

2023-2024 SENECA FALLS CENTRAL SCHOOL DISTRICT

Mission Statement

The mission of the Seneca Falls Central School District is to provide quality educational opportunities and experiences for all students in a safe and positive environment that promotes academic excellence.

Vision

Pride & Opportunity

NOVEMBER 9, 2023 Board Meeting

6:00 PM

Public Meeting #10

Robert McKeveny Training Room 2 Butler Avenue

MEMBERS OF THE BOARD OF EDUCATION

Deborah Corsner
Anthony Ferrara
Cara Lajewski
Matthew Lando
Denise Lorenzetti
Joseph McNamara
Michael Mirras
Erica Sinicropi

Dr. Michelle Reed, Superintendent
James Bruni, Business Administrator

SENECA FALLS CENTRAL SCHOOL DISTRICT
Board of Education Meeting
November 9, 2023-6:00 PM
Robert McKeveny Board/Training Room

I. Meeting called to order

II. Quorum Check

III. Pledge of Allegiance

IV. Board of Education Vacancy

MOTION: to appoint _____ to the vacant seat on the Seneca Falls Central School District Board of Education as of November 9, 2023 through May 21, 2024.

V. Approval of Agenda

MOTION: to approve the agenda as listed.

VI. Approve or Amend

A. Board of Education Minutes-October 25, 2023

MOTION: to approve the Board of Education minutes dated October 25, 2023

B. Treasurer's Report-None at this time

C. Extra-Curricular Treasurer's Report-None at this time

VII. Recognitions, Celebrations and Presentations

A. Administrator Reports

Jodie Verkey
Karissa Blamble
Kevin Korzeniewski

VIII. Public Comment

The Seneca Falls Board of Education welcomes public comment. Speakers may comment on matters related to agenda items specifically or district matters generally. No speaker will be permitted to speak for longer than three (3) minutes. Public comments will be limited to thirty (30) minutes. All speakers and observers are to conduct themselves in a civil manner. Obscene language, defamatory statements, threats of violence, statements advocating racial, religious, or other forms of prejudice will not be tolerated. In the unlikely event the meeting becomes unruly, the board will recess the meeting and return once order has been restored.

Persons addressing the Board of Education during public comment should not expect to engage in discussion with the Board. The Board will not permit any comments involving specific individual personnel or students.

Questions and comments from the public concerning matters which are not on the agenda will be referred to the Superintendent. Persons wishing to have matters included on the agenda shall contact the Superintendent in accordance with Policy 2342, Agenda Preparation.

IX. Committee Reports

A. Facilities Committee

X. Information

A. Warrants

10/01/2023 – 10/31/2023

Warrant #28 (A) \$ 19,628.60

Warrant #31 (A) \$ 59,162.94

Warrant #12 (C) \$ 10,305.54

Warrant #13 (F) \$ 794.66

Warrant #14 (F) \$ 1,461.40

B. Business Administrator

C. Superintendent Report

D. BOE President Report

E. BOE Member Comments

F. Important Dates to Remember

Nov. 10, 2023 - No School-Veteran's Day

Nov. 11, 2023-4 County SBA Legislative Committee Mtg.

Nov. 22-24, 2023 – No School-Thanksgiving Recess

Nov. 27, 2023-4 County SBA Professional Development Mtg.

XI. Consent Agenda

A. Retirements/Resignations/Terminations

1. SFEA-Retirement

Upon the recommendation of the Superintendent, the Board of Education accepts the following instructional resignation for the purpose of retirement, and to grant them any and all applicable benefits per the current Seneca Falls Educator's Association Collective Bargaining Agreement:

- a. Name: Peter Perine
Position: Teaching Assistant
Effective: the end of the day on 12/31/2023

2. SFEA-Resignation

Upon the recommendation of the Superintendent, the Board of Education accepts the following Instructional resignation:

- a. Name: Katelyn Ceden
Position: Spanish Teacher
Effective: the end of the day on 12/01/2023

3. SFSSA-Retirement

Upon the recommendation of the Superintendent, the Board of Education accepts the following resignation for purposes of retirement, and grants them any and all applicable benefits per the current Seneca Falls Support Staff Association Collective Bargaining Agreement:

- a. Name: Roger Spano
Civil Service Position: Custodian
Effective: the end of the day on 01/31/2024

4. SFSSA Resignation

Upon the recommendation of the Superintendent, the Board of Education does hereby accept the following resignation(s):

- a. Name: Tiana Biery
Civil Service Position: Bus Monitor
Cashier/FSH

Effective: 10/31/2023

5. Substitute Resignation

- a. Name: Albert J Schaffer
Substitute Position: Per Diem Building Substitute
Effective: 10/ 31/2023

B. Appointments

1. Professional Appointments

2. Winter Coaching Appointments

Upon the recommendation of the Superintendent, the Board of Education approves the following coaching Appointments service position(s) (All appointments are conditional until paperwork is completed and fingerprints are cleared).

Sport/Position	Employee	Stipend
Girls Basketball -Varsity Coach	Matt Verkey	\$4,901.45
Girls Basketball -JV Coach	Corey Foster	\$3,436.26
Girls Basketball -Modified Coach	Jessica Lambert	\$2,211.99
Girls Basketball –Paid Assistant	Ashley Leederman	\$2,000.00
Girls Basketball –Non-Paid Assistant	Hannah Brown Trice	Non-Paid
Girls Basketball –Non-Paid Assistant	Heidi Miller	Non-Paid
Girls Basketball –Non-Paid Assistant	Tony Ryrko	Non-Paid
Boys Basketball -Varsity Coach	Pat Prayne	\$4,901.45
Boys Basketball -Varsity Paid Assistant	Rhett Ticconi	\$2,000.00
Boys Basketball -JV Coach	Charlie Foster	\$3,436.26
Boys Basketball -8 th Gr. Coach	Devon Anderson	\$2,211.99
Boys Basketball -7 th Gr. Coach	William Page	\$2,190.09
Boys Basketball –Non-Paid JV Assistant	David Baker	Non-Paid
Bowling-Varsity Coach	Deanna Connolly	\$3,669.79
Wrestling-Varsity Coach	Dale Pemberton	\$4,901.45
Wrestling-Paid Assistant	Adam Jones	\$2,000.00
Indoor Track Varsity Coach	Scott Redding	\$3,669.79
Indoor Track Modified Coach	Marnie Impastato	\$2,211.99
Indoor Track Non-Paid Varsity Assistant	Don Densmore	Non-Paid
Indoor Track Non-Paid Varsity Assistant	Scott Porter	Non-Paid

3. Civil Service Appointments

Upon the recommendation of the Superintendent, the Board of Education approves the following civil service position(s) (All appointments are conditional until paperwork is completed and fingerprints are cleared).

- a. Name: Shelby Spinner-Weston
Civil Service Position: Cashier/FSH
Effective: 10/30/2023
Probationary Period: 10/30/2023 -10/29/2024
Hours/day: 3.75
Hourly Rate: \$16.00
- b. Name: Calvin Stuck
Civil Service Position: School Bus Driver
Effective: 11/20/2023
Probationary Period: 11/20/2023 -11/19/2024
Hours/day: 5.0

Hourly Rate: \$27.50

4. Substitute Appointments

Upon the recommendation of the Superintendent, the Board of Education approve the following substitute position(s) (All appointments are conditional until paperwork is completed and fingerprints are cleared).

