ -
Unassigned FB/Reserve	\$ 1,500,000	\$ 1,500,000	\$ -		
TOTAL REVENUES/RECEIPTS	\$ 114,667,200	\$ 114,898,294	\$ 231,094	\$ 38,021,586.56	\$ 70,130,551.15
EXPENDITURES	ORIGINAL BUDGET	ADJUSTED BUDGET	Budget Change	CURRENT MONTH DISBURSEMENTS*	FISCAL YEAR TO DATE**
Balance Sheet Accounts -				\$ 10,202,626.36	
1000-Instruction -	\$ 69,076,580	\$ 69,108,075	\$ 31,495.23	\$ 1,203,205.41	\$ 60,756,390.79
2000-Support Services -	\$ 33,256,913	\$ 33,339,619	\$ 82,706.00	\$ 826,855.59	\$ 22,079,023.41
3000-NonInstructional Services -	\$ 3,178,849	\$ 3,181,988	\$ 3,139.46	\$ 64,100.92	\$ 2,310,966.77
4000-Facilities (Buildings/Sites)					
-	\$ 501,934	\$ 501,934	\$ -	\$ 17,604.86	\$ 129,048.38
5000-Other Financing Uses -	\$ 7,858,943	\$ 7,858,943	\$ -	\$ 58,327.69	\$ 6,603,918.31
6000-Local Revenue -				\$ 4,197.43	
7000-State Revenue -				\$ -	
8000-Federal Revenue -				\$ -	
9000-Other Financing Sources -				\$ -	
Budgetary Reserve	\$ 1,500,000	\$ 1,500,000	\$ -	\$ 12,376,918.26	
TOTAL DISBURSEMENTS	\$ 115,373,219	\$ 115,490,560	\$ 117,341	\$ 12,376,918.26	\$91,879,347.66
Net Change	-\$ 706,019	-\$ 592,266	\$ 113,753		as of 10.12.2023
NET INCREASE (DECREASE) TO G/L CASH (Cash Accounts)				\$ 25,644,668.30	
*Current Month Receipts & Disbursements reflect actual money taken in or paid out during the month. They may not necessarily be attributed to the current fiscal year.					
** Fiscal Year to Date totals reflect actual allocations for current Fiscal Year, including all adjusting entries. Expenditures include encumbrances.					

FISCAL YEAR 2022-2023					
REVENUES	ORIGINAL BUDGET	ADJUSTED BUDGET	Budget Change	FISCAL YEAR TO DATE**	
6000-Local Revenue -	\$ 83,988,688	\$ 85,654,560	\$ 1,665,872	\$	87,656,999.96
7000-State Revenue -	\$ 21,989,015	\$ 23,162,040	\$ 1,173,025	\$	22,978,822.11
8000-Federal Revenue -	\$ 1,753,792	\$ 1,756,245	\$ 2,453	\$	1,763,579.01
9000-Other Financing Sources -	\$ 70,000	\$ 493,543	\$ 423,543	\$	532,749.44
Unassigned FB/Reserve	\$ 1,500,000	\$ 1,495,733	\$ 4,267		
TOTAL REVENUES/RECEIPTS	\$ 109,301,495	\$ 112,562,120	\$ 3,260,625	\$	112,932,150.52
EXPENDITURES	ORIGINAL BUDGET	ADJUSTED BUDGET	Budget Change	FISCAL YEAR TO DATE**	
Balance Sheet Accounts -					
1000-Instruction -	\$ 66,744,842	\$ 67,663,120	\$ 918,278	\$	66,480,605.98
2000-Support Services -	\$ 32,025,214	\$ 32,674,915	\$ 649,701	\$	31,777,820.33
3000-NonInstructional Services -	\$ 2,863,272	\$ 2,924,652	\$ 61,380	\$	2,946,061.53
4000-Facilities (Buildings/Sites)					
-	\$ 782,585	\$ 809,618	\$ 27,033	\$	718,372.91
5000-Other Financing Uses -	\$ 7,115,953	\$ 10,920,953	\$ 3,805,000	\$	10,906,956.57
Budgetary Reserve	\$ 1,500,000	\$ 1,495,733	\$ 4,267		
TOTAL DISBURSEMENTS	\$ 111,031,866	\$ 116,488,990	\$ 5,457,124	\$	112,829,817.32
Net Change	-\$ 1,730,371	-\$ 3,926,870	-\$ 2,196,499		as of 10.12.2023
*** Fiscal Year to Date totals reflect actual allocations to date for 2022-23 Fiscal Year, including adjusting entries.					

FOX CHAPEL AREA SCHOOL DISTRICT

CASH ACCOUNTS										INVESTMENT ACCOUNTS					
nd 10 Bank Reconciliation r the Month of:	September, 2023 TOTAL G/L Cash	ADJUSTMENTS	PNC - GENERAL	PNC - PAYROLL	PNC - TAX	PNC - ATHLETIC	FNB - GENERAL	FNB - TAX	FNB - ATHLETIC	PSDLAF MAX	FNB - MM	PSDLAF - INVESTMENTS	PLGIT	INVEST	WESBANC
ARTING BANK BALANCE:															
Starting Cash Balance	\$14,059,713.11		\$1,620,340.00	\$579.89	\$14,571.01	\$1,400.75	\$1,800,596.33	\$2,509,081.60	\$6,155.03	\$8,106,988.50	\$22,675,565.36	\$3,152,846.06	\$1,352,384.97	\$469,838.18	\$6,584,391.17
Sweep Balance	\$4,853,577.06						\$4,853,577.06								
Total Starting Cash Balance	\$18,913,290.17		\$1,620,340.00	\$579.89	\$14,571.01	\$1,400.75	\$6,654,173.39	\$2,509,081.60	\$6,155.03	\$8,106,988.50	\$22,675,565.36	\$3,152,846.06	\$1,352,384.97	\$469,838.18	\$6,584,391.17
Outstanding Checks	\$548,786.06		\$29,376.45				\$519,409.61		\$0.00						
Outstanding Payroll							\$6,414.20								
Bank Statement Adjustment (+ / -)	\$0.00		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00						
TOTAL	\$18,364,504.11		\$1,590,963.55	\$579.89	\$14,571.01	\$1,400.75	\$6,134,763.78	\$2,509,081.60	\$6,155.03	\$8,106,988.50	\$22,675,565.36	\$3,152,846.06	\$1,352,384.97	\$469,838.18	\$6,584,391.17
ARTING BALANCE SHEET:															
Starting B/S Balance	\$18,330,553.19		\$1,557,012.65	\$579.89	\$14,571.00	\$1,400.75	\$6,134,763.78	\$2,509,081.60	\$6,155.02	\$8,106,988.50	\$22,675,565.36	\$3,152,846.06	\$1,352,384.97	\$469,838.18	\$6,584,391.17
Prior Balance Sheet Adj*	\$42,887.61		\$42,887.61												
TOTAL ADJUSTED STARTING BALANCE SHEET	\$18,373,440.80		\$1,599,900.26	\$579.89	\$14,571.00	\$1,400.75	\$6,134,763.78	\$2,509,081.60	\$6,155.02	\$8,106,988.50	\$22,675,565.36	\$3,152,846.06	\$1,352,384.97	\$469,838.18	\$6,584,391.17
(BANK)DEPOSITS/ADDITIONS															
Investment /Redemption	\$0.00		\$0.00							\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Fund 10 Bank Transfers	\$12,087,622.51		\$15,936.76	\$0.00	\$0.00	\$0.00	\$12,070,320.00	\$0.00	\$1,365.75	\$0.00	\$16,962,741.76	\$0.00	\$0.00	\$0.00	\$0.00
Intrafund Transfers	\$51,818.55		\$0.00		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$51,818.55	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Deposits	\$37,800,894.35	\$0.00	\$200.00		\$0.00	\$0.00	\$331,273.12	\$33,804,577.12	\$4,856.50	\$3,659,987.61	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Interest/Dividends	\$220,692.21	\$0.00	\$1,783.94		\$19.76	\$0.00	\$9,144.96	\$7,347.40	\$8.28	\$37,544.94	\$118,972.19	\$13,812.00	\$5,722.72	\$2,093.99	\$24,242.12
TOTAL ADDITIONS	\$50,161,027.62	\$0.00	\$17,920.70	\$0.00	\$19.76	\$0.00	\$12,410,738.08	\$33,811,924.52	\$6,230.53	\$3,749,351.10	\$17,081,713.95	\$13,812.00	\$5,722.72	\$2,093.99	\$24,242.12
(LJ)CURRENT VENUES/RECEIPTS:															
Investment /Redemption										\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Fund 10 Bank Transfers	\$29,050,364.27		\$15,936.76	\$0.00	\$0.00	\$0.00	\$12,070,320.00	\$0.00	\$1,365.75	\$0.00	\$16,962,741.76	\$0.00	\$0.00	\$0.00	\$0.00
Intrafund Transfers	\$51,818.55		\$0.00		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$51,818.55	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Balance Sheet Receipts	\$4,052.52		\$200.00		\$0.00	\$0.00	\$3,852.52	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1000 - Instruction	\$29,349.37		\$0.00		\$0.00	\$0.00	\$29,349.37	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2000 - Support Services	\$8.43		\$0.00		\$0.00	\$0.00	\$8.43	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3000 - Non-Instructional	\$0.00		\$0.00		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4000 - Facilities	\$0.00		\$0.00		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5000 - Other Financing Uses	\$2,451.82		\$0.00		\$0.00	\$0.00	\$2,451.82	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total Expenditure Contras	\$31,809.62		\$0.00	\$0.00	\$0.00	\$0.00	\$31,809.62	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
6000-Local Revenue	\$34,325,736.81	\$0.00	\$1,783.94		\$19.76	\$0.00	\$304,755.94	\$33,811,924.52	\$4,864.78	\$37,544.94	\$118,972.19	\$13,812.00	\$5,722.72	\$2,093.99	\$24,242.12
7000-State Revenue	\$3,566,769.76	\$0.00	\$0.00		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$3,566,769.76	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
8000-Federal Revenue	\$93,217.85		\$0.00		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$93,217.85	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
9000-Other Financing Sources	\$0.00		\$0.00		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL REVENUES/RECEIPTS	\$67,071,950.83	\$0.00	\$17,920.70	\$0.00	\$19.76	\$0.00	\$12,410,738.08	\$33,811,924.52	\$6,230.53	\$3,749,351.10	\$17,081,713.95	\$13,812.00	\$5,722.72	\$2,093.99	\$24,242.12
TOTAL REVENUES FOR DISBURSEMENT	\$38,021,586.56	\$0.00	\$1,983.94	\$0.00	\$19.76	\$0.00	\$340,418.08	\$33,811,924.52	\$4,864.78	\$3,697,532.55	\$118,972.19	\$13,812.00	\$5,722.72	\$2,093.99	\$24,242.12
Difference	\$0.00		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
DUCTIONS:															
A/P Checks Written	\$2,112,078.93		\$0.00				\$2,112,078.93								
A/P Checks Voided	\$1,592.80		\$0.00				\$1,592.80								
TOTAL A/P CHECKS	\$2,110,486.13		\$0.00				\$2,110,486.13								
Wire Transfers	\$7,510,177.95		\$20.00		\$0.00	\$35.00	\$6,457,451.82	\$0.00	\$6,043.99	\$1,046,627.14	\$0.00		\$0.00		
Payroll Wire Transfers	\$233,406.31			\$0.00			\$233,406.31								
Net Salaries	\$2,522,205.81		\$0.00		\$0.00	\$0.00	\$2,522,205.81	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Returned Item	\$0.00		\$0.00		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Bank Fees	\$642.06	\$0.00	\$642.06		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL A/P FOR DISBURSEMENT	\$12,376,918.26	\$0.00	\$662.06	\$0.00	\$0.00	\$35.00	\$11,323,550.07	\$0.00	\$6,043.99	\$1,046,627.14	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Journal Entry Reclass	-\$33,950.92		-\$33,950.90		-\$0.01		\$0.00		-\$0.01	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Investment Purchase	\$0.00		\$0.00							\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Direct Deposit ACH	\$2,444,584.79		\$0.00	\$0.00	\$0.00	\$0.00	\$2,444,584.79	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Fund 10 Bank Transfers	\$29,050,364.27		\$1,570,320.00		\$14,571.01	\$1,365.75	\$1,365.75	\$27,462,741.76	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Intrafund Transfers	\$0.00		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total Deductions for Ledger	\$43,604,510.09	\$0.00	\$1,537,031.16	\$0.00	\$14,571.00	\$1,400.75	\$11,247,294.80	\$27,462,741.76	\$6,043.98	\$1,046,627.14	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
CURRENT DISBURSEMENTS:															
Balance Sheet Accounts -	\$10,202,626.36	-\$6,313.61	\$0.00	\$0.00	\$0.00	\$0.00	\$9,162,312.83	\$0.00	\$0.00	\$1,046,627.14	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1000-Instruction	\$1,203,205.41	\$199.83	\$0.00	\$0.00	\$0.00	\$0.00	\$1,203,005.58	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2000-Support Services	\$826,855.59	\$6,084.04	\$662.06	\$0.00	\$0.00	\$0.00	\$820,109.49	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3000-NonInstructional Services	\$64,100.92	\$29.74	\$0.00	\$0.00	\$0.00	\$35.00	\$57,992.19	\$0.00	\$6,043.99	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4000-Facilities (Buildings/Sites)	\$17,604.86	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$17,604.86	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5000-Other Financing Uses	\$58,327.69	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$58,327.69	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
6000-Local Revenue	\$4,197.43		\$0.00	\$0.00	\$0.00	\$0.00	\$4,197.43	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
7000-State Revenue	\$0.00		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
8000-Federal Revenue	\$0.00		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
9000-Other Financing Sources	\$0.00		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL DISBURSEMENTS	\$12,376,918.26	\$0.00	\$662.06	\$0.00	\$0.00	\$35.00	\$11,323,550.07	\$0.00	\$6,043.99	\$1,046,627.14	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Difference	-\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	-\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
ADJUSTMENTS															
Prior Month Voids	\$37,547.12		\$27,010.15	\$0.00	\$0.00	\$0.00	\$10,536.97	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Bank Adjustments	\$0.00		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Returned Items	\$0.00		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00				

Fund 10 Revenues 9/1/2023-9/30/2023

Budget Unit	Account Code	Account Title	Transaction Amount
Balance Sheet Accounts			
10	0462.007	DENTAL INS PAYABLE	\$91.89
10	0462.032	VISION INS PAYABLE	\$18.12
10	0462.028	TAX SHELTERED ANNUITIES-E	\$200.00
10	0155.000	OTH RECOVER DISBURSE	\$436.88
10	0155.000	OTH RECOVER DISBURSE	\$119.95
10	0155.000	OTH RECOVER DISBURSE	\$3,185.68
Subtotal			\$4,052.52
Current Real Estate Taxes			
1000000110000000	R6111	CURRENT REAL ESTATE TAXES	\$3,377,610.38
1000000120000000	R6111	CURRENT REAL ESTATE TAXES	\$747,584.90
1000000130000000	R6111	CURRENT REAL ESTATE TAXES	\$12,120,743.13
1000000140000000	R6111	CURRENT REAL ESTATE TAXES	\$4,689,196.26
1000000140000000	R6111	CURRENT REAL ESTATE TAXES	\$4,816,779.19
1000000150000000	R6111	CURRENT REAL ESTATE TAXES	\$6,199,558.19
1000000160000000	R6111	CURRENT REAL ESTATE TAXES	\$858,930.41
Subtotal			\$32,810,402.46
Act 511 Taxes			
1000000000000000	R6143	LOCAL SERVICES TAX (LST)	\$709.21
1000000150000000	R6143	LOCAL SERVICES TAX (LST)	\$737.97
1000000000000000	R6151	EARNED INCOME TAX (EIT)	\$870,992.78
1000000000000000	R6153	REAL ESTATE TRANSFER TAX	\$110,649.08
Subtotal			\$983,089.04
Delinquent Real Estate Taxes			
1000000000000000	R6411	DELINQ REAL ESTATE TAXES	\$69,671.91
1000000000000000	R6411	DELINQ REAL ESTATE TAXES	\$25,673.34
1000000000000000	R6411	DELINQ REAL ESTATE TAXES	\$26,371.75
Subtotal			\$121,717.00
Other Local Revenues			
1000000000000000	R6510	EARNINGS ON INVESTMENTS	\$17.70
1000000000000000	R6510	EARNINGS ON INVESTMENTS	\$220,692.21
1000000000000000	R6710	ADMISSIONS	\$59.75
1000000000000000	R6710	ADMISSIONS	\$38.00
1000000000000000	R6710	ADMISSIONS	\$389.00
1000000000000000	R6710	ADMISSIONS	\$2,205.00
1000000000000000	R6710	ADMISSIONS	\$249.90
1000000000000000	R6710	ADMISSIONS	\$299.85
1000000000000000	R6710	ADMISSIONS	\$1,374.00
1000000000000000	R6710	ADMISSIONS	\$16.00
1000000000000000	R6710	ADMISSIONS	\$1,556.00
1000000000000000	R6710	ADMISSIONS	\$2,995.00
1000000000000000	R6710	ADMISSIONS	\$5,332.00
1000000000000000	R6710	ADMISSIONS	\$3,068.00

Fund 10 Revenues 9/1/2023-9/30/2023

Budget Unit	Account Code	Account Title	Transaction Amount
1000000000000000	R6740	FEES COLLECT FROM STUD	\$22.00
1000000000000000	R6740	FEES COLLECT FROM STUD	\$100.00
1000000000000000	R6740	FEES COLLECT FROM STUD	\$3,100.00
1000000000000000	R6740	FEES COLLECT FROM STUD	\$3,500.00
1000000000000260	R6740	FEES COLLECT FROM STUD	\$71,351.90
1000000000000260	R6740	FEES COLLECT FROM STUD	\$30.00
1000000000000260	R6740	FEES COLLECT FROM STUD	\$30.00
1000000000000260	R6740	FEES COLLECT FROM STUD	\$60.00
1000001033912000	R6740	FEES COLLECT FROM STUD	\$1,000.00
1000001033912000	R6740	FEES COLLECT FROM STUD	\$900.00
1000001033912000	R6740	FEES COLLECT FROM STUD	\$1,100.00
1000001033912000	R6740	FEES COLLECT FROM STUD	\$900.00
1000001033912000	R6740	FEES COLLECT FROM STUD	\$1,700.00
1000001503912000	R6740	FEES COLLECT FROM STUD	\$1,020.00
1000000000000000	R6821	STATE REV FROM PA LEAS	\$728.55
1000005200000000	R6832	FED IDEA PASS THRU FUNDS	\$27,045.95
1000000003912550	R6910	RENTAL INCOME	\$4,166.66
1000000003912550	R6910	RENTAL INCOME	\$225.00
1000001523912550	R6910	RENTAL INCOME	\$4,166.67
1000000991908000	R6920	DONATIONS	\$4,671.00
1000001210000000	R6920	DONATIONS	\$11,037.00
1000001190000000	R6942	SUMMER SCHOOL TUITION	\$32,861.58
1000001420000000	R6962	SRVCS PROV TO PA LEAS	\$1,500.00
1000000000000000	R6999	MISC REVENUE	\$1,019.59
Subtotal			\$410,528.31
Special Education Subsidy			
1000000000000000	R7271	SPECIAL EDUCATION SUBSIDY	\$385,835.00
Subtotal			\$385,835.00
Other State Revenues			
1000000000000000	R7320	REIMB RENTAL/SINKING FUND	\$107,574.58
1000000000000000	R7320	REIMB RENTAL/SINKING FUND	\$565,599.55
1000003900000000	R7506	PASmart GRANT	\$17,857.14
1000000000000000	R7820	REIMB RETIREMENT	\$2,489,903.49
Subtotal			\$3,180,934.76
Federal Revenues			
1000004110000000	R8514	TITLE I FUNDING	\$30,271.80
1000004210000000	R8515	TITLE II FUNDING	\$4,813.94
1000004210000000	R8515	TITLE II FUNDING	\$1,166.13
1000009900000000	R8744	ESSER III ARP FUNDS	\$56,965.98
Subtotal			\$93,217.85
Instructional Expenditures			
1011100003912000	281	OPEB HEALTH	\$4,804.19
1011100003912000	281	OPEB HEALTH	\$96.75

Fund 10 Revenues 9/1/2023-9/30/2023

Budget Unit	Account Code	Account Title	Transaction Amount
1011100003912000	281	OPEB HEALTH	\$1,797.75
1011100003912000	281	OPEB HEALTH	\$854.42
1011100003912000	281	OPEB HEALTH	\$1,745.16
1011100002900000	562	TUITION-PA CHARTER SCHLS	\$4,554.35
1011100003912000	281	OPEB HEALTH	\$312.82
1011100003912000	281	OPEB HEALTH	\$15,183.93
Subtotal			\$29,349.37
Support Service Expenditures			
1028360000000000	580	TRAVEL	\$2.07
1028360000000000	580	TRAVEL	\$6.36
Subtotal			\$8.43
Other Expenditures			
1051300000000000	880	REFUNDS PRIOR YRS RECPTS	\$2,451.82
Subtotal			\$2,451.82
Total Revenues 9.2023			\$38,021,586.56

Fox Chapel Area School District

Agenda Study Session

November 6, 2023

Budget Transfers

Budget Transfers for Approval 11/13/2023

Budget Code to Transfer FROM		Budget Code to Transfer TO		Budget Transfer Reason	Transfer Amount
Internal Transfers (transfers within same function and sub-object)					
1011100003912170 640	REG ED-HS-MATH (Books)	1011100003912170 610	REG ED-HS-MATH (General Supplies)	To cover added cost of supplies	\$3,350.00
1012430001904390 658	GIFTED ED-OH-SPPRG (Tech Supplies)	1012430001904390 640	GIFTED ED-OH-SPPRG (Books)	To cover added cost of books	\$300.00
1012430001905390 658	GIFTED ED-FV-SPPRG (Tech Supplies)	1012430001904390 640	GIFTED ED-OH-SPPRG (Books)	To cover added cost of books	\$125.00
1012430003912390 640	GIFTED ED-HS-SPPRG (Books)	1012430001904390 640	GIFTED ED-OH-SPPRG (Books)	To cover added cost of books	\$200.00

External Transfers (transfers between functions and/or objects)					
1059000000000000 840	BUDGETARY RESERVE	1011101191905110 610	REG ED-STEAM-FV-GNRL (General Supplies)	Prior Year expense actualized in 23/24	\$576.00
1059000000000000 840	BUDGETARY RESERVE	1022400001904000 658	COMP/DATA ASSIST-OH (Tech Supplies)	Prior Year expense actualized in 23/24	\$1,350.00
1059000000000000 840	BUDGETARY RESERVE	1022400002910000 658	COMP/DATA ASSIST-DMS (Tech Supplies)	Prior Year expense actualized in 23/24	\$4,766.06
1059000000000000 840	BUDGETARY RESERVE	1022400003912000 658	COMP/DATA ASSIST-HS (Tech Supplies)	Prior Year expense actualized in 23/24	\$1,880.00
1059000000000000 840	BUDGETARY RESERVE	1022400003912260 438	COMP/DATA ASSIST-HS-Comp (Repair Tech Equip)	Prior Year expense actualized in 23/24	\$849.04
1059000000000000 840	BUDGETARY RESERVE	1028180000000000 658	SYSWIDE TECH (Tech Supplies)	Prior Year expense actualized in 23/24	\$249.00
1059000000000000 840	BUDGETARY RESERVE	1028180000000000 432	SYSWIDE TECH (Repair Equipment)	Prior Year expense actualized in 23/24	\$413.00
1059000000000000 840	BUDGETARY RESERVE	1022400000000000 438	COMP/DATA ASSIST (Repair Tech Equip)	Prior Year expense actualized in 23/24	\$10,915.00
1059000000000000 840	BUDGETARY RESERVE	1021240000000000 438	INFO/DATA SERVICE (Repair Tech Equip)	Prior Year expense actualized in 23/24	\$2,140.05
1059000000000000 840	BUDGETARY RESERVE	1028180000000000 438	SYSWIDE TECH (Repair Tech Equip)	Prior Year expense actualized in 23/24	\$7,200.00
1059000000000000 840	BUDGETARY RESERVE	1021240000000000 610	INFO/DATA SERVICE (General Supplies)	Prior Year expense actualized in 23/24	\$295.00
1059000000000000 840	BUDGETARY RESERVE	1023800003912000 610	PRINC SERV-HS (General Supplies)	Prior Year expense actualized in 23/24	\$196.50
1059000000000000 840	BUDGETARY RESERVE	1022400000000000 766	COMP/DATA ASSIST (Replacement Capital Tech Equip)	Prior Year expense actualized in 23/24	\$66,504.50
1011100003912270 762	REG ED-HS-TECH ED (Capital New Equipment)	1011100003912270 610	REG ED-HS-TECH ED (General Supplies)	Reallocate to proper budget code	\$300.00

\$101,609.15

Fox Chapel Area School District

Agenda Study Session

November 6, 2023

Student Activity Financial Reports

FCASD - DMS - Student Activities

General Ledger

July 2023

DATE	TRANSACTION TYPE	MEMO/DESCRIPTION	SPLIT	AMOUNT	BALANCE
BAND					
		Beginning Balance			2,416.67
Total for BAND					
CHORUS					
		Beginning Balance			1,662.33
Total for CHORUS					
MUSICAL					
		Beginning Balance			19,728.07
Total for MUSICAL					
ORCHESTRA					
		Beginning Balance			3,331.73
Total for ORCHESTRA					
SKI					
		Beginning Balance			1,172.02
Total for SKI					
STUCO					
		Beginning Balance			11,494.97
07/01/2023	Deposit		Uncategorized Income	6.33	11,501.30
07/01/2023	Deposit		Uncategorized Income	75.07	11,576.37
Total for STUCO				\$81.40	
YEARBOOK					
		Beginning Balance			188.04
Total for YEARBOOK					
Opening Balance Equity					
		Beginning Balance			41,218.61
Total for Opening Balance Equity					
Retained Earnings					
		Beginning Balance			-1,224.78
Total for Retained Earnings					
Uncategorized Income					
07/01/2023	Deposit		STUCO	6.33	6.33
07/01/2023	Deposit		STUCO	75.07	81.40
Total for Uncategorized Income				\$81.40	

FCASD - DMS - Student Activities

General Ledger

August 2023

DATE	TRANSACTION TYPE	MEMO/DESCRIPTION	SPLIT	AMOUNT	BALANCE
BAND					
	Beginning Balance				2,416.67
Total for BAND					
CHORUS					
	Beginning Balance				1,662.33
Total for CHORUS					
MUSICAL					
	Beginning Balance				19,728.07
Total for MUSICAL					
ORCHESTRA					
	Beginning Balance				3,331.73
Total for ORCHESTRA					
SKI					
	Beginning Balance				1,172.02
Total for SKI					
STUCO					
	Beginning Balance				11,576.37
08/01/2023	Deposit		Uncategorized Income	42.62	11,618.99
08/01/2023	Deposit		Uncategorized Income	26.46	11,645.45
08/25/2023	Check	23-02/STUCO/REQ#2	Uncategorized Expense	-375.00	11,270.45
08/25/2023	Check	Voided - 23-01/STUCO/REQ#1	Uncategorized Expense	0.00	11,270.45
Total for STUCO				\$ -305.92	
YEARBOOK					
	Beginning Balance				188.04
08/21/2023	Deposit		Uncategorized Income	107.00	295.04
08/23/2023	Deposit		Uncategorized Income	698.95	993.99
Total for YEARBOOK				\$805.95	
Opening Balance Equity					
	Beginning Balance				41,218.61
Total for Opening Balance Equity					
Retained Earnings					
	Beginning Balance				-1,224.78
Total for Retained Earnings					
Uncategorized Income					
	Beginning Balance				81.40
08/01/2023	Deposit		STUCO	42.62	124.02
08/01/2023	Deposit		STUCO	26.46	150.48
08/21/2023	Deposit		YEARBOOK	107.00	257.48
08/23/2023	Deposit		YEARBOOK	698.95	956.43
Total for Uncategorized Income				\$875.03	
Uncategorized Expense					
08/25/2023	Check		STUCO	0.00	0.00
08/25/2023	Check		STUCO	375.00	375.00

FCASD - DMS - Student Activities

General Ledger

August 2023

DATE	TRANSACTION TYPE	MEMO/DESCRIPTION	SPLIT	AMOUNT	BALANCE
Total for Uncategorized Expense				\$375.00	

FCASD - DMS - Student Activities

General Ledger

September 2023

DATE	TRANSACTION TYPE	MEMO/DESCRIPTION	SPLIT	AMOUNT	BALANCE
BAND					
Beginning Balance					2,416.67
09/19/2023	Deposit		Uncategorized Income	72.00	2,488.67
Total for BAND				\$72.00	
CHORUS					
Beginning Balance					1,662.33
Total for CHORUS					
MUSICAL					
Beginning Balance					19,728.07
Total for MUSICAL					
ORCHESTRA					
Beginning Balance					3,331.73
09/18/2023	Check	23-01/ORCH/REQ#1	Uncategorized Expense	-100.00	3,231.73
Total for ORCHESTRA				\$ -100.00	
SKI					
Beginning Balance					1,172.02
Total for SKI					
STUCO					
Beginning Balance					11,270.45
09/01/2023	Deposit		Uncategorized Income	51.42	11,321.87
09/19/2023	Deposit		Uncategorized Income	20.00	11,341.87
09/19/2023	Deposit		Uncategorized Income	1,920.00	13,261.87
09/19/2023	Deposit		Uncategorized Income	1,840.00	15,101.87
09/19/2023	Deposit		Uncategorized Income	72.69	15,174.56
09/20/2023	Check	23-04/STUCO/REQ#04	Uncategorized Expense	-20.00	15,154.56
09/20/2023	Check	23-06/STUCO/REQ#05	Uncategorized Expense	-20.00	15,134.56
09/20/2023	Check	23-03/STUCO/REQ#3	Uncategorized Expense	-6,105.00	9,029.56
09/20/2023	Check	23-05/STUCO/REQ#05	Uncategorized Expense	-20.00	9,009.56
09/29/2023	Deposit		Uncategorized Income	50.44	9,060.00
Total for STUCO				\$ -2,210.45	
YEARBOOK					
Beginning Balance					993.99
Total for YEARBOOK					
Opening Balance Equity					
Beginning Balance					41,218.61
Total for Opening Balance Equity					
Retained Earnings					
Beginning Balance					-1,224.78
Total for Retained Earnings					
Uncategorized Income					
Beginning Balance					956.43
09/01/2023	Deposit		STUCO	51.42	1,007.85
09/19/2023	Deposit		STUCO	1,840.00	2,847.85

FCASD - DMS - Student Activities

General Ledger

September 2023

DATE	TRANSACTION TYPE	MEMO/DESCRIPTION	SPLIT	AMOUNT	BALANCE
09/19/2023	Deposit		STUCO	20.00	2,867.85
09/19/2023	Deposit		STUCO	1,920.00	4,787.85
09/19/2023	Deposit		BAND	72.00	4,859.85
09/19/2023	Deposit		STUCO	72.69	4,932.54
09/29/2023	Deposit		STUCO	50.44	4,982.98
Total for Uncategorized Income				\$4,026.55	
Uncategorized Expense					
Beginning Balance					375.00
09/18/2023	Check		ORCHESTRA	100.00	475.00
09/20/2023	Check		STUCO	20.00	495.00
09/20/2023	Check		STUCO	20.00	515.00
09/20/2023	Check		STUCO	6,105.00	6,620.00
09/20/2023	Check		STUCO	20.00	6,640.00
Total for Uncategorized Expense				\$6,265.00	

