

**CURRICULUM & INSTRUCTION GOVERNANCE COMMITTEE MINUTES**
**MEETING DETAILS**

<b>Date:</b> 11.7.2023	<b>Start Time:</b> 2:00pm	<b>End Time:</b> 3:30pm
<b>Location:</b> VISA MPR	<b>Minutes Prepared by:</b> Marina Poplawski	

**1. VOTING MEMBERS ATTENDANCE**

<b>Name</b>	<b>Role</b>	<b>Attendance (Present/Absent)</b>
Juana Hubbard (R&I)	Staff	Attendance ▾
Marissa Morales (R&I)	Staff	Attendance ▾
Pargol Mirkhani	Staff	Attendance ▾
Andrea Alvarez	Staff	Attendance ▾
Whitney Harrison	Parent	Attendance ▾
TBD (SPED)	Parent	Attendance ▾
Ruby Aparicio (SPED)	Parent	Attendance ▾
Maria Schramm	Parent	Attendance ▾
Lynette Aceves	Parent	Attendance ▾

**2. AGENDA**

1. 2:00pm-2:05pm      Attendance and sign in
2. 2:05pm              All Committee Updates & Announcements
3.                          C&I Committee Action Items
4.                          Subcommittee Work Time: [Sub Committee Rosters](#)
5. 3:30pm                Meeting adjournment

**AGENDA (detailed)**
**Action Items:**

- a. Approve October minutes
- b. Parent voting member nomination

## CURRICULUM & INSTRUCTION GOVERNANCE COMMITTEE MINUTES

### Informational:

- 1. Board meeting Updates**
  - a. Analysis, glows & grows of schoolwide data
  - b. Enrollment numbers
  - c. Covid vaccine mandate: rescind in alignment with LAUSD board vote
  - d. Ad hoc right sizing committee full days to collaborate
- 2. Ad Hoc Calendar committee meeting 2:45-3:30**
- 3. Committee Facilitators and Secretary Updates**

### Sub Committee Facilitators and Meeting Minutes:

[GATE Committee Minutes](#): Karen Yu

[EL Committee Minutes](#): Clara Choi

[R&I Committee Minutes](#): Kishauna LaMotte

[School Climate Committee Minutes](#): Maribel Parra

[SPED Committee Minutes](#): Nkiru Nwadiwe and Adam Wills

## ANNOUNCEMENTS

- 1. Committee meeting dates:** [09/05/23] [10/10/23] [11/7/23]
- Please include parent and student members in your sub committee emails.
- 3. Governance Agenda:** You can access the Board Agenda and Minutes here. Instructions for public comments can be found in each of the meeting minutes.
  - a. Board Meeting Dates: [09/27/23], [10/25/23], [11/29/23], [12/13/23], [02/21/24], [03/20/24], [04/24/24], [05/22/24], [06/26/24]
  - b. Time: 4:00pm
  - c. Join in person (Vaughn Central) or via Zoom
- 4. Contact: Please reach me at:**

Email: [mpoplawski@myvaughncharter.com](mailto:mpoplawski@myvaughncharter.com)  
Phone: (818) 896-7461 Ext. 6810

### Norms:

- Be on time, Be present.
- Right to Pass
- Mutual Respect
- No Put-Downs/Killer Phrases
- Attentive Listening

## 3. ACTION ITEMS

Curriculum and Instruction Committee:

## CURRICULUM & INSTRUCTION GOVERNANCE COMMITTEE MINUTES

[October session minutes can be found here](#)

motions to approve previous meetings minutes.  
seconds the motion.

Roll call:

- |                  |                                     |
|------------------|-------------------------------------|
| Juana Hubbard    | <input type="button" value="Vote"/> |
| Marissa Morales  | <input type="button" value="Vote"/> |
| Pargol Mirkhani  | <input type="button" value="Vote"/> |
| Andrea Alvarez   | <input type="button" value="Vote"/> |
| Whitney Harrison | <input type="button" value="Vote"/> |
| Vanessa Olmos    | <input type="button" value="Vote"/> |
| Ruby Aparicio    | <input type="button" value="Vote"/> |
| Maria Schramm    | <input type="button" value="Vote"/> |
| Lynette Aceves   | <input type="button" value="Vote"/> |

### 4. SUBCOMMITTEE WORK

#### School Climate

Agenda:  
Action Item:  
1.

#### EL

Agenda:  
1. No items to discuss- We will not have an EL Subcommittee meeting  
Action Item:

#### GATE

Agenda:  
1. Explaining GATE process  
2. Selecting GATE coordinators per campus site

## CURRICULUM & INSTRUCTION GOVERNANCE COMMITTEE MINUTES

Action Item:

### SPED

Agenda:

1. Results of PD survey
2. Work Session (Special Education resources for General Education teachers)

Action Item:

- 1.

### Resource & Instruction

Agenda:

1. Instructional platforms and materials being utilized
2. Curriculum adoption and textbook materials

Action Item:

## 5. ADJOURNMENT

1. motioned to adjourn the meeting at 3:30 p.m.  
Meeting was adjourned at 3:30 p.m.