- a. Name: Albert J. Schaffer
Civil Service Position: Substitute Teacher
NYSED Certification: Uncertified
Effective: 11/01/2023
- b. Name: Tiana Biery
Civil Service Position: Bus Monitor
Effective: 11/01/2023

5. Election Inspectors-Capital Project Referendum-Dec. 12, 2023

Upon the recommendation of the Superintendent, the Board of Education approve the following Election inspectors for the Dec. 12, 2023 Capital Project Referendum (\$15.00/hour):

Ted Novak	Patricia Novak
Fred Capozzi	Denise Capozzi

6. Probationary to Permanent-None at this time

C. CSE Minutes

Upon the recommendation of the Superintendent, the Board of Education approves the following CSE minutes:

10/10/2023, 10/11/2023, 10/12/2023, 10/16/2023 (2), 10/16/2023(3), 10/16/2023(4), 10/16/2023(5), 10/16/2023(6), 10/16/2023(7), 10/17/2023, 10/18/2023, 10/18/2023, 10/18/2023, 10/19/2023, 10/20/2023, 10/23/2023(1), 10/23/2023(2), 10/24/2023, 10/25/2023

D. Gifts and Donations

Upon the recommendation of the Superintendent, the Board of Education accepts the following gifts or donations:

Donor	Amount	Account	Used for
TOPS in Education	\$58.83	A 2110-450-01-0000	PBIS Supplies

E. Transportation Requests

1. Outside Group Transportation Requests

Upon the recommendation of the Superintendent, the Board of Education approves the following outside group's use of school buses as presented:

Outside Group	Date(s)	Purpose
It's A Wonderful Run 5K	Saturday- December 9, 2023	Transport 5K runners from Mynderse Academy student parking lot to the Gould Hotel, downtown Seneca Falls

MOTION: To approve the consent agenda as listed.

XII. Old Business-None at this time.

XIII. New Business

A. 2022-2023 External Audit Corrective Action Plan

MOTION: to accept the Corrective Action Plan relating to findings or recommendations made during the 2022-2023 External Audit for the Financial Statement and Management Letter, as recommended by the Audit Committee.

B. Policy

1. 1st Reading

MOTION: upon the recommendation of the Superintendent, the Board of Education approves the 1st reading of the following policies:

Policy 1740-RELATIONSHIPS WITH NONPUBLIC SCHOOLS
Policy 4772-GRADUATION REQUIREMENTS
Policy 5130-COMPULSORY ATTENDANCE AGE
Policy 5300.55-CORPORAL PUNISHMENT
Policy 5695-STUDENTS AND PERSONAL ELECTRONIC DEVICES
Policy 6710-PURCHASING AUTHORITY

2. 2nd Reading

MOTION: upon the recommendation of the Superintendent, the Board of Education approves the 2nd and final reading of the following policies:

Policy 2210-BOARD ORGANIZATIONAL MEETING
Policy 2382-BROADCASTING AND RECORDING OF BOARD MEETINGS
Policy 5040- PRAYER IN SCHOOLS STUDENT RELIGIOUS EXPRESSION
Policy 5225-STUDENT PERSONAL EXPRESSION

C. SFCSD OMH Group Contract 2023 – 2024 (Funded by the Stop Violence Grant)

MOTION: upon the recommendation of the Superintendent, the Board of Education approves the Contract between the Seneca Falls Central School and Family Counseling Service of the Finger Lakes, Inc. (bereavement support groups).

D. SFSSA MOA

MOTION: upon the recommendation of the Superintendent, the Board of Education approves the following Memorandum of Agreement between the District and the Seneca Falls Education Association as presented:

SFSSA MOA-Compensation for Mandatory Training for 10 Month Employees

XIV. Budget Workshop-Reserve Fund Narrative Part 1

XV. Executive Session- Personnel (Contingent upon adoption of a motion during the public portion of the meeting in accordance with Section 105 of the Public Officers Law).

MOTION: to move into Executive Session to discuss the details of employment of a particular person.

XVI. Adjourn

MOTION: to adjourn the meeting.

SENECA FALLS CENTRAL SCHOOL DISTRICT
Board of Education Meeting
October 25, 2023-5:30 PM
Robert McKeveny Board/Training Room

BOE Present

Deborah Corsner, Matthew Lando, Denise Lorenzetti, Joseph McNamara, Michael Mirras

BOE Absent

Anthony Ferrara, Cara Lajewski and Erica Sinicropi

Others Present

Dr. Michelle Reed, James Bruni, Janet Clendenen and Roger Mahoney

Joseph McNamara called the meeting to order at 5:30 pm. A quorum of the Board of Education was present; the Pledge of Allegiance was said.

Approval of Agenda

Joseph McNamara asked for a motion to approve the agenda with the addendums as listed.

Under X. Consent Agenda

Increase James Marley's hours as Head Bus Driver Liaison 1

Remove Molly Burnham as Head Bus Driver Liaison 2

2. Civil Service Appointments

b. Name: Jim Marley

Position: Head Bus Driver Liaison 1

Effective: 10/26/2023 through 06/30/2024

Hours/day: ~~4.5~~ 3.0

Hourly Rate of Pay: \$22.50

c. Name: ~~Molly Burnham~~

Position: ~~Head Bus Driver Liaison 2~~

Effective: ~~10/26/2023 through 06/30/2024~~

Hours/day: ~~1.5~~

Hourly Rate of Pay: ~~\$22.50~~

Add:

c. Name: Cody Hart

Position: Cleaner (12 mo.)

Effective: 10/30/2023 through 10/29/2024

Hours/day: 8.0

Hourly Rate of Pay: \$15.25

Denise Lorenzetti made the motion, seconded by Deborah Corsner.

Yes 5 No 0 Abstain 0 Motion carried

Approve or Amend

Board of Education Minutes

Joseph McNamara asked for a motion to approve the Board of Education minutes dated October 12, 2023

Matthew Lando made the motion, seconded by Denise Lorenzetti.

Yes 5 No 0 Abstain 0 Motion carried

Treasurer's Report

None at this time.

Extra-Curricular Treasurer's Report

September 2023

Joseph McNamara asked for a motion to approve the Extra-Curricular Treasurer's Report for September 2023.

Denise Lorenzetti made the motion, seconded by Matthew Lando.

Yes 5 No 0 Abstain 0 Motion carried

Recognitions, Celebrations and Presentations

Board of Education Recognition

Public Comment

The Seneca Falls Board of Education welcomes public comment. Speakers may comment on matters related to agenda items specifically or district matters generally. No speaker will be permitted to speak for longer than three (3) minutes. Public comments will be limited to thirty (30) minutes. All speakers and observers are to conduct themselves in a civil manner. Obscene language, defamatory statements, threats of violence, statements advocating racial, religious, or other forms of prejudice will not be tolerated. In the unlikely event the meeting becomes unruly, the board will recess the meeting and return once order has been restored.

Persons addressing the Board of Education during public comment should not expect to engage in discussion with the Board. The Board will not permit any comments involving specific individual personnel or students.

Questions and comments from the public concerning matters which are not on the agenda will be referred to the Superintendent. Persons wishing to have matters included on the agenda shall contact the Superintendent in accordance with Policy 2342, Agenda Preparation.

Policy Committee

Denise Lorenzetti reported that the committee met on Monday, Oct. 23. Faith Lewis, MA Principal attended the meeting to discuss the compulsory attendance age. NYS law states that a student may drop out at the end of the school year in which they turn 16 years old. The District's current policy states that student must wait until the end of the school year in which they turn 17 yrs. Old. Mrs. Lewis informed the committee that they try everything to keep students in school. CPS cannot help because the law states 16 years old. Most of the students who leave school end up entering the workforce. Students who leave cannot get a GED until they have not been enrolled for 12 months. The committee's suggestion is to follow state law. There will be six policies at the Nov. 9th meeting to update.