HS Student Activities

General Ledger

July 2023

DATE	TRANSACTION TYPE	MEMO/DESCRIPTION	SPLIT	AMOUNT	BALANCE
10010 Cash in Bank					
Beginning Balance					202,993.90
07/07/2023	Check	June 2023 Visa Payment	30135 Black Student Union	-135.45	202,858.45
07/18/2023	Check		30470 Foxes Den	-182.05	202,676.40
07/31/2023	Deposit		30758 Student Activities	458.00	203,134.40
Total for 10010 Cash in Bank				\$140.50	
30110 Art Club					
Beginning Balance					607.62
Total for 30110 Art Club					
30115 Asian Cultural Club					
Beginning Balance					182.60
Total for 30115 Asian Cultural Club					
30120 Bake Club					
Beginning Balance					150.21
Total for 30120 Bake Club					
30130 Best Buddies					
Beginning Balance					1,577.76
Total for 30130 Best Buddies					
30135 Black Student Union					
Beginning Balance					3,120.63
07/07/2023	Check	Lunch	10010 Cash in Bank	-135.45	2,985.18
Total for 30135 Black Student Union				\$ -135.45	
30140 Book Club					
Beginning Balance					45.19
Total for 30140 Book Club					
30150 Busking Club					
Beginning Balance					22.01
Total for 30150 Busking Club					
30160 Chess Club					
Beginning Balance					2.24
Total for 30160 Chess Club					
30165 Chinese Lang & Culture Club					
Beginning Balance					20.00
Total for 30165 Chinese Lang & Culture Club					
30170 Choir					
Beginning Balance					12,154.61
Total for 30170 Choir					
30211 Class of 2023					
Beginning Balance					211.20
Total for 30211 Class of 2023					
30322 Class of 2024					
Beginning Balance					2,203.42

HS Student Activities

General Ledger

July 2023

DATE	TRANSACTION TYPE	MEMO/DESCRIPTION	SPLIT	AMOUNT	BALANCE
Total for 30322 Class of 2024					
30323 Class of 2025					
Beginning Balance					1,384.23
Total for 30323 Class of 2025					
30324 Class of 2026					
Beginning Balance					545.00
Total for 30324 Class of 2026					
30400 Club Desi					
Beginning Balance					1,241.06
Total for 30400 Club Desi					
30410 Comedy Club					
Beginning Balance					153.00
Total for 30410 Comedy Club					
30415 The Conservation Club					
Beginning Balance					80.56
Total for 30415 The Conservation Club					
30418 Drama Club					
Beginning Balance					10,270.59
Total for 30418 Drama Club					
30420 Environmental Club					
Beginning Balance					993.47
Total for 30420 Environmental Club					
30425 Esports					
Beginning Balance					144.60
Total for 30425 Esports					
30430 Fall Play					
Beginning Balance					3,908.72
Total for 30430 Fall Play					
30435 Fearless Bible Club					
Beginning Balance					50.00
Total for 30435 Fearless Bible Club					
30437 Fishing Club					
Beginning Balance					68.15
Total for 30437 Fishing Club					
30440 FBLA					
Beginning Balance					7,834.12
Total for 30440 FBLA					
30465 Fox Tails					
Beginning Balance					250.00
Total for 30465 Fox Tails					
30468 Foxes Boxes					
Beginning Balance					43.75

HS Student Activities

General Ledger

July 2023

DATE	TRANSACTION TYPE	MEMO/DESCRIPTION	SPLIT	AMOUNT	BALANCE
Total for 30468 Foxes Boxes					
30470 Foxes Den					
Beginning Balance					40,868.50
07/18/2023	Check	Sales Tax Payment Jan -June 2023	10010 Cash in Bank	-182.05	40,686.45
Total for 30470 Foxes Den				\$ -182.05	
30480 French Club					
Beginning Balance					378.99
Total for 30480 French Club					
30490 GSA					
Beginning Balance					1,229.95
Total for 30490 GSA					
30500 German Club					
Beginning Balance					688.04
Total for 30500 German Club					
30510 Global Outreach					
Beginning Balance					332.76
Total for 30510 Global Outreach					
30530 History Club					
Beginning Balance					330.54
Total for 30530 History Club					
30540 HOSA					
Beginning Balance					2,986.51
Total for 30540 HOSA					
30545 Home Lost Club					
Beginning Balance					50.00
Total for 30545 Home Lost Club					
30550 Interact					
Beginning Balance					317.19
Total for 30550 Interact					
30570 Jewelry Club					
Beginning Balance					1,955.57
Total for 30570 Jewelry Club					
30575 Jewish Student Union					
Beginning Balance					232.52
Total for 30575 Jewish Student Union					
30582 International Cuisine					
Beginning Balance					737.91
Total for 30582 International Cuisine					
30590 Latin Club					
Beginning Balance					424.39
Total for 30590 Latin Club					
30595 Mary's Garden					

HS Student Activities

General Ledger

July 2023

DATE	TRANSACTION TYPE	MEMO/DESCRIPTION	SPLIT	AMOUNT	BALANCE
		Beginning Balance			231.01
		Total for 30595 Mary's Garden			
		30597 Math Club			
		Beginning Balance			50.00
		Total for 30597 Math Club			
		30599 Mock Trial			
		Beginning Balance			112.25
		Total for 30599 Mock Trial			
		30600 Model UN			
		Beginning Balance			256.89
		Total for 30600 Model UN			
		30610 Mu Alpha Theta			
		Beginning Balance			577.04
		Total for 30610 Mu Alpha Theta			
		30625 Mythology Club			
		Beginning Balance			460.91
		Total for 30625 Mythology Club			
		30630 National Art Honor Society			
		Beginning Balance			3,088.76
		Total for 30630 National Art Honor Society			
		30640 National Honor Society			
		Beginning Balance			3,204.72
		Total for 30640 National Honor Society			
		30650 Photography Club			
		Beginning Balance			83.52
		Total for 30650 Photography Club			
		30660 Pottery Club			
		Beginning Balance			1,796.68
		Total for 30660 Pottery Club			
		30670 Pre-med Club			
		Beginning Balance			60.00
		Total for 30670 Pre-med Club			
		30675 Prom			
		Beginning Balance			3,389.47
		Total for 30675 Prom			
		30680 Psych Club			
		Beginning Balance			474.70
		Total for 30680 Psych Club			
		30685 Robotics			
		Beginning Balance			481.58
		Total for 30685 Robotics			
		30690 SAGA/Multicultural			

HS Student Activities

General Ledger

July 2023

DATE	TRANSACTION TYPE	MEMO/DESCRIPTION	SPLIT	AMOUNT	BALANCE
		Beginning Balance			3,349.34
		Total for 30690 SAGA/Multicultural			
		30694 Science Bowl Club			
		Beginning Balance			100.00
		Total for 30694 Science Bowl Club			
		30710 Ski Club			
		Beginning Balance			6,273.12
		Total for 30710 Ski Club			
		30715 Social Activism Club			
		Beginning Balance			566.30
		Total for 30715 Social Activism Club			
		30720 Sociology Club			
		Beginning Balance			15.00
		Total for 30720 Sociology Club			
		30730 Spanish Club			
		Beginning Balance			729.34
		Total for 30730 Spanish Club			
		30740 Speech and Debate			
		Beginning Balance			1,247.35
		Total for 30740 Speech and Debate			
		30750 Spring Musical			
		Beginning Balance			43,016.40
		Total for 30750 Spring Musical			
		30755 STEM Club			
		Beginning Balance			279.35
		Total for 30755 STEM Club			
		30758 Student Activities			
		Beginning Balance			11,455.52
07/31/2023	Deposit	Interest July 2023	10010 Cash in Bank	458.00	11,913.52
		Total for 30758 Student Activities		\$458.00	
		30760 Fox Leadership Council			
		Beginning Balance			6,771.31
		Total for 30760 Fox Leadership Council			
		30770 Tapestry			
		Beginning Balance			-37.47
		Total for 30770 Tapestry			
		30790 TSA			
		Beginning Balance			14,920.91
		Total for 30790 TSA			
		30800 Video Club			
		Beginning Balance			61.37
		Total for 30800 Video Club			

HS Student Activities

General Ledger

July 2023

DATE	TRANSACTION TYPE	MEMO/DESCRIPTION	SPLIT	AMOUNT	BALANCE
30805	Women in Science				
	Beginning Balance				84.00
Total for 30805 Women in Science					
30820	Yearbook				
	Beginning Balance				1,953.92
Total for 30820 Yearbook					
30503	Latinx Heritage Club				
	Beginning Balance				109.00
Total for 30503 Latinx Heritage Club					
30515	GCC				
	Beginning Balance				34.00
Total for 30515 GCC					

HS Student Activities

General Ledger

August 2023

DATE	TRANSACTION TYPE	MEMO/DESCRIPTION	SPLIT	AMOUNT	BALANCE
10010 Cash in Bank					
	Beginning Balance				203,134.40
08/01/2023	Deposit		30758 Student Activities	0.01	203,134.41
08/21/2023	Check	HoCo	30758 Student Activities	-1,750.00	201,384.41
08/21/2023	Deposit		30758 Student Activities	306.18	201,690.59
08/21/2023	Deposit		30820 Yearbook	84.00	201,774.59
08/21/2023	Check	Golf Classic	30758 Student Activities	-250.00	201,524.59
08/22/2023	Check	Fundraiser Donation from Car Wash	30730 Spanish Club	-304.00	201,220.59
08/30/2023	Check	Amazon - TP Holders	30758 Student Activities	-119.95	201,100.64
08/31/2023	Deposit		30470 Foxes Den	28.83	201,129.47
08/31/2023	Check	Registration Fee - High School Drama Awards	30430 Fall Play	-100.00	201,029.47
08/31/2023	Deposit	Interest Earned	30758 Student Activities	235.55	201,265.02
08/31/2023	Deposit		30758 Student Activities	52.75	201,317.77
Total for 10010 Cash in Bank				\$ - 1,816.63	
30110 Art Club					
	Beginning Balance				607.62
Total for 30110 Art Club					
30115 Asian Cultural Club					
	Beginning Balance				182.60
Total for 30115 Asian Cultural Club					
30120 Bake Club					
	Beginning Balance				150.21
Total for 30120 Bake Club					
30130 Best Buddies					
	Beginning Balance				1,577.76
Total for 30130 Best Buddies					
30135 Black Student Union					
	Beginning Balance				2,985.18
Total for 30135 Black Student Union					

HS Student Activities

General Ledger

August 2023

DATE	TRANSACTION TYPE	MEMO/DESCRIPTION	SPLIT	AMOUNT	BALANCE
30140 Book Club					
	Beginning				45.19
	Balance				
Total for 30140 Book Club					
30150 Busking Club					
	Beginning				22.01
	Balance				
Total for 30150 Busking Club					
30160 Chess Club					
	Beginning				2.24
	Balance				
Total for 30160 Chess Club					
30165 Chinese Lang & Culture Club					
	Beginning				20.00
	Balance				
Total for 30165 Chinese Lang & Culture Club					
30170 Choir					
	Beginning				12,154.61
	Balance				
Total for 30170 Choir					
30211 Class of 2023					
	Beginning				211.20
	Balance				
Total for 30211 Class of 2023					
30322 Class of 2024					
	Beginning				2,203.42
	Balance				
Total for 30322 Class of 2024					
30323 Class of 2025					
	Beginning				1,384.23
	Balance				
Total for 30323 Class of 2025					
30324 Class of 2026					
	Beginning				545.00
	Balance				
Total for 30324 Class of 2026					
30400 Club Desi					
	Beginning				1,241.06
	Balance				
Total for 30400 Club Desi					
30410 Comedy Club					
	Beginning				153.00
	Balance				

HS Student Activities

General Ledger

August 2023

DATE	TRANSACTION TYPE	MEMO/DESCRIPTION	SPLIT	AMOUNT	BALANCE
Total for 30410 Comedy Club					
30415	The Conservation Club				
	Beginning				80.56
	Balance				
Total for 30415 The Conservation Club					
30418	Drama Club				
	Beginning				10,270.59
	Balance				
Total for 30418 Drama Club					
30420	Environmental Club				
	Beginning				993.47
	Balance				
Total for 30420 Environmental Club					
30425	Esports				
	Beginning				144.60
	Balance				
Total for 30425 Esports					
30430	Fall Play				
	Beginning				3,908.72
	Balance				
08/31/2023	Check	Registration Fee - High School Drama Awards	10010 Cash in Bank	-100.00	3,808.72
Total for 30430 Fall Play				\$ -100.00	
30435	Fearless Bible Club				
	Beginning				50.00
	Balance				
Total for 30435 Fearless Bible Club					
30437	Fishing Club				
	Beginning				68.15
	Balance				
Total for 30437 Fishing Club					
30440	FBLA				
	Beginning				7,834.12
	Balance				
Total for 30440 FBLA					
30465	Fox Tails				
	Beginning				250.00
	Balance				
Total for 30465 Fox Tails					
30468	Foxes Boxes				
	Beginning				43.75
	Balance				
Total for 30468 Foxes Boxes					

HS Student Activities

General Ledger

August 2023

DATE	TRANSACTION TYPE	MEMO/DESCRIPTION	SPLIT	AMOUNT	BALANCE
30470 Foxes Den					
	Beginning				40,686.45
	Balance				
08/31/2023	Deposit	Square Revenue	10010 Cash in Bank	28.83	40,715.28
Total for 30470 Foxes Den				\$28.83	
30480 French Club					
	Beginning				378.99
	Balance				
Total for 30480 French Club					
30490 GSA					
	Beginning				1,229.95
	Balance				
Total for 30490 GSA					
30500 German Club					
	Beginning				688.04
	Balance				
Total for 30500 German Club					
30510 Global Outreach					
	Beginning				332.76
	Balance				
Total for 30510 Global Outreach					
30530 History Club					
	Beginning				330.54
	Balance				
Total for 30530 History Club					
30540 HOSA					
	Beginning				2,986.51
	Balance				
Total for 30540 HOSA					
30545 Home Lost Club					
	Beginning				50.00
	Balance				
Total for 30545 Home Lost Club					
30550 Interact					
	Beginning				317.19
	Balance				
Total for 30550 Interact					
30570 Jewelry Club					
	Beginning				1,955.57
	Balance				
Total for 30570 Jewelry Club					
30575 Jewish Student Union					
	Beginning				232.52

HS Student Activities

General Ledger

August 2023

DATE	TRANSACTION TYPE	MEMO/DESCRIPTION	SPLIT	AMOUNT	BALANCE
		Balance			
		Total for 30575 Jewish Student Union			
		30582 International Cuisine			
		Beginning			737.91
		Balance			
		Total for 30582 International Cuisine			
		30590 Latin Club			
		Beginning			424.39
		Balance			
		Total for 30590 Latin Club			
		30595 Mary's Garden			
		Beginning			231.01
		Balance			
		Total for 30595 Mary's Garden			
		30597 Math Club			
		Beginning			50.00
		Balance			
		Total for 30597 Math Club			
		30599 Mock Trial			
		Beginning			112.25
		Balance			
		Total for 30599 Mock Trial			
		30600 Model UN			
		Beginning			256.89
		Balance			
		Total for 30600 Model UN			
		30610 Mu Alpha Theta			
		Beginning			577.04
		Balance			
		Total for 30610 Mu Alpha Theta			
		30625 Mythology Club			
		Beginning			460.91
		Balance			
		Total for 30625 Mythology Club			
		30630 National Art Honor Society			
		Beginning			3,088.76
		Balance			
		Total for 30630 National Art Honor Society			
		30640 National Honor Society			
		Beginning			3,204.72
		Balance			
		Total for 30640 National Honor Society			

HS Student Activities

General Ledger

August 2023

DATE	TRANSACTION TYPE	MEMO/DESCRIPTION	SPLIT	AMOUNT	BALANCE
30650	Photography Club				
	Beginning				83.52
	Balance				
Total for 30650 Photography Club					
30660	Pottery Club				
	Beginning				1,796.68
	Balance				
Total for 30660 Pottery Club					
30670	Pre-med Club				
	Beginning				60.00
	Balance				
Total for 30670 Pre-med Club					
30675	Prom				
	Beginning				3,389.47
	Balance				
Total for 30675 Prom					
30680	Psych Club				
	Beginning				474.70
	Balance				
Total for 30680 Psych Club					
30685	Robotics				
	Beginning				481.58
	Balance				
Total for 30685 Robotics					
30690	SAGA/Multicultural				
	Beginning				3,349.34
	Balance				
Total for 30690 SAGA/Multicultural					
30694	Science Bowl Club				
	Beginning				100.00
	Balance				
Total for 30694 Science Bowl Club					
30710	Ski Club				
	Beginning				6,273.12
	Balance				
Total for 30710 Ski Club					
30715	Social Activism Club				
	Beginning				566.30
	Balance				
Total for 30715 Social Activism Club					
30720	Sociology Club				
	Beginning				15.00
	Balance				

HS Student Activities

General Ledger

August 2023

DATE	TRANSACTION TYPE	MEMO/DESCRIPTION	SPLIT	AMOUNT	BALANCE
Total for 30720 Sociology Club					
30730 Spanish Club					
	Beginning				729.34
	Balance				
08/22/2023	Check	Fundraiser Donation from Car Wash	10010 Cash in Bank	-304.00	425.34
Total for 30730 Spanish Club				\$ -304.00	
30740 Speech and Debate					
	Beginning				1,247.35
	Balance				
Total for 30740 Speech and Debate					
30750 Spring Musical					
	Beginning				43,016.40
	Balance				
Total for 30750 Spring Musical					
30755 STEM Club					
	Beginning				279.35
	Balance				
Total for 30755 STEM Club					
30758 Student Activities					
	Beginning				11,913.52
	Balance				
08/01/2023	Deposit	From Admin to set-up new bank deposit	10010 Cash in Bank	0.01	11,913.53
08/21/2023	Check	Golf Classic	10010 Cash in Bank	-250.00	11,663.53
08/21/2023	Deposit	Vending Revenue	10010 Cash in Bank	306.18	11,969.71
08/21/2023	Check	HoCo	10010 Cash in Bank	-1,750.00	10,219.71
08/30/2023	Check	Amazon - TP Holders	10010 Cash in Bank	-119.95	10,099.76
08/31/2023	Deposit		10010 Cash in Bank	235.55	10,335.31
08/31/2023	Deposit	Interest 8/31 PNC	10010 Cash in Bank	52.75	10,388.06
Total for 30758 Student Activities				\$ - 1,525.46	
30760 Fox Leadership Council					
	Beginning				6,771.31
	Balance				
Total for 30760 Fox Leadership Council					
30770 Tapestry					
	Beginning				-37.47
	Balance				
Total for 30770 Tapestry					
30790 TSA					
	Beginning				14,920.91
	Balance				
Total for 30790 TSA					
30800 Video Club					

HS Student Activities

General Ledger

August 2023

DATE	TRANSACTION TYPE	MEMO/DESCRIPTION	SPLIT	AMOUNT	BALANCE
	Beginning Balance				61.37
Total for 30800 Video Club					
	30805 Women in Science Beginning Balance				84.00
Total for 30805 Women in Science					
	30820 Yearbook Beginning Balance				1,953.92
08/21/2023	Deposit	Yearbook Purchase	10010 Cash in Bank	84.00	2,037.92
Total for 30820 Yearbook				\$84.00	
	30503 Latinx Heritage Club Beginning Balance				109.00
Total for 30503 Latinx Heritage Club					
	30515 GCC Beginning Balance				34.00
Total for 30515 GCC					

HS Student Activities

General Ledger

September 2023

DATE	TRANSACTION TYPE	MEMO/DESCRIPTION	SPLIT	AMOUNT	BALANCE
10010 Cash in Bank					
	Beginning Balance				201,317.77
09/01/2023	Check	Homecoming Activities	30758 Student Activities	-1,750.00	199,567.77
09/07/2023	Check	Screen Printing	30470 Foxes Den	-314.45	199,253.32
09/07/2023	Check	Competition Material/Fund Raising	30790 TSA	-2,372.62	196,880.70
09/07/2023	Check	Amazon Payment - HOCO	30758 Student Activities	-60.89	196,819.81
09/11/2023	Deposit		30760 Fox Leadership Council	1,710.00	198,529.81
09/11/2023	Deposit		30170 Choir	35.14	198,564.95
09/11/2023	Check	Amazon / HoCo Royalty	30760 Fox Leadership Council	-308.69	198,256.26
09/11/2023	Deposit		30820 Yearbook	1,000.00	199,256.26
09/13/2023	Check	Helium Tank	30760 Fox Leadership Council	-319.90	198,936.36
09/13/2023	Check	FNB Aug. Visa Exp.	30470 Foxes Den	-340.03	198,596.33
09/13/2023	Check	Screen Printing	30470 Foxes Den	-110.00	198,486.33
09/13/2023	Check	Amazon Order	30440 FBLA	-103.45	198,382.88
09/20/2023	Check	Blood Drive Scholarship	30760 Fox Leadership Council	-570.00	197,812.88
09/20/2023	Check	Blood Drive Scholarship	30760 Fox Leadership Council	-570.00	197,242.88
09/20/2023	Deposit	vending machines	30760 Fox Leadership Council	15.81	197,258.69
09/20/2023	Check	Blood Drive Scholarship	30760 Fox Leadership Council	-570.00	196,688.69
09/21/2023	Check	Sam's Club/Homecoming Order	30760 Fox Leadership Council	-436.88	196,251.81
09/21/2023	Check	Homecoming Carnival	30758 Student Activities	-51.09	196,200.72
09/26/2023	Check	Voided - Reimbursement	30430 Fall Play	0.00	196,200.72
09/26/2023	Check	HOCO DJ	30760 Fox Leadership Council	-3,009.00	193,191.72
09/26/2023	Check	Amazon Class of 2026	30760 Fox Leadership Council	-107.95	193,083.77
09/26/2023	Check	HoCo DJ	30760 Fox Leadership Council	-3,009.00	190,074.77
09/26/2023	Check	Reimburse for Telethon	30140 Book Club	-16.00	190,058.77
09/26/2023	Check	Amazon Order - Int. Cuisine	30582 International Cuisine	-91.83	189,966.94
09/26/2023	Check	HOSA Refund	30540 HOSA	-100.00	189,866.94
09/26/2023	Check	Regional TSA	30790 TSA	-55.00	189,811.94
09/26/2023	Check	Amazon Order - Jewelry Club	30570 Jewelry Club	-125.76	189,686.18
09/26/2023	Check	Set Construction Supplies	30750 Spring Musical	-76.37	189,609.81
09/27/2023	Check	Reimbursement for Garden Supplies	30420 Environmental Club	-77.89	189,531.92
09/27/2023	Check	Winter Photoshoot - Helper/Receptionist	30470 Foxes Den	-15.00	189,516.92

HS Student Activities

General Ledger

September 2023

DATE	TRANSACTION TYPE	MEMO/DESCRIPTION	SPLIT	AMOUNT	BALANCE
09/28/2023	Check	Reissue uncleared check	30630 National Art Honor Society	-50.00	189,466.92
09/28/2023	Check	Reimburse for Homecoming Carnival Activity	30418 Drama Club	-44.00	189,422.92
09/28/2023	Check	Screenprinting - Invoice 6530	30470 Foxes Den	-168.00	189,254.92
09/28/2023	Check	Membership Fees - First Batch	30440 FBLA	-736.00	188,518.92
09/28/2023	Check	Screen Printing	30470 Foxes Den	-871.98	187,646.94
09/28/2023	Check	Amazon Order - Wigs	30430 Fall Play	-78.70	187,568.24
09/29/2023	Deposit	Foxes Den September Revenue	30470 Foxes Den	3,154.99	190,723.23
09/29/2023	Deposit	Interest Earned	30758 Student Activities	257.92	190,981.15
Total for 10010 Cash in Bank				\$ - 10,336.62	
30110 Art Club Beginning Balance					607.62
Total for 30110 Art Club					
30115 Asian Cultural Club Beginning Balance					182.60
Total for 30115 Asian Cultural Club					
30120 Bake Club Beginning Balance					150.21
Total for 30120 Bake Club					
30130 Best Buddies Beginning Balance					1,577.76
Total for 30130 Best Buddies					
30135 Black Student Union Beginning Balance					2,985.18
Total for 30135 Black Student Union					
30140 Book Club Beginning Balance					45.19
09/26/2023	Check	Reimburse for Telethon	10010 Cash in Bank	-16.00	29.19
Total for 30140 Book Club				\$ -16.00	
30150 Busking Club Beginning Balance					22.01
Total for 30150 Busking Club					
30160 Chess Club Beginning					2.24

HS Student Activities

General Ledger

September 2023

DATE	TRANSACTION TYPE	MEMO/DESCRIPTION	SPLIT	AMOUNT	BALANCE
Balance					
Total for 30160 Chess Club					
30165 Chinese Lang & Culture Club					
Beginning Balance					20.00
Total for 30165 Chinese Lang & Culture Club					
30170 Choir					
Beginning Balance					12,154.61
09/11/2023	Deposit	choir	10010 Cash in Bank	35.14	12,189.75
Total for 30170 Choir				\$35.14	
30211 Class of 2023					
Beginning Balance					211.20
09/14/2023	Transfer	Transfer leftover funds to 2027 from 2023	30325 Class of 2027	-211.20	0.00
Total for 30211 Class of 2023				\$ -211.20	
30322 Class of 2024					
Beginning Balance					2,203.42
Total for 30322 Class of 2024					
30323 Class of 2025					
Beginning Balance					1,384.23
Total for 30323 Class of 2025					
30324 Class of 2026					
Beginning Balance					545.00
Total for 30324 Class of 2026					
30325 Class of 2027					
09/14/2023	Transfer	Transfer leftover funds to 2027 from 2023	30211 Class of 2023	211.20	211.20
09/14/2023	Transfer	Student government funds to class of 2027	30760 Fox Leadership Council	288.80	500.00
Total for 30325 Class of 2027				\$500.00	
30400 Club Desi					
Beginning Balance					1,241.06
Total for 30400 Club Desi					
30410 Comedy Club					
Beginning Balance					153.00
Total for 30410 Comedy Club					

HS Student Activities

General Ledger

September 2023

DATE	TRANSACTION TYPE	MEMO/DESCRIPTION	SPLIT	AMOUNT	BALANCE
30415 The Conservation Club					
	Beginning				80.56
	Balance				
Total for 30415 The Conservation Club					
30418 Drama Club					
	Beginning				10,270.59
	Balance				
09/28/2023	Check	Reimburse for Homecoming Carnival Activity	10010 Cash in Bank	-44.00	10,226.59
Total for 30418 Drama Club				\$ -44.00	
30420 Environmental Club					
	Beginning				993.47
	Balance				
09/27/2023	Check	Reimbursement for Garden Supplies	10010 Cash in Bank	-77.89	915.58
Total for 30420 Environmental Club				\$ -77.89	
30425 Esports					
	Beginning				144.60
	Balance				
Total for 30425 Esports					
30430 Fall Play					
	Beginning				3,808.72
	Balance				
09/26/2023	Check	Reimbursement	10010 Cash in Bank	0.00	3,808.72
09/28/2023	Check	Amazon Order - Wigs	10010 Cash in Bank	-78.70	3,730.02
Total for 30430 Fall Play				\$ -78.70	
30435 Fearless Bible Club					
	Beginning				50.00
	Balance				
Total for 30435 Fearless Bible Club					
30437 Fishing Club					
	Beginning				68.15
	Balance				
Total for 30437 Fishing Club					
30440 FBLA					
	Beginning				7,834.12
	Balance				
09/13/2023	Check	Amazon Order	10010 Cash in Bank	-103.45	7,730.67
09/28/2023	Check	Membership Fees - First Batch	10010 Cash in Bank	-736.00	6,994.67
Total for 30440 FBLA				\$ -839.45	
30465 Fox Tails					
	Beginning				250.00
	Balance				
Total for 30465 Fox Tails					

HS Student Activities

General Ledger

September 2023

DATE	TRANSACTION TYPE	MEMO/DESCRIPTION	SPLIT	AMOUNT	BALANCE
30468 Foxes Boxes					
	Beginning				43.75
	Balance				
Total for 30468 Foxes Boxes					
30470 Foxes Den					
	Beginning				40,715.28
	Balance				
09/07/2023	Check	Screen Printing	10010 Cash in Bank	-314.45	40,400.83
09/13/2023	Check	FNB Aug. Visa Exp.	10010 Cash in Bank	-340.03	40,060.80
09/13/2023	Check	Screen Printing	10010 Cash in Bank	-110.00	39,950.80
09/27/2023	Check	Winter Photoshoot - Helper/Receptionist	10010 Cash in Bank	-15.00	39,935.80
09/28/2023	Check	Screen Printing	10010 Cash in Bank	-871.98	39,063.82
09/28/2023	Check	Screenprinting - Invoice 6530	10010 Cash in Bank	-168.00	38,895.82
09/29/2023	Deposit	Foxes Den September Revenue	10010 Cash in Bank	3,154.99	42,050.81
Total for 30470 Foxes Den				\$1,335.53	
30480 French Club					
	Beginning				378.99
	Balance				
Total for 30480 French Club					
30490 GSA					
	Beginning				1,229.95
	Balance				
Total for 30490 GSA					
30500 German Club					
	Beginning				688.04
	Balance				
Total for 30500 German Club					
30510 Global Outreach					
	Beginning				332.76
	Balance				
Total for 30510 Global Outreach					
30530 History Club					
	Beginning				330.54
	Balance				
Total for 30530 History Club					
30540 HOSA					
	Beginning				2,986.51
	Balance				
09/26/2023	Check	HOSA Refund	10010 Cash in Bank	-100.00	2,886.51
Total for 30540 HOSA				\$ -100.00	
30545 Home Lost Club					
	Beginning				50.00

HS Student Activities

General Ledger

September 2023

DATE	TRANSACTION TYPE	MEMO/DESCRIPTION	SPLIT	AMOUNT	BALANCE
		Balance			
		Total for 30545 Home Lost Club			
		30550 Interact			
		Beginning			317.19
		Balance			
		Total for 30550 Interact			
		30570 Jewelry Club			
		Beginning			1,955.57
		Balance			
09/26/2023	Check	Amazon Order - Jewelry club	10010 Cash in Bank	-125.76	1,829.81
		Total for 30570 Jewelry Club		\$ -125.76	
		30575 Jewish Student Union			
		Beginning			232.52
		Balance			
		Total for 30575 Jewish Student Union			
		30582 International Cuisine			
		Beginning			737.91
		Balance			
09/26/2023	Check	Amazon Order - Int. Cuisine	10010 Cash in Bank	-91.83	646.08
		Total for 30582 International Cuisine		\$ -91.83	
		30590 Latin Club			
		Beginning			424.39
		Balance			
		Total for 30590 Latin Club			
		30595 Mary's Garden			
		Beginning			231.01
		Balance			
		Total for 30595 Mary's Garden			
		30597 Math Club			
		Beginning			50.00
		Balance			
		Total for 30597 Math Club			
		30599 Mock Trial			
		Beginning			112.25
		Balance			
		Total for 30599 Mock Trial			
		30600 Model UN			
		Beginning			256.89
		Balance			
		Total for 30600 Model UN			
		30610 Mu Alpha Theta			
		Beginning			577.04
		Balance			

HS Student Activities

General Ledger

September 2023

DATE	TRANSACTION TYPE	MEMO/DESCRIPTION	SPLIT	AMOUNT	BALANCE
Total for 30610 Mu Alpha Theta					
30625	Mythology Club				
	Beginning				460.91
	Balance				
Total for 30625 Mythology Club					
30630	National Art Honor Society				
	Beginning				3,088.76
	Balance				
09/28/2023	Check	Reissue uncleared check	10010 Cash in Bank	-50.00	3,038.76
Total for 30630 National Art Honor Society				\$ -50.00	
30640	National Honor Society				
	Beginning				3,204.72
	Balance				
Total for 30640 National Honor Society					
30650	Photography Club				
	Beginning				83.52
	Balance				
Total for 30650 Photography Club					
30660	Pottery Club				
	Beginning				1,796.68
	Balance				
Total for 30660 Pottery Club					
30670	Pre-med Club				
	Beginning				60.00
	Balance				
Total for 30670 Pre-med Club					
30675	Prom				
	Beginning				3,389.47
	Balance				
Total for 30675 Prom					
30680	Psych Club				
	Beginning				474.70
	Balance				
Total for 30680 Psych Club					
30685	Robotics				
	Beginning				481.58
	Balance				
Total for 30685 Robotics					
30690	SAGA/Multicultural				
	Beginning				3,349.34
	Balance				
Total for 30690 SAGA/Multicultural					

HS Student Activities

General Ledger

September 2023

DATE	TRANSACTION TYPE	MEMO/DESCRIPTION	SPLIT	AMOUNT	BALANCE
30694 Science Bowl Club					
Beginning					100.00
Balance					
Total for 30694 Science Bowl Club					
30710 Ski Club					
Beginning					6,273.12
Balance					
Total for 30710 Ski Club					
30715 Social Activism Club					
Beginning					566.30
Balance					
Total for 30715 Social Activism Club					
30720 Sociology Club					
Beginning					15.00
Balance					
Total for 30720 Sociology Club					
30730 Spanish Club					
Beginning					425.34
Balance					
Total for 30730 Spanish Club					
30740 Speech and Debate					
Beginning					1,247.35
Balance					
Total for 30740 Speech and Debate					
30750 Spring Musical					
Beginning					43,016.40
Balance					
09/26/2023	Check	Set Construction Supplies	10010 Cash in Bank	-76.37	42,940.03
Total for 30750 Spring Musical				\$ -76.37	
30755 STEM Club					
Beginning					279.35
Balance					
Total for 30755 STEM Club					
30758 Student Activities					
Beginning					10,388.06
Balance					
09/01/2023	Check	Homecoming Activities	10010 Cash in Bank	-1,750.00	8,638.06
09/07/2023	Check	Amazon Payment - HOCO	10010 Cash in Bank	-60.89	8,577.17
09/21/2023	Check	Homecoming Carnival	10010 Cash in Bank	-51.09	8,526.08
09/29/2023	Deposit		10010 Cash in Bank	257.92	8,784.00
Total for 30758 Student Activities				\$ -1,604.06	
30760 Fox Leadership Council					

HS Student Activities

General Ledger

September 2023

DATE	TRANSACTION TYPE	MEMO/DESCRIPTION	SPLIT	AMOUNT	BALANCE
Beginning Balance					6,771.31
09/11/2023	Check	Amazon / HoCo Royalty	10010 Cash in Bank	-308.69	6,462.62
09/11/2023	Deposit	Blood Drive	10010 Cash in Bank	1,710.00	8,172.62
09/13/2023	Check	Helium Tank	10010 Cash in Bank	-319.90	7,852.72
09/14/2023	Transfer	Student government funds to class of 2027	30325 Class of 2027	-288.80	7,563.92
09/20/2023	Check	Blood Drive Scholarship	10010 Cash in Bank	-570.00	6,993.92
09/20/2023	Check	Blood Drive Scholarship	10010 Cash in Bank	-570.00	6,423.92
09/20/2023	Deposit	vending machines	10010 Cash in Bank	15.81	6,439.73
09/20/2023	Check	Blood Drive Scholarship	10010 Cash in Bank	-570.00	5,869.73
09/21/2023	Check	Sam's Club/Homecoming Order	10010 Cash in Bank	-436.88	5,432.85
09/26/2023	Check	HOCO DJ	10010 Cash in Bank	-3,009.00	2,423.85
09/26/2023	Check	HoCo DJ	10010 Cash in Bank	-3,009.00	-585.15
09/26/2023	Check	Amazon Class of 2026	10010 Cash in Bank	-107.95	-693.10
Total for 30760 Fox Leadership Council				\$ - 7,464.41	
30770 Tapestry					
Beginning Balance					-37.47
Total for 30770 Tapestry					
30790 TSA					
Beginning Balance					14,920.91
09/07/2023	Check	Competition Material/Fund Raising	10010 Cash in Bank	-2,372.62	12,548.29
09/26/2023	Check	Regional TSA	10010 Cash in Bank	-55.00	12,493.29
Total for 30790 TSA				\$ - 2,427.62	
30800 Video Club					
Beginning Balance					61.37
Total for 30800 Video Club					
30805 Women in Science					
Beginning Balance					84.00
Total for 30805 Women in Science					
30820 Yearbook					
Beginning Balance					2,037.92
09/11/2023	Deposit	renard	10010 Cash in Bank	1,000.00	3,037.92
Total for 30820 Yearbook				\$1,000.00	
30503 Latinx Heritage Club					
Beginning Balance					109.00

HS Student Activities

General Ledger

September 2023

DATE	TRANSACTION TYPE	MEMO/DESCRIPTION	SPLIT	AMOUNT	BALANCE
Total for 30503 Latinx Heritage Club					
30515 GCC					
	Beginning				34.00
	Balance				
Total for 30515 GCC					

Fox Chapel Area School District

Agenda Study Session

November 6, 2023

Junior Achievement of Western Pennsylvania – JA BizTown Contracts



JA BizTown® Contract

2023-2024 | School Name and District Fairview Elementary School

Fox Chapel Area School District

School Address: 738 Dorseyville Road, Pittsburgh, PA 15238

JA BizTown® Visit Date(s): May 21, 2024

JA BizTown® Arrival and Departure Times: 9:45 am – 2:15 pm

Principal: Susan Kreit

Principal's Email Address: susan_kreit@fcasd.edu

Contact Teacher: Wendy Donaldson

Contact Teacher's Phone Number: 412-963-9315

Number of Students: 65 (as of 10/23)

Number of Classes: 3

Grade Level(s): 4th grade

This is a contract which outlines the roles and responsibilities of Junior Achievement of Western Pennsylvania (JAWPA) as well as the school district, teachers, students, and parent/student volunteers attending JA BizTown®. Please have the school principal review and sign below.

COST:

- 1) School agrees to pay \$25.00 per student, based on the number of Citizen Guides delivered, if no volunteers are provided on simulation day.
- 2) School agrees to pay \$20.00 per student, based on the number of Citizen Guides delivered, if 10 volunteers are provided on simulation day.
- 3) School agrees to pay \$15.00 per student, based on the number of Citizen Guides delivered, if 20 volunteers are provided on simulation day.
- 4) School will be contacted and asked to confirm the number of students prior to delivery of materials.
- 5) Final volunteer numbers, names, and email addresses will be communicated five weeks prior to the simulation date.
- 6) No credits or refunds will be issued due to student absences on simulation day.
- 7) Payment must be received within thirty days after the simulation date.
- 8) School may return unused Citizen Guides for the agreed upon cost per student.
- 9) Credit for unused Citizen Guides will be issued towards the School's 2024-2025 JA BizTown® participation.

FORCE MAJEURE:

- 1) If School is unable to attend on the scheduled JA BizTown® date, due to a school closure or delayed start, parties will work together to reschedule the date.
- 2) If parties are unable to reschedule a 2023-2024 JA BizTown® visit date, School will pay 50% of their originally invoiced amount, unless no JA BizTown® materials were used. If School is able to return all JA BizTown® materials, unused, they are waived from their payment obligations. The 50% paid amount will be applied as a credit to School's 2024-2025 JA BizTown® participation.



CANCELLATIONS:

- 1) JAWPA must receive written notice of School's cancellation at least 45 days (about 1 and a half months) prior to the scheduled JA BizTown® visit date to avoid its payment obligations.
- 2) All materials must be returned unused.
- 3) School agrees to pay JAWPA the full amount of the students' fees for cancellation with less than 45 days (about 1 and a half months) notice.

COVID-19:

- 1) If School is unable to attend on the scheduled JA BizTown® date, due to a school closure related to COVID-19 or other COVID-19 related mandates affecting the gathering of people, parties will work together to reschedule the date.
- 2) If parties are unable to reschedule a 2023-2024 JA BizTown® visit date, School will pay 50% of their originally invoiced amount, unless no JA BizTown® materials were used.
- 3) If School is able to return all JA BizTown® materials, unused, they are waived from their payment obligations. The 50% paid amount will be applied as a credit to School's 2024-2025 JA BizTown® participation.

JAWPA AGREES TO:

- 1) Provide a 4 ½ hour simulation at the JA BizTown® facility, 90 Emerson Lane, Bridgeville, PA 15017, unless a shorter time is requested by School.
- 2) Provide classroom materials for students and teachers. JA BizTown® schools will be provided with a Teacher's Guide for each educator who is presenting the curriculum and one JA BizTown® kit for each classroom who is receiving the JA BizTown® curriculum.
- 3) Provide training for teachers and volunteers.

SCHOOL AGREES TO:

- 1) Arrange and pay for bus transportation to the JA BizTown® facility, 90 Emerson Lane, Bridgeville, PA 15017. Please schedule buses to ensure accurate JA BizTown® Arrival and Departure times as listed at the top of this contract.
- 2) Arrange for and pay for any free and reduced lunches. All other students and teachers bring a non-refrigerated sack lunch.
- 3) Require teacher's attendance at a Teacher Training.
- 4) Teach a minimum of thirteen (13) lessons with the materials and activities provided by JAWPA.
- 5) Ensure that each student takes the JA BizTown® Pre-Program Survey and Post-Program Survey.
- 6) Recruit agreed volunteer numbers for School's JA BizTown simulation and ensure volunteers are registered prior to the simulation.

PRINCIPAL'S SIGNATURE: _____ **DATE:** _____

Please email the signed contract to Andrea Imro, JA BizTown® Educational Administrator aimro@jawardwesternpa.org

Any questions? Please call 412-208-4747

Thank you.



JA BizTown® Contract

2023-2024 | School Name and District Hartwood Elementary School
Fox Chapel Area School District

School Address: 3730 Saxonburg Boulevard, Pittsburgh, PA 15238

JA BizTown® Visit Date(s): May 24, 2024

JA BizTown® Arrival and Departure Times: 9:00 am – 1:30 pm

Principal: Rachel Fischbaugh

Principal's Email Address: rachel_fischbaugh@fcasd.edu

Contact Teacher: Lea Rea

Contact Teacher's Phone Number: 412-767-5396

Number of Students: 65 (as of 10/23)

Number of Classes: 3

Grade Level(s): 4th Grade

This is a contract which outlines the roles and responsibilities of Junior Achievement of Western Pennsylvania (JAWPA) as well as the school district, teachers, students, and parent/student volunteers attending JA BizTown®. Please have the school principal review and sign below.

COST:

- 1) School agrees to pay \$25.00 per student, based on the number of Citizen Guides delivered, if no volunteers are provided on simulation day.
- 2) School agrees to pay \$20.00 per student, based on the number of Citizen Guides delivered, if 10 volunteers are provided on simulation day.
- 3) School agrees to pay \$15.00 per student, based on the number of Citizen Guides delivered, if 20 volunteers are provided on simulation day.
- 4) School will be contacted and asked to confirm the number of students prior to delivery of materials.
- 5) Final volunteer numbers, names, and email addresses will be communicated five weeks prior to the simulation date.
- 6) No credits or refunds will be issued due to student absences on simulation day.
- 7) Payment must be received within thirty days after the simulation date.
- 8) School may return unused Citizen Guides for the agreed upon cost per student.
- 9) Credit for unused Citizen Guides will be issued towards the School's 2024-2025 JA BizTown® participation.

FORCE MAJEURE:

- 1) If School is unable to attend on the scheduled JA BizTown® date, due to a school closure or delayed start, parties will work together to reschedule the date.
- 2) If parties are unable to reschedule a 2023-2024 JA BizTown® visit date, School will pay 50% of their originally invoiced amount, unless no JA BizTown® materials were used. If School is able to return all JA BizTown® materials, unused, they are waived from their payment obligations. The 50% paid amount will be applied as a credit to School's 2024-2025 JA BizTown® participation.



CANCELLATIONS:

- 1) JAWPA must receive written notice of School's cancellation at least 45 days (about 1 and a half months) prior to the scheduled JA BizTown® visit date to avoid its payment obligations.
- 2) All materials must be returned unused.
- 3) School agrees to pay JAWPA the full amount of the students' fees for cancellation with less than 45 days (about 1 and a half months) notice.

COVID-19:

- 1) If School is unable to attend on the scheduled JA BizTown® date, due to a school closure related to COVID-19 or other COVID-19 related mandates affecting the gathering of people, parties will work together to reschedule the date.
- 2) If parties are unable to reschedule a 2023-2024 JA BizTown® visit date, School will pay 50% of their originally invoiced amount, unless no JA BizTown® materials were used.
- 3) If School is able to return all JA BizTown® materials, unused, they are waived from their payment obligations. The 50% paid amount will be applied as a credit to School's 2024-2025 JA BizTown® participation.

JAWPA AGREES TO:

- 1) Provide a 4 ½ hour simulation at the JA BizTown® facility, 90 Emerson Lane, Bridgeville, PA 15017, unless a shorter time is requested by School.
- 2) Provide classroom materials for students and teachers. JA BizTown® schools will be provided with a Teacher's Guide for each educator who is presenting the curriculum and one JA BizTown® kit for each classroom who is receiving the JA BizTown® curriculum.
- 3) Provide training for teachers and volunteers.

SCHOOL AGREES TO:

- 1) Arrange and pay for bus transportation to the JA BizTown® facility, 90 Emerson Lane, Bridgeville, PA 15017. Please schedule buses to ensure accurate JA BizTown® Arrival and Departure times as listed at the top of this contract.
- 2) Arrange for and pay for any free and reduced lunches. All other students and teachers bring a non-refrigerated sack lunch.
- 3) Require teacher's attendance at a Teacher Training.
- 4) Teach a minimum of thirteen (13) lessons with the materials and activities provided by JAWPA.
- 5) Ensure that each student takes the JA BizTown® Pre-Program Survey and Post-Program Survey.
- 6) Recruit agreed volunteer numbers for School's JA BizTown simulation and ensure volunteers are registered prior to the simulation.

PRINCIPAL'S SIGNATURE: _____ **DATE:** _____

Please email the signed contract to Andrea Imro, JA BizTown® Educational Administrator aimro@jawardwesternpa.org

Any questions? Please call 412-208-4747

Thank you.



JA BizTown® Contract

2023-2024 | School Name and District Kerr Elementary School
Fox Chapel Area School District

School Address: 341 Kittanning Pike, Pittsburgh, PA 15215

JA BizTown® Visit Date(s): May 22, 2024

JA BizTown® Arrival and Departure Times: 9:45 am – 2:15 pm

Principal: Paul Noro

Principal's Email Address: paul_noro@fcasd.edu

Contact Teacher: Tiffany Hess

Contact Teacher's Phone Number: 412-781-4105

Number of Students: 79 (as of 10/23)

Number of Classes: 3

Grade Level(s): 4th Grade

This is a contract which outlines the roles and responsibilities of Junior Achievement of Western Pennsylvania (JAWPA) as well as the school district, teachers, students, and parent/student volunteers attending JA BizTown®. Please have the school principal review and sign below.

COST:

- 1) School agrees to pay \$25.00 per student, based on the number of Citizen Guides delivered, if no volunteers are provided on simulation day.
- 2) School agrees to pay \$20.00 per student, based on the number of Citizen Guides delivered, if 10 volunteers are provided on simulation day.
- 3) School agrees to pay \$15.00 per student, based on the number of Citizen Guides delivered, if 20 volunteers are provided on simulation day.
- 4) School will be contacted and asked to confirm the number of students prior to delivery of materials.
- 5) Final volunteer numbers, names, and email addresses will be communicated five weeks prior to the simulation date.
- 6) No credits or refunds will be issued due to student absences on simulation day.
- 7) Payment must be received within thirty days after the simulation date.
- 8) School may return unused Citizen Guides for the agreed upon cost per student.
- 9) Credit for unused Citizen Guides will be issued towards the School's 2024-2025 JA BizTown® participation.

FORCE MAJEURE:

- 1) If School is unable to attend on the scheduled JA BizTown® date, due to a school closure or delayed start, parties will work together to reschedule the date.
- 2) If parties are unable to reschedule a 2023-2024 JA BizTown® visit date, School will pay 50% of their originally invoiced amount, unless no JA BizTown® materials were used. If School is able to return all JA BizTown® materials, unused, they are waived from their payment obligations. The 50% paid amount will be applied as a credit to School's 2024-2025 JA BizTown® participation.



CANCELLATIONS:

- 1) JAWPA must receive written notice of School's cancellation at least 45 days (about 1 and a half months) prior to the scheduled JA BizTown® visit date to avoid its payment obligations.
- 2) All materials must be returned unused.
- 3) School agrees to pay JAWPA the full amount of the students' fees for cancellation with less than 45 days (about 1 and a half months) notice.

COVID-19:

- 1) If School is unable to attend on the scheduled JA BizTown® date, due to a school closure related to COVID-19 or other COVID-19 related mandates affecting the gathering of people, parties will work together to reschedule the date.
- 2) If parties are unable to reschedule a 2023-2024 JA BizTown® visit date, School will pay 50% of their originally invoiced amount, unless no JA BizTown® materials were used.
- 3) If School is able to return all JA BizTown® materials, unused, they are waived from their payment obligations. The 50% paid amount will be applied as a credit to School's 2024-2025 JA BizTown® participation.

JAWPA AGREES TO:

- 1) Provide a 4 ½ hour simulation at the JA BizTown® facility, 90 Emerson Lane, Bridgeville, PA 15017, unless a shorter time is requested by School.
- 2) Provide classroom materials for students and teachers. JA BizTown® schools will be provided with a Teacher's Guide for each educator who is presenting the curriculum and one JA BizTown® kit for each classroom who is receiving the JA BizTown® curriculum.
- 3) Provide training for teachers and volunteers.

SCHOOL AGREES TO:

- 1) Arrange and pay for bus transportation to the JA BizTown® facility, 90 Emerson Lane, Bridgeville, PA 15017. Please schedule buses to ensure accurate JA BizTown® Arrival and Departure times as listed at the top of this contract.
- 2) Arrange for and pay for any free and reduced lunches. All other students and teachers bring a non-refrigerated sack lunch.
- 3) Require teacher's attendance at a Teacher Training.
- 4) Teach a minimum of thirteen (13) lessons with the materials and activities provided by JAWPA.
- 5) Ensure that each student takes the JA BizTown® Pre-Program Survey and Post-Program Survey.
- 6) Recruit agreed volunteer numbers for School's JA BizTown simulation and ensure volunteers are registered prior to the simulation.

PRINCIPAL'S SIGNATURE: _____ **DATE:** _____

Please email the signed contract to Andrea Imro, JA BizTown® Educational Administrator aimro@jwesternpa.org

Any questions? Please call 412-208-4747

Thank you.



JA BizTown® Contract

2023-2024 | School Name and District O'Hara Elementary School
Fox Chapel Area School District

School Address: 115 Cabin Lane, Pittsburgh, PA 15238

JA BizTown® Visit Date(s): May 23, 2024

JA BizTown® Arrival and Departure Times: 9:45 am – 2:15 pm

Principal: Kristy Batis

Principal's Email Address: kristy_batis@fcasd.edu

Contact Teacher: Kristen Jedlicka

Contact Teacher's Phone Number: 412-963-0333

Number of Students: 112 (as of 10/23)

Number of Classes: 5

Grade Level(s): 4th Grade

This is a contract which outlines the roles and responsibilities of Junior Achievement of Western Pennsylvania (JAWPA) as well as the school district, teachers, students, and parent/student volunteers attending JA BizTown®. Please have the school principal review and sign below.

COST:

- 1) School agrees to pay \$25.00 per student, based on the number of Citizen Guides delivered, if no volunteers are provided on simulation day.
- 2) School agrees to pay \$20.00 per student, based on the number of Citizen Guides delivered, if 10 volunteers are provided on simulation day.
- 3) School agrees to pay \$15.00 per student, based on the number of Citizen Guides delivered, if 20 volunteers are provided on simulation day.
- 4) School will be contacted and asked to confirm the number of students prior to delivery of materials.
- 5) Final volunteer numbers, names, and email addresses will be communicated five weeks prior to the simulation date.
- 6) No credits or refunds will be issued due to student absences on simulation day.
- 7) Payment must be received within thirty days after the simulation date.
- 8) School may return unused Citizen Guides for the agreed upon cost per student.
- 9) Credit for unused Citizen Guides will be issued towards the School's 2024-2025 JA BizTown® participation.

FORCE MAJEURE:

- 1) If School is unable to attend on the scheduled JA BizTown® date, due to a school closure or delayed start, parties will work together to reschedule the date.
- 2) If parties are unable to reschedule a 2023-2024 JA BizTown® visit date, School will pay 50% of their originally invoiced amount, unless no JA BizTown® materials were used. If School is able to return all JA BizTown® materials, unused, they are waived from their payment obligations. The 50% paid amount will be applied as a credit to School's 2024-2025 JA BizTown® participation.



CANCELLATIONS:

- 1) JAWPA must receive written notice of School's cancellation at least 45 days (about 1 and a half months) prior to the scheduled JA BizTown® visit date to avoid its payment obligations.
- 2) All materials must be returned unused.
- 3) School agrees to pay JAWPA the full amount of the students' fees for cancellation with less than 45 days (about 1 and a half months) notice.

COVID-19:

- 1) If School is unable to attend on the scheduled JA BizTown® date, due to a school closure related to COVID-19 or other COVID-19 related mandates affecting the gathering of people, parties will work together to reschedule the date.
- 2) If parties are unable to reschedule a 2023-2024 JA BizTown® visit date, School will pay 50% of their originally invoiced amount, unless no JA BizTown® materials were used.
- 3) If School is able to return all JA BizTown® materials, unused, they are waived from their payment obligations. The 50% paid amount will be applied as a credit to School's 2024-2025 JA BizTown® participation.

JAWPA AGREES TO:

- 1) Provide a 4 ½ hour simulation at the JA BizTown® facility, 90 Emerson Lane, Bridgeville, PA 15017, unless a shorter time is requested by School.
- 2) Provide classroom materials for students and teachers. JA BizTown® schools will be provided with a Teacher's Guide for each educator who is presenting the curriculum and one JA BizTown® kit for each classroom who is receiving the JA BizTown® curriculum.
- 3) Provide training for teachers and volunteers.

SCHOOL AGREES TO:

- 1) Arrange and pay for bus transportation to the JA BizTown® facility, 90 Emerson Lane, Bridgeville, PA 15017. Please schedule buses to ensure accurate JA BizTown® Arrival and Departure times as listed at the top of this contract.
- 2) Arrange for and pay for any free and reduced lunches. All other students and teachers bring a non-refrigerated sack lunch.
- 3) Require teacher's attendance at a Teacher Training.
- 4) Teach a minimum of thirteen (13) lessons with the materials and activities provided by JAWPA.
- 5) Ensure that each student takes the JA BizTown® Pre-Program Survey and Post-Program Survey.
- 6) Recruit agreed volunteer numbers for School's JA BizTown simulation and ensure volunteers are registered prior to the simulation.

PRINCIPAL'S SIGNATURE: _____ **DATE:** _____

Please email the signed contract to Andrea Imro, JA BizTown® Educational Administrator aimro@jwesternpa.org

Any questions? Please call 412-208-4747

Thank you.

Fox Chapel Area School District

Agenda Study Session

November 6, 2023

Add-Education, Inc. – Staffing Agreement

STAFFING AGREEMENT

This Staffing Agreement (“Agreement”) is effective as of the 13th day of November , 2023 (“Effective Date”), and is made by and between Add-Education, Inc., a corporation, (“Company”) located at 2604 Bittersweet Drive, Wilmington DE 19810, and the Fox Chapel Area School District (“Client”) located at 611 Field Club Rd, Pittsburgh, PA 15238.

RECITALS

WHEREAS, Company is engaged in the business of, recruiting, employing, and providing on a supplemental staffing basis; and recruiting and placing on a direct hire basis, physical therapists, physical therapy assistants, occupational therapists, certified occupational therapy assistants, speech language pathologists, nurses and other related professionals (collectively, "Healthcare Professionals") to provide healthcare services for the Client;

WHEREAS, Client operates a public school district that from time to time may have the need for Healthcare Professionals on supplemental staffing basis (“Staff Augmentation”) for temporary assignments that range in length from 4 weeks to 52 weeks (each an “Assignment”) or on a direct hire basis for employment by the Client or a third party other than Company (“Direct Hire”). Staff Augmentation and Direct Hire services are collectively referred to as, “Placement Services”; and

WHEREAS, Company is willing to provide the Placement Services to the Client in accordance with the terms and conditions of this Agreement.

NOW THEREFORE, in consideration of the foregoing and the mutual promises set forth in this Agreement and for other good and valuable consideration the receipt and sufficiency of which is hereby acknowledged, the Parties hereto intending to be legally bound agree as follows:

I. PLACEMENT SERVICES.

A. During the term of this Agreement from time-to-time, Client may request the assistance of Company to fill openings for Staff Augmentation and/or for Direct Hire positions. For purposes of this Agreement, “Candidate” means all applicants Referred by Company to Client; and “Referred” and “Referral” means any manner or means of communication of a Candidate’s identity to Client or a third party by Client. “Referral Period” means the period which is the later of one-year after the completion of an Assignment by a Healthcare Professional or the date of the Referral of the Candidate.

B. At the request of Client for Placement Services, Company will recruit qualified Candidates, obtain and provide the Client with such information as Company can reasonably obtain from each respective Candidate for submission to the Client for its consideration of the Healthcare Professional for the Placement Services. Client shall have the right to reject any Healthcare Professional at any time, for any legally permissible reason.

C. Company will endeavor to provide Candidates to Client for Staff Augmentation or on a Direct Hire basis each time the Client requests Placement Services; however, nothing herein contained shall require Company to fill all requests for Placement Services nor does anything

contained herein prevent Company from providing the same or similar Placement Services to other clients in the same business as Client.

D. Intentionally Blank.

E. Healthcare Professionals provided for Staff Augmentation services are under the Client's daily supervision for professional services. Company shall be responsible for all counseling and discipline of Healthcare Professionals for issues which are unrelated to professional performance issues. For Staff Augmentation services, Healthcare Professionals selected by the Client will be provided solely to perform the type of work described on the Confirmation Form applicable to the specific Assignment (each signed Confirmation Form is deemed attached hereto and made a part hereof).

F. The rates on the Attachment A are applicable to a specific Assignment or Direct Hire search may be amended from time to time by Company as set forth in Section VI.

G. Healthcare Professionals provided for consideration for Direct Hire by the Client and or a third party other than Company will be recruited on the basis of the information provided by Client to Company.

H. Company as the provider of the Staff Augmentation Services upon advanced notice to Client and written approval by Client may physically inspect the Client's facilities and work processes to: assess any potential worksite hazards to Healthcare Professionals; conduct post-accident/incident investigations; audit Client's safety and training records, subject to the Company's agreement to protect confidential information contained in such records, if any; review and address, unilaterally or in coordination with Client, Healthcare Professionals' work performance issues; and to enforce Company's employment policies relating to Healthcare Professionals' conduct at the facility.

I. All Candidate Referrals by Company are made on a confidential basis and Client to the extent permitted by applicable law shall hold Company harmless from any liability resulting from Client's unauthorized disclosure or misuse of information regarding any Candidates or their candidacy for an Assignment or Direct Hire.

J. Client's acceptance of Referrals from Company whether or not in response to a request from Client, interviewing of Candidates Referred by Company, or direct or indirect employment or engagement of any such Candidates shall constitute Client's acceptance of the terms and conditions of this Agreement.

II. OBLIGATIONS OF COMPANY. Company will, during the term of this Agreement, recruit qualified Candidates to provide to Client for consideration for a Staff Augmentation or on a Direct Hire position at the Client as follows:

A. In connection with Staff Augmentation services, Company will:

(1) Recruit, obtain an application that includes education, skills, training, specialties, and preferences, recent work references from the Candidate;

(2) Upon the Client's agreement to use the services of a specific Candidate, but prior to placement of a Candidate with Client, Company shall ensure that all Healthcare Professionals performing services pursuant to this Agreement possess the following valid clearances and certifications before coming into any contact with minors: (a) PA Child Abuse History Clearance (Act 151); (b) Federal Criminal History Records (Act 114); (c) Pennsylvania Background Checks

(Act 34); and (d) other background checks and/or clearances of Healthcare Professionals as required by applicable law. Upon request by Client, Company shall provide copies of such background checks and clearances to Client. Company will also conduct a 10-panel initial drug screening, and obtain a copy of the Candidate's current license and certification (as applicable).

(3) Prior to the commencement of an Assignment, obtain from each Healthcare Professional a Federal I-9 form and documents required to establish authorization to work in the United States.

(4) Pay the Healthcare Professionals for work on an Assignment all wages due, and provide them with the benefits that Company provides to its similarly situated employees and in accordance with legal requirements.

(5) Serve as the employer of all Healthcare Professionals while on Assignment to the Client and assume direct responsibility for the payment of wages, federal and state income tax withholding, social security tax withholdings, unemployment insurance, and workers' compensation, insure that the Healthcare Professional is authorized to work in the United States, check references, and comply with such other obligations imposed by federal, state and local law for each Healthcare Professional placed on Assignment.

(6) Provide eligible Healthcare Professionals benefits as required under the Affordable Care Act, as same may be amended or superseded.

(7) Provide Healthcare Professionals with information regarding reporting of workers' compensation and other incidents. Handle all workers' compensation and unemployment claims involving the Healthcare Professionals.

(8) Advise Healthcare Professionals that they are to comply with all written policies, standards, and procedures of Company, and all written policies, standards and procedures of the Client including, but not limited to, policies regarding attendance and professional behavior.

B. In connection with Direct Hire services, Company will:

(1) Recruit Candidates for introduction to the Client.

(2) Once a Candidate has been selected by the Client for Direct Hire, Company will assist the Client in negotiating a salary, and provide Client with such other assistance as Client may reasonably request to facilitate the Candidate's start date as a client employee.

C. Company is not a provider of medical services and does not provide medical treatment, diagnosis, or any services to patients, or students on behalf of its clients. Company is solely in the business of locating and providing Staff Augmentation and Direct Hire Candidates for its clients.

D. Company will maintain professional liability insurance coverage for each Healthcare Professional while on Assignment in the amount of One Million Dollars (\$1,000,000) per occurrence and Three Million Dollars (\$3,000,000) in aggregate and provide Client with a current Certificate of Insurance that such coverage is in full force and effect. Notwithstanding anything contained herein or otherwise to the contrary, Client shall include the Company as an additional insured on Client's liability policies in connection with the acts and omissions of the Client in connection with this Agreement in accordance with such policy terms and conditions.

E. Company shall direct all Healthcare Professionals to become familiar with and comply with Client's compliance manual and procedures regarding all applicable federal, state, and local privacy and security laws, rules, and regulations, including, without limitation, HIPAA and to only use and disclose protected health information in the manner permitted. Company shall ensure that all Health Professionals shall follow privacy and confidentiality guidelines consistent with pertinent industry standards and to protect the confidentiality of all protected health information ("PHI") regarding any person who is or has received services pursuant to this Agreement or otherwise in compliance with the Health Insurance Portability and Accountability Act ("HIPAA"), the federal Drug and Alcohol Confidentiality Law, 42 U.S.C. 290dd-2, and the regulations at 42 C.F.R. Part 2 (the "Part 2 Requirements"), the Family Educational Rights and Privacy Act ("FERPA"), and any other applicable federal and state law.