Warrants

09/01/2023 – 09/30/2023

Warrant #23 (A)	\$	28,623.91
Warrant #10 (C)	\$	11,912.43
Warrant #11 (F)	\$	51,250.00

10/01/2023 – 10/31/2023

Warrant #26 (A)	\$1,506,324.89
Warrant #11 (C)	\$ 35,035.57
Warrant #12 (F)	\$ 26,550.00

Business Administrator

James Bruni reported that the Capital Building and Capital Bus Reserve budgets would be reviewed at the budget workshop on Nov. 9th and the NYSTRS and NYSERS budgets would be reviewed at the budget workshop on Nov. 30th.

Superintendent Report

Dr. Reed reported that the following district teams would be participating in sectionals. The Boys Varsity Soccer team will play on Saturday (Oct. 28)-time TBD. The Girls Varsity Soccer Team will play Friday, Oct. 27 in Penn Yan. The Girls Varsity Volleyball team compete Thursday, Oct. 26 here in the district.

BOE President Report

Joseph McNamara reported that there was a Four County SBA survey regarding advocacy. Any feedback from the Board members would be appreciated on how they go forward on advocacy.

BOE Member Comments

Denise Lorenzetti reported that the NYSSBA delegate voting took place on Friday, Oct. 20th and stated that it was an eight-hour zoom meeting. There were technology issues. She stated that there needs to be a better way to vote. The last 20 of the resolutions did not get the time that the first 35 did. Michael Mirras reported that the “Dig Pink” volleyball event raised \$1,795 so far. The goal is to raise \$2,000. T-shirts are still available to purchase.

Important Dates to Remember

Oct. 26-28, 2023- Annual NYSSBA Convention, Buffalo
Oct. 31, 2023-FK-Halloween Parade and Sing Along 1:45 pm
ECS-Blue Bash and Student Parade-9:30 am
Nov. 9, 2023-Veteran's Assembly-Frank Knight -9:45 am
Nov. 10, 2023 - No School-Veteran's Day
Nov. 11, 2023-4 County SBA Legislative Committee Mtg.
Nov. 22-24, 2023 – No School-Thanksgiving Recess
Nov. 27, 2023-4 County SBA Professional Development Mtg.

Retirements/Resignations/Terminations

SFEA

None at this time

SFSSA

Upon the recommendation of the Superintendent, the Board of Education accepts the following resignation(s).

Name: Brandon Naylor
Civil Service Position: Cleaner (12 month)
Effective: 10/19/2023

Appointments

Professional Appointments

None at this time

Civil Service Appointments

Upon the recommendation of the Superintendent, the Board of Education approves the following civil service position(s) (All appointments are conditional until paperwork is completed and fingerprints are cleared).

Name: Jacob Kuhlman
Civil Service Position: Cleaner (12 month)
Effective: 10/19/2023
Probationary Period: 10/19/2023-10/18/2024

Hours/day: 8.0
Hourly Rate: \$15.25

Name: Jim Marley
Position: Head Bus Driver Liaison 1
Effective: 10/26/2023 through 06/30/2024
Hours/day: 4.5 **3.0**
Hourly Rate of Pay: \$22.50

Name: Cody Hart
Position: Cleaner (12 mo.)
Effective: 10/30/2023 through 10/29/2024
Hours/day: 8.0
Hourly Rate of Pay: \$15.25

Substitute Appointments

Upon the recommendation of the Superintendent, the Board of Education approve the following substitute position(s) (All appointments are conditional until paperwork is completed and fingerprints are cleared).

Name: Jaden Adams
Position: Substitute Teacher
Substitute Teaching Assistant
NYSED Certification: Uncertified
Effective: 10/26/2023

Name: Jaden Adams
Position: Substitute Teacher Aide
Effective: 10/26/2023

Probationary to Permanent
None at this time

CSE Minutes

Upon the recommendation of the Superintendent, the Board of Education approves the following CSE minutes:
09/27/2023, 09/28/2023, 10/02/2023, 10/04/2023, 10/09/2023, 10/16/2023

Gifts and Donations
None at this time
Transportation Requests
None at this time

Joseph McNamara asked for a motion to approve the consent agenda as listed.
Matthew Lando made the motion, seconded by Denise Lorenzetti.
Yes 5 No 0 Abstain 0 Motion carried

Old Business
Correction

Daniel Bobbett-Effective Date
Joseph McNamara asked for a motion to correct the following effective date that was approved at the October 12, 2023 board meeting as presented.

- B. Appointments
1. Professional Appointments
a. Name: Daniel Bobbett
Position: School Counselor
Certification: School Counselor-Permanent Certification
Tenure: School Counselor
Effective date: ~~10/16/2023~~ **10/17/2023**
Probation: ~~10/16/2023 through 10/15/2027~~ **10/17/2023 through 10/16/2027**
Base Salary: \$52,949 (to be pro-rated for the remainder of 2023-2024)

Denise Lorenzetti made the motion, seconded by Matthew Lando.
Yes 5 No 0 Abstain 0 Motion carried

New Business
Policy- 1st Reading

Joseph McNamara asked for a motion that upon the recommendation of the Superintendent, the Board of Education approve the 1st reading of the following policies:

Policy 2210-BOARD ORGANIZATIONAL MEETING
Policy 2382-BROADCASTING AND RECORDING OF BOARD MEETINGS
Policy 5040- PRAYER IN SCHOOLS STUDENT RELIGIOUS EXPRESSION
Policy 5225-STUDENT PERSONAL EXPRESSION

Deborah Corsner made the motion, seconded by Denise Lorenzetti.

Yes 5 No 0 Abstain 0 Motion carried

Executive Session
None at this time

Joseph McNamara asked for a motion to adjourn the meeting.
Denise Lorenzetti made the motion, seconded by Matthew Lando.
Yes 5 No 0 Abstain 0 Motion carried

Adjourn

SENECA FALLS CSD

Check Warrant Report For F - 13: FEDERAL 10/12/23 For Dates 10/1/2023 - 10/31/2023



Check #	Check Date	Vendor ID	Vendor Name	Account	PO Number	Check Amount	Liquidated
303775	10/12/2023	8729	AMAZON CAPITAL SERVICES INC	FN422 2110.450-00-00	240640	188.66	188.66
					Check Total:	188.66	
303776	10/12/2023	9258	MEAGHAN BELLONE	FQ223 2820.400-00-00	240637	101.00	101.00
					Check Total:	101.00	
303777	10/12/2023	9264	CORINNE DAVIS	FQ223 2820.400-00-00	240659	101.00	101.00
					Check Total:	101.00	
303778	10/12/2023	9239	ELECTRA LAIRD	FQ223 2820.400-00-00	240623	101.00	101.00
					Check Total:	101.00	
303779	10/12/2023	9235	YINLONG LIU	FQ223 2820.400-00-00	240635	101.00	101.00
					Check Total:	101.00	
303780	10/12/2023	9234	SARA M. PARISH	FQ223 2820.400-00-00	240625	101.00	101.00
					Check Total:	101.00	
303781	10/12/2023	9265	SARAH SHOUSE	FQ223 2820.400-00-00	240660	101.00	101.00
					Check Total:	101.00	

RECEIVED

OCT 18 2023

DISTRICT OFFICE

SENECA FALLS CSD

Check Warrant Report For F - 13: FEDERAL 10/12/23 For Dates 10/1/2023 - 10/31/2023



Check #	Check Date	Vendor ID	Vendor Name	Account	PO Number	Check Amount	Liquidated
Number of Transactions: 7					Warrant Total:	794.66	
					Vendor Portion:	794.66	