III. OBLIGATIONS OF CLIENT.

Client shall during the term of this Agreement:

A. Notify and keep Company current on any and all staffing needs and/or changes regarding particular Placement Services requirements.

B. With respect to Healthcare Professionals placed on an Assignment at Client, Client will:

(1) Interview, assess the skills of Candidates sent to Client for consideration prior to the commencement of any Assignment; and accept Healthcare Professional after selection by Client for an Assignment as set forth in the applicable Confirmation Form.

(2) When the Assignment commences, furnish all materials and supplies (unless otherwise stated on the Confirmation Form), facilities, space and equipment generally required for Healthcare Professionals to perform their assigned tasks unless otherwise agreed that Company will provide), and manage the day-to-day means and manner in which assigned tasks are performed. Client and its professional staff are responsible for the professional and administrative direction and control on a daily basis including, without limitation, review and supervision of the Healthcare Professional's substantive work, and all patient/student interactions. Client shall provide substantive professional feedback to Healthcare Professionals in order to insure that Healthcare Professional follows Client's professional and administrative directives. Client shall coordinate with Company regarding any performance issues that are unrelated to the performance of professional duties so Company may take such corrective action as it deems appropriate.

(3) If Client issues any Client owned property to Healthcare Professional in connection with the Assignment, Client is solely responsible for obtaining Healthcare Professional's acknowledgement of responsibility for proper return of the equipment to Client when requested or at the end of the Assignment; and Client will look solely to the Healthcare Professional as the party responsible for any loss or failure of the Healthcare Professional's failure to return property.

(4) Client's authorized representative will review and sign Healthcare Professional's timecard each week approving the time submitted by the Healthcare Professional and authorizing Client to be billed for the Staff Augmentation Services. Client will not permit any off the clock work or pay Healthcare Professional directly for any reason. Time records must be

submitted by the Client to Company no later than 12:00 P.M. on the Monday following the week in which the work was performed so long as the Professional provides the timecard to Company and Company is not closed on the Monday following the week in which the work was performed; if the Company is closed on the Monday aforesaid, time records will be submitted by the Client to Company no later than 12:00 P.M. on the next day after that Monday that the Company is open. The time record is the basis on which Healthcare Professionals are paid. If Company is required to pay for time due to late submission of the time record by the Client Representative, the Client shall be responsible for immediate payment of all time estimated and paid by Company to the Healthcare Professionals as a result of Client's failure. Orientation will be considered as contractual hours worked by the Healthcare Professional.

(5) Provide Healthcare Professionals with all FERPA and OSHA training required by the Client's protocols; provide Healthcare Professionals with specific information about Client's site specifics, work practices, and Client procedures to follow; and provide the Healthcare Professionals with such equipment as agreed to by Client and Healthcare Professionals.

(6) Comply with all applicable federal, state, and local safety and other laws, rules, and regulations including as they related to any Healthcare Professional while on Assignment to Client. Client shall provide Healthcare Professionals with a safe work site and working conditions that comply with applicable state and local laws, rules and regulations, comply with all reporting and recordkeeping responsibilities and provide site specific safety and job training, appropriate information, illness and injury prevention programs, hazard communication programs, and all required safety equipment. All Healthcare Professionals on Assignment to Client are under the day-to-day direct supervision of the Client for purposes of performing the services and consequently are considered a member of the Client's workforce for any applicable privacy and confidentiality policies including, where applicable, HIPAA requirements. Client will, to the extent permitted by law, indemnify, defend and hold harmless Company and its officers, directors, members, employees and agents from any and all OSHA claims, fines and penalties arising out of the worksite and the training of Healthcare Professionals or otherwise related to the work performed by the Healthcare Professional to or on behalf of the Client.

(7) Only use Healthcare Professionals for the job description and location for which they were assigned and shall notify Company in writing and obtain its written approval prior to making any change in the Healthcare Professional's job description or location.

(8) Be responsible for scheduling the Healthcare Professionals once notified by Company that the Healthcare Professional has accepted the Assignment. Client shall be responsible for communicating with the Healthcare Professional regarding his/her shifts on a timely basis.

(9) Promptly notify Company in writing of the initiation of any complaint regarding a Healthcare Professional (whether by a patient, student, agent, agency, or employee), inquiry, investigation, or review by any licensing or regulatory authority, peer review organization, Client committee, other committee, organization, or body that reviews quality of medical care, of which Client becomes aware and that directly or indirectly relates or pertains to any Healthcare Professional.

(10) Immediately notify Company and provide written documentation of any unsatisfactory performance, unexpected incidents, including errors, unexpected deaths, and other

events, injuries (staff, students or patient), safety hazards, related to the care or services provided by any Healthcare Professional during his/her Assignment with Client.

(11) Promptly notify Company of any illnesses or injuries that occur to a Healthcare Professional while performing on the Assignment, and complete and provide a written incident report to Company.

(12) Allow Healthcare Professionals (on their own time) to attend appropriate on-going educational programs or training that it offers to its staff (other than those required to be provided by Client under this Agreement).

(13) Client will with reasonable promptness notify Company if its business/facility is subject to any restriction, revocation, modification, or limitation on its operation or any complaint or investigation of the Client by any State or federal regulatory agency.

(14) Work with Company to provide ongoing observation of job competence and periodic review of performance of the Healthcare Professional while on an Assignment to Client. Client agrees to immediately notify Company of any and all deficiencies noted by Client during such observation.

(15) During the Referral Period, refrain from, except through Company, from directly recruiting, hiring or otherwise employing or using any Healthcare Professional assigned to Client or whom the Client became acquainted with due to the introduction to him/her by Company or as a result of the information provided by Company about the Healthcare Professional.

(16) To the extent permitted by law, exclude Healthcare Professionals from its benefit plans, policies, and practices, and not make any offer or promise relating to any Healthcare Professional's compensation, benefits, or employment status.

C. With respect to Healthcare Professionals referred to Client for Direct Hire:

(1) Client is responsible for all credentialing, orientation, and other employment requirements once the Candidate is selected by Client for an employment offer. Company urges Client to conduct such investigations, as it deems necessary to verify Candidate information or to obtain such other information, as it may deem relevant. Company does not guarantee the performance of any Candidate or the accuracy of information provided regarding a Candidate, and disclaims any responsibility for claim, loss, or liability because of a Candidate's acts or omissions.

(2) If Company Refers a Candidate who the Client has interviewed, scheduled an interview, or to whom the Client was introduced directly or by another party within the six (6) months immediately preceding Company's Referral, the Client will not owe Company a Placement Fee if the Client directly or indirectly hires, engages or Refers the Candidate, provided that, within three (3) business days following the Referral from Company, the Client advises Company, in writing, of its prior knowledge of such Candidate and includes supporting documentation. In the absence of such notification and documentation, if the Candidate is directly or indirectly hired, engaged or referred by the Client in any capacity during the Referral Period then, the Client shall pay Company the Placement Fee; and the Client waives any right to rely upon any prior knowledge of the Candidate as a reason for non-payment of the Placement Fee. It is the sole responsibility of the Client to determine whether a Candidate was previously introduced to it and to notify Company in a timely manner.

(3) Company guarantees all Direct Hire Candidates for a period of thirty (30) days from their start date with the Client. Should any Direct Hire Placement resign or be terminated for any reason other than a low census, corporate layoff, bankruptcy, downsizing, or lack of work during the first thirty (30) days of employment by the Client, Client will pay Company for the full thirty (30) days.

IV. TERM AND TERMINATION.

A. The term of this Agreement shall be one (1) year, commencing on the Effective Date, and will automatically renew each year, on the anniversary date, unless terminated by either party in writing at least thirty (30) days prior to the anniversary date or unless or until otherwise terminated as provided herein.

B. Either party may terminate this Agreement by providing thirty (30) days' prior written notice to the other party.

C. Notwithstanding the foregoing, a party may immediately terminate or suspend performance under this Agreement in whole or in part, or any Assignment under this Agreement, at any time in the event of a material breach of this Agreement by the other party (including non-payment by the Client) or a violation of any federal, state, county or local law, statute or ordinance by the breaching party, its employees, agents, or subcontractors. If terminated, or suspended such action shall be effective immediately upon written notice by the breaching party given in accordance with this Agreement from the non-breaching party stating the nature of the breach or the violation and the action taken, provided, however, that the breaching party is provided ten (10) days to cure the violation identified in such written notice.

D. Except as otherwise specifically provided in this Agreement, neither party shall be entitled to any compensation or claim for goodwill or other loss, cost or expense, which either of them may suffer, or claim to have suffered, by reason of termination of this Agreement, an Assignment; or suspension of Placement Services regardless of the reason for such action.

E. Upon expiration, termination, or suspension of any Assignment or this Agreement for any reason by either party, Client shall within thirty (30) days of the receipt of the invoice all monies due to Company for services rendered by Company and the Healthcare Professional and related approved expenses incurred through the effective date of expiration, termination, or suspension. Further, to the extent that Healthcare Professional(s) continue to work at the Client to complete an Assignment after termination, expiration or suspension of the Agreement, the Client shall be obligated to continue to make payment for all such work and expenses in accordance with the provisions of this Agreement.

F. Client, in its sole discretion, may terminate an Assignment immediately for "Cause" and require the Healthcare Professional to leave the premises without prior notice. However, Client will notify Company in writing within twenty-four (24) business hours of any such dismissal. "Cause" is defined as any violation of Client policies and rules and procedures, violation of federal, state or local law, insubordination, incompetence, failure of Healthcare Professional to maintain proper licensure or any violation of the drug abuse policy or any act of omission by the Healthcare Professional which has an adverse impact on the Client. Notwithstanding the foregoing, prior to the termination, if it is not for student or patient care, theft or fraud, Client will provide Company the opportunity to counsel the Healthcare Professional and if within an agreed period Client determines there is an improvement there will be no termination.

V. INDEMNIFICATION.

A. Company agrees to indemnify, defend and hold harmless Client, its directors, officers, employees, and agents from and against any and all claims, suits, damages, fines, judgments, penalties, liabilities, costs and expenses (including reasonable attorney fees, court costs and advancements of counsel) incurred, paid or suffered by Client, which result or rise out of any claim by a third party for an act or omission by Company or any of its directors, officers, employees or agents in providing Placement Services as set forth Section II under this Agreement. Provided however, Client is not entitled to indemnification for its own acts or omissions or that of its agents, servants, or employees unless such act or omission was taken as a result of the direct instructions of Company.

B. Client agrees, to the extent permitted by law, to indemnify, defend and hold harmless Company its current and former directors, officers, employees, and agents from and against any and all claims, suits, damages, fines, judgments, penalties, liabilities, costs and expenses (including reasonable attorney fees, court costs and advancements of counsel) incurred, paid or suffered by Company, which result or arise out of any claim, act or omission by Client or any of its directors, officers, employees, agents including, other vendors pertaining to services under this Agreement, or from the professional acts of Healthcare Professional. Provided however, Company is not entitled to indemnification for its own acts or omissions or that of its agents, servants, or employees (other than the Healthcare Professionals) unless such act or omission was taken as a result of the instructions of the Client.

C. In connection with the above indemnification obligations the Client acknowledges that as between it and Company, Client is responsible for on-site supervision of Healthcare Professionals.

D. Intentionally deleted.

E. The provisions of this Section shall survive the expiration or termination of this Agreement.

VI. FEES.

A. Fees will be billed in accordance with the Attachment A applicable to the particular Assignment or the Direct Hire Overtime for Staff Augmentation will be billed in accordance with applicable state and federal laws and Client will be billed the applicable legal premium rate. If applicable to the Assignment, holiday and call back to be billed as set forth on the Confirmation Form for the Assignment.

B. Invoices for Staff Augmentation are generated from weekly timesheets, signed and approved by Client supervisor, and mailed weekly with the Invoice. Client shall pay each invoice within thirty (30) days from date of the invoice. In the event of breach by Client of the thirty (30) day payment terms, Company reserves the right to remove the Healthcare Professional from the Assignment to the Client and Client will pay Company for the remaining unfilled term of the Assignment. The amount due will be based upon the Assignment's original end date multiplied by agreed number of hours per week for the Assignment multiplied by the agreed hourly bill rate as stated on Attachment A, a copy of which is attached hereto and made a part hereof.

C. Invoices for Direct Hire are billed at the rate set forth on the Confirmation Form and are due and payable on the Candidate's start date with the Client.

D. Client agrees to pay for Paid Sick Leave that is accrued by law according to that specific city and state.

E. Client agrees to pay a 0.5% per month (or if less, the maximum rate permitted by applicable law) service charge on any past due invoice.

VII. CONVERSION AND NON-SOLICITATION.

A. Healthcare Professionals are unique and valuable assets of Company and Company expends significant time and money in recruiting, screening, testing, training, reference checking, marketing and other business activities to locate and maintain qualified Healthcare Professionals for Placement Services to its clients.

B. During the term of this Agreement or if within one year after (1) the end date of the Healthcare Professional's most recent Assignment with Client should a Client Entity directly hire or engage a Candidate, or refer the Candidate to another party to hire or engage, the Client shall be obligated to pay Company a conversion fee of 20% of first year's estimated annual salary ("Conversion Fee"). For purposes of this Agreement, "Client Entity" includes the Client and its parent, subsidiaries, affiliates, successors and permitted assigns.

C. Conversion Fees due Company under this Section are due and payable immediately on the date that a Client Entity directly uses the services of a Healthcare Professional or Candidate referred by Company other than through Company. Client further agrees to pay a 0.5% per month (or if less, the maximum rate permitted by applicable law) service charge on any invoice balances over thirty (30) days old. In the event any invoice gets turned over to collection, whether or not litigation become necessary, Client shall be responsible for all invoices, service charges, collection and other fees, interest, court costs, reasonable attorneys' fees paid to any third party by Company for collection.

D. The provisions of this Section shall survive the expiration or termination of this Agreement.

VIII. MISCELLANEOUS.

A. Relationship. Company and Client are independent contractors with respect to each other and nothing contained in this Agreement shall be construed to create the relationship of partners, joint ventures, agents or representatives of each other and neither shall have any authority to bind the other in any contractual arrangement. Company's relationship to Client under this Agreement is that of an independent contractor. The Healthcare Professionals are not employees or agents of Client. Client is solely responsible for meeting its goals for profits, costs, production, and scheduling. Healthcare Professionals have no authority to legally bind Company. Neither party shall be deemed to be the legal representative of the other.

B. Compliance with Employment Law. Both parties agree to comply with all federal, state and local rules and regulations regarding employment and neither party shall discriminate in any fashion against any Healthcare Professional or Candidate on the basis of any protected characteristic or otherwise violate any state, federal or local law, rule or regulation related to employment.

C. Choice of Law. This Agreement shall be governed by and construed in accordance with the laws of the Commonwealth of Pennsylvania, without reference to any conflicts of law principles thereof. For purposes of any dispute between them, Client and Company consent to the

personal jurisdiction of the courts of the Commonwealth of Pennsylvania and consent to venue in the state or federal courts located in Alleghany County, Pennsylvania. The parties each waive any defense of inconvenient forum to the maintenance of any action or proceeding so brought.

D. Survival. Provisions of this Agreement, which by their terms extend beyond the termination, expiration or suspension of this Agreement will survive and remain effective in accordance with their terms and to the extent necessary to the intended preservation of such rights and obligations.

E. Waiver. No provision of this Agreement may be amended or waived unless agreed to in a writing signed by the parties.

F. Severability. This Agreement is intended to be performed in accordance with, and only to the extent permitted by, all applicable laws, ordinances, rules, and regulations of the jurisdiction in which the parties do business. If any provision of this Agreement or the application thereof to any person or circumstances shall, for any reason or to any extent, be invalid or unenforceable, the remainder of this Agreement and the application of such provision to other persons or circumstances shall not be affected thereby, but rather shall be enforced to the greatest extent permitted by law.

G. Entire Agreement. This Agreement contains the entire understanding between the parties and supersedes all prior agreements and understandings relating to the subject matter of this Agreement.

H. Modifications. This Agreement, as well as any Attachments made a part hereof, shall not be modified or altered in any respect, except in writing signed and agreed to by the parties hereto.

I. Assignment/Successors. The provisions of this Agreement will inure to the benefit of and be binding on the parties and their respective representatives, successors, and permitted assigns. Neither party may assign, transfer its interest herein, or delegate its duties hereunder, without the prior written consent of the other party. However, Company may assign its rights and delegate its duties hereunder without the consent of Client to any of its subsidiaries, affiliates or divisions, and any purchaser of all or substantially all of Company's assets or stock or any other successor to Company's business. Further, Company may without the written consent of the Client utilize the services of subcontractors to perform Assignments and/or provide all or some of the Services hereunder. Any assignment or delegation of duties in violation of this provision shall be null and void. In all instances if Company assigns its rights and delegate its duties hereunder, it shall notify Client in writing of such assignment.

J. Notices. All notices and other communications pursuant to this Agreement shall be in writing and shall be deemed to have been duly given if delivered to the other party if by hand, telephone facsimile to the other party with confirmation of successful transmission, to the other party by electronic mail to the address for the party on file with confirmation of delivery to that party's electronic mail, sent by United States Mail certified, return receipt or registered, postage prepaid, or by nationally recognized overnight mail service prepaid for overnight delivery, and addressed to the other party at the address set forth on the signature page of this Agreement (or such other address as shall be given in writing by one party to the other in conformity with the provisions of this Section). All written notices and reports permitted or required to be delivered by the provisions of this Agreement shall be deemed so given on the earliest of (1) receipt; (2) attempted

delivery if delivery is refused; the close of business on the first business day after transmission by a nationally recognized overnight carrier, telephone facsimile or other electronic system (including electronic mail); (3) or close of business on the second business day after the date delivered to in the United States Mail if sent postage prepaid by registered or certified mail.

K. Force Majeure. Neither party will be responsible for failure or delay in performance of this Agreement (except for payment failures) if the failure or delay is due to labor disputes, strikes, fire, riot, war (declared or undeclared), terrorism, acts of God, or any other causes beyond the control of the nonperforming Party.

L. Construction and Recitals. The parties agree that this Agreement shall not be construed against the drafter of the document because they drafted the document, as they have done so merely for the convenience of the Parties. The Recitals to this Agreement are incorporated herein by this reference.

M. Headings and Pronouns. The section headings in this Agreement are for convenience only; they form no part of this Agreement and shall not affect its interpretation. Words used herein, regardless of the number and gender specifically used, shall be deemed and construed to include any other number, singular or plural, and any other gender, masculine, feminine or neuter, as the context indicates is appropriate.

N. No Third-Party Beneficiary. This Agreement is made solely and specifically among and for the benefit of the parties hereto, and their respective permitted successors and assigns subject to the express provisions hereof relating to successors and assigns, and no other person shall have any rights, interest or claims hereunder or be entitled to any benefits under or on account of this Agreement as a third-party beneficiary or otherwise.

O. Intentionally deleted.

P. Change of Law Compliance. If any change of law, prohibits, restricts, limits or otherwise adversely affects either party's rights or obligations herein in a manner material to this Agreement or would result in foreseeable exposure to legal noncompliance or material financial adverse consequences, the parties agree, upon the written request for such negotiations, to make their best efforts to negotiate in good faith reasonable revisions to this Agreement to avoid or mitigate such consequences and results in any provisions of this Agreement. If the parties fail to agree to such revisions within thirty (30) days of commencing such negotiations, then either party may terminate this Agreement upon an additional fourteen (14) days' written notice to the other Party and this Agreement will terminate on the same grounds as if it reached the end of its final term without additional liability to either party except for the services rendered prior to the termination and as otherwise provided herein.

Q. Counterparts. This Agreement may be executed in one or more counterparts and all such counterparts when taken together shall constitute one agreement, binding on the parties. Facsimile and electronic copies of this Agreement, signed in counterparts, shall be considered for all purposes, including delivery, as originals, and shall also constitute one agreement, binding on all of the parties hereto.

R. Authority. The individuals whose signatures appear below represent and warrant that they are authorized representatives of the entities on whose behalf they entered into this Agreement and that they possess the full power and authority to enter into this Agreement and to bind the party they purport to represent.

IN WITNESS WHEREOF, the parties have executed this Agreement on the day and year first written below.

Add-Education, Inc. _____ (**“Company”**)

By: _____

Its: _____

Date: _____

Fox Chapel Area School District _____ (**“Client”**)

By: _____

Marybeth Dadd

Its: School Board President

Date: November 13, 2023

Attachment A

Rates

School Psychologist – \$85

Related Serviced
(SLP/OT/PT) – \$75

RN - \$65

LPN - \$50

RBT's – \$35

Paraprofessionals - \$30

Fox Chapel Area School District

Agenda Study Session

November 6, 2023

Policies – Revised – First Reading

FOX CHAPEL AREA SCHOOL DISTRICT

Book	Policy Manual
Section	000 Local Board Procedures
Title	Meetings
Code	006
Status	First Reading
Adopted	April 4, 2022
Last Reviewed	October 3, 2023
Prior Revised Dates	9/13/2021

Parliamentary Authority

All Board meetings shall be conducted in an orderly and business-like manner. Robert's Rules of Order, Newly Revised, including group rules shall guide the Board in its deliberations in all cases in which it is not inconsistent with law, state regulations or Board procedures.[\[1\]](#)[\[2\]](#)

Quorum

A quorum shall be five (5) school directors present at a meeting. No business shall be transacted at a meeting without a quorum, but the school directors present at such a meeting may adjourn to another time.[\[3\]](#)

Remote Board Meetings

In extenuating circumstances, such as a health and safety emergency in the school community, the Board may choose to conduct a remote Board meeting.[\[4\]](#)

During a remote Board meeting, the public will be able to participate by using a remote meeting platform that will allow for connection by any member of the public and provide a mechanism for attendees to indicate that they would like to speak and offer comment during any public comment portion of the meeting.

Presiding Officer

The President shall preside at all Board meetings. In the absence, disability or disqualification of the President, the Vice-President shall act instead. In the absence, disability or disqualification of both the President and Vice-President, the Assistant Secretary shall act instead. If none of the officers are present, a school director shall be elected President pro tempore by a majority of those present and voting to preside at that meeting only. Where no such majority is achieved on the first vote, a second vote shall be cast for the two (2) candidates who received the greatest number of votes.[\[5\]](#)[\[6\]](#)[\[7\]](#)[\[8\]](#)

Meeting Notifications

Notice of all open Board meetings, including committee meetings and work sessions, shall be given by publication of the date, place, and time of such meetings in the newspaper(s) of general circulation designated by the Board and posting of such notice at the administrative offices of the Board.[\[9\]](#)[\[10\]](#)

1. Notice of regular meetings shall be given by publication and posting of a schedule showing the date, place and time of all regular meetings for the calendar year at least three (3) days prior to the time of the first regular meeting.[\[9\]](#)[\[10\]](#)
2. Notice of all special meetings shall be given by publication and posting of notice at least twenty-four (24) hours prior to the time of the meeting, except that such notice shall be waived when a special meeting is called to deal with an actual emergency involving a clear and present danger to life or property.[\[9\]](#)[\[10\]](#)
3. Notice of all rescheduled meetings shall be given by publication and posting of notice at least twenty-four (24) hours prior to the time of the meeting.[\[9\]](#)[\[10\]](#)
4. Notice of all recessed or reconvened meetings shall be given by posting a notice of the place, date and time of the meeting and sending copies of such notice to interested parties.[\[9\]](#)
5. Notice of all open meetings shall be given to any newspaper(s) circulating in Allegheny County and any radio or television station which so requests. Notice of all open meetings shall be given to any individual who so requests and provides a stamped, addressed envelope for such notification.[\[10\]](#)

Notice of all rescheduled meetings and special meetings shall be given to each school director no later than twenty-four (24) hours prior to the time of the meeting.[\[10\]](#)[\[11\]](#)

Agenda Notifications

The agenda, together with all relevant reports, shall be provided to each school director at least three (3) days before the meeting.

If the agenda includes an item of business related to removal of an officer of the Board, the agenda shall be provided to each school director at least seven (7) days before the meeting.

The district shall publicly post the agenda for all open meetings of the Board or Board committees at which deliberation or official action may take place no later than twenty-four (24) hours prior to the time of the meeting, as follows:[\[10\]](#)

1. On the district's website.
2. At the location of the meeting.
3. At the district's administrative office.

The posted agenda shall list each matter of agency business that will or may be the subject of deliberation or official action at the meeting.[\[10\]](#)

Agenda Preparation

It shall be the responsibility of the Superintendent, in cooperation with the Board President, to prepare an agenda of the items of business anticipated to come before the Board at each open meeting.

Order of Business

The order of business for regular meetings shall be as follows, unless altered by the President or a majority of those present and voting:

- Call to Order/Pledge of Allegiance
- Roll Call
- Guests
- Student Council Representative
- Superintendent's Report

Solicitor's Report
Approval of Minutes
Public Comments on Agenda Items
Old Business
New Business
Facilities/Transportation
Finance
Instruction
Legislation/Policy
Personnel
Operations/Cooperative Services
Public Comments on Matters of Concern
Fox Chapel Education Association
Adjournment

Additions to the Agenda

The Board may deliberate or take official action on matters not included in a posted agenda only under the following circumstances:[\[12\]](#)

Emergencies – The matter of business relates to a real or potential emergency involving a clear and present danger to life or property.[\[9\]](#)[\[12\]](#)

Business Arising Within Twenty-Four (24) Hours Prior to the Meeting – The matter of business has arisen within twenty-four (24) hours prior to the meeting, is de minimis (minor) in nature, and does not involve the expenditure of funds or entering into a contract or agreement.[\[12\]](#)

Business Raised by Residents or Taxpayers During the Meeting – When a matter of Board business is raised by a resident or taxpayer during a meeting:[\[12\]](#)[\[13\]](#)

1. The Board may take official action to refer the matter to staff, if applicable, to conduct research and include on a future Board meeting agenda; or
2. If the matter is de minimis (minor) in nature and does not involve the expenditure of funds or entering into a contract or agreement, the Board may take official action on the matter.

Majority Vote – During a meeting, the Board may add a matter of business to the posted agenda by a majority vote of the school directors present and voting. The reason for adding an item to the posted agenda must be announced at the meeting before conducting the vote. Once announced and approved by majority vote, the Board may take official action on the item of business. The agenda shall be amended to reflect the new item of business and the amended agenda shall be posted to the district's website and at the administrative office no later than the first business day following the meeting at which the agenda was amended. The unanimous consent procedure may not be used in place of majority vote for this purpose.[\[12\]](#)

The public posting of agenda requirements and rules for adding items to a posted agenda apply to both regular and special open meetings of the Board. These requirements and rules do not apply to:[\[10\]](#)[\[12\]](#)[\[14\]](#)

1. Conference sessions.
2. Executive sessions.

Regular Meetings

Regular Board meetings shall be open and shall be held at specified places at least once every two (2) months.[\[2\]](#)[\[15\]](#)

Special Meetings

Special meetings may be called for special or general purposes and shall be open except when conducted as an executive session for purposes authorized by law.[\[2\]](#)[\[6\]](#)[\[11\]](#)[\[16\]](#)

The President may call a special meeting at any time and shall call a special meeting upon presentation of the written requests of three (3) school directors. Upon the President's failure or refusal to call a special meeting, such meeting may be called at any time by a majority of the school directors.[\[6\]](#)

The order of business for special meetings shall be determined according to the stated purpose of the special meeting.

No business shall be transacted at any special meeting except that named in the call sent to school directors for such special meeting.[\[11\]](#)

Public Participation

At each open Board meeting, prior to official action by the Board, an opportunity shall be provided for public comment in accordance with law and Board procedures and policy.[\[2\]](#)[\[13\]](#)

Voting

All motions shall require for adoption a majority vote of those school directors present and voting, except as provided by statute or Board procedures.

All votes on motions and resolutions shall be by voice vote unless an oral roll call vote is requested by the President or another school director.

Special Voting Requirements –

**Indicates actions for which the minutes also must reflect how each school director voted.*

1. Actions requiring the unanimous affirmative vote of all members of the Board remaining in office:
 - a. Appoint as Board Secretary a former school director who has resigned, before the expiration of the term for which the member was elected.*[\[17\]](#)[\[18\]](#)
 - b. Appoint as solicitor a former school director who has resigned, before the expiration of the term for which the director was elected.*[\[17\]](#)[\[18\]](#)
2. Actions requiring the affirmative votes of two-thirds of the full membership of the Board:
 - a. Transferring, during the first three (3) months of the fiscal year, budgeted funds set apart or appropriated to a particular item of expenditure.*[\[18\]](#)[\[19\]](#)[\[20\]](#)
 - b. Adding or increasing appropriations to meet an emergency or catastrophe.*[\[18\]](#)[\[20\]](#)
 - c. Hiring as a teacher a former school director who has resigned, before the expiration of the term for which the director was elected.*[\[17\]](#)[\[18\]](#)
 - d. Conveying land or buildings to certain charities or other public agencies without following prescribed valuation procedures or with more favorable financing.*[\[18\]](#)[\[21\]](#)
 - e. Incurring temporary debt.*[\[20\]](#)[\[23\]](#)
 - f. Dismissing a tenured professional employee after a hearing.*[\[18\]](#)[\[24\]](#)
 - g. Borrowing in anticipation of current revenue.*[\[18\]](#)[\[25\]](#)
 - h. **Adopting or changing textbooks without the recommendation of the Superintendent.*** [\[17\]](#)[\[25\]](#)
3. Actions requiring the affirmative votes of a majority of the full membership of the Board:

- a. Fixing the length of the school term.*[\[18\]](#)
- b. Adopting textbooks recommended by the Superintendent.*[\[18\]](#)[\[27\]](#)
- c. Appointing the district Superintendent and Assistant Superintendent(s).*[\[18\]](#)[\[28\]](#)[\[29\]](#)
- d. Appointing teachers and principals.*[\[18\]](#)
- e. Adopting the annual budget.*[\[18\]](#)[\[30\]](#)
- f. Appointing tax collectors and other appointees.*[\[18\]](#)[\[31\]](#)[\[32\]](#)
- g. Levying and assessing taxes.*[\[18\]](#)[\[33\]](#)
- h. Purchasing, selling, or condemning land.*[\[18\]](#)
- i. Locating new buildings or changing the location of old ones.*[\[18\]](#)
- j. Creating or increasing any indebtedness.*[\[18\]](#)
- k. Adopting planned instruction.[\[18\]](#)[\[34\]](#)
- l. Establishing additional schools or departments.*[\[18\]](#)
- m. Designating depositories for school funds.*[\[18\]](#)[\[35\]](#)[\[36\]](#)
- n. Authorizing the transfer of any unencumbered balance, or portion thereof, from one appropriation to another, or from one spending agency to another during the last nine (9) months of the fiscal year.*[\[18\]](#)[\[20\]](#)
- o. Entering into contracts of any kind, including contracts for the purchase of fuel or any supplies where the amount involved exceeds \$100 (including items subject to bid requirements).*[\[18\]](#)[\[37\]](#)
- p. Fixing salaries or compensation of officers, teachers, or other appointees of the Board.*[\[18\]](#)
- q. Entering into contracts with and making appropriations to the intermediate unit for the district's proportionate share of the cost of services provided or to be provided by the intermediate unit.*[\[18\]](#)
- r. Dismissing, after a hearing, a Superintendent, Assistant Superintendent or non-tenured teacher.*[\[18\]](#)[\[38\]](#)[\[39\]](#)
- s. Determining the location and amount of any real estate required by the school district for school purposes.*[\[18\]](#)[\[40\]](#)
- t. Vacating and abandoning property to which the Board has title.*[\[18\]](#)[\[41\]](#)
- u. Determining the holidays, other than those provided by statute, to be observed by special exercises and those on which the schools shall be closed for the whole day.[\[42\]](#)
- v. Appointing a school director to fill a vacancy on the Board.*[\[18\]](#)[\[43\]](#)
- w. Calling a special meeting when the President has failed to do so after written request of three (3) members of the Board.[\[6\]](#)
- x. Declaring that a vacancy exists on the Board by reason of the failure or neglect of a school director to qualify.[\[44\]](#)
- y. Adopting, amending or repealing Board procedures and policy.[\[45\]](#)

z. Approve or denying a charter school application.* [44]

aa. Approve or denying a multiple charter school organization application.* [45]

ab. Establishing joint schools or departments.*[46]

Abstention from Voting

A school director shall be required to abstain from voting when the issue involves either one of the following:

1. Conflict of interest under the Ethics Act. [47][48][49]

Prior to the vote being taken, the school director shall verbally disclose the nature of the conflict in public, and shall also provide the Board Secretary with a written memorandum stating the nature of the conflict, which shall be attached to the Board minutes as a public record.

Conflict of interest - use by a public official of the authority of their office or any confidential information received through holding public office for the private pecuniary benefit of the public official, a member of their immediate family or a business with which the public official or a member of their immediate family is associated. The term does not include an action having a de minimis economic impact or which affects to the same degree a class consisting of the general public or a subclass consisting of an industry, occupation or other group which includes the public official, a member of their immediate family or a business with which the public official or a member of their immediate family is associated. [47]

De minimis economic impact – an economic consequence which has an insignificant effect. [47]

Immediate family – parent, spouse, child, brother or sister. [47]

Business with which associated – any business in which the person or a member of the person's immediate family is a director, officer, owner, employee or has a financial interest. [47]

2. Relative recommended for appointment to or dismissal from a teaching position. [24][50]

Relative – father, mother, brother, sister, husband, wife, son, daughter, stepson, stepdaughter, grandchild, nephew, niece, first cousin, sister-in-law, brother-in-law, uncle, or aunt.

The Board is encouraged to seek the guidance of the district solicitor or the State Ethics Commission for questions related to conflict of interest. [48][49]

Minutes

The Board shall cause to be made, and shall retain as a permanent record of the district, minutes of all open Board meetings. Said minutes shall be comprehensible and complete and shall show: [51][52]

1. Date, place, and time of the meeting.
2. Names of school directors present.
3. Presiding officer.
4. Substance of all official actions.
5. Actions taken.
6. Recorded votes and a record by individual members of all roll call votes taken. [53]
7. Names of all residents who appeared officially and the subject of their testimony.

8. Any matter added to a posted agenda, including the substance of the matter, the announced reason and the recorded vote, where applicable.[\[10\]](#)[\[12\]](#)

The Board Secretary shall provide each school director with a copy of the minutes of the last voting meeting prior to the next voting meeting.[\[1\]](#)

The minutes of Board voting meetings shall be approved at the next succeeding voting meeting and signed by the Board Secretary.[\[54\]](#)

Notations and any tape or audiovisual recordings shall not be the official record of an open Board meeting but may be available for public access, upon request made in accordance with Board policy. Any notations and/or audiovisual recordings of a Board meeting shall be retained and disposed of in accordance with the district's records retention schedule.[\[1\]](#)[\[55\]](#)[\[56\]](#)

Recess/Reconvene

The Board may at any time recess or reconvene to a reconvened meeting at a specified date and place, upon the majority vote of those present. The reconvened meeting shall immediately take up its business at the point in the agenda where the motion to recess was acted upon. Notice of the reconvened meeting shall be given as provided in Board policy.[\[9\]](#)[\[10\]](#)[\[57\]](#)

Executive Session

The Board may hold an executive session, which is not an open meeting, before; during; at the conclusion of an open meeting; or at some other time. The presiding officer shall announce the reason for holding the executive session; the announcement can be made at the open meeting prior to or after the executive session.[\[14\]](#)[\[16\]](#)[\[58\]](#)

The Board may discuss the following matters in executive session:

1. Employment issues.
2. Labor relations.
3. Purchase or lease of real estate.
4. Consultation with an attorney or other professional advisor regarding potential litigation or identifiable complaints that may lead to litigation.
5. Matters that must be conducted in private to protect a lawful privilege or confidentiality.
6. School safety and security, of a nature that if conducted in public, would:[\[16\]](#)
 - a. Be reasonably likely to impair the effectiveness of school safety measures.
 - b. Create a reasonable likelihood of jeopardizing the safety or security of an individual or a school, including a building, public utility, resource, infrastructure, facility or information storage system.

Official actions based on discussions held in executive session shall be taken at an open meeting.

Work Sessions

The Board may meet as a Committee of the Whole in an open meeting to vote on or to discuss issues. Public notice of such meetings shall be made in accordance with Board procedures.[\[2\]](#)[\[57\]](#)

A meeting of the Committee of the Whole, not regularly scheduled, may be called at any time by the President; the President shall call such a meeting when requested to do so by school directors. Public notice of the meeting shall be made in accordance with Board procedures.

The Board Secretary shall provide notice of a meeting of the Committee of the Whole in accordance with Board procedures.[\[9\]](#)[\[10\]](#)[\[57\]](#)

Committee Meetings

Standing committee meetings may be called at any time by the committee chairperson, with proper public notice, or when requested to do so by members of the committee.[\[9\]](#)[\[10\]](#)[\[57\]](#)

A majority of the total membership of a committee shall constitute a quorum.

Unless held as an executive session, standing committee meetings shall be open to the public, other school directors, and the Superintendent.[\[2\]](#)

A majority of the committee or the chairperson may invite Board employees, consultants or other persons who have special knowledge of an area under discussion.

Legal

[1. 24 P.S. 407](#)

[2. 65 Pa. C.S.A. 701 et seq](#)

[3. 24 P.S. 422](#)

4. Pol. 006.1

[5. 24 P.S. 405](#)

[6. 24 P.S. 426](#)

[7. 24 P.S. 427](#)

[8. 24 P.S. 428](#)

[9. 65 Pa. C.S.A. 703](#)

[10. 65 Pa. C.S.A. 709](#)

[11. 24 P.S. 423](#)

[12. 65 Pa. C.S.A. 712.1](#)

13. Pol. 903

[14. 65 Pa. C.S.A. 707](#)

[15. 24 P.S. 421](#)

[16. 24 P.S. 425](#)

[17. 24 P.S. 324](#)

[18. 24 P.S. 508](#)

[19. 24 P.S. 609](#)

[20. 24 P.S. 687](#)

[21. 24 P.S. 707](#)

[22. 24 P.S. 671](#)

[23. 24 P.S. 634](#)

[24. 24 P.S. 1129](#)

[25. 24 P.S. 640](#)

[26. 24 P.S. 803](#)

27. Pol. 108

[28. 24 P.S. 1071](#)

[29. 24 P.S. 1076](#)

30. Pol. 604
31. Pol. 005
32. Pol. 606
33. Pol. 605
34. Pol. 107
[35. 24 P.S. 621](#)
36. Pol. 608
37. Pol. 610
[38. 24 P.S. 1080](#)
[39. 24 P.S. 514](#)
[40. 24 P.S. 702](#)
[41. 24 P.S. 708](#)
[42. 24 P.S. 1503](#)
[43. 24 P.S. 315](#)
44. Pol. 004
45. Pol. 003
[46. 24 P.S. 224](#)
[47. 65 Pa. C.S.A. 1102](#)
[48. 65 Pa. C.S.A. 1103](#)
49. Pol. 827
[50. 24 P.S. 1111](#)
[51. 24 P.S. 518](#)
[52. 65 Pa. C.S.A. 706](#)
[53. 65 Pa. C.S.A. 705](#)
[54. 24 P.S. 433](#)
55. Pol. 800
56. Pol. 801
57. Pol. 006
[58. 65 Pa. C.S.A. 708](#)
[24 P.S. 408](#)
[24 P.S. 1075](#)
[24 P.S. 1077](#)
[65 Pa. C.S.A. 1101 et seq](#)
Pol. 612

FOX CHAPEL AREA SCHOOL DISTRICT

Book	Policy Manual
Section	100 Programs
Title	Home Education Programs
Code	137
Status	First Reading
Adopted	May 10, 2010
Last Revised	December 5, 2022
Last Reviewed	October 3, 2023
Prior Revised Dates	8/17/2015

Authority

Home education programs for students of compulsory school age residing in the school district shall be conducted in accordance with state law and regulations.[\[1\]](#)[\[2\]](#)[\[3\]](#)

Definitions

Appropriate education - a program consisting of instruction in the required subjects for the time required by law and in which the student demonstrates sustained progress in the overall program.[\[2\]](#)

Hearing examiner - shall not be an officer, employee or agent of the Department of Education or of the school district or intermediate unit of residence of the child in the home education program.

Home education program - a program conducted in compliance with law by the parent/guardian or person having legal custody of a child. A home education program shall not be considered a nonpublic school under the provisions of law.

Supervisor - the parent/guardian or person having legal custody of a child who is responsible for providing instruction, provided that such person has a high school diploma or its equivalent.

Delegation of Responsibility

The Superintendent or designee shall develop and distribute administrative regulations for registering home education programs **and maintaining appropriate records in accordance with law.**[\[2\]](#)

Guidelines

Notarized Affidavit

Prior to the commencement of the home education program, and annually thereafter on **or before** August 1, the parent/guardian or other person having legal custody of the child or children shall file a notarized affidavit with the Superintendent, **which contains certification that the supervisor of the home education program and all adults living in the home and persons having legal custody of a child or children in the home education program have not been convicted of criminal offenses enumerated in School Code, in accordance with law. The affidavit shall include all** information required by law.[\[2\]](#)

Instructional Program

The instructional program for home education students shall include such courses as required by law.[\[2\]](#)
[\[4\]](#)[\[5\]](#)

Loan of Instructional Materials

At the request of the supervisor, the district shall lend to the home education program copies of the school's planned courses, textbooks and curriculum materials appropriate to the student's age and grade level.[2]

Student Portfolio and Evaluations

For each student participating in a home education program, the supervisor shall:[2]

1. Maintain a portfolio of records and materials, **in accordance with applicable law.**
2. Provide an annual written evaluation of the student's educational progress, **in accordance with the provisions of applicable law.**

Graduation Requirements

The following minimum courses in grades 9 through 12 are established as a requirement for graduation in a home education program: four (4) years of English; three (3) years of mathematics; three (3) years of science; three (3) years of social studies; and two (2) years of arts and humanities.[2]

Diplomas

Students who complete all of the graduation requirements of the home education program shall receive a high school diploma issued by the supervisor or an approved diploma-granting organization.[2]

Students With Disabilities

A home education program meets compulsory attendance requirements for a student with a disability only when the program addresses the specific needs of the student and is approved by a teacher with a valid Pennsylvania certificate to teach special education, a licensed clinical psychologist or a certified school psychologist. Written notice of such approval must be submitted with the required affidavit.[1]

The supervisor may request that the school district or intermediate unit of residence provide services that address the specific needs of a student with a disability.[1]

When the provision of services is agreed to by both the supervisor and the school district or intermediate unit, all services shall be provided in **public** schools or in a private school licensed to provide such programs and services.[1]

Appropriate Education/Compliance

A home education evaluator shall certify that an appropriate education is occurring in the home education program. The supervisor shall submit the certification to the Superintendent by June 30 of each year. If the supervisor fails to submit the certification, the Superintendent shall send a letter to the supervisor notifying the supervisor that **they have** ten (10) days to submit the certification.[2]

If the Superintendent has a reasonable belief at any time during the school year that appropriate education may not be occurring in the home education program, **the Superintendent** may submit a letter to the supervisor requiring an evaluation **to** be conducted and that an evaluator's certification stating that an appropriate education is occurring **shall** be submitted to the district by the supervisor within thirty (30) days. The letter shall include the basis for the Superintendent's reasonable belief.[2]

If the Superintendent has a reasonable belief that the home education program is out of compliance, **the Superintendent** shall submit a letter to the supervisor requiring a certification **to** be submitted within thirty (30) days indicating the program is in compliance. The letter shall include the basis for the Superintendent's reasonable belief.[2]

As required by law, all letters shall be sent by certified mail, return receipt requested, and the time for submission of the requested documentation begins upon receipt of the letter.[2]

Hearings

If the supervisor fails to submit a certification as required, the Board shall provide a hearing by a qualified and impartial hearing examiner within thirty (30) days.[2]

If the hearing examiner finds that an appropriate education is not taking place in the home education program, the home education program will be determined out of compliance; and the student will be enrolled promptly in a **public** school, a nonpublic school or a licensed private academic school.[2]

If a home education program has been determined to be out of compliance, the supervisor or spouse of the supervisor of the home education program is prohibited by law from supervising a home education program for that child or children for a period of twelve (12) months from the date of such determination.[2]

Appeal

The supervisor or Superintendent may appeal the decision of the hearing examiner to the Secretary of Education, Commonwealth Court or Court of Common Pleas. The home education program may continue during the appeals process.[\[2\]](#)

Transfers

If a home education program is relocating to another Pennsylvania school district, the supervisor must request from the Superintendent a letter of transfer for the home education program. The request must be made by registered mail thirty (30) days prior to relocation.[\[2\]](#)

The Superintendent shall issue the letter of transfer within thirty (30) days after receipt of the supervisor's registered mail request.[\[2\]](#)

The supervisor shall file the letter of transfer with the Superintendent of the new district of residence.[\[2\]](#)

If a home education program is out of compliance, the Superintendent shall inform the home education supervisor and Superintendent of the new district of residence of this status and the reason for denial of the transfer letter.[\[2\]](#)

If a home education program is in hearing procedures, the Superintendent shall inform the home education supervisor, hearing examiner and Superintendent of the new district of residence of this status and the reason for denial of the transfer letter.[\[2\]](#)

If the Superintendent is informed of pending proceedings related to a home education program relocating **from a previous district** to **this** district, **the Superintendent** shall continue the home education program until the appeal process **in the previous district** is finalized.[\[2\]](#)

PSBA Revision 2/23 © 2023 PSBA

Legal

[1. 24 P.S. 1327](#)

[2. 24 P.S. 1327.1](#)

[3. 22 PA Code 11.31a](#)

4. Pol. 137.2

5. Pol. 137.3

[24 P.S. 111](#)

[22 PA Code 11.33](#)

Pol. 137.1

Pol. 203

Pol. 209

FOX CHAPEL AREA SCHOOL DISTRICT

Book	Policy Manual
Section	100 Programs
Title	Extracurricular Participation by Home Education Students
Code	137.1
Status	First Reading
Adopted	May 10, 2010
Last Revised	December 6, 2021
Last Reviewed	October 3, 2023

Authority

The Board **approves** participation in the district's extracurricular activities and interscholastic athletic programs by a student enrolled in a home education program who meets all the **requirements** stated in **law and** Board policy.[\[1\]](#)[\[2\]](#)[\[3\]](#)[\[4\]](#)[\[5\]](#)

The Board shall not provide individual transportation for students enrolled in home education programs who participate in the district's extracurricular activities or interscholastic athletic programs. When the district provides transportation to and from an away competition, game, event or exhibition and requires district students to use district transportation, home education students shall be required to use the transportation provided by the district.

Guidelines

Students attending home education programs shall be given an equal opportunity to compete for positions and participate in district extracurricular activities and interscholastic athletic programs, including, as applicable, Junior Reserve Officers' Training Corps (JROTC) units.[\[6\]](#)[\[7\]](#)[\[8\]](#)

A home education student may participate in extracurricular activities and interscholastic athletic programs only at the school building the student would be assigned to if the student was enrolled in the district.

Prior to trying-out or joining an activity, a home education student shall submit required documents and written verification of eligibility to the building principal or designee. **Verification may include, but not be limited to, attendance records, weekly grades or academic achievement or other documents demonstrating completion of eligibility criteria.**[\[1\]](#)

To be considered in attendance in accordance with Board policy, the home education student must participate in a full, normally scheduled academic program, in accordance with the planned home education program and submitted documentation.[\[5\]](#)[\[9\]](#)

The following conditions shall govern participation in the district's extracurricular activities and interscholastic athletic programs by home education students, who shall:

1. Be a resident of the district.

2. Meet the required eligibility criteria.[3][4]
3. Maintain appropriate insurance coverage, consistent with the coverage requirements for district students.[4]
4. Comply with Board policies and school rules and **administrative** regulations regarding extracurricular activities, interscholastic athletics, and student **conduct**. [3][4][10][**11**][**12**][**13**]
5. Comply with policies, rules and regulations, or their equivalent, of the activity's governing organization. [\[1\]](#)[\[2\]](#).
6. Meet attendance and reporting requirements established for all participants of the activity or program.[9]
7. Meet the requirements for physical examinations and physical fitness and any height and/or weight restrictions. [\[1\]](#)[4]
8. Comply with all requirements and directives of the district staff, coaches, **activity advisors** and administrators involved with the extracurricular activity or interscholastic athletic program.

Delegation of Responsibility

The **Superintendent** or designee shall **post information regarding the availability of the district's extracurricular activities and interscholastic athletics programs, as well as a copy of this Board policy, on the district's publicly available website and provide participation information upon request by students enrolled in home education programs or their parents/guardians.** [\[1\]](#)

The building principal or designee shall distribute **eligibility criteria** regarding student participation in extracurricular activities and interscholastic athletics, and information **on the dates and times of physical examinations or medical tests provided to students by the district. Such information shall be distributed through student handbooks, other publications and on the district's publicly available website.** [\[1\]](#)

The building principal or designee shall receive and review verification from the parent/guardian **or home education program supervisor** that a student has met and continues to meet the established eligibility criteria for an extracurricular activity or interscholastic athletic program.

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Legal

- [1. 24 P.S. 1327.1](#)
- [2. 24 P.S. 511](#)
- 3. Pol. 122
- 4. Pol. 123
- 5. Pol. 137
- [6. 10 U.S.C. 2031](#)
- 7. Pol. 103
- 8. Pol. 103.1
- 9. Pol. 204
- 10. Pol. 218
- 11. Pol. 222
- 12. Pol. 227

13. Pol. 235

Pol. 137.2

FOX CHAPEL AREA SCHOOL DISTRICT

Book	Policy Manual
Section	200 Pupils
Title	Supplemental Discipline Records
Code	216.1
Status	First Reading
Adopted	May 10, 2010
Last Reviewed	October 3, 2023

Authority

The school district shall maintain required records concerning **students** adjudicated **delinquent** and transfer students disciplined for offenses involving weapons, alcohol, drugs and violence on, **or within 1,500 feet of**, school property.[\[1\]](#)[\[2\]](#)[\[3\]](#)[\[4\]](#)[\[5\]](#)

Guidelines

Records/Information Regarding Students Who Have Been Adjudicated Delinquent

The building principal or designee shall receive from the court, through the juvenile probation **office**, information concerning the adjudication of an enrolled student. **The information may include, but not be limited to, the name and address of the student**, a description of **the delinquent acts** committed by the student **and the disposition of the case**. **If the student is adjudicated delinquent of a felony offense, the building principal or designee may receive additional information, including but not limited to juvenile probation or treatment reports pertaining to the adjudication**, prior delinquent history **and the supervision plan**. **Other information may be provided as deemed necessary by the juvenile probation office unless restricted by a court order or other applicable law or regulation.**[\[4\]](#)[\[5\]](#)

Upon receipt, the building principal or designee shall send a written acknowledgement to the juvenile probation office of the receipt of the information, including acknowledgement of the requirements and restrictions of the district regarding such information.[\[5\]](#)

The building principal **or designee shall** share this information with the student's teacher and the principal of another school to which the student may transfer. **The information shall be used for the limited purposes of protecting school personnel and students, and arranging for appropriate counseling and education for the student.**[\[4\]](#)[\[5\]](#)

The information may be used for school disciplinary decisions only if: the student was under the supervision of the Board at the time of the incident; the act(s) took place within 1,500 feet of school property; and the school has complied with all other statutory, regulatory and constitutional provisions relative to the imposition of school discipline.[\[4\]](#)[\[5\]](#)[\[6\]](#)[\[7\]](#)[\[8\]](#)[\[9\]](#)

The information received from the juvenile probation office concerning an adjudicated student **shall** be maintained separately from the student's official school record.[\[4\]](#)[\[5\]](#)

Records Regarding Student Enrollment - Sworn Statement or Affirmation Related to Disciplinary Exclusions

Upon registration and prior to admission to the school district, the parent/guardian or person having charge of the student shall provide a **signed** sworn statement or affirmation stating whether the student previously was or presently is suspended or expelled from any public or private school for an offense involving weapons, alcohol or drugs; willful infliction of injury to another person; **sexual assault**; or any act of violence committed on school property. The statement shall include the dates of suspension or expulsion and the name of the school from which the student was suspended or expelled for these reasons.[\[1\]](#)[\[8\]](#)[\[10\]](#)[\[11\]](#)

The sworn statement or affirmation shall include the signature of the parent/guardian or person having charge of the student and they shall be informed that any willful false statements concerning this registration shall be a misdemeanor of the third degree.[\[1\]](#)

This registration statement shall be maintained as part of the student's disciplinary record.

Transfer of Disciplinary Records

Transfer Into the District -

When a student transfers to a district school from another school district, a nonpublic school, or other school within this district, the district shall request a certified copy of the student's disciplinary record from the school from which the student is transferring. The sending school shall have ten (10) days from receipt of the request to provide the disciplinary record. This record shall be maintained as part of the student's disciplinary record and shall be available for inspection as required by law **and Board policy**.[\[2\]](#)[\[12\]](#)

Transfer From the District -

When a student transfers from a district school to another school district, a nonpublic school or other school within the district, the district shall transmit a certified copy of the student's disciplinary record within ten (10) days of receiving the request from the school to which the student has transferred. **A copy of the notice initially provided by the juvenile probation office to the district shall also be provided to the school to which the student has transferred.**[\[5\]](#)

The building principal or designee shall maintain a log of all individuals from other school districts to whom this information is subsequently provided, and shall inform the juvenile probation office upon providing this information to officials from other schools outside the district.[\[5\]](#)

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Legal

[1. 24 P.S. 1304-A](#)

[2. 24 P.S. 1305-A](#)

[3. 24 P.S. 1307-A](#)

[4. 42 Pa. C.S.A. 6341](#)

[5. 237 PA Code Rule 163](#)

6. Pol. 113.1

7. Pol. 218

8. Pol. 218.3

9. Pol. 233

[10. 24 P.S. 1318.1](#)

11. Pol. 200

12. Pol. 216

[20 U.S.C. 1232g](#)

[20 U.S.C. 7118](#)

Pol. 113.4

FOX CHAPEL AREA
SCHOOL DISTRICT

Book	Policy Manual
Section	200 Pupils
Title	Use of Motor Vehicles
Code	223
Status	First Reading
Adopted	May 10, 2010
Last Reviewed	October 3, 2023

Purpose

The Board regards the use of motor vehicles for travel to and from school by students as an assumption of responsibility by parents/guardians and students.

Authority

The Board shall permit the use of motor vehicles by secondary students in accordance with district administrative regulations, provided that such students have followed established procedures and obtained the required permit and have been granted permission by the building principal to drive a motor vehicle on school grounds.[\[1\]](#)

The Board prohibits the use of skateboards, mini-bikes, motorcycles, ATVs, and unauthorized vehicles on school property.

The Board shall not be responsible for motor vehicles that are lost, stolen, or damaged, or for injuries arising from their use.

Delegation of Responsibility

The **building principal** or designee shall **disseminate administrative** regulations for operating and parking of **authorized** motor vehicles to affected students.

The building principal or designee shall establish standards for granting permits, which contain the warning that infraction of rules may result in revocation of the permit.

Legal [1. 24 P.S. 779](#)
[2. 24 P.S. 1519](#)
[24 P.S. 510](#)

FOX CHAPEL AREA SCHOOL DISTRICT

Book	Policy Manual
Section	200 Pupils
Title	Controlled Substances/Paraphernalia
Code	227
Status	First Reading
Adopted	May 10, 2010
Last Revised	September 9, 2013
Last Reviewed	October 3, 2023

Purpose

The Board recognizes that the abuse of controlled substances is a serious problem with legal, physical and social implications for the whole school community. As an educational institution, the schools shall strive to prevent abuse of controlled substances.

Definitions

For purposes of this policy, **controlled substances** shall **include** all:[\[1\]](#)[\[2\]](#)

1. Controlled substances prohibited by **federal and state** laws.
2. Look-alike drugs.
3. Alcoholic beverages.
4. Anabolic steroids.
5. Drug paraphernalia.
6. Any volatile solvents or inhalants, such as but not limited to glue and aerosol products.
7. **Substances that when ingested cause a physiological effect that is similar to the effect of a controlled substance as defined by state or federal law.**
8. Prescription or **nonprescription (over-the-counter) medications**, except those for which permission for use in school has been granted pursuant to Board policy.[\[3\]](#)[\[4\]](#)

For purposes of this policy, **under the influence** shall include any consumption or ingestion of controlled substances by a student.

For purposes of this policy, look-alike drug shall include any pill, capsule, tablet, powder, plant matter or other item or substance that is designed or intended to resemble a controlled substance prohibited by this policy, or is used in a manner likely to induce others to believe the material is a controlled substance.

Authority

The Board prohibits students from using, possessing, distributing, and being under the influence of any controlled substances during school hours, **at any time while** on school property, at any school-sponsored **activity**, and during the time spent traveling to and from school and **to and from** school-sponsored activities.[\[5\]](#)[\[6\]](#)[\[7\]](#)

The Board may require participation in drug counseling, rehabilitation, testing or other programs as a condition of reinstatement into the school's educational, extracurricular or athletic programs **resulting from violations of this policy**.

In the case of a student with a disability, including a student for whom an evaluation is pending, the district shall take all steps required to comply with state and federal laws and regulations, the procedures set forth in the memorandum of understanding with local law enforcement and Board policies.[\[8\]](#)[\[9\]](#)[\[10\]](#)[\[11\]](#)[\[12\]](#)[\[13\]](#)

Off-Campus Activities

This policy shall also apply to student conduct that occurs off school property **or during nonschool hours to the same extent as provided in Board policy on student discipline**.[\[14\]](#)

Delegation of Responsibility

The Superintendent or designee shall develop administrative regulations **to identify** and control substance abuse in the schools which:

1. Establish procedures to **appropriately manage situations involving** students suspected of using, possessing, being under the influence, or distributing controlled substances.[\[15\]](#)[\[16\]](#)[\[17\]](#)
2. Disseminate to students, parents/guardians and staff the Board policy and administrative regulations governing student use of controlled substances.
3. Provide education concerning the dangers of abusing controlled substances.
4. Establish procedures for education and readmission to school of students convicted of offenses involving controlled substances.

Guidelines

Violations of this policy **may result in disciplinary action up to and including expulsion and referral for prosecution**.[\[14\]](#)[\[18\]](#)[\[19\]](#)

The Superintendent or designee shall immediately report required incidents and may report discretionary incidents involving possession, use or sale of controlled substances on school property, at any school-sponsored activity or on a conveyance providing transportation to or from a school or school-sponsored activity to the local police department that has jurisdiction over the school's property, in accordance with state law and regulations, the procedures set forth in the memorandum of understanding with local law enforcement and Board policies.[\[13\]](#)[\[15\]](#)[\[16\]](#)[\[20\]](#)[\[21\]](#)[\[22\]](#)

The Superintendent or designee shall notify the parent/guardian of any student directly involved in an incident involving possession, use or sale of controlled substances as a victim or suspect immediately, as soon as practicable. The Superintendent or designee shall inform

the parent/guardian whether or not the local police department that has jurisdiction over the school property has been or may be notified of the incident. The Superintendent or designee shall document attempts made to reach the parent/guardian.[13][20][23]

In accordance with state law, the Superintendent shall annually, by July 31, report all incidents of possession, use or sale of controlled substances to the Office for Safe Schools.[13][16]

In all cases involving students and controlled substances, the need to protect the school community from undue harm and exposure to drugs shall be recognized.

No student may be admitted to a program that seeks to identify and rehabilitate the potential abuser without the intelligent, voluntary and aware consent of the student and parent/guardian.

Anabolic Steroids

The Board prohibits the use of anabolic steroids by students involved in school-related athletics, except for a valid medical purpose. Body building and muscle enhancement, **increasing muscle bulk or strength, or the enhancement** of athletic ability are not valid medical purposes. Human Growth Hormone (HGH) shall not be included as an anabolic steroid.[24]

Students shall be made aware of the dangers of steroid use; that anabolic steroids are classified as controlled substances; and that their use, unauthorized possession, purchase, or sale could subject students to suspension, expulsion and/or criminal prosecution.[18][25]

Reasonable Suspicion/Testing

If based on the student's behavior, medical symptoms, vital signs or other observable factors, the building principal has reasonable suspicion that the student is under the influence of a controlled substance, the student may be required to submit to drug or alcohol testing. The testing may include but is not limited to the analysis of blood, urine, saliva, or the administration of a Breathalyzer test.

Legal

[1. 35 P.S. 780-102](#)

[2. 21 U.S.C. 812](#)

3. Pol. 210

4. Pol. 210.1

[5. 24 P.S. 510](#)

[6. 24 P.S. 511](#)

[7. 22 PA Code 12.3](#)

[8. 20 U.S.C. 1400 et seq](#)

[9. 22 PA Code 10.23](#)

10. Pol. 103.1

11. Pol. 113.1

12. Pol. 113.2

13. Pol. 805.1

14. Pol. 218

[15. 24 P.S. 1302.1-A](#)

[16. 24 P.S. 1303-A](#)

[17. 42 Pa. C.S.A. 8337](#)

18. Pol. 233

19. Pol. 236

[20. 22 PA Code 10.2](#)

[21. 22 PA Code 10.21](#)

[22. 22 PA Code 10.22](#)

[23. 22 PA Code 10.25](#)

[24. 35 P.S. 807.1](#)

[25. 35 P.S. 807.2](#)

[22 PA Code 403.1](#)

[35 P.S. 780-101 et seq](#)

[35 P.S. 807.1 et seq](#)

[20 U.S.C. 7114](#)

[20 U.S.C. 7118](#)

[21 U.S.C. 801 et seq](#)

[34 CFR Part 300](#)

Pol. 122

Pol. 805

FOX CHAPEL AREA SCHOOL DISTRICT

Book	Policy Manual
Section	200 Pupils
Title	Students Experiencing Homelessness, Foster Care and Other Educational Instability
Code	251
Status	First Reading
Adopted	May 10, 2010
Last Revised	May 8, 2023
Last Reviewed	October 3, 2023
Prior Revised Dates	1/9/2017

Purpose

The Board recognizes the challenges encountered by students experiencing homelessness, foster care and other educational instability. The Board is committed to facilitating the immediate enrollment; eliminating barriers to the attendance, education and graduation; and providing additional supports in compliance with federal and state laws, regulations and Board policy, for such students.[\[1\]\[2\]\[3\]\[4\]\[5\]\[6\]\[7\]\[8\]](#)

Authority

The Board directs the district to collaborate with school staff, other school districts, local agencies and other entities in supporting the needs of students experiencing educational instability.

The Board shall ensure that students experiencing educational instability have equal access to the same educational programs, activities and services provided to other district students.[\[1\]\[2\]\[3\]\[4\]\[5\]\[6\]\[7\]](#)

The Board authorizes the Superintendent to waive specific requirements in Board policies, procedures and administrative regulations to the extent that they create barriers for the enrollment and attendance of students experiencing educational instability. Such waivers include, but are not limited to, requirements regarding:[\[1\]\[2\]\[3\]\[4\]\[5\]\[6\]\[7\]](#)

1. Dress code.[\[9\]](#)
2. Transportation.[\[10\]](#)
3. School-sponsored or extracurricular activities for which students meet placement and qualification requirements, including, but not limited to, clubs, athletics, performing arts, class trips, social events, career and technical education, internships and specialized classes.[\[11\]\[12\]\[13\]\[14\]\[15\]\[16\]\[17\]](#)
4. Fees related to school-sponsored or extracurricular activity participation fees, and other fees including, but not limited to, school identification (badges, cards, etc.), uniforms, materials, lost or damaged items, athletic physical exams, parking or driving, food services, library, locker or padlock rental or replacement, summer school or credit recovery, technology and graduation

regalia.[9][13][14][15][18][19][20][21][22]

5. Graduation.[19]

6. Registration deadlines.

It is the policy of the Board that no student shall be discriminated against, segregated or stigmatized based on their status as a student experiencing educational instability.