Certification of Warrant

To The District Treasurer: I hereby certify that I have verified the above claims, _____ in number, in the total amount of \$_____. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

Date Signature Title

Certification of Warrant

To The District Treasurer: I hereby certify that I have audited the above claims in the total amount of \$_____. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

10-13-23 Cathy Ross _____
Date Auditor's Signature Title

SENECA FALLS CSD

Check Warrant Report For F - 14: FEDERAL 10/19/23 For Dates 10/1/2023 - 10/31/2023



Check #	Check Date	Vendor ID	Vendor Name	Account	PO Number	Check Amount	Liquidated
303782	10/19/2023	8729	AMAZON CAPITAL SERVICES INC	FN422 2110.450-00-00	240640	222.44	222.44
						Check Total:	222.44
303783	10/19/2023	9267	NATIONAL CENTER FOR YOUTH ISSUES	FQ223 2820.460-00-00	240680	320.00	320.00
				FQ223 2820.460-00-00	240680	320.00	320.00
				FQ223 2820.460-00-00	240680	270.00	270.00
				FQ223 2820.460-00-00	240680	185.00	185.00
						Check Total:	1,095.00
303784	10/19/2023	9220	S&B COMPUTER AND OFFICE PRODUCTS INC	FS24 2510.450-00-0000	240608	143.96	143.96
						Check Total:	143.96

SENECA FALLS CSD

Check Warrant Report For F - 14: FEDERAL 10/19/23 For Dates 10/1/2023 - 10/31/2023



Check #	Check Date	Vendor ID	Vendor Name	Account	PO Number	Check Amount	Liquidated
Number of Transactions: 3					Warrant Total:	1,461.40	
					Vendor Portion:	1,461.40	

Certification of Warrant

To The District Treasurer: I hereby certify that I have verified the above claims, _____ in number, in the total amount of \$_____. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

_____	_____	_____
Date	Signature	Title

Certification of Warrant

To The District Treasurer: I hereby certify that I have audited the above claims in the total amount of \$_____. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

10-20-23	Cathy Rose	_____
Date	Auditor's Signature	Title

SENECA FALLS CSD

Check Warrant Report For C - 12: CAFETERIA 10/19/23 For Dates 10/1/2023 - 10/31/2023



Check #	Check Date	Vendor ID	Vendor Name	Account	PO Number	Check Amount	Liquidated
207308	10/19/2023	4017	BIMBO FOODS, INC.				
<div>RECEIVED</div> <div>OCT 26 2023</div> <div>DISTRICT OFFICE</div>				C 2860.450-00-0000	240543	103.11	103.11
				C 2860.450-00-0000	240543	114.89	114.89
				C 2860.450-00-0000	240543	70.00	70.00
				C 2860.450-00-0000	240543	73.02	73.02
				C 2860.450-00-0000	240543	60.80	60.80
				C 2860.450-00-0000	240543	50.04	50.04
Check Total:						471.86	
207309	10/19/2023	8694	JOY BRANFORD				
				C 2860.400-00-0000		19.91	
				C 2860.400-00-0000		0.00	
Check Total:						19.91	
207310	10/19/2023	766	GENECCO PRODUCE, INC.				
				C 2860.450-00-0000	240544	232.45	232.45
				C 2860.450-00-0000	240544	424.58	424.58
Check Total:						657.03	
207311	10/19/2023	7816	HERSHEY CREAMERY COMPANY				
				C 2860.450-00-0000	240546	186.72	186.72
				C 2860.450-00-0000	240546	81.12	81.12
Check Total:						267.84	
207312	10/19/2023	8160	RENZI FOOD SERVICE				
				C 2860.450-00-0000	240522	7,852.85	7,852.85
Check Total:						7,852.85	
207313	10/19/2023	8055	ROSENKRANS NATURAL BEEF COMPANY				
				C 2860.450-00-0000	240547	171.60	171.60
Check Total:						171.60	
207314	10/19/2023	2253	UPSTATE NIAGARA COOPERATIVE, I				
				C 2860.450-00-LFSP	240658	312.59	312.59
				C 2860.450-00-LFSP	240658	141.97	141.97
				C 2860.450-00-LFSP	240658	200.71	200.71
				C 2860.450-00-LFSP	240658	209.18	209.18
Check Total:						864.45	

SENECA FALLS CSD

Check Warrant Report For C - 12: CAFETERIA 10/19/23 For Dates 10/1/2023 - 10/31/2023



Check #	Check Date	Vendor ID	Vendor Name	Account	PO Number	Check Amount	Liquidated
Number of Transactions: 7					Warrant Total:	10,305.54	
					Vendor Portion:	10,305.54	

Certification of Warrant

To The District Treasurer: I hereby certify that I have verified the above claims, _____ in number, in the total amount of \$_____. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

Date Signature Title

Certification of Warrant

To The District Treasurer: I hereby certify that I have audited the above claims in the total amount of \$_____. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

10-20-23 Cathy Rose _____
Date Auditor's Signature Title

SENECA FALLS CSD

Check Warrant Report For A - 28: GENERAL 10/12/23 For Dates 10/1/2023 - 10/31/2023



Check #	Check Date	Vendor ID	Vendor Name	Account	PO Number	Check Amount	Liquidated
607028	10/12/2023	9142	CAROL BREESE	A 5510.400-00-4300		15.00	
					Check Total:	15.00	
607029	10/12/2023	6148	KENNETH L. BROWN	A 2855.400-00-1500		84.70	
					Check Total:	84.70	
607030	10/12/2023	8883	BUELL FUEL LLC	A 5510.450-00-5710	240299	2,167.57	2,167.57
					Check Total:	2,167.57	
607031	10/12/2023	239	BILL BULMAN	A 2855.400-00-1500		81.00	
				A 2855.400-00-1500		40.50	
					Check Total:	121.50	
607032	10/12/2023	8128	CHAD BURNHAM	A 5510.400-00-4300		15.00	
				A 5510.400-00-4300		15.00	
				A 5510.400-00-4300		15.00	
				A 5510.400-00-4300		15.00	
				A 5510.400-00-4300		15.00	
					Check Total:	75.00	
607033	10/12/2023	8092	MOLLY BURNHAM	A 5510.400-00-4300		15.00	
					Check Total:	15.00	
607034	10/12/2023	7858	SHAWN BURNS	A 5510.400-00-4300		10.00	
					Check Total:	10.00	
607035	10/12/2023	7272	CHRISTOPHER BUTLER	A 5510.400-00-4300		15.00	
					Check Total:	15.00	
607036	10/12/2023	6485	GEOFF CARVEY	A 2855.400-00-1500		100.70	
					Check Total:	100.70	
607037	10/12/2023	6952	SCOTT CHAMBERLAIN				

RECEIVED
OCT 18 2023
DISTRICT OFFICE

SENECA FALLS CSD

Check Warrant Report For A - 28: GENERAL 10/12/23 For Dates 10/1/2023 - 10/31/2023



Check #	Check Date	Vendor ID	Vendor Name	Account	PO Number	Check Amount	Liquidated
607038	10/12/2023	6488 CINTAS CORPORATION #2		A 2855.400-00-1500		92.55	
				A 2855.400-00-1500		100.70	
					Check Total:	193.25	
607039	10/12/2023	8695 ANDREW CLAS		A 5510.400-00-0000	240298	152.20	152.20
					Check Total:	152.20	
607040	10/12/2023	5782 PAULA COFFEY		A 2855.400-00-1500		81.00	
				A 2855.400-00-1500		81.00	
				A 2855.400-00-1500		40.50	
				A 2855.400-00-1500		40.50	
					Check Total:	243.00	
607041	10/12/2023	4038 DOUG COLE		A 2110.400-02-0000		49.26	
				A 2110.400-02-0000		2.86	
					Check Total:	52.12	
607042	10/12/2023	4560 MICHAEL CONNELL		A 2855.400-00-1500		115.70	
					Check Total:	115.70	
607043	10/12/2023	9261 MATTHEW CREAMER		A 2855.400-00-1500		84.70	
					Check Total:	84.70	
607044	10/12/2023	9021 DAVID DAHLBERG		A 2855.400-00-1500		92.55	
				A 2855.400-00-1500		100.70	
					Check Total:	193.25	
607045	10/12/2023	6801 RONALD DONK		A 2855.400-00-1500		100.70	
				A 2855.400-00-1500		92.55	
				A 2855.400-00-1500		100.70	
				A 2855.400-00-1500		46.48	
					Check Total:	340.43	

SENECA FALLS CSD

Check Warrant Report For A - 28: GENERAL 10/12/23 For Dates 10/1/2023 - 10/31/2023



Check #	Check Date	Vendor ID	Vendor Name	Account	PO Number	Check Amount	Liquidated
607046	10/12/2023	3686 DANIEL J. DYGERT		A 5510.400-00-4300		15.00	
					Check Total:	15.00	
607047	10/12/2023	7638 PETER EISENBERG		A 2855.400-00-1500		100.70	
					Check Total:	100.70	
607048	10/12/2023	3030 JIM FAIRBANKS		A 5510.400-00-4300		15.00	
				A 5510.400-00-4300		15.00	
				A 5510.400-00-4300		15.00	
				A 5510.400-00-4300		15.00	
					Check Total:	60.00	
607049	10/12/2023	660 FERRARA LUMBER		A 5510.400-00-4300		15.00	
				A 5510.400-00-4300		15.00	
				A 5510.400-00-4300		15.00	
				A 5510.400-00-4300		15.00	
				A 5510.400-00-4300		15.00	
				A 5510.400-00-4300		15.00	
					Check Total:	90.00	
607050	10/12/2023	8826 FLH MEDICAL PC		A 1621.450-00-0000	240255	47.22	51.82
				A 1621.450-00-0000	240255	-5.40	0.00
				A 1621.450-00-0000	240255	9.15	9.15
				A 1621.450-00-0000	240255	26.08	26.08
				A 1621.450-00-0000	240255	25.18	25.18
				A 1621.450-00-0000	240255	7.10	7.10
				A 1621.450-00-0000	240255	22.03	22.03
				A 1621.450-00-0000	240255	0.92	0.92
607051	10/12/2023	681 FLMEA			Check Total:	132.28	
				A 5510.400-00-0000	240429	25.00	25.00
					Check Total:	25.00	

SENECA FALLS CSD

Check Warrant Report For A - 28: GENERAL 10/12/23 For Dates 10/1/2023 - 10/31/2023



Check #	Check Date	Vendor ID	Vendor Name	Account	PO Number	Check Amount	Liquidated
607052	10/12/2023	720 FOUR COUNTY SCHOOL BDS ASSOC		A 2850.400-00-0900	240669	125.00	125.00
					Check Total:	125.00	
607053	10/12/2023	736 GARY FRENCH		A 1010.400-00-0000	240322	25.00	25.00
					Check Total:	25.00	
607054	10/12/2023	6981 GENEVA GENERAL HOSPITAL		A 5510.400-00-4300		11.55	
				A 5510.400-00-4300		11.09	
					Check Total:	22.64	
607055	10/12/2023	5605 MARK GRIFFIN JR.		A 2855.400-00-0000	240485	1,800.00	1,800.00
				A 2855.400-00-0000	240485	1,800.00	1,800.00
					Check Total:	3,600.00	
607056	10/12/2023	4855 MARNIE IMPASATO		A 2855.400-00-1500		92.55	
					Check Total:	92.55	
607057	10/12/2023	8087 TROY LA BARGE		A 2630.400-00-0000		95.63	
					Check Total:	95.63	
607058	10/12/2023	9016 SCOTT LAMBERT		A 2855.400-00-1500		118.70	
					Check Total:	118.70	
607059	10/12/2023	8591 LANGUAGE LINE SERVICES INC		A 2855.400-00-1500		92.55	
					Check Total:	92.55	
607060	10/12/2023	4009 LEONARD BUS SALES, INC.		A 2250.400-00-0000	240594	90.37	90.37
					Check Total:	90.37	
607061	10/12/2023	6381 LICENSE MONITOR II, LLC		A 5510.450-00-0000	240328	76.52	76.52
					Check Total:	76.52	
				A 5510.400-00-0000	240300	78.90	78.90

SENECA FALLS CSD

Check Warrant Report For A - 28: GENERAL 10/12/23 For Dates 10/1/2023 - 10/31/2023



Check #	Check Date	Vendor ID	Vendor Name	Account	PO Number	Check Amount	Liquidated
607062	10/12/2023	8089	JAMES MARLEY		Check Total:	78.90	
				A 5510.400-00-4300		15.00	
				A 5510.400-00-4300		10.00	
				A 5510.400-00-4300		5.00	
607063	10/12/2023	3103	MATRIX COMMUNICATIONS		Check Total:	30.00	
				A 1620.400-00-0000	240260	93.75	93.75
607064	10/12/2023	6319	BREANA MULLEN		Check Total:	93.75	
				A 2110.400-04-0000		56.33	
607065	10/12/2023	4662	MUSIC & ARTS CENTERS		Check Total:	56.33	
				A 2110.450-04-0900		46.40	
607066	10/12/2023	1459	NYS ELECTRIC & GAS		Check Total:	46.40	
				A 1620.400-04-4020	240340	308.08	308.08
				A 1620.400-05-4020	240340	252.07	252.07
				A 1620.400-07-4020	240340	26.51	26.51
				A 1620.400-07-4030	240338	75.38	75.38
				A 5530.400-00-4020	240340	0.00	0.00
607067	10/12/2023	4431	NYSSMA		Check Total:	662.04	
				A 2850.400-00-0900	240668	50.00	50.00
607068	10/12/2023	1513	OTC BRANDS, INC.		Check Total:	50.00	
				A 2110.450-01-1300	240596	109.98	109.98
				A 2110.450-02-0002	240597	222.85	222.85
607069	10/12/2023	9266	CHRISTINE PESSES		Check Total:	332.83	
				A 9060.800-00-0000		720.15	
				A 9060.800-00-0000		0.00	
					Check Total:	720.15	

SENECA FALLS CSD

Check Warrant Report For A - 28: GENERAL 10/12/23 For Dates 10/1/2023 - 10/31/2023



Check #	Check Date	Vendor ID	Vendor Name	Account	PO Number	Check Amount	Liquidated
607070	10/12/2023	4497	MICHAEL L. PETROCCI	A 2855.400-00-1500		92.55	
				A 2855.400-00-1500		46.28	
				Check Total:		138.83	
607071	10/12/2023	1671	PRO-ED INC	A 2250.450-00-0000	240540	118.80	118.80
				A 2250.450-01-0000	240541	118.80	118.80
				Check Total:		237.60	
607072	10/12/2023	1828	SAUDER'S	A 2110.450-05-0600	240563	68.72	68.72
				Check Total:		68.72	
607073	10/12/2023	8714	SCHOOL SPECIALTY LLC	A 2110.450-05-0000	240070	40.13	40.13
				Check Total:		40.13	
607074	10/12/2023	8739	MICHAEL SCULLI	A 2855.400-00-1500		84.70	
				Check Total:		84.70	
607075	10/12/2023	3606	CHRISTOPHER SMITH	A 5510.400-00-4300		10.00	
				A 5510.400-00-4300		5.00	
				Check Total:		15.00	
607076	10/12/2023	8833	SOLDIERS & SAILORS MEMORIAL HOSPITAL	A 5510.400-00-0000	240403	3,898.81	3,898.81
				A 5510.400-00-0000	240403	3,898.81	3,898.81
				Check Total:		7,797.62	
607077	10/12/2023	4805	MARY ELLEN TRUE	A 5510.400-00-4300		15.00	
				Check Total:		15.00	
607078	10/12/2023	3624	VERIZON WIRELESS	A 2630.400-00-0000	240606	66.44	66.44
				Check Total:		66.44	
607079	10/12/2023	5446	MIKE WINTER	A 2855.400-00-1500		115.70	