Definitions

Student Experiencing Educational Instability means a student who has experienced one (1) or more changes in school enrollment during a single school year due to any of the following:[4]

1. Homelessness.[1][3][7]
2. An adjudication of:[23][24]
 - a. Dependency relating to child protective services and juvenile matters;
 - b. Delinquency, if disclosed by the student's parent/guardian; or
 - c. As part of court-ordered services under a voluntary placement or custody agreement.

A student experiencing foster care may also qualify as a student experiencing educational instability as defined above, if such circumstances apply.[25]

Enroll or Enrollment means attending classes and participating fully in school activities.[26]

Additional costs means the difference between what the district spends to transport a resident student to the student's assigned school and the cost to transport a child in foster care to the child's school of origin.

Foster care means twenty-four (24) hour substitute care for children placed away from their parents or guardians and for whom the child welfare agency has placement and care responsibility. This includes, but is not limited to, placements in foster family homes, foster homes of relatives, group homes, emergency shelters, residential facilities, child care institutions and pre-adoptive homes. A child is in foster care in accordance with this definition regardless of whether the foster care facility is licensed and payments are made by the state, tribal or local agency for the care of the child, whether adoption subsidy payments are being made prior to the finalization of an adoption or whether there is federal matching of any payments that are made.[25]

Homeless children and youths means individuals who lack a fixed, regular and adequate nighttime residence, and includes:[26]

1. Children and youths who are:
 - a. Sharing the housing of other persons due to loss of housing, economic hardship or a similar reason;
 - b. Living in motels, hotels, trailer parks or camping grounds due to lack of alternative adequate accommodations;
 - c. Living in emergency, transitional or domestic violence shelters; or
 - d. Abandoned in hospitals;
2. Children and youths who have a primary nighttime residence that is a public or private place not designed for or ordinarily used as a regular sleeping accommodation for human beings;

3. Children and youths who are living in cars, parks, public spaces, abandoned buildings, substandard housing, bus or train stations or similar settings;
4. Migratory children who qualify as homeless because they are living in circumstances described above; and
5. School-aged parents living in houses for school-aged parents if they have no other available living accommodations.

School of origin is the school in which the student experiencing educational instability was last enrolled.

- The school of origin for a *homeless child or youth* - the last school in which the homeless child or youth was enrolled when permanently housed or the school in which the homeless child or youth was last enrolled, including preschool.[\[27\]](#)
- The school of origin for a *child in foster care* - the school in which a child is enrolled at the time of placement in foster care. If a child's foster care placement changes, the school of origin is the school the child is attending immediately prior to each change in placement.[\[8\]](#)
- When the homeless child or youth, or child in foster care, completes the final grade level served by the school of origin, the school of origin shall become the designated receiving school at the next grade level for all feeder schools.

Unaccompanied youth means a homeless child or youth not in the physical custody of a parent or guardian. This includes youth who have run away from home; been abandoned or forced out of home by a parent, guardian or other caretaker; or separated from a parent or guardian for any other reason.[\[26\]](#)

Delegation of Responsibility

The Board designates the Homeless Child or Youth Liaison to serve as the district's point of contact for students experiencing educational instability.[\[4\]\[5\]\[27\]](#)

The name and contact information of the district's point of contact shall be included in the student's education records and provided to the student's education decision maker.[\[4\]](#)

The district's point of contact shall ensure outreach and coordination with the following, as appropriate to each individual student's needs:[\[4\]\[5\]\[27\]](#)

1. Local children and youth agency to:
 - a. Establish formal mechanisms to ensure that the district is promptly notified when a child enters foster care or changes foster care placements;
 - b. Develop a protocol on how to make best interest determinations; and
 - c. Develop and coordinate transportation procedures.
2. Other local service agencies and entities that provide services to students experiencing educational instability.
3. Other school districts on issues of prompt identification, transfer of records, transportation and other inter-district activities.
4. District staff responsible for the provision of services under Section 504 of the Rehabilitation Act and the Individuals with Disabilities Education Act.[\[11\]\[28\]](#)
5. State and local housing agencies responsible for comprehensive housing affordability strategies.

The district's point of contact, in consultation with the school counselor, school social worker, home and school visitor or school psychologist and the student's Individualized Education Program (IEP) team or Section 504 Team, shall:[\[4\]](#)

1. Facilitate the student's expedited consultation with the school counselor or other mental health professionals, as appropriate.
2. Facilitate the prompt placement of the student in appropriate courses.
3. Connect the student with educational services that meet the student's specific needs.
4. Immediately request the prior school entity, county agency and the student's education decision maker to provide the complete student information and records, including an IEP or Section 504 service agreement, if applicable. Within ten (10) business days, the prior school entity located within Pennsylvania, including schools with residential placements, shall provide the requested information and records to ensure proper transfer of course credits, grades and an IEP or Section 504 service agreement, if applicable.
5. Develop and execute a graduation plan in collaboration with the student in grades nine (9) through twelve (12). The graduation plan shall be customized to meet the specific needs of the student and shall detail the courses necessary for on-time graduation and transition to postsecondary education or the workforce. The graduation plan shall be included in the student's education records.

Additional Responsibilities to Support Homeless Students -

The district's point of contact shall ensure that public notice of the educational rights of homeless children and youths is disseminated in locations frequented by parents/guardians of homeless children and youths, and unaccompanied youths, including schools and shelters. Such notice shall be provided in a manner and form understandable to the parents/guardians of homeless children and youths, and unaccompanied youths.[\[27\]](#)

The district's point of contact shall provide reliable, valid and comprehensive data to the Coordinator of Pennsylvania's Education for Children and Youth Experiencing Homelessness (ECYEH) Program in accordance with federal and state laws and regulations.[\[27\]](#)

Training

The district's point of contact shall provide professional development and training to school staff on the education needs of students experiencing educational instability.

Additional Training to Support Homeless Students -

The district's point of contact shall participate in professional development programs and other technical assistance activities offered by the Coordinator of Pennsylvania's Education for Children and Youth Experiencing Homelessness Program.[\[27\]](#)

The district's point of contact shall arrange professional development programs for school staff, including office staff.[\[27\]](#)

School personnel providing services to homeless children and youths, including school enrollment staff, shall receive professional development and support to:[\[27\]](#)

1. Improve identification of homeless children and youths and unaccompanied youths;
2. Understand the rights of such children, including requirements for immediate enrollment and transportation; and
3. Heighten the awareness of, and capacity to respond to, the educational needs of such children.

Guidelines

Students enrolled in this district experiencing educational instability shall be provided support and services, as appropriate to each individual student's needs, in accordance with Board policy.[4]

Minimal documentation shall be required for a student experiencing educational instability to qualify for supports and services. Information used to determine that a student is experiencing educational instability may be confirmed verbally, in writing or by another manner by shelter providers, outreach workers, case managers, juvenile probation officers and others.

Parents/Guardians and students have the authority to determine what information shall be shared with the district.

Information related to the student's educational instability status shall be confidential and disclosed by the point of contact or other administrators only to other school staff who have a legitimate need to know unless authorized by the student or parent/guardian.[29][30]

Enrollment

Except when an unaccompanied youth or the parents/guardians of a homeless youth request otherwise, it shall be presumed that a student experiencing educational instability shall continue to be enrolled in their school of origin unless it is determined that it is not in the student's best interest to remain in the school of origin.[5][27]

In accordance with the homeless child's or youth's best interest, the district shall continue to enroll a homeless student in the student's school of origin within the district while the student remains homeless and through the end of the academic year in which the student obtains permanent housing.[27]

An unaccompanied youth or the parents/guardians of a homeless student may request enrollment in any grade-appropriate school within the district regardless of the district attendance area where the student is actually living or a school of origin in another district.[27]

The district's point of contact shall assist an unaccompanied youth in placement or enrollment decisions, giving priority to the views of the student in determining where the student will be enrolled.[27]

Best Interest Determination -

The best interest determination shall be made in accordance with federal and state laws and regulations, court orders and established local procedures.

In making a best interest determination, the district shall:[5][27]

1. In the case of a homeless child or unaccompanied youth, give priority to the request of the parent/guardian or unaccompanied youth.
2. Consider student-centered factors related to impact of mobility on achievement, education, appropriateness of the current educational setting, health and safety, and proximity to living arrangements including foster care placement.

The cost of transportation shall not be used as a factor in the best interest determination.

Documentation related to the best interest determination shall be maintained in the student's education record.[29][30]

Timeliness of Enrollment -

When a school receives a student experiencing educational instability, the school shall immediately enroll the student and begin instruction, even if:[4][5][7][29][30][31][32][33][34][35]

1. The student is unable to produce records normally required for enrollment.[27][31]

2. The application or enrollment deadline has passed.[27][31][32]

The district's point of contact shall immediately contact the school last attended by the student to obtain relevant academic or other records.[27]

The district may require a parent/guardian to submit contact information.

Grade Level Assignment -

If the district is unable to determine the student's grade level due to missing or incomplete records, the district may administer tests or utilize appropriate means to determine the student's assignment within the school.[36]

Dispute Resolution

If a dispute involving a student experiencing educational instability arises, the concern shall be addressed and/or resolved at the lowest appropriate level in accordance with Board policy, unless otherwise stated below.[37]

Dispute Resolution for Homeless Students -

If the district determines that it is not in the student's best interest to attend the school of origin or the school requested by the unaccompanied youth or parent/guardian, the district shall provide the unaccompanied youth or parent/guardian with a written explanation of the reasons for its determination. The explanation shall be in a manner and form understandable to the unaccompanied youth or parent/guardian and shall include information regarding the right to appeal.[27]

If a dispute arises over eligibility, enrollment or school selection:[27]

1. The parent/guardian or unaccompanied youth shall be referred to the district's point of contact, who shall assist in the dispute resolution process.
2. The student shall be immediately enrolled in the school in which enrollment is sought, pending final resolution of the dispute, including all available appeals.
3. The district's point of contact shall issue a written decision of the dispute within twenty (20) business days of being notified of the dispute.

A parent/guardian or unaccompanied youth may file a complaint with the Coordinator of Pennsylvania's Education for Children and Youth Experiencing Homelessness Program.

Dispute Resolution for Students in Foster Care -

If a dispute arises over the appropriate school placement for a child in foster care, to the extent feasible and appropriate, the child shall remain in their school of origin, pending resolution of the dispute.[2][38]

A student who exited foster care will be immediately enrolled in the district where they are residing.

Education Records

Information about a student's educational instability shall be treated as a student education record subject to the protections of the Family Educational Rights and Privacy Act (FERPA), and shall not be deemed to be directory information.[29][30][39]

The district may disclose personally identifiable information from the education records of a student without written consent of the parent/guardian or the eligible student if the disclosure is:[29][30][39]

1. To comply with a court order authorizing the disclosure of education records in a case where a parent is a party to a proceeding involving child abuse or neglect or a dependency matter.

2. To an agency caseworker or other representative of a state or local child welfare agency, or tribal organization, who has the right to access a student's case plan, as defined and determined by the state or tribal organization, when such agency or organization is legally responsible, in accordance with state or tribal law, for the care and protection of the student, provided that the education records, or the personally identifiable information contained in such records, of the student will not be disclosed by such agency or organization, except to an individual or entity engaged in addressing the student's education needs and authorized by such agency or organization to receive such disclosure and such disclosure is consistent with the state or tribal laws applicable to protecting the confidentiality of a student's education records.

Comparable Services

Students experiencing educational instability shall be provided services comparable to those offered to other district students including, but not limited to: [\[3\]](#)[\[27\]](#)[\[40\]](#)

1. Transportation services.[\[10\]](#)
2. School nutrition programs.[\[21\]](#)
3. Career and technical education.[\[12\]](#)
4. Educational programs for which the student meets the eligibility criteria, such as:
 - a. Services provided under Title I or similar state or local programs.[\[41\]](#)
 - b. Programs for English Learners.[\[42\]](#)
 - c. Programs for students with disabilities.[\[11\]](#)
 - d. Programs for gifted and talented students.[\[16\]](#)

Transportation for Homeless Students -

The district shall provide transportation for homeless students to their school of origin or the school they choose to attend within the district. [\[3\]](#)[\[10\]](#)[\[27\]](#)

If the school of origin is outside district boundaries or homeless students live in another district but will attend their school of origin in this district, the school districts shall agree upon a method to apportion the responsibility and costs of the transportation. [\[27\]](#)

Transportation for Students in Foster Care -

The district shall ensure that children in foster care needing transportation to their school of origin promptly receive transportation in a cost-effective manner. [\[6\]](#)[\[10\]](#)

To ensure that transportation for children in foster care to their school of origin is provided, arranged, and funded, the district shall collaborate with the local children and youth agency to develop a local transportation plan. [\[6\]](#)

The transportation plan shall address the following: [\[6\]](#)

1. The procedure the district and local children and youth agency will follow to provide transportation for children in foster care in a cost-effective manner and in accordance with applicable law. [\[8\]](#)
2. How transportation costs will be covered if additional costs are incurred. Options include:
 - a. The local children and youth agency agrees to reimburse the district;
 - b. The district agrees to pay for the cost; [\[6\]](#)

- c. The district and the local children and youth agency agree to share the costs; or
 - d. The district of origin, the district of foster residence, and the placing children and youth agency agree to share the costs.
3. Dispute resolution procedures to ensure that any disagreements regarding the cost of transportation are resolved promptly and fairly, and do not impact a student's ability to remain in the school of origin during the dispute resolution process.

The district shall submit the local transportation plan, including any updates or revisions, to the Pennsylvania Department of Education.

Transportation shall be provided to children in foster care in accordance with the local transportation plan regardless of whether transportation is provided to district students.

Course Credit and Graduation

The district shall ensure that each student experiencing educational instability in grades nine (9) through twelve (12) is provided with a graduation plan to facilitate the student's timely graduation. The graduation plan shall specify the courses and other requirements necessary for the student to graduate. The district's efforts to ensure that the student experiencing educational instability graduates in a timely manner may include:[\[4\]](#)[\[5\]](#)[\[6\]](#)

- 1. Waiving a specific course required for graduation if similar coursework has been satisfactorily completed in another school entity or the student has demonstrated competency in that content area. Evidence as to whether coursework has been satisfactorily completed and the amount of full or partial credit assigned, may be determined through any of the following:[\[4\]](#)[\[19\]](#)
 - a. Competency demonstration, which could include, but is not limited to:
 - i. Submission of an essay, presentation or project.
 - ii. Recognition that the student has already successfully completed a higher-level course, an experiential learning opportunity or internship that demonstrates competence in the content area.
 - b. Performance on an examination.
 - c. Successful completion of a career and technical education course.
 - d. Other evidence or method determined appropriate by the district.
- 2. If a specific course requirement cannot be waived, the district shall provide an alternative or modified course of study that is currently offered to students and that will assist the student with acquiring the required work or competency requirements by the anticipated graduation date.
- 3. If, after considering full and partial course credits, waiving courses or providing alternative courses of study, the district determines that the student meets the established graduation requirements, the student shall be allowed to participate in the graduation ceremony and graduate with their peers.

If the student is determined not eligible for graduation, the district may request a high school diploma from the prior school entity. The prior school entity may issue a diploma if the student meets the prior school entity's graduation requirements.

Keystone Diploma –

In any school year for which demonstration of proficiency on a Keystone exam is required for graduation, a student who has successfully satisfied the graduation requirements may obtain a secondary school diploma known as the Keystone Diploma from the PA Department of Education, if both

of the following provisions apply:[\[4\]](#)[\[43\]](#).

1. All other graduation options have been exhausted.
2. The student is unable to obtain a diploma from the student's prior or receiving school entity.

The district's point of contact shall assist the student in determining the student's eligibility for a Keystone Diploma and, if eligible, obtaining the Keystone Diploma from the PA Department of Education.[\[4\]](#)[\[43\]](#)

Students with Disabilities –

Students experiencing educational instability who have an IEP shall maintain the right to special education and the right to graduate either through attainment of credits or through the completion of the goals established in their IEP, **in accordance with applicable law, regulations, Board policy, administrative regulations and state guidance.**[\[11\]](#)[\[19\]](#)

Legal

- [1. 22 PA Code 11.18](#)
- [2. 24 P.S. 1305](#)
- [3. 24 P.S. 1306](#)
- [4. 24 P.S. 1331.1](#)
- [5. 20 U.S.C. 6311](#)
- [6. 20 U.S.C. 6312](#)
- [7. 42 U.S.C. 11431 et seq](#)
- [8. 42 U.S.C. 675](#)
9. Pol. 221
10. Pol. 810
11. Pol. 113
12. Pol. 115
13. Pol. 121
14. Pol. 122
15. Pol. 123
16. Pol. 114
17. Pol. 231
18. Pol. 124
19. Pol. 217
20. Pol. 223
21. Pol. 808
22. Pol. 110
- [23. 23 Pa. C.S.A. 6301 et seq](#)
- [24. 42 Pa. C.S.A. 6301 et seq](#)
- [25. 45 CFR 1355.20](#)
- [26. 42 U.S.C. 11434a](#)
- [27. 42 U.S.C. 11432](#)
28. Pol. 103.1

29. Pol. 113.4

30. Pol. 216

31. Pol. 200

32. Pol. 201

33. Pol. 203

34. Pol. 204

35. Pol. 209

36. Pol. 206

37. Pol. 906

38. Pol. 202

[39. 20 U.S.C. 1232g](#)

40. Pol. 146

41. Pol. 918

42. Pol. 138

[43. 24 P.S. 121](#)

[20 U.S.C. 6301 et seq](#)

[22 PA Code 403.1](#)

[34 CFR Part 99](#)

[67 Fed. Reg. 10698](#)

PA Education for Homeless Children and Youth State Plan

[Basic Education Circular, August 1, 2022: Act 1 of 2022 - Assisting Students Experiencing Education Instability](#)

Ensuring Educational Stability for Foster Care Youth - Transportation Plan Guide

FOX CHAPEL AREA SCHOOL DISTRICT

Book	Policy Manual
Section	700 Property
Title	Service Animals in Schools
Code	718
Status	First Reading
Adopted	May 10, 2010
Last Reviewed	October 3, 2023

Purpose

The Board adopts this policy to ensure that individuals with disabilities are permitted to participate in and benefit from district programs, activities and services, and to ensure that the district does not discriminate on the basis of disability.

Definition

Service animal means any dog individually trained to do work or perform tasks for the benefit of an individual with a disability.[\[1\]](#)

Miniature horses may be utilized as service animals if:[\[2\]](#)

- 1. The miniature horse is individually trained to do work or perform tasks for the benefit of an individual with a disability.**
- 2. The facility can accommodate the type, size and weight of the miniature horse.**
- 3. The presence of the miniature horse does not compromise the safe operation of the facility.**

The work or tasks performed by a service animal shall be directly related to the individual's disability. Examples of work or tasks include, but are not limited to, assisting individuals who are blind or have low vision with navigation and other tasks, alerting individuals who are deaf or hard of hearing to the presence of people or sounds, providing nonviolent protection or rescue work, pulling a wheelchair, assisting an individual during a seizure, alerting individuals to the presence of allergens, retrieving items such as medicine or the telephone, providing physical support and assistance with balance and stability to individuals with mobility disabilities, and helping persons with psychiatric and neurological disabilities by preventing or interrupting impulsive or destructive behaviors.[\[1\]](#)

The provision of emotional support, well-being, comfort, or companionship does not constitute work or tasks for the purpose of this definition.[\[1\]](#)

Authority

The Board shall permit individuals with disabilities to use service animals in district buildings; on district property; and on vehicles that are owned, leased or controlled by the school district, **in accordance with this policy and applicable state and federal laws and regulations.**[\[3\]](#)[\[4\]](#)[\[5\]](#)[\[6\]](#)

Guidelines

Admission of Service Animals to Schools

A student or an employee with a disability may submit a request to bring a service animal to school for educational or employment purposes. A student or employee seeking to bring a service animal to school must comply with the requirements as set forth in this policy and any administrative regulations governing this issue.

Parents/Guardians of students with disabilities may submit a request to the building principal for their student to bring a service animal to school. The building principal shall forward the request to the appropriate Section 504 or IEP team. The team shall gather the necessary information and evaluate the request to bring a service animal to school. Any service animal accompanying a student with a disability to school or school activities shall be handled and cared for in a manner detailed in the student's IEP or Section 504 Service Agreement.[\[7\]](#)[\[8\]](#)

Before a service animal shall be allowed in a district building, or on district property or vehicles, the district shall request the following documentation from the owner or handler of the animal:[\[6\]](#)

- 1. Verification of the need for a service animal.**[\[2\]](#)
- 2. Description of the function(s) the service animal is trained to perform in relation to the individual's disability.**[\[2\]](#)
- 3. Proof of current vaccinations and immunizations of the service animal.**[\[9\]](#)

Admission of Service Animals to Public Events

Individuals with disabilities may be accompanied by their service animals while on district property for events that are open to the general public. This right of access does not extend to the schools generally or to other activities that are not open to the general public.[\[2\]](#)[\[3\]](#)[\[10\]](#)

School administrators may inquire of the owner or handler of an animal whether the animal is required because of a disability and the specific tasks that the animal has been trained to perform, but shall not ask questions about an individual's disability.[\[2\]](#)

The district shall not require an owner or handler of a service animal to pay an extra charge for the animal to attend events for which a fee is charged.[\[2\]](#)

Delegation of Responsibility

The Superintendent or designee shall develop **and disseminate** administrative regulations to implement Board policy and accommodate individuals with disabilities requesting use of a service animal in district buildings and on district property and vehicles.

The designated administrator shall ensure that all individuals involved in a situation where a service animal will regularly accompany an individual in district buildings or on district property or vehicles are informed of the Board policy and administrative regulations

governing this issue. Involved individuals can include administrators, appropriate employees, student and parent/guardian.

The owner or handler of a service animal shall be solely responsible for:

- 1. Supervision and care of the animal, including any feeding, exercising, clean up and stain removal.[2]**
- 2. Control of the animal at all times through the use of a harness, leash, tether or by other effective means.**
- 3. Damages to district buildings, property and vehicles caused by the animal.**
- 4. Injuries to students, employees, volunteers and visitors caused by the animal.**
- 5. Annual submission of documentation of vaccinations and immunizations.**

The building principal shall receive and forward to the Superintendent or designee each completed request by an individual with a disability to be accompanied by a service animal. The Superintendent or designee shall respond to the request.

District administrators may exclude a service animal from district buildings, property and vehicles under the following circumstances:

- 1. Presence of the animal poses a direct threat to the health and safety of others.**
- 2. Owner or handler is unable to control the animal.**
- 3. Animal is not housebroken.**
- 4. Presence of the animal would require a fundamental alteration to the program.**

Any individual with a service animal who is aggrieved by a decision to exclude, limit or remove a service animal may appeal that decision in accordance with applicable Board policy. The appeal must be in writing and provide detailed information regarding the basis of the appeal.[7][11][12]

Legal

[1. 28 CFR 35.104](#)

[2. 28 CFR 35.136](#)

[3. 43 P.S. 953](#)

[4. 29 U.S.C. 794](#)

[5. 42 U.S.C. 12101 et seq](#)

[6. 28 CFR 35.130](#)

7. Pol. 103.1

8. Pol. 113

[9. 3 P.S. 455.1 et seq](#)

10. Pol. 904

11. Pol. 104

12. Pol. 906

[28 CFR Part 35](#)

[29 CFR Part 1630](#)

Pol. 103

Pol. 707

FOX CHAPEL AREA SCHOOL DISTRICT

Book	Policy Manual
Section	800 Operations
Title	Records Management
Code	800
Status	First Reading
Adopted	May 10, 2010
Last Revised	April 13, 2015
Last Reviewed	October 3, 2023

Purpose

The Board recognizes the importance of establishing and maintaining a Records Management Plan that defines district staff responsibilities and complies with federal and state laws and regulations.

Authority

The Board shall retain, as a permanent record of the district, Board minutes, annual auditor's reports and annual financial reports. All other financial records, including financial account books, orders, bills, contracts, invoices, receipts and purchase orders, shall be retained by the district for a period of not less than six (6) years.[\[1\]](#)

All other district records shall be retained in accordance with state and federal law and regulations and the district Records Management Plan approved by the Board.

The district shall make a good faith effort to comply with all proper requests for record production. Selective destruction of records in anticipation of litigation is forbidden.[\[2\]](#)[\[3\]](#)

Definitions

Electronic Mail (Email) System - a system that enables users to compose, transmit, receive and manage text and/or graphic electronic messages and images across local area networks and through gateways connecting other networks. This information consists primarily of messages but may include attachments such as calendars, directories, distribution lists, word processing documents, spreadsheets, and other electronic documents.

Litigation Hold - a communication ordering that all records and data relating to **an issue** being addressed by current or **potential** litigation **or investigation** be preserved for possible production **during** the litigation **or investigation**.

Records - information, regardless of physical form or characteristics, that documents a transaction or activity of the district and that is created, received or retained pursuant to law or in connection with a transaction, business or activity of the district. The term includes a document, paper, letter, map, book, tape, photograph, film or sound recording, information stored or maintained electronically and a data-processed or image-processed document.[\[4\]](#)

Records Management Plan - the system implemented by the district for the **storage**, retention, retrieval, and disposition of all records generated by district operations.

Records Retention Schedule - a comprehensive listing stating retention periods and proper disposition of records.

Delegation of Responsibility

Any individual responsible for the collection, maintenance and/or security of records on behalf of the district shall comply with state and federal laws and regulations, Board policies, district procedures and the Records Management Plan.

Records Coordinator

In order to maintain a Records Management Plan that complies with federal and state laws and regulations and Board policy, the Board designates the Board Secretary as the district's Records Coordinator **who shall serve as the chairperson of the Records Management Committee.**

The Records Coordinator shall be responsible to:

1. Ensure that training appropriate to the user's position and level of responsibility is provided. Such training may include:
 - a. Operation, care and handling of the equipment and software.
 - b. Requirements of the Records Retention Schedule.
 - c. Protocols for preserving and categorizing district records.
 - d. **Procedures and responsibilities of district staff in the event of a litigation hold.**
 - e. Identification of what is and what is not a record.
 - f. Disposal of records.
2. Review the Records Management Plan periodically to ensure that record descriptions and retention periods are updated as necessary.
3. Identify, when the retention period expires, the specific records to be disposed of and ensure that all identified records are properly disposed of at least annually or at other regular intervals.

Records Management Committee

A committee responsible for the development and recommendation of the district's Records Management Plan shall be established by the Board. The Records Management Committee shall give primary consideration to the most efficient and economical means of implementing the recommended Plan. Members of the Committee shall include the:

1. Open Records Officer.[5]
2. Superintendent.
3. Board Secretary.[6]

4. District solicitor.
5. Information Technology Director or designee.

The Records Management Committee shall meet periodically to evaluate the effectiveness and implementation of the Records Management Plan and recommend changes as needed.

Guidelines

Records Management Plan

The district's Records Management Plan shall be the principal means for the **storage**, retention, retrieval, and disposition of manual and electronic records, including emails. The Plan shall not rely primarily on backup systems to manage the retention and disposition of records.

The Records Management Plan shall include:

1. Comprehensive listing of records and data of the district.
2. Criteria to distinguish records of the school district from the supplemental personal records of individual employees.[7][8]
3. System(s) of records storage and retrieval to be used, including in what form the records will be stored, maintained, reproduced, and disposed.
4. Preservation measures to protect the integrity of records **and reduce the risk of a data breach. Such measures shall include encryption or other appropriate security procedures.**[9][10][11]
5. Data map or flow chart detailing the sources, routes, and destinations of electronic records.
6. Procedures and employee(s) designated for determining whether an item is a record.
7. Procedures for adding, revising or deleting records and data, and any other details necessary to implement the Records Management Plan.
8. Records Retention Schedule.
9. Provisions for the storage and retrieval of records in the event of an emergency or disaster.[11]
10. **Staff** positions authorized to access district records.
11. Procedures to be implemented in the event of a litigation hold that immediately suspends disposition of all records relevant to the current or potential claim. Such procedures shall specify:
 - a. Who can initiate a litigation hold.
 - b. How and to whom a litigation hold is communicated.
 - c. Who will determine which records are subject to the litigation hold.
 - d. Who will be responsible for collecting and preserving such records **and data**.
 - e. **Who will be responsible for monitoring and ensuring the district's compliance with the litigation hold.**

f. In what format the records will be collected.

When possible, records and data shall be stored in their original form, including metadata, such as creation date, author, type of file, etc.

For any record not covered by the **Records** Retention Schedule, the Records Management Committee shall determine how long the record shall be kept and recommend any necessary revisions to the retention schedule.

The district shall **store**, maintain and dispose of records in a manner that protects any sensitive, proprietary or confidential information or individual privacy rights, and helps conserve natural resources.

Manual Records

Manual records, which include all records not stored electronically, shall be retained and disposed of in accordance with the Records Management Plan.

Manual records shall be indexed in an organized and consistent manner, reflecting the way the records will be retained and referenced for later retrieval.

The district shall develop and maintain adequate and up-to-date documentation about each manual record system. Documentation may:

1. List system title and responsible employee(s) or office.
2. Define the contents of the system, including record formats.
3. Identify vital records and information.
4. Determine restrictions on access and use.

Electronic Records

Electronic records shall be retained and disposed of in the same manner as records in other formats and in accordance with the Records Management Plan.

Electronic records shall be indexed in an organized and consistent manner, reflecting the way the records will be retained and referenced for later retrieval.

The district shall develop and maintain adequate and up-to-date documentation about each electronic record system. Documentation may:

1. List system title and responsible employee(s) or office.
2. Specify all technical characteristics necessary for reading or processing the records stored on the system.
3. Identify all defined inputs and outputs of the system.
4. Define the contents of the system, including records formats and database tables.
5. Identify vital records and information.
6. Determine restrictions on access and use.

7. Describe update cycles or conditions.

Email Records

Email messages, in and of themselves, do not constitute records. Retention and disposition of email messages depend on the function and content of the individual message.

Records on **an** email system, including messages and attachments, shall be retained and disposed of in accordance with the district's Records Management Plan.

Email messages and attachments that do not meet the definition of records shall be deleted as required by the Records Management Plan.

Email records may be maintained as an electronic record or be printed and maintained as a manual record.