SENECA FALLS CSD

Check Warrant Report For A - 28: GENERAL 10/12/23 For Dates 10/1/2023 - 10/31/2023



Check #	Check Date	Vendor ID	Vendor Name	Account	PO Number	Check Amount	Liquidated
				A 2855.400-00-1500		118.70	
					Check Total:	234.40	
607080	10/12/2023	2609	BRIAN YOUNGLOVE				
				A 2855.400-00-1500		118.70	
					Check Total:	118.70	
					Warrant Total:	19,628.60	
					Vendor Portion:	19,628.60	

Number of Transactions: 53

Certification of Warrant

To The District Treasurer: I hereby certify that I have verified the above claims, _____ in number, in the total amount of \$ _____. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

Date Signature Title

Certification of Warrant

To The District Treasurer: I hereby certify that I have audited the above claims in the total amount of \$ _____. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

10-13-23 Cathy Rose _____
Date Auditor's Signature Title

SENECA FALLS CSD

Check Warrant Report For A - 31: GENERAL 10/19/23 For Dates 10/1/2023 - 10/31/2023



Check #	Check Date	Vendor ID	Vendor Name	Account	PO Number	Check Amount	Liquidated
607086	10/19/2023	30	ADVANTAGE AUTO STORES	A 5510.450-00-0000	240295	38.78	38.78
					Check Total:	38.78	
607087	10/19/2023	3429	AFLAC NEW YORK	A 9060.800-00-0000		3,116.03	
					Check Total:	3,116.03	
607088	10/19/2023	7626	DEAN BARKLEY	A 2855.400-00-1500		115.70	
					Check Total:	115.70	
607089	10/19/2023	6061	BARNES & NOBLE, INC.	A 2110.450-01-0000	240605	15.98	15.98
					Check Total:	15.98	
607090	10/19/2023	5750	JOSH BOVET	A 2855.400-00-1500		118.70	
					Check Total:	118.70	
607091	10/19/2023	9269	VIRGINIA BRADY	A 2250.400-00-0000		412.00	
				A 2250.400-00-0000		0.00	
				A 2250.400-00-0000		0.00	
					Check Total:	412.00	
607092	10/19/2023	4443	BSN SPORTS LLC	A 2855.450-00-0000	230810	1,410.00	1,410.00
				A 2855.450-00-0000	240460	150.68	150.68
				A 2855.450-00-0000	240572	610.00	610.00
					Check Total:	2,170.68	
607093	10/19/2023	8883	BUELL FUEL LLC	A 5510.450-00-5710	240299	1,876.77	1,876.77
				A 5510.450-00-5710	240299	887.44	887.44
					Check Total:	2,764.21	
607094	10/19/2023	239	BILL BULMAN	A 2855.400-00-1500		81.00	
				A 2855.400-00-1500		40.50	
					Check Total:	121.50	

RECEIVED
OCT 26 2023
DISTRICT OFFICE

SENECA FALLS CSD

Check Warrant Report For A - 31: GENERAL 10/19/23 For Dates 10/1/2023 - 10/31/2023



Check #	Check Date	Vendor ID	Vendor Name	Account	PO Number	Check Amount	Liquidated
607095	10/19/2023	7272	CHRISTOPHER BUTLER	A 5510.400-00-4300		15.00	
					Check Total:	15.00	
607096	10/19/2023	6485	GEOFF CARVEY	A 2855.400-00-1500		92.55	
					Check Total:	92.55	
607097	10/19/2023	6488	CINTAS CORPORATION #2	A 5510.400-00-0000	240298	152.20	152.20
					Check Total:	152.20	
607098	10/19/2023	8695	ANDREW CLAS	A 2855.400-00-1500		81.00	
				A 2855.400-00-1500		40.50	
					Check Total:	121.50	
607099	10/19/2023	422	CORR DISTRIBUTORS, INC.	A 1620.450-00-0000	240269	541.02	541.02
					Check Total:	541.02	
607100	10/19/2023	3850	CSSI	A 2610.450-04-0000	240155	14.98	14.98
					Check Total:	14.98	
607101	10/19/2023	8858	KEVIN DELEHANTY	A 2855.400-00-1500		115.70	
				A 2855.400-00-1500		92.55	
					Check Total:	208.25	
607102	10/19/2023	5923	DISCOVERY EDUCATION, INC.	A 2110.400-04-1100	240682	181.50	181.50
					Check Total:	181.50	
607103	10/19/2023	2880	DAWN DONK	A 2110.400-02-0000		16.51	
				A 2110.400-02-0000		0.00	
				A 2110.400-02-0000		16.51	
				A 2110.400-02-0000		0.00	
					Check Total:	33.02	
607104	10/19/2023	7633	ECONOMY PRODUCTS & SOLUTIONS				

SENECA FALLS CSD

Check Warrant Report For A - 31: GENERAL 10/19/23 For Dates 10/1/2023 - 10/31/2023



Check #	Check Date	Vendor ID	Vendor Name	Account	PO Number	Check Amount	Liquidated
607105	10/19/2023	3238	EMPIRE NATURAL GAS CORP	A 1620.450-00-0000	240270	3,977.66	3,977.66
					Check Total:	3,977.66	
607106	10/19/2023	7012	ENERGY CO-OP OF AMERICA, INC.	A 1620.400-07-4020	240339	0.59	0.59
					Check Total:	0.59	
607107	10/19/2023	8701	NEIL ERNENWEIN	A 1620.400-07-4030	240337	36.42	36.42
					Check Total:	36.42	
607108	10/19/2023	6011	EWASTE+	A 2855.400-00-1500		100.70	
					Check Total:	100.70	
607109	10/19/2023	7872	BRIAN FANNING	A 1621.400-00-0000	240501	531.87	531.87
					Check Total:	531.87	
607110	10/19/2023	660	FERRARA LUMBER	A 2855.450-00-1500		101.80	
					Check Total:	101.80	
607111	10/19/2023	3393	FISCAL ADVISORS & MARKETING INC	A 1621.450-00-0000	240255	31.46	31.46
				A 1621.450-00-0000	240255	11.68	11.68
					Check Total:	43.14	
607112	10/19/2023	7627	TODD FORSHAY	A 1380.400-00-0000	240448	1,127.50	1,127.50
				A 1380.400-00-0000	240448	871.25	871.25
					Check Total:	1,998.75	
607113	10/19/2023	9249	GEORGE JUNIOR REPUBLIC UFSD	A 2855.400-00-1500		92.55	
					Check Total:	92.55	
				A 2250.400-00-0000	240676	3,995.00	3,995.00
				A 2250.400-00-0000	240676	3,995.00	3,995.00
					Check Total:	7,990.00	

SENECA FALLS CSD

Check Warrant Report For A - 31: GENERAL 10/19/23 For Dates 10/1/2023 - 10/31/2023



Check #	Check Date	Vendor ID	Vendor Name	Account	PO Number	Check Amount	Liquidated
607114	10/19/2023	5447	GLEASON SALT AND SUPPLY	A 1621.450-00-0000	240603	715.00	715.00
				A 5510.450-00-0000	240603	1,000.00	1,000.00
					Check Total:	1,715.00	
607115	10/19/2023	6993	STACIE A. HIRSH	A 2855.450-00-1500		88.40	
				A 2855.450-00-1500		116.00	
					Check Total:	204.40	
607116	10/19/2023	5083	HOME DEPOT CREDIT SERVICES	A 1621.450-00-0000	240279	539.00	539.00
					Check Total:	539.00	
607117	10/19/2023	1736	J.C.EHRLICH., INC.	A 1620.400-00-0000	240262	72.08	72.08
				A 1620.400-00-0000	240262	72.08	72.08
				A 1620.400-00-0000	240262	59.36	59.36
				A 1620.400-00-0000	240262	59.36	59.36
					Check Total:	262.88	
607118	10/19/2023	2586	J.W. PEPPER AND SON, INC.	A 2110.450-01-0900	240595	490.54	490.54
				A 2110.450-01-0900	240595	100.45	100.45
					Check Total:	590.99	
607119	10/19/2023	6972	K & D DISPOSAL INC.	A 1620.400-00-0000	240261	1,026.10	1,026.10
					Check Total:	1,026.10	
607120	10/19/2023	7958	CHRISTINA KORBA	A 2110.400-04-0000		28.82	
					Check Total:	28.82	
607121	10/19/2023	1110	LAKESHORE LEARNING MATERIALS	A 2250.450-02-00RS	240652	63.23	63.23
					Check Total:	63.23	
607122	10/19/2023	9275	JAY LAUER	A 2855.400-00-1500		121.00	
					Check Total:	121.00	

SENECA FALLS CSD

Check Warrant Report For A - 31: GENERAL 10/19/23 For Dates 10/1/2023 - 10/31/2023



Check #	Check Date	Vendor ID	Vendor Name	Account	PO Number	Check Amount	Liquidated
607123	10/19/2023	8100	LIFETRACK SERVICES INC	A 2810.400-00-0000	240602	1,470.00	1,470.60
					Check Total:	1,470.00	
607124	10/19/2023	9223	TIM LINCOLN	A 2855.450-00-1500		102.00	
				A 2855.450-00-1500		88.40	
					Check Total:	190.40	
607125	10/19/2023	6741	MARK'S PIZZERIA	A 2020.400-04-0000	240681	71.44	71.44
				A 2020.400-04-0000	240681	53.44	53.44
				A 2020.400-04-0000	240681	53.44	53.44
					Check Total:	178.32	
607126	10/19/2023	9271	ELIZABETH ANN MILLER	A 1620.400-00-0000		50.00	
					Check Total:	50.00	
607127	10/19/2023	2580	DIANE C NEAL	A 2110.400-05-0000		29.34	
					Check Total:	29.34	
607128	10/19/2023	9262	NEW YORK STATE EDUCATION DEPARTMENT	A 2250.400-00-0000	240670	383.00	383.00
				A 2250.400-00-0000	240670	383.00	383.00
					Check Total:	766.00	
607129	10/19/2023	6951	NOCO ENERGY CORP.-FUELS	A 5510.450-00-5720	240327	302.84	302.84
					Check Total:	302.84	
607130	10/19/2023	9274	DANIELLE PAOLICELLI	A 1620.400-00-0000		50.00	
					Check Total:	50.00	
607131	10/19/2023	7811	QUADIENT FINANCE USA INC	A 1670.400-00-0000	240347	4,000.00	4,000.00
					Check Total:	4,000.00	
607132	10/19/2023	9030	NATHAN RARICK	A 2110.400-00-0000		17.42	

SENECA FALLS CSD

Check Warrant Report For A - 31: GENERAL 10/19/23 For Dates 10/1/2023 - 10/31/2023



Check #	Check Date	Vendor ID	Vendor Name	Account	PO Number	Check Amount	Liquidated
				A 2110.400-00-0000		0.00	
					Check Total:	17.42	
607133	10/19/2023	1726	REGIONAL INTERNATIONAL CORP				
				A 5510.450-00-0000	240293	900.78	900.78
					Check Total:	900.78	
607134	10/19/2023	9026	ROCHESTER SCHOOL FOR THE DEAF				
				A 2250.470-00-0000	240674	16,640.24	16,640.24
					Check Total:	16,640.24	
607135	10/19/2023	8846	THOMAS H SCALZO				
				A 2850.400-00-0900	240649	450.00	450.00
					Check Total:	450.00	
607136	10/19/2023	8714	**CONTINUED** SCHOOL SPECIALTY LLC				
					Check Total:	0.00	
607137	10/19/2023	8714	**CONTINUED** SCHOOL SPECIALTY LLC				
					Check Total:	0.00	
607138	10/19/2023	8714	SCHOOL SPECIALTY LLC				
				A 2110.450-02-0001	240029	102.33	102.33
				A 2110.450-01-0004	240011	225.67	225.67
				A 2250.450-05-0000	240108	57.74	57.74
				A 2110.450-01-0003	240004	55.52	55.52
				A 2110.450-01-0004	240008	37.50	37.50
				A 2110.450-04-0000	240051	40.59	40.59
				A 2110.450-04-0300	240052	50.89	50.89
				A 2110.450-04-0300	240055	18.64	18.64
				A 2250.450-04-0000	240057	8.17	8.17
				A 2110.450-05-0000	240064	39.41	39.41
				A 2110.450-05-0300	240069	31.06	31.06
				A 2110.450-05-0000	240076	45.43	45.43
				A 2110.450-05-0000	240081	8.08	8.08

SENECA FALLS CSD

Check Warrant Report For A - 31: GENERAL 10/19/23 For Dates 10/1/2023 - 10/31/2023



Check #	Check Date	Vendor ID	Vendor Name	Account	PO Number	Check Amount	Liquidated
				A 2110.450-04-0700	240087	22.92	22.92
				A 2110.450-04-1100	240240	140.84	140.84
				A 2110.450-01-0005	240021	4.06	4.06
				A 2110.450-02-0000	240046	33.87	33.87
				A 2110.450-05-0000	240115	10.49	10.49
				A 2110.450-05-0900	240662	70.04	70.04
				A 2110.450-02-0001	240029	8.60	8.60
				A 2110.450-01-0004	240011	364.76	364.76
				A 2250.450-05-0000	240108	84.87	84.87
				A 2110.450-01-0003	240004	74.81	74.81
				A 2110.450-01-0004	240008	164.44	164.44
				A 2250.450-04-0000	240057	95.41	95.41
				A 2110.450-05-0000	240081	17.10	17.10
				A 2110.450-04-1100	240240	11.96	11.96
				A 2110.450-01-0005	240021	180.50	180.50
				A 2110.450-05-0000	240115	34.04	34.04
				A 2110.450-02-0001	240029	222.83	222.83
				Check Total:		2,262.57	
607139	10/19/2023	9273	SERAFIN, JAMES	A 2855.400-00-1500		92.55	
				A 2855.400-00-1500		46.28	
				Check Total:		138.83	
607140	10/19/2023	6693	SPEECH CORNER LLC	A 2250.450-02-00RS	240650	93.96	93.96
				Check Total:		93.96	
607141	10/19/2023	7068	STAPLES CONTRACT & COMMERCIAL	A 2020.450-01-0000	240653	14.92	14.92
				A 2110.450-01-0000	240653	21.98	21.98
				A 2020.450-01-0000	240653	0.24	0.24
				Check Total:		37.14	
607142	10/19/2023	9027	RYAN TEABO	A 2855.450-00-1500		101.80	