For each email considered to be a record, the following information shall be retained:

1. Message content.
2. Name of sender.
3. Name of recipient.
4. Date and time of transmission and/or receipt.

Contractors

~~Records created or maintained by contractors employed by the Board shall be retained and disposed of in accordance with the Records Management Plan.~~^[9]

Service Providers

The Board requires service providers contracted by the district to create, maintain, retain and dispose of district records in accordance with the Records Management Plan.^[12]

Legal

[1. 24 P.S. 518](#)

[2. 65 P.S. 67.901](#)

3. Pol. 828

[4. 65 P.S. 67.102](#)

5. Pol. 801

[6. 24 P.S. 433](#)

[7. 65 P.S. 67.708](#)

[8. 20 U.S.C. 1232g](#)

[9. 65 P.S. 67.506](#)

[65 P.S. 67.101 et seq](#)

[Federal Rules of Civil Procedure - 16, 26, 34, 37, 45](#)

Pol. 004

Pol. 006

Pol. 105.2

Pol. 114
Pol. 138
Pol. 203
Pol. 203.1
Pol. 209
Pol. 212
Pol. 216
Pol. 216.1
Pol. 233
Pol. 314
Pol. 324
Pol. 326
Pol. 334
Pol. 601
Pol. 609
Pol. 610
Pol. 618
Pol. 619
Pol. 702
Pol. 706
Pol. 716
Pol. 810
Pol. 810.1
Pol. 830
Pol. 912

FOX CHAPEL AREA SCHOOL DISTRICT

Book	Policy Manual
Section	800 Operations
Title	Emergency Preparedness and Response
Code	805
Status	First Reading
Adopted	May 10, 2010
Last Revised	May 8, 2023
Last Reviewed	October 3, 2023
Prior Revised Dates	9/9/2013, 2/10/2020, 1/10/2022

Purpose

The Board recognizes its responsibility for the safety of students, staff, visitors and facilities. Therefore, the Board shall provide facilities, equipment and training necessary to protect against hazards and emergencies, including but not limited to natural disasters, hazardous chemicals, fires, weapons, bomb threats, intruders, terrorism, communicable diseases and pandemics. Advance planning, training, practice and comprehensive implementation are key components in protecting the safety and security of the school community.[1]

Authority

The district, in cooperation with the county Emergency Management Agency and the Pennsylvania Emergency Management Agency (PEMA), shall develop and implement a comprehensive disaster response and emergency preparedness plan, consistent with the guidelines developed by PEMA and other applicable state requirements.[2][3]

The Board shall also utilize the resources of and comply with the requirements of the Pennsylvania Department of Health, the Pennsylvania Department of Education, and local law enforcement agencies. [4]

The Board requires that emergency preparedness, emergency evacuation and school security drills be conducted at intervals required by state law.[3][5][6]

Definitions

School security drill – a planned exercise, other than a fire drill or natural disaster drill, designed to practice procedures to respond to an emergency situation that may include, but is not limited to, an act of terrorism, armed intruder situation or other violent threat.[5]

School Safety and Security Assessment – a strategic evaluation of a school entity's facilities and programs used to identify potential safety and security threats.[7]

Delegation of Responsibility

The Superintendent or designee shall collaborate with relevant stakeholders, including parents/guardians, students, staff, community agencies, local law enforcement agencies and first responders, during the development and implementation of the emergency preparedness plan.

The Superintendent or designee shall implement a communication system to notify parents/guardians of the evacuation or sheltering of students and to alert the entire school community when necessary.

Annually, on or before April 10, the Superintendent shall certify that emergency evacuation drills and school security drills have been conducted in the manner prescribed by law.[\[5\]](#)

In accordance with state law and regulations, the Superintendent shall execute a memorandum of understanding with each local police department that has jurisdiction over school property.[\[4\]](#)[\[8\]](#)[\[9\]](#)

The Board directs the Superintendent or designee to periodically complete a School Safety and Security Assessment in accordance with the provisions of law and established criteria, based on the needs of the district and availability of funding and resources.[\[7\]](#)[\[10\]](#)[\[11\]](#)[\[12\]](#)

Guidelines

Emergency Planning

The emergency preparedness plan shall be accessible in each district building, be reviewed at least annually, and be modified as necessary. A copy of the plan shall be made accessible to the county Emergency Management Agency, each local police department and each local fire department that have jurisdiction over school property. The district shall obtain assurances from each appropriate agency that the emergency preparedness plan will be safeguarded and maintained confidentially.[\[2\]](#)[\[3\]](#)[\[13\]](#)

Appropriate information regarding the emergency preparedness plan shall be communicated to students, parents/guardians, staff, the community and other relevant stakeholders.

Annually, by September 30, the district shall assemble information required to assist local police and fire departments in responding to an emergency. The required information shall be deployed immediately to the Incident Command Post in the event of an emergency incident or disaster.[\[2\]](#)[\[3\]](#)[\[4\]](#)

Schools and school buses or transportation vehicles owned or leased by the district shall be made available to local, county and state officials for emergency planning and exercises.[\[3\]](#)

Continuity of Student Learning/Core Operations

In the event of an emergency, local, county or state officials may require that schools be made available to serve as mass-care facilities. Local, county or state officials may also utilize district-owned buses and other transportation vehicles. The Superintendent or designee shall determine whether schools shall be closed, or the educational program suspended, to safeguard student and staff health and safety.[\[3\]](#)[\[14\]](#)

State officials may also direct schools to close in order to mitigate the spread of infection or illness in designated emergencies.[\[15\]](#)

The district shall make provisions in the emergency preparedness plan and any applicable health and safety plan for the continuity of student learning during school closings or excessive absences, in accordance with law. This may include, as appropriate, activities qualifying as instructional days for fulfilling the minimum required days of instruction under the law. Instructional activities may include:
[\[16\]](#)[\[17\]](#)[\[18\]](#)[\[19\]](#)[\[20\]](#)

1. Web-based instruction.
2. Mailed lessons and assignments.
3. Instruction via local television or radio stations.
4. Instructional activities approved by the Superintendent or designee. The continuity of core operations such as payroll and ongoing communication with staff, students and parents/guardians shall be an essential part of the emergency preparedness plan.

Education and Training

Students and staff members shall be instructed and shall practice how to respond appropriately to emergency situations.[5][6][21]

Effective infection control and prevention education and procedures, such as frequent hand washing and cough/sneeze etiquette, shall be encouraged continually to help limit the spread of germs at district schools.[22][23]

The district shall provide mandatory training for school staff on school safety and security, in accordance with law and the standards specified by the state's School Safety and Security Committee: [21][24][25][26]

1. Two (2) hours of required training addressing any combination of one (1) or more of the following areas shall be completed each year, in person or virtually:
 - a. Situational awareness.
 - b. Trauma-informed approaches.[25][27]
 - c. Behavioral health awareness.
 - d. Suicide and bullying awareness.[28][29]
 - e. Substance use awareness.[30][31]
2. One (1) hour of training in the following areas shall be completed each year:
 - a. Emergency training drills, including fire, natural disaster, active shooter, hostage situation and bomb threat. This training must be conducted in person.[32]
 - b. Identification or recognition of student behavior that may indicate a threat to the safety of the student, other students, school employees, other individuals, school facilities, or the community. This training may be conducted in person or virtually.[33][34]

The required school safety and security training shall be credited toward professional education requirements, in accordance with law and the district's Professional Education Plan.[21][25][35]

Required Drills

Emergency Preparedness Drill -

The Board directs district schools to conduct a disaster response or emergency preparedness plan drill at least annually, in accordance with the provisions of law.[3]

Fire Drills -

The Board directs each district school to conduct fire drills at least once a month during the school year, in accordance with the provisions of law.[\[5\]](#)[\[6\]](#)

School Security Drills -

The Board directs each district school to conduct a school security drill within ninety (90) days of the beginning of each school year. The school security drill shall be conducted while school is in session, with students present.[\[5\]](#)

The school security drill may take the place of a fire drill for the month in which it is conducted.

The Superintendent or designee may conduct additional school security drills in district schools after the first ninety (90) days of the school year. Up to two (2) additional school security drills per school year may be conducted in place of the required fire drills for the month in which they are conducted.[\[5\]](#)

The Superintendent or designee shall:[\[5\]](#)

1. Oversee instruction and training of students and school employees in developmentally appropriate procedures for conducting school security drills and responding to emergency situations.
2. Notify and request assistance from local law enforcement and the emergency management agency prior to conducting a school security drill.
3. Notify parents/guardians of the students attending the school building where the school security drill is scheduled in advance of conducting the drill.

Bus Evacuation Drills -

Bus evacuation and safety drills shall be conducted twice a year, in accordance with the provisions of law.[\[5\]](#)[\[36\]](#)

Safe2Say Something Program

The Board directs the Superintendent or designee to develop procedures for assessing and responding to reports received from the Safe2Say Something anonymous reporting program, in accordance with law. The procedures shall establish a framework within which district administration and staff will respond to program reports, coordinate with the county emergency dispatch center(s) and local law enforcement, and provide appropriate assessment and response for the safety and security of students, staff and school facilities, in accordance with applicable law and Board policy and administrative regulations.[\[4\]](#)[\[26\]](#)[\[32\]](#)[\[34\]](#)[\[37\]](#)

Legal

1. Pol. 705
- [2. 22 PA Code 10.24](#)
- [3. 35 Pa. C.S.A. 7701](#)
4. Pol. 805.1
- [5. 24 P.S. 1517](#)
- [6. 24 P.S. 1518](#)
- [7. 24 P.S. 1301-B](#)
- [8. 22 PA Code 10.11](#)
- [9. 24 P.S. 1303-A](#)
- [10. 24 P.S. 1303-B](#)
- [11. 24 P.S. 1314-B](#)

[12. 24 P.S. 1315-B](#)

[13. 24 P.S. 1302.1-A](#)

14. Pol. 804

[15. 35 Pa. C.S.A. 7301 et seq](#)

[16. 24 P.S. 520.1](#)

[17. 24 P.S. 1501](#)

[18. 24 P.S. 1506](#)

[19. 22 PA Code 11.2](#)

20. Pol. 803

[21. 24 P.S. 1310-B](#)

22. Pol. 203

23. Pol. 203.1

[24. 24 P.S. 102](#)

25. Pol. 333

26. Pol. 805.2

27. Pol. 146.1

28. Pol. 249

29. Pol. 819

30. Pol. 227

31. Pol. 351

32. Pol. 805

[33. 24 P.S. 1302-E](#)

34. Pol. 236.1

[35. 24 P.S. 1205.2](#)

[36. 75 Pa. C.S.A. 4552](#)

[37. 24 P.S. 1303-D](#)

[24 P.S. 1205.7](#)

[20 U.S.C. 7112](#)

[20 U.S.C. 7118](#)

[20 U.S.C. 7801](#)

Pol. 146

Pol. 236

Pol. 709

Pol. 810

Pol. 909

FOX CHAPEL AREA SCHOOL DISTRICT

Book	Policy Manual
Section	800 Operations
Title	Security of Computerized Personal Information/Breach Notification
Code	830
Status	First Reading
Adopted	May 10, 2010
Last Reviewed	October 3, 2023

Purpose

The Board is committed to the security of the district's computerized data and to addressing the risk of a breach of the district's systems involving the possible disclosure of personal information. This policy addresses the manner in which the district will respond to unauthorized access and acquisition of computerized data that compromises the security and confidentiality of personal information.

Authority

The Board requires that records containing personal information be securely maintained, stored and managed in compliance with state and federal laws, regulations, Board policy, administrative regulations and the district's Records Management Plan.[\[1\]](#)[\[2\]](#)[\[3\]](#)[\[4\]](#)[\[5\]](#)[\[6\]](#)[\[7\]](#)[\[8\]](#)

The Board directs **the district to provide notice as required by law** to any resident **of the Commonwealth** whose unencrypted and unredacted personal information was or is reasonably believed to have been accessed or acquired by unauthorized persons.[\[1\]](#)

Definitions

Breach of the security of the system - unauthorized access and acquisition of computerized data that materially compromises the security or confidentiality of personal information maintained by the district as part of a database of personal information regarding multiple individuals and that **causes, or** the district reasonably believes has caused, or will cause, loss or injury to any resident **of the Commonwealth. Acquisition** of personal information by an employee or agent **acting in good faith on behalf** of the school district is not a breach of the security of the system if the personal information is not used for a purpose other than the lawful purpose of the district and is not subject to further unauthorized disclosure.[\[9\]](#)

Determination - a verification or reasonable certainty that a breach of the security of the system has occurred.[\[9\]](#)

Discovery - the knowledge of or reasonable suspicion that a breach of the security of the system has occurred.[\[9\]](#)

Encryption - the use of an algorithmic process to transform data into a form in which there is a low probability of assigning meaning without use of a confidential process or key.[\[9\]](#)

Personal information - includes an individual's **first name or** first initial and last name in combination with and linked to any one or more of the following, when not encrypted or redacted:[\[9\]](#)

1. Social Security number.
2. Driver's license number or state identification card number issued instead of a driver's license.
3. Financial account number, credit or debit card number, in combination with any required security code, access code or password that would permit access to an individual's financial account.
4. **Medical information, meaning any individually identifiable information contained in the individual's current or historical record of medical history or medical treatment or diagnosis created by a health care professional.**[\[9\]](#)
5. **Health insurance information, meaning an individual's health insurance policy number or subscriber identification number in combination with access code or other medical information that permits misuse of an individual's health insurance benefits.**[\[9\]](#)
6. **A user name or email address, in combination with a password or security question and answer that would permit access to an online account.**

Personal information does not include publicly available information that is lawfully made available to the general public from federal, state or local government records **or widely distributed media.**[\[9\]](#)
[\[10\]](#)

Records - means any material, regardless of its physical form, on which information is recorded or preserved by any means, including written or spoken words, graphically depicted, printed or electromagnetically transmitted. This term does not include publicly available directories containing information that an individual has voluntarily consented to have publicly disseminated or listed, such as name, address or telephone number.[\[9\]](#)

Redact - includes, but is not limited to, alteration or truncation such that no more than the last four (4) digits of a Social Security number, driver's license number, state identification card number or account number is accessible as part of the data.[\[9\]](#)

Delegation of Responsibility

The Superintendent or designee shall ensure that the district provides notice, **as required by law**, of any breach **of the security of the district's systems.**[\[1\]](#)

The Superintendent, in collaboration with appropriate administrators, shall develop administrative regulations to implement this policy, which shall include, but not be limited to:[\[1\]](#)

1. **Procedures following discovery of a breach.**
2. **Procedures for the determination of a breach and whether breach notification is required under the law.**
3. **Breach notification procedures including timeline requirements, who must be notified and methods for such notice.**

Guidelines

Upon determination of a breach of the security of the system, the Superintendent or designee shall provide notice to **the district attorney in the county where the breach occurred and to** any resident **of the Commonwealth** whose unencrypted and unredacted personal information was or is reasonably believed to have been accessed and acquired by an unauthorized person. Such notice shall be made **in accordance with the provisions of law regarding timelines and methods of notification.**[\[1\]](#)

The notice shall be made without **an unreasonable** delay, except when a law enforcement agency determines and advises the district in writing, **citing the applicable section of law,** that the notification would impede a criminal or civil investigation, or the district must take necessary measures to determine the scope of the breach and to restore the reasonable integrity of the data system.[\[11\]](#)
[\[12\]](#)

The district **shall** also provide notice of the breach if the encrypted information is accessed and acquired in an unencrypted form, if the security breach is linked to a breach of security of the encryption, or if the security breach involves a person with access to the encryption key.[\[1\]](#)

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Legal

[1. 73 P.S. 2301 et seq](#)

2. Pol. 113.4

3. Pol. 216

4. Pol. 324

5. Pol. 800

6. Pol. 800.1

7. Pol. 815

8. Pol. 830.1

[9. 73 P.S. 2302](#)

10. Pol. 801

[11. 73 P.S. 2303](#)

[12. 73 P.S. 2304](#)

[15 U.S.C. 1681a](#)

Fox Chapel Area School District

Agenda Study Session

November 6, 2023

Policies – New – First Reading

FOX CHAPEL AREA SCHOOL DISTRICT

Book	Policy Manual
Section	100 Programs
Title	Participation in Cocurricular Activities and Academic Courses by Home Education Students
Code	137.2
Status	First Reading
Last Reviewed	October 3, 2023

Authority

The Board approves participation in the district's cocurricular activities and academic courses by a student enrolled in a home education program who meets all the requirements stated in law and Board policy.[\[1\]](#)[\[2\]](#)[\[3\]](#)[\[4\]](#)[\[5\]](#)

Definition

Cocurricular activities - district activities that merge extracurricular activities with a required academic course, including but not limited to, band, orchestra and other activities that include a for-credit component that takes place during the school day.[\[1\]](#)[\[2\]](#)[\[4\]](#)

Guidelines

Students attending home education programs shall be given an equal opportunity to compete for positions and participate in district cocurricular activities and academic courses in accordance with Board policy on the same basis as other students enrolled full-time in the district.[\[1\]](#)[\[6\]](#)[\[7\]](#)

A home education student may participate in cocurricular activities and academic courses only at the school building the student would be assigned to if the student was enrolled in the district.

Prior to trying-out or auditioning for a cocurricular activity or enrolling in an academic course, a home education student shall submit required documents and written verification of eligibility or completion of prerequisites to the building principal or designee. Verification may include, but not be limited to, attendance records, portfolio records documenting completion of curriculum or other documents demonstrating completion of eligibility criteria.[\[1\]](#)

The following conditions shall govern participation in the district's cocurricular activities and academic courses by home education students, who shall:

1. Be a resident of the district.
2. Meet the required eligibility criteria or their equivalent for the cocurricular activity or the prerequisites for the academic course.[\[1\]](#)[\[2\]](#)[\[9\]](#)
3. Comply with Board policies and school rules and administrative regulations regarding student conduct in school and at school-sponsored activities.[\[1\]](#)[\[2\]](#)[\[10\]](#)[\[11\]](#)[\[12\]](#)[\[13\]](#)
4. Comply with policies, rules and regulations, or their equivalent, of the cocurricular activity's governing organization, where applicable.

5. Meet attendance and reporting requirements established for all participants of the cocurricular activity or academic course, including any sign-in and sign-out procedures for school building attendance purposes. Home education students must participate in the full class period for an academic course, unless an exception has been granted in accordance with Board policy and school rules.[14]
6. Comply with all Board policies, school rules and requirements and directives of the district staff, activity advisors and administrators involved with the cocurricular activity or academic course.[1]

Academic Courses

Students attending home education programs are eligible to enroll in district academic courses in accordance with law and Board policy, and may participate in academic courses equaling up to one-quarter ($\frac{1}{4}$) of the school day for full-time district students.[1]

Students enrolled in home education programs shall only be eligible to participate in cocurricular activities and/or academic courses that are scheduled in consecutive time periods during the school day if the student's parent/guardian is not able to provide supervision for the student between the scheduled cocurricular activities and/or academic courses.[1]

The district shall provide the student's home education program supervisor with a grade for each cocurricular activity and academic course completed by a student enrolled in a home education program, in accordance with Board policy and administrative regulations. The home education program supervisor shall be responsible for maintaining the material in the student's portfolio of records.[1][3][15]

Transportation

Parents/Guardians of home education students shall be responsible for transportation of students participating in district cocurricular activities and academic courses, except that a home education student may utilize district transportation to or from school during the times a bus is otherwise already operating, and space is available.[1]

Delegation of Responsibility

The Superintendent or designee shall post information regarding the district's cocurricular activities and academic courses, as well as a copy of this Board policy, on the district's publicly available website and provide participation information upon request by students enrolled in home education programs or their parents/guardians.

The building principal or designee shall request and review verification from the parent/guardian or home education program supervisor that a student has met and continues to meet the established eligibility criteria for a cocurricular activity or academic course.

The Superintendent or designee may establish administrative regulations for prioritization of enrollment in district cocurricular activities and academic courses based on the established number of allowable participants in designated activities and courses.[1]

Prioritization may be based on academic achievement, demonstration of skills or competencies, record of conduct, and other designated criteria. Students attending home education programs shall have an equal opportunity to compete for enrollment in district activities and courses, in accordance with established administrative regulations.[1][6][7]

3. Pol. 137
4. Pol. 137.1
5. Pol. 137.3
6. Pol. 103
7. Pol. 103.1
- [8. 10 U.S.C. 2031](#)
9. Pol. 105
10. Pol. 218
11. Pol. 222
12. Pol. 227
13. Pol. 235
14. Pol. 204
15. Pol. 212

FOX CHAPEL AREA SCHOOL DISTRICT

Book	Policy Manual
Section	100 Programs
Title	Participation in Career and Technical Education Programs by Home Education Students
Code	137.3
Status	First Reading
Last Reviewed	October 3, 2023

Authority

The Board approves participation in a career and technical education program by a student enrolled in a home education program who meets all the requirements stated in law and Board policy.[\[1\]](#)[\[2\]](#)[\[3\]](#)[\[4\]](#)[\[5\]](#)[\[6\]](#)

Students attending home education programs shall be eligible to participate in a career and technical education program at A.W. Beattie Career Center, in accordance with the Articles of Agreement and center admission policy and procedures, on the same basis as other district students.

Guidelines

Students attending home education programs shall be given an equal opportunity to apply for placement in available programs at A.W. Beattie Career Center. [\[1\]](#)[\[3\]](#)[\[6\]](#)[\[7\]](#)[\[8\]](#)

Prior to enrolling in a career and technical education program, a home education student shall submit required documents and written verification of eligibility or completion of prerequisites to the building principal or designee. Verification may include, but not be limited to, attendance records, portfolio records documenting completion of curriculum or other documents demonstrating completion of eligibility criteria.[\[1\]](#)

The following conditions shall govern participation in career and technical education programs by home education students, who shall:

1. Be a resident of the district.
2. Meet the required eligibility criteria or their equivalent or the prerequisites for the career and technical education program.[\[1\]](#)[\[4\]](#)[\[6\]](#)[\[9\]](#)
3. Comply with applicable policies and school rules and administrative regulations of A.W. Beattie Career Center regarding student conduct in school and at school-sponsored activities.[\[1\]](#)[\[10\]](#)[\[11\]](#)[\[12\]](#)[\[13\]](#)
4. Meet attendance and reporting requirements established for all participants of the career and technical education program, including any sign-in and sign-out procedures for building attendance purposes. Home education students must participate in the required courses for the program on the same basis as students enrolled in the district, unless an exception has been granted in accordance with applicable Board policy and school or program rules.[\[14\]](#)

The A.W. Beattie Career Center shall provide the student's home education program supervisor with a grade for each career and technical education program course completed by a student enrolled in a home education program, in accordance with Board policy and administrative regulations. The home education program supervisor shall be responsible for maintaining the material in the student's portfolio of records.[\[1\]](#)[\[5\]](#)[\[15\]](#)

Transportation

Students attending home education programs who participate in career and technical education programs may use district transportation to or from the career and technical education program during the times when district transportation is already operating, and space is available in addition to full-time district students.[\[1\]](#)

Delegation of Responsibility

The Superintendent or designee shall post information regarding the district's options for career and technical education programs, as well as a copy of this Board policy, on the district's publicly available website and provide information upon request by students enrolled in home education programs or their parents/guardians.

The building principal or designee shall request and review verification from the parent/guardian or home education program supervisor that a student has met and continues to meet the established eligibility criteria for participation in career and technical education programs.

The Superintendent or designee shall establish administrative regulations for prioritization of enrollment in career and technical education programs, in accordance with the Articles of Agreement and the established number of allowable participants for designated programs at A.W. Beattie Career Center. [\[1\]](#)

Prioritization may be based on academic achievement, demonstration of skills or competencies, record of conduct, and other designated criteria. Students attending home education programs shall have an equal opportunity to compete for program enrollment, in accordance with established administrative regulations.[\[1\]](#)[\[4\]](#)[\[7\]](#)[\[8\]](#)

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Legal

[1. 24 P.S. 1327.1](#)

[2. 24 P.S. 1801](#)

[3. 22 PA Code 4.31](#)

4. Pol. 115

5. Pol. 137

6. Pol. 137.2

7. Pol. 103

8. Pol. 103.1

9. Pol. 105

10. Pol. 218

11. Pol. 222

12. Pol. 227

13. Pol. 235

14. Pol. 204

15. Pol. 212

FOX CHAPEL AREA SCHOOL DISTRICT

Book	Policy Manual
Section	800 Operations
Title	Data Governance - Storage/Security
Code	830.1
Status	First Reading
Last Reviewed	October 3, 2023

Purpose

The district is required to collect, create, store and manage data and information. Accurately maintaining and protecting such data is essential for efficient district operations, legal compliance, confidentiality and upholding trust with the school community.

This policy addresses the Board's commitment to sound data governance related to the integrity and security of the data collected, maintained, stored and managed by the district.

Authority

The Board recognizes the importance of establishing and maintaining a system of data governance that addresses district staff responsibilities and complies with federal and state laws and regulations regarding data storage, security and records management. The district's data governance system shall meet or exceed industry and/or government standards for data protection and privacy of personal information.[\[1\]](#)[\[2\]](#)

The Board directs that the creation, collection, retention, retrieval and disposition of district records shall be governed by Board policy and the district's Records Management Plan and Records Retention Schedule.[\[3\]](#)

The Board directs notifications of a breach of the security of the district's computerized data system involving an individual's personal information to be conducted in accordance with law and Board policy.[\[4\]](#)[\[5\]](#)

Definitions

Confidential Data/Information - information regarding which law, Board policy or contract prohibit disclosure or that may be disclosed only in limited circumstances. Confidential data includes, but is not limited to, personally identifiable information and other personal information regarding students, employees and district residents.[\[6\]](#)[\[7\]](#)[\[8\]](#)

Critical Data/Information - information that is essential to district operations and that must be accurately and securely maintained to avoid disruption to district operations.

Data Governance - the district's comprehensive system to ensure the integrity of data created, collected, stored, secured and managed by the district.

Encryption - the use of an algorithmic process to transform data into a form in which there is a low probability of assigning meaning without use of a confidential process or key.[\[9\]](#)

Personal Information - includes an individual's first name or first initial and last name in combination with and linked to any one or more of the following when not encrypted or redacted:[5][9]

1. Social Security number.
2. Driver's license number or state identification card number issued instead of a driver's license.
3. Financial account number, credit or debit card number, in combination with any required security code, access code or password that would permit access to an individual's financial account.
4. Medical information, meaning any individually identifiable information contained in the individual's current or historical record of medical history or medical treatment or diagnosis created by a health care professional.[9]
5. Health insurance information, meaning an individual's health insurance policy number or subscriber identification number in combination with access code or other medical information that permits misuse of an individual's health insurance benefits.[9]
6. A user name or email address, in combination with a password or security question and answer that would permit access to an online account.

Personal information does not include publicly available information that is lawfully made available to the general public from federal, state or local government records or widely distributed media.[9][10]

Records Management Plan - the system implemented by the district for the storage, retention, retrieval and disposition of all records generated by district operations.[3]

Records Retention Schedule - a comprehensive listing stating retention periods and proper disposition of records.[3]

Delegation of Responsibility

The Superintendent, in coordination with the Director of Information Technology, shall develop procedures necessary to implement this policy.

All individuals who are granted access to confidential and/or critical data/information are required to keep the information secure and are prohibited from disclosing or assisting in the unauthorized disclosure of such data/information.[5][11]

The Network Systems Manager and Application Systems Manager shall conduct regular vulnerability and risk assessments to monitor the integrity of the district's system of data governance.

The Superintendent shall ensure that this policy is reviewed at least annually and updated as necessary.
[1][2]

Guidelines

The district's system of data governance shall include, but not be limited to, the following:

1. Data security controls that meet or exceed industry and/or government standards for data protection and privacy, to ensure that only authorized individuals have access to computerized data.
2. A plan for backup and recovery of data to protect against information loss. Redundant backup systems of data storage shall be securely maintained in separate physical locations or in separate data storage systems.
3. Training requirements for individuals who have access to confidential and/or critical data and information.

4. Provisions to minimize the risk of unauthorized access, alteration or erasure of computerized data.
[5]
5. An inventory of all software applications, digital tools and platforms, and related instruments comprising the data governance system.
6. Procedures for addressing a breach of data and cybersecurity incidents.[5]
7. Procedures and acceptable use provisions for access to data and protection of privacy and personal information for students, staff and district residents.[5][12]
8. A requirement that all service providers retained or contracted by the district for data governance and records management purposes meet or exceed applicable industry and/or government standards for data protection and privacy of personal information.

Use of Personal Electronic Devices and Resources

The district prohibits storage of confidential and/or critical data/information of the district on a personal electronic device, personal email account or other personal platform. District staff and service providers shall use district-controlled accounts and platforms to securely access, store or transmit confidential and/or critical data/information of the district.

Service Providers

Service providers retained or contracted by the district shall comply with law, Board policy, administrative regulations and district procedures regarding data security and integrity of data containing confidential and/or critical data/information of the district.[3][5]

The district shall ensure that the agreement or contract for service with a service provider who may have access to confidential and/or critical data/information reflects appropriate data security provisions.

Consequences

Failure to comply with law, Board policy, administrative regulations or procedures regarding data governance and security may result in the following disciplinary measures and possible pursuit of civil and criminal sanctions:[13][14][15]

1. Employees may be disciplined up to and including termination.
2. Volunteers may be excluded from providing services to the district.
3. The termination of a business relationship with a service provider.

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Legal

[1. 73 P.S. 2305.1](#)

[2. 73 P.S. 2305.2](#)

3. Pol. 800

[4. 73 P.S. 2301 et seq](#)

5. Pol. 830

6. Pol. 113.4

7. Pol. 216

8. Pol. 324

[9. 73 P.S. 2302](#)

10. Pol. 801

11. Pol. 828

12. Pol. 815

13. Pol. 317

14. Pol. 818

15. Pol. 916

Fox Chapel Area School District

Agenda Study Session

November 6, 2023

Verizon Commonwealth of Pennsylvania (COPA) – Agreement

COSTARS/CAT 2 PURCHASE ORDERCommonwealth of Pennsylvania Contract No. **4400017601 (RFP No. RFP#6100039274)**Verizon **Contract ID 482815** ("Contract")

Date Issued: 7.6.2023

Registered COSTARS/CAT 2 Purchaser ("Purchaser"): Name: FOX CHAPEL AREA SCHOOL DISTRICT Address: 611 FIELD CLUB RD PITTSBURGH, PA, 152382406	Contractor: MCI Communications Services Inc. d/b/a Verizon Business Services 777 East Park Drive, Harrisburg, PA
Purchaser Billing Address: 611 FIELD CLUB RD PITTSBURGH, PA, 152382406	Please direct all correspondence to the Verizon Contact listed below.
Purchaser Contact: Name: Vincent Vantine Title: Network Systems Manager Telephone: 412-967-4419 E-Mail: vincent_vantine@fcasd.edu	Verizon Contact: Name: Daniel Derry Title: Inside Sales Telephone: (904) 576-0145 E-Mail: daniel.derry@verizonwireless.com
Services Ordered: See Product Checklist Below (Pages 2-7) Rates and Charges: Applicable contracted rates are at the following link: www.emarketplace.state.pa.us	Remit Payment to the following Address: Verizon Business Services P.O. Box 73617, Chicago, IL 60673-7617.
Service Period: For new Service, the Service Period commences upon the date the Services ordered become available to the Purchaser (In-Service Date) and will be co-terminus with the Term of the Contract, unless otherwise agreed in writing between the parties. For existing services migrating from another Verizon contract, the rates, charges, and discounts contained herein will be effective on the first (1st) day of the second (2nd) billing cycle following Customer's signature and delivery of this PO to Verizon.	

This Purchase Order is intended to evidence Purchaser's intent to purchase the products and services described herein and in the Attachments referenced below including any associated and applicable price quote spreadsheets or Data Gathering Forms in accordance with the terms and conditions of the Contract identified above.

By issuing this Purchase Order, Purchaser represents that it is authorized to purchase the services described below as a "Category 2 User" or a "Registered COSTARS Purchaser", as applicable, and agrees to purchase the services identified herein for the service period specified below in accordance with the terms and conditions of and at the rates contained in the Contract between the Commonwealth of Pennsylvania, Governor's Office of Administration ("OA") and MCI Communications Services Inc. d/b/a Verizon Business Services ("Contractor"), **Contract No. 4400017601 (RFP No. RFP#6100039274) Verizon Contract ID 482815 ("Contract")**, dated effective January 16, 2018, as may be amended from time to time (the "Contract"). This Purchase Order is deemed to incorporate the terms and conditions of the Contract in accordance with Section 2 (a) of the Contract and Purchaser agrees to be bound by the obligations contained in the Contract and the Process Procedure Manual issued by the parties for use in association with the Services Ordered below. Any additional or inconsistent terms and conditions in this Purchase Order shall otherwise be disregarded and of no force or effect, it being agreed that the terms and conditions of the Contract between OA and the Contractor shall govern. The services in this Purchase Order are Verizon standard service offerings and are neither designed nor indicated to meet emergency communications network reliability and resiliency requirements. Verizon recommends customer apply contingency policies, alternative routes, Telecommunications Service Priority (TSP) etc., as applicable to customer's intended network use and needs dictate.

Authorized Purchaser:

Signature: _____

Name: Marybeth DaddTitle: School Board President**Purchaser Initials/Date** _____

Date: November 13, 2023**COSTARS PURCHASE ORDER**

Commonwealth of Pennsylvania Contract No. 4400017601 (RFP No. RFP#6100039274)

Verizon Contract ID 482815 ("Contract")

Product Checklist**Purchaser:**

Check box if product is being ordered	New Service	Existing Service	Qty	Major Service Type (Short Description from Tom)	Short Description	Long Description
				Voice SERVICES		
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		09-09-VOBSL	Business Line - Analog	Business Line - Analog
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		09-09-VOFTR	Business Line Caller ID	Business Line Caller ID
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	50	09-09-VOCEN	Centrex Main Line	Analog Centrex Line - Non ISDN
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		09-09-VOVML	Voice Mail	Voicemail Box - Traditional Voice
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		09-09-VOOTH	Central Office Remote Call Forwarding	Central Office Remote Call Forwarding
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		09-09-VODAS	Directory Assistance Call - Per Call	Directory Assistance Call - Per Call
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		09-09-VODAS	Operator Assisted Calls - Person to Person	Operator Assisted Calls - Person to Person
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		09-09-VODAS	Operator Assisted Calls - Station to Station	Operator Assisted Calls - Station to Station
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		09-09-VODIR	Straight Ln Listing	Directory Listing - Straight Line
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		09-09-VODIR	Caption Listing	Directory Listing - Caption
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		09-09-VODIR	Foreign Directory	Directory Listing - Foreign
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	1	09-09-VODIR	Additional Directory	Directory Listing - Additional
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		09-09-VODIR	Non Published Listing	Non Published Listing

Purchaser Initials/Date

Check box if product is being ordered	New Service	Existing Service	Qty	Major Service Type (Short Description from Tom)	Short Description	Long Description
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		09-09-VODIR	Non Listed Listing	Non Listed Listing
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		09-09-VOPBX	Voice Trunk	PRI Trunk for Voice PBX and Key System
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		09-09-VOPBX	Voice Trunk	PBX-CO Trunk 2-Way
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		09-09-VOPBX	Voice Trunk	PBX-DID Trunk/Local
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		09-09-VOPBX	Voice Trunk	PBX Group - NEW 20 DID
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		09-09-VOPRI	Voice PRI	Voice PRI Services
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		09-09-VOPRI	Voice PRI	Voice PRI Calling Line ID w/ Name
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		09-09-VOPRI	Voice PRI	Voice PRI Calling Line ID w/o Name
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		09-09-VOPRI	Voice PRI	Voice PRI DID Connectivity
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		09-09-VOOTH	DID Blocks	DID Blocks - Traditional Voice - Blocks of 20
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		09-09-IPTRK	IP Trunking Legacy	IP SIP Trunking Option to support other Commonwealth PBX Systems
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		09-09-IPVCE	IP DID Block of 20	IP DID Block of 20
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		09-09-VOIAL	IP Trunking Domestic Outbound LD Long Distance	IP Trunking Domestic Outbound LD Long Distance Rate - Usage billing specific to IPT
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		09-09-VOIAL	Domestic Outbound LD-IntraLATA - Off/Off	Domestic Outbound LD-IntraLATA - Off/Off - PA Only
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		09-09-VOIAL	Domestic Outbound LD-IntraLATA - On/Off	Domestic Outbound LD-IntraLATA - On/Off - PA Only
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		09-09-VOIAL	Domestic Outbound LD-IntraLATA - On/On	Domestic Outbound LD-IntraLATA - On/On - PA Only

Purchaser Initials/Date

Check box if product is being ordered	New Service	Existing Service	Qty	Major Service Type (Short Description from Tom)	Short Description	Long Description
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		09-09-VOIEL	Domestic Outbound LD-InterLATA - Off/Off	Domestic Outbound LD-InterLATA - Off/Off - PA Only
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		09-09-VOIEL	Domestic Outbound LD-InterLATA - On/Off	Domestic Outbound LD-InterLATA - On/Off - PA Only
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		09-09-VOIEL	Domestic Outbound LD-InterLATA - On/On	Domestic Outbound LD-InterLATA - On/On - PA Only
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		09-09-VOIES	Domestic Outbound LD-InterState - On/Off	Domestic Outbound LD-InterState - On/Off
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		09-09-VOIES	Domestic Outbound LD-InterState - On/On	Domestic Outbound LD-InterState - On/On
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		09-09-VOIES	Domestic Outbound LD-InterState - Off/Off	Domestic Outbound LD-InterState - Off/Off
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		09-09-VOINL	International LD Outbound	International Direct Dialed Toll - Switched
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		09-09-VOINL	International LD Outbound	International Direct Dialed Toll - Dedicated
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		09-09-VOIES	Toll Free Service - InterState - Dedicated	Toll Free Service - InterState - Dedicated
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		09-09-VOIES	Toll Free Service - InterState - Switched	Toll Free Service - InterState - Switched
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		09-09-VOIAL	Toll Free Service - IntraLATA - Switched	Toll Free Service - IntraLATA - Switched
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		09-09-VOIAL	Toll Free Service - IntraLATA - Dedicated	Toll Free Service - IntraLATA - Dedicated
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		09-09-VOIAL	Toll Free Service - IntraState - Dedicated	Toll Free Service - IntraState - Dedicated
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		09-09-VOIAL	Toll Free Service - IntraState - Switched	Toll Free Service - IntraState - Switched
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		09-09-VOIAL	Toll Free Service - Canada - Switched	Toll Free Service - Canada - Switched
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		09-09-IPVCE	Toll Free Corp ID	Agent Registration Change Service Activation of Corp ID-Order through IP TF or VILO Per Agency 1x for life of Contract

Purchaser Initials/Date

Check box if product is being ordered	New Service	Existing Service	Qty	Major Service Type (Short Description from Tom)	Short Description	Long Description
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		09-09-TFOTH	Toll Free	Disconnect Message - Application
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		09-09-TFOTH	Toll Free	National Toll Free Listing
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		09-09-TFOTH	Toll Free	Real Time ANI Reporting - Application
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		09-09-TFOTH	Toll Free	Supp Codes Options-ID Codes Per Block of 100-Application
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		09-09-TFOTH	Toll Free	Traffic Monitor - Application VEC
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		09-09-TFOTH	Toll Free	Account Codes - Per 800 Number
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		09-09-TFOTH	Toll Free	DNIS-Dialed Number Identification Service
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		09-09-TFOTH	Toll Free	Consolidated Toll Free Solutions. Variable Access Price w/Quote based on Locations CLLI and Availability
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		09-09-TFOTH	Toll Free	Consolidated Toll Free Solutions. Direct Access Termination Per Trunk Group
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		09-09-TFOTH	Toll Free	Network Manager- Manage- Customize your Toll Free Network Routing data-All w/o any Verizon Business intervention
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		09-09-TFOTH	Toll Free	EDNIS-Enhanced Dialed Number ID Service
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		09-09-TFOTH	Toll Free	Traditional Voice Toll Free Usage
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		09-09-TFRTE	Toll Free	Toll Free Routing
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		09-09-IPVCE	VoIP inbound Local (VILO)	VoIP inbound Local (VILO) with IP-ECR - Switched

Purchaser Initials/Date

Check box if product is being ordered	New Service	Existing Service	Qty	Major Service Type (Short Description from Tom)	Short Description	Long Description
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		09-09-IPECR	IP ECR Speech Services	IP ECR Speech Services Per Installation
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		09-09-IPECR	Hosted IP ECR Professional Speech Services	Hosted IP ECR Professional Speech Services
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		09-09-IPECR	IP ECR Application	IP ECR Application
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		09-09-IPECR	IP ECR New Application Installation	IP ECR New Application Installation
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		09-09-IPECR	IP ECR Application Usage Per Call	IP ECR Application Usage Per Call
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		09-09-IPECR	IP ECR Application Usage Per Min	IP ECR Application Usage Per min
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		09-09-IPECR	IP ECR Database Per Installation	IP ECR Database Per Installation
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		09-09-IPICT	Integrated Call Tree-Self Service ICT Network Managed	Integrated Call Tree-Self Service ICT Network Managed
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		09-09-IPICT	Integrated Call Tree-Self Service ICT- NRC Per Toll Fee Number	Integrated Call Tree-Self Service ICT- NRC Per Toll Fee Number
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		09-09-IPICT	Integrated Call Tree-Self Service ICT- MRC Per Toll Fee Number	Integrated Call Tree-Self Service ICT- MRC Per Toll Fee Number
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		09-09-VOOTH	Voice MAC	MACs - Managed Moves Adds Changes for Traditional Voice Services
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		09-09-TMSCC	Special Construction Cost	Special Construction Cost
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		09-09-TMSCC	Miscellaneous Special Construction Project Cost	Miscellaneous Special Construction Project Cost- Requires Attachment to the order with product itemization from Vendor
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		09-09-TMSCC	Miscellaneous Materials Charges-Combined 1 Cost	Miscellaneous Materials Charges-Combined 1 Cost -Requires Attachment to the order with product itemization from Vendor
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		09-09-VOAU	Audio Conferencing - Traditional Voice Services	Audio Conferencing - Traditional Voice Services

Purchaser Initials/Date

Check box if product is being ordered	New Service	Existing Service	Qty	Major Service Type (Short Description from Tom)	Short Description	Long Description
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		09-09-VOOT	Audio Conferencing US Bridging Charges	Audio Conferencing US Bridging Charges
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		09-09-IPLAB	VRD VoIP Enterprise Service Dispatch Fee-Normal HR	VRD VoIP Enterprise Service Dispatch Fee-Normal Hours 8am-8pm-per event
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		09-09-IPLAB	VRD VoIP Enterprise Service Dispatch Fee-After HR	VRD VoIP Enterprise Service Dispatch Fee-After Office Hours - per event
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		09-09-IPLAB	VRD VoIP Enterprise Service Design Change Fee-SNH	VRD VoIP Enterprise Service Design Change Fee MACD Simple Normal Hours 8am-8pm per event per location
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		09-09-IPLAB	VRD VoIP Enterprise Service Design Change Fee-SAH	VRD VoIP Enterprise Service Design Change Fee MACD Simple After Office Hours per event per location
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		09-09-IPLAB	VRD VoIP Enterprise Service Design Change Fee-CNH	VRD VoIP Enterprise Service Design Change Fee MACD Complex Normal Hours 8am-8pm per event per location
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		09-09-IPLAB	VRD VoIP Enterprise Service Design Change Fee-CAO	VRD VoIP Enterprise Service Design Change Fee MACD Complex After Office Hours per event per location
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		09-09-IPLAB	VRD VoIP Enterprise Service Expedite Fee-Normal HR	VRD VoIP Enterprise Service Expedite Fee-Normal Hours 8am-8pm per event per location
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		09-09-IPLAB	VRD VoIP Enterprise Service Expedite Fee-After HRS	VRD VoIP Enterprise Service Expedite Fee-After Office Hours per event per location
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		09-09-IPLAB	VRD VoIP Enterprise Service Premium Services EP	VRD VoIP Enterprise Service Premium Services Enterprise Activity Charge per instance
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		09-09-IPLAB	VRD VoIP Enterprise Service Premium Services Admin	VRD VoIP Enterprise Service Premium Services Administrator Activity Charge per instance
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		09-09-IPLAB	VRD VoIP Enterprise Service Premium Services User	VRD VoIP Enterprise Service Premium Services User Charge per instance

Purchaser Initials/Date

Check box if product is being ordered	New Service	Existing Service	Qty	Major Service Type (Short Description from Tom)	Short Description	Long Description
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		09-09-IPLAB	VRD VoIP Enterprise Service Premium Services OnSt	VRD VoIP Enterprise Service Premium Services Onsite Support per hour
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		09-09-IPLAB	VRD VoIP Enterprise Service Premium Services RM	VRD VoIP Enterprise Service Premium Services Remote Support per hour
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		09-09-IPTRK	VRD VoIP Enterprise Concurrent Calls(CCL) Metered	VRD VoIP Enterprise Concurrent Calls(CCL) - Metered - Local and LD
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		09-09-IPTRK	VRD VoIP Enterprise Concurrent Calls - Tiered 250	VRD VoIP Enterprise Concurrent Calls - Tiered 250 - Local and LD
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		09-09-IPTRK	VRD VoIP Enterprise Concurrent Calls-Metered TIER	VRD VoIP Enterprise Concurrent Calls - Metered Tiered 750 - Local and LD
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		09-09-IPTRK	VRD VoIP Enterprise Trunking Premium 1-100 CCL	VRD VoIP Enterprise Trunking Premium 1-100 Concurrent Calls(CCL)
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		09-09-IPTRK	VRD VoIP Enterprise Trunking Premium 101-500 CCL	VRD VoIP Enterprise Trunking Premium 101-500 Concurrent Calls(CCL)
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		09-09-IPTRK	VRD VoIP Enterprise Trunking Premium 501-1000 CCL	VRD VoIP Enterprise Trunking Premium 501-1000 Concurrent Calls(CCL)
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		09-09-IPTRK	VRD VoIP Enterprise Trunking Premium 1001-5000 CCL	VRD VoIP Enterprise Trunking Premium 1001-5000 Concurrent Calls(CCL)
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		09-09-IPTRK	VRD VoIP Enterprise Trunking Premium >5001 CCL	VRD VoIP Enterprise Trunking Premium >5001 Concurrent Calls(CCL)
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		09-09-IPTRK	VRD VoIP Burstable Enterprise Shared-Min. 200 CCL	VRD VoIP Burstable Enterprise Shared Trunks+-Local and LD - Min. 200 CCL) Tier 1 (+50)
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		09-09-IPTRK	VRD VoIP Burstable Enterprise Shared-Min. 400 CCL	VRD VoIP Burstable Enterprise Shared Trunks+-Local and LD - Min. 400 CCL Tier 2 (+100)
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		09-09-IPTRK	VRD VoIP Burstable Enterprise Shared-Min. 800 CCL	VRD VoIP Burstable Enterprise Shared Trunks+-Local and LD - Min. 800 CCL Tier 3 (+200)
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		09-09-IPTRK	VRD VoIP Burstable Enterprise Shared-Min. 1200 CCL	VRD VoIP Burstable Enterprise Shared Trunks+-Local and LD -

Purchaser Initials/Date

Check box if product is being ordered	New Service	Existing Service	Qty	Major Service Type (Short Description from Tom)	Short Description	Long Description
						Min. 1200 CCL Tier 4 (+300)
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		09-09-IPTRK	VRD VoIP Burstable Enterprise Shared-Min. 1600 CCL	VRD VoIP Burstable Enterprise Shared Trunks+-Local and LD - Min. 1600 CCL Tier 5 (+400)
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		09-09-IPTRK	VRD VoIP Burstable Enterprise Shared Trunks+Peak	VRD VoIP Burstable Enterprise Shared Trunks+Peak CCL Overage Usage Per CCL Charge-Local and LD (applies to BEST+Tier
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		09-09-VOIAL	VRD VoIP Enterprise Service-Domestic Off-Net Non-I	VRD VoIP Enterprise Service-Domestic Off-Net (Non-Intra-Enterprise) Long Distance Per Minute Usage
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		09-09-IPTRK	VRD VoIP Enterprise Trunking Route Overflow option	VRD VoIP Enterprise Trunking Route Overflow optional feature
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		09-09-IPTRK	VRD VoIP Enterprise Alternate Route Recovery Svr	VRD VoIP Enterprise Alternate Route Recovery Service
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		09-09-IPTRK	VRD VoIP Enterprise - Redirect to Telephone Number	VRD VoIP Enterprise - Redirect to Telephone Number per Trunk Group(s) MRC
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		09-09-VOOT	VoIP inbound Local (VILO) with IP- Call - Switched	VoIP inbound Local (VILO) with IP- Call Routing - Switched
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		09-09-VOOT	VoIP inbound Local (VILO) with IP-Cell - Dedicated	VoIP inbound Local (VILO) with IP-Cell Routing - Dedicated
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		09-09-VOOT	VoIP inbound Local (VILO) with IP-Cell - IP	VoIP inbound Local (VILO) with IP-Cell Routing - IP
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		09-09-VOOT	VoIP inbound Local (VILO) w/o IP-Cell - Switched	VoIP inbound Local (VILO) w/o IP-Cell Routing - Switched
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		09-09-VOOT	VoIP inbound Local (VILO) w/o IP-Cell - Dedicated	VoIP inbound Local (VILO) w/o IP-Cell Routing - Dedicated
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		09-09-VOOT	VoIP inbound Local (VILO) w/o IP-Cell - IP	VoIP inbound Local (VILO) w/o IP-Cell Routing - IP
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		09-09-IPVCE	VRD VoIP Enterprise-Call Forwarding per Telephone	VRD VoIP Enterprise-Call Forwarding per Telephone Number(s)

Purchaser Initials/Date

Check box if product is being ordered	New Service	Existing Service	Qty	Major Service Type (Short Description from Tom)	Short Description	Long Description
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		09-09-IPVCE	VRD VoIP Enterprise - Telephone Number Charge per #	VRD VoIP Enterprise - Telephone Number Charge per Telephone Number(s)
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		09-09-IPVCE	VRD VoIP Enterprise - Voice Mails per Telephone #	VRD VoIP Enterprise - Voice Mails per Telephone Number(s)
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		09-09-IPVCE	VRD VoIP Enterprise - Auto Attendant Instances	VRD VoIP Enterprise - Auto Attendant Instances per Instance(instance-describes each menu of options)
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		09-09-IPVCE	VRD VoIP Enterprise - Non-Published per Listing(s)	VRD VoIP Enterprise - Non-Published per Listing(s)
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		09-09-IPVCE	VRD VoIP Enterprise-Additional Listing	VRD VoIP Enterprise-Additional Listing 1st listing included Non-Listed per Listing(s)
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		09-09-IPVCE	VRD VoIP Enterprise-Non-Listed per Listing(s)	VRD VoIP Enterprise-Non-Listed per Listing(s)
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		09-09-IPVCE	VRD VoIP Enterprise-Caller ID with Name - Inbound	VRD VoIP Enterprise-Caller ID with Name - Inbound per Telephone Number(s)
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		09-09-IPVCE	VRD VoIP Enterprise Service Establishment-<500 NBH	VRD VoIP Enterprise Service Establishment Fee - 0 - 500 TNs - Normal Business Hours
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		09-09-IPVCE	VRD VoIP Enterprise Service Establishment->500 NBH	VRD VoIP Enterprise Service Establishment Fee - Over 500 TNs - Normal Business Hours
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		09-09-IPVCE	VRD VoIP Enterprise Service Establishment-<500 AH	VRD VoIP Enterprise Service Establishment Fee - 0 - 500 TNs - After Hours
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		09-09-IPVCE	VRD VoIP Enterprise Service Establishment->500 AH	VRD VoIP Enterprise Service Establishment Fee - Over 500 TNs - After Hours
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		09-09-SPLAB	Site Visit - Year 3 - 2020	Site Visit - Year 3 - 2020
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		09-09-SPLAB	Project Coordinator-Normal Hours M-F 8-5 - Year 3	Project Coordinator-Normal Business Hours M-F 8-5 - Year 3 - 2020
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		09-09-SPLAB	Infrastructure Cbl-Normal Hours M-F 8-5 - Year 3	Infrastructure Cabling Technician-Normal Business Hours M-F 8-5 - Year 3 - 2020

Purchaser Initials/Date

Check box if product is being ordered	New Service	Existing Service	Qty	Major Service Type (Short Description from Tom)	Short Description	Long Description
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		09-09-SPLAB	Engineer-Normal Hours M-F 8-5 - Year 3	Engineer-Normal Business Hours M-F 8-5 - Year 3 - 2020
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		09-09-VOOT	TSP Installation - Local ILEC Access - Priority	TSP Installation - Local ILEC Access - Priority Install of Access Service per/Circuit - INC Implement/Verify/Conf/Pre
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		09-09-VOOT	TSP Restoration - Local ILEC Access - New Items	TSP Restoration - Local ILEC Access - New Items - Priority Restoration of Access Service per Circuit - Verify/Config
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		09-09-VOOT	TSP Restoration - Local ILEC Access - Existing	TSP Restoration - Local ILEC Access - Existing Items - Priority Restore of Access Service per Circuit - Verify/Config
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		09-09-VOOT	TSP Restoration - ILEC Access - Bell Atlantic	TSP Restoration - ILEC Access Bell Atlantic - Mo Priority Restoration of Access Service per Circuit
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		09-09-VOOT	TSP Restoration - ILEC Access - GTE	TSP Restoration - ILEC Access - GTE - Monthly Priority Restoration of Access Service per Circuit

Fox Chapel Area School District

Agenda Study Session

November 6, 2023

Dagostino Electronic Services, Inc. – Contract

Vincent Vantine
Fox Chapel Area SD
611 Field Club Road
Pittsburgh, PA 15238

DES Project #: JQ02427 | Revision: 0

10/19/2023

Dagostino Electronic Services, Inc. is pleased to present you with the following proposal.

SCOPE OF WORK

DES will work remotely with customer to do the following;

- Install Session Border Controller on customer provided Virtual Machine.
- Install all associated licensing.
- Program and test both the OXE Phone System and Session Border Controller.
- Work with NEC to get numbers ported.

This proposal includes remote work with Software only, no on-site labor will need to be done.

PRICING

GRAND TOTAL: \$7,720.09

PAYMENT SCHEDULE

Initial Deposit \$3,860.05
Final Payment \$3,860.05

ITEMIZED DETAIL

QTY	ITEM NO.	DESCRIPTION	Unit Price	Ext. Price
46	3BA00797AA	OpenTouch SBC -1 SIP CALL / SIP NTWRK LINK PACK	\$50.00	\$2,300.00
1	3BA09111KA	OT-SBC SOFTWARE LICENSE R7.4	\$0.09	\$0.09
1	3BA09503JA	OpenTouch SBC software - Engine	\$900.00	\$900.00
9	3EY22001SA	Session Border Controller SPS	\$280.00	\$2,520.00
16	R00135	Networking - Professional Services - Configuration, Installation, Testing	\$125.00	\$2,000.00

SIGNATURES OF ACCEPTANCE

Fox Chapel Area SD

November 13, 2023

Date

Dagostino Electronic Services, Inc.

Date

This quotation is valid for 45 days from date listed above. Dagostino Electronic Services, Inc. 's standard terms and conditions of sale apply.

By accepting this proposal, [Contractor/Owner] understands and agrees that DES shall not be responsible for supply-chain delays or limitations in availability of materials for the performance of DES's work, it being understood that it is DES's obligation to take prompt steps to secure materials necessary for its work, not to guaranty their immediate market availability in a post-Pandemic economy. DES will take timely reasonable steps consistent with industry standards to secure all necessary materials but DES cannot and does not guaranty it will be able to secure all materials without impact or disruption to DES's work or the project schedule. Should circumstances outside DES's control limit and/or delay its access to necessary materials, DES shall not be responsible for those limitations and delay and, without limitation, shall have no obligation to indemnify, hold harmless, or defend [Contractor], [Owner and its consultants], or others for those limitations and delays, and shall have no obligation to accelerate and/or perform overtime at DES's cost. DES reserves its right to seek an excusable extension of time if DES's performance is affected due to any issues outside of its control, including but not limited to, material unavailability, supply shortages, delays in material delivery, embargoes or governmental restraints on business, travel and/or assembly resulting from COVID-19, any future epidemic, pandemic or government shutdown resulting therefrom. This provision shall be included in any agreement entered into between the parties.

TERMS AND CONDITIONS

CONFIDENTIALITY NOTICE

This Proposal/Quotation, and the plans, schedules, drawings, equipment lists, and other information contained herein, is the proprietary and confidential work product of DES and is submitted to the Owner (or GC), only in connection with consideration for the referenced project. The Owner (or GC) shall treat this Proposal/Quotation, and its contents, as confidential, and shall not disclose all or any part of it to any third parties, except its design professional and legal counsel, whether before or after the project is commenced or completed. If this Proposal/Quotation is disclosed by Owner (or GC) to its design professional and/or legal counsel, it shall advise those parties of the confidential and proprietary nature of its contents.

PAYMENT TERMS

- This proposal expires 45 days from the date listed on this proposal. The price above is void after 45 days.
- Price does not include sales tax, freight and/or shipping costs unless otherwise noted.
- Payments due as project progresses according to payment schedule.
- Payments by credit card will result in a 3% fee.
- Payment terms are net 30 days. Payments may not be withheld under any circumstances. Any overdue balance shall bear interest payable to DES at a rate of 1.5% per month.

CONDITIONS

- Work will not be scheduled or performed, and materials and/or equipment will not be ordered without a signed copy of this agreement and deposit.
- The DES project manager assigned to this project will contact the customer within three (3) business days of receiving the signed agreement to determine and schedule next steps.
- The customer shall provide DES with points of contact for all project-related issues and escalation procedures.
- The customer shall respond to all DES RFIs within two (2) business days and provide resources for assistance in implementation of all phases including electronic (i.e. CADD or Revit) background drawings at no cost.
- The work to be performed by DES is the installation of the specified system and components as outlined in this proposal.
- All work shall be completed promptly and satisfactorily in a professional manner by DES personnel qualified to accomplish the above scope of work.
- All work and materials are guaranteed to be as specified. Work not stated in this proposal will not be required unless it is required by reasonable inference as being necessary to produce the intended result.
- All work will be completed between 7 a.m. and 5 p.m. Monday through Friday, excluding holidays, unless stated otherwise.
- The customer shall provide access to all physical site locations and buildings as necessary to complete this project.
- The customer shall provide AC power and access to networks as required to complete this project. Control code must be operational or additional fees may apply.
- Manufacturer's product specifications are subject to change without notice. DES reserves the right to adjust product specifications based on adjustments made by the manufacturer.
- DES reserves the right to replace proposed equipment in the case of obsolescence, discontinuation or unavailability with a comparable model of equal or greater value upon customer approval. DES will not be held responsible or liable in any way for any said product's obsolescence, discontinuation or unavailability.
- The pictures listed in this proposal are for diagrammatic purposes only and are not exact representations of item.
- DES will accept returns from customers within 10 days of the date of delivery for standard products. All other products should be considered special order and are not returnable. Returns are subject to a restocking fee.

TERMS AND CONDITIONS

- If DES is delayed at any time in the progress of the work by customer change orders, fire, labor disputes, acts of God or other causes beyond DES' control, the completion schedule for the work or affected parts of the work shall be extended by the same amount of the time caused by the delay.
- DES shall maintain all necessary contractor liability insurance.
- DES assumes no liability for any incidental or consequential damages arising out of any delay and/or its performance of the job described above and any changes thereto. The customer's exclusive remedy for any and all losses, injuries or damages resulting from performance of the job shall be the contract price paid by the customer to DES.
- This proposal shall, in all respects, be interpreted and governed by the laws of the Commonwealth of Pennsylvania.

CHANGE ORDERS

- Change orders shall be submitted for tasks outside of this proposal's scope of work prior to performance of said tasks.
- Changes orders must be made in writing, signed by both parties and include the cost increase or cost reduction.
- Any alteration or deviation from attached specifications involving extra costs will be executed only upon written orders and will become an extra charge over and above the estimate.

WARRANTIES

- This project carries a 0 days workmanship warranty and a 90-day software warranty unless otherwise stated in this proposal.
- All components and materials carry the manufacturer's warranty, if applicable.
- DES will pass all manufacturer warranties to the customer. DES makes no warranty of any kind, express or implied, and expressly disclaims all warranties of merchantability and fitness for a particular purpose.
- If a component fails after the DES warranty period listed above but before the manufacturer's warranty expires, DES reserves the right to seek compensation for costs associated with repairing or replacing the defective component (i.e. labor, travel and shipping costs).
- DES will respond to warranty requests within 48 hours if the request is made before 1 p.m. Monday through Friday.
- If service is provided outside of normal working hours, the customer will be charged for any overtime hours in accordance with DES' standard policy on overtime rates. Normal working hours are 7 a.m. to 5 p.m. Monday through Friday, excluding holidays.
- Extended warranty and coverage programs can be discussed with your DES account manager. To request service or support, call 412-531-3050 or 1-800-864-4166 (option 2) or email support@descomm.com.



Quote #: Q-124733
10/10/2023 14:11:00 UTC

Contract Term
Total One Time Charges
Total Monthly Recurring Charges

1 month
\$602.85
\$937.01

Quotation for Service

PREPARED FOR

Fox Chapel Area School District
Vincent Vantine
vincent_vantine@fcasd.ed
412-963-9600

PARTNER CONTACT

Dagostino Electronic Services, Inc.
Ernie Libengood
elibengood@descomm.com
412-463-0546

CUSTOMER ADDRESS

611 Field Club Rd
Pittsburgh, Pennsylvania 15238

Service Location - Main Address

	QUANTITY	UNIT PRICE	ONE TIME	RECURRING
E911	4	\$1.84	\$0.00	\$7.36
Telephone Number	157	\$0.45	\$0.00	\$70.65
Univerge Blue SIP Trunk Bundle 23	2	\$429.50	\$0.00	\$859.00
SIP Trunk Installation Fee	1	\$375.00	\$375.00	\$0.00
DID Setup Fee	157	\$0.79	\$124.03	\$0.00
Bundle 23 Setup Fee	2	\$51.91	\$103.82	\$0.00
Telephone Number (Included)	100	\$0.00	\$0.00	\$0.00
E911 (Included)	2	\$0.00	\$0.00	\$0.00
Toll Free Number - \$0.0300 per minute (Included)	4	\$0.00	\$0.00	\$0.00
Total		\$0.00	\$602.85	\$937.01

QUOTE TOTAL

Total One Time Charges \$602.85
Total Monthly Recurring Charges \$937.01

Fox Chapel Area School District

Agenda Study Session

November 6, 2023

Enrollment and Fire Drills

Fox Chapel Area School District															
Enrollment															
November 2023															
School	Pre-K	K	1	2	3	4	5	6	7	8	9	10	11	12	Total
Fairview Elementary School		17	20	20	25	21	22								371
		18	19	19	24	21	21								
		17	20	20	24	22	21								
Hartwood Elementary School		16	22	20	23	22	22								393
		14	23	20	23	22	22								
		16	23	20	24	21	21								
Kerr Elementary School				19											454
	20	19	20	23	19	26	19								
		17	21	23	19	26	19								
Spanish Immersion Class		18	21	23	18	27	19								716
		17			19										
							21								
O'Hara Elementary School		21	22	25	21	23	25								
		21	22	24	21	22	25								
		21	21	24	21	23	25								
		21	22	25	19	22	25								
		21	22	24	21	22	23								
		20			22										
Dorseyville Middle School								301	326	335					962
Fox Chapel Area High School											328	324	336	295	1,283
TOTAL	20	274	318	329	343	320	330	301	326	335	328	324	336	295	4,179
As of October 2023															
							Fire Drills								
							Fairview Elementary School					5 Minutes			
							Hartwood Elementary School					6 Minutes			
							Kerr Elementary School					2 Minutes			
							O'Hara Elementary School					2 Minutes			
							Dorseyville Middle School					8 Minutes			
							Fox Chapel Area High School					2 Minutes			