SENECA FALLS CSD

Check Warrant Report For A - 31: GENERAL 10/19/23 For Dates 10/1/2023 - 10/31/2023



Check #	Check Date	Vendor ID	Vendor Name	Account	PO Number	Check Amount	Liquidated
					Check Total:	101.80	
607143	10/19/2023	2259	USI INC	A 2630.450-00-0000	240673	489.87	489.87
					Check Total:	489.87	
607144	10/19/2023	2276	VASCO BRANDS INC	A 1620.450-00-0000	240276	68.64	68.64
					Check Total:	68.64	
607145	10/19/2023	3624	VERIZON WIRELESS	A 2630.400-00-0000	240406	543.04	543.04
					Check Total:	543.04	
607146	10/19/2023	2309	W-FL TRANSPORTATION SUPERVISOR ASSOC	A 5510.400-00-0000	240689	50.00	50.00
					Check Total:	50.00	
607147	10/19/2023	2320	WARD'S SCIENCE	A 2110.450-04-1100	240566	135.00	135.00
					Check Total:	135.00	
607148	10/19/2023	2328	WATERLOO VARSITY CLUB	A 2855.450-00-0000	240687	150.00	150.00
					Check Total:	150.00	
607149	10/19/2023	9013	WEEDSPORT RUNNING CLUB	A 2855.400-00-0000	240685	180.00	180.00
					Check Total:	180.00	
607150	10/19/2023	5446	MIKE WINTER	A 2855.400-00-1500		115.70	
				A 2855.400-00-1500		92.55	
					Check Total:	208.25	

SENECA FALLS CSD

Check Warrant Report For A - 31: GENERAL 10/19/23 For Dates 10/1/2023 - 10/31/2023



Check #	Check Date	Vendor ID	Vendor Name	Account	PO Number	Check Amount	Liquidated
Number of Transactions: 65					Warrant Total:	59,162.94	
					Vendor Portion:	59,162.94	

Certification of Warrant

To The District Treasurer: I hereby certify that I have verified the above claims, _____ in number, in the total amount of \$_____. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

Date Signature Title

Certification of Warrant

To The District Treasurer: I hereby certify that I have audited the above claims in the total amount of \$_____. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

10-20-23 Cathy Ross _____
Date Auditor's Signature Title



Seneca Falls Central School District

Communicating Internal Control Related Matters Identified in an Audit

Management Letter (For Year Ended June 30, 2023)

Prior Year Deficiencies in Internal Control and Corrective Action Plan

I. School Lunch Fund

The District had a fund balance in the School Lunch Fund on June 30, 2023 totaling \$249,212. This balance is in excess of the three-month average expenditure in the amount recommended by Federal Regulations by \$23,643.

District Resolution

- The District has identified that the excess amount is due to scheduled expenditures in 2022-23 that did not occur due to the wide variety of consumer product shortages.
- The District has an expenditure plan for those funds once the specific product market is available.
- Anticipated Completion Date: June 30, 2024

Current Year Deficiencies in Internal Control and Corrective Action Plan

There were no reported current year deficiencies in internal control.

Other Items for Consideration:

II. Federal Program

The District has developed a federal program compliance procedural manual that is specific to each federal program compliance requirement. The Seneca Falls CSD Board of Education adopted the Federal Funds Procedural Manual on December 15, 2022.

Audit Committee Chairperson:

Erica Sinicropi

Date

Administrator of Business and Operations:

James Bruni

Date

1740 RELATIONSHIP WITH NONPUBLIC SCHOOLS

NEW NOTE: This policy has been updated to summarize all the programs and services that districts are required to provide to nonpublic school students. In addition, the State Education Department's guidance advises that the Board of Education may adopt a policy to permit nonpublic school students to participate in the district's school-sponsored club activities. If the Board wishes to do this, we have included a new section below that addresses extracurricular activities.

In recognition of its responsibility under state law and regulation the Board of Education shall make available required public school materials, equipment and services to resident students who attend nonpublic schools.

For purposes of this policy, the term "parent" includes parent, guardian or person in parental relation.

Textbook Loan

The Board recognizes that section 701 of the Education Law requires all boards is required to purchase, and to loan, upon individual request, textbooks to all children residing in the district who are attending grades kindergarten through twelve in any public or nonpublic school which complies with the compulsory education law.

It is also understood that the textbooks must be "loaned free" to the children, but Boards may make reasonable rules and regulations regarding such loan(s).

Therefore, the following rules and regulations shall govern the loan of textbooks to residents of the district attending nonpublic schools:

1. The textbooks shall remain the property of the district.
2. The textbooks are may be returned at the end of the nonpublic school year.
3. If lost or destroyed, the textbooks shall be are paid for in the same fashion as the students attending district schools.

Any such textbook must be designated for use in a public school of the state or approved by a board of education or other school authority. The district may require parents or nonpublic schools to submit evidence of this, which may be in the form of a verifiable authenticated list of school districts using the textbooks from the publisher. Textbooks must be nonsectarian in nature and may not carry the endorsement of a religious authority.

The district is not required to spend more than the total amount of textbook aid it receives, although it may provide for additional funds as part of its annual budget. If funding is inadequate to purchase all the books required, to ensure equitable distribution, the district will determine which categories of textbooks (e.g., type (such as consumable workbooks), subject areas, grade levels) may be loaned to both public and nonpublic students within the resources available.

The Superintendent will specify the date by which requests for textbooks must be received by the district and provide notice to all parents of resident students and administrators of those nonpublic schools attended by resident students (where known) of that date. This date must not be earlier than June 1st; however, requests made within 30 days of enrollment in the nonpublic school, or those made after the deadline will not be denied if a reasonable explanation for the delay is given.

Requests may be submitted directly by the parent, or via a combined request from the nonpublic school.

Instructional Computer Hardware and Software Loan

The Board ~~recognizes its responsibility~~ **is required** to loan instructional computer hardware and software, upon request, to all pupils legally attending nonpublic elementary or secondary schools located in the school district. The district shall loan instructional computer hardware and software on an equitable basis, however software and hardware purchased with any local, federal or state funds, other than Instructional Computer Hardware or Software Aid funds, are not required to be loaned to nonpublic school students.

In addition, the district will only purchase and loan software programs that do not contain material of a religious nature.

The Superintendent will specify the date by which requests for instructional computer hardware and software must be received by the district and provide notice to all nonpublic schools located within the district of that date. This date must not be earlier than June 1st; however, requests made within 30 days of enrollment in the nonpublic school, or those made after the deadline will not be denied if a reasonable explanation for the delay is given.

The Board authorizes the Superintendent of Schools to establish any and all rules, regulations and procedures necessary to implement and maintain this policy. The superintendent will specify the date by which requests must be received by the district and provide notice to all nonpublic schools within the district of that date.

Library Materials

NEW NOTE: This section summarizes the requirements of Education Law §712 and 8 NYCRR 21.4 regarding library materials. The district can require requests be made directly with the district rather than through an official of the nonpublic school, or can designate a particular nonpublic school official. The district may attach specific lending procedures to this policy.

Library materials owned or acquired by the district are required to be made available on an equitable basis to students in grades K-12 attending nonpublic schools located within the district, where the materials are required for use as a learning aid in a particular class or program, and loaned for individual student use only, upon the individual request of a student or group of students. The request may be presented either directly to the district or via the administrator of the nonpublic school. Parents must guarantee the return of the materials, and must pay for the value of any loss and/or damages.

Special Education Services

NEW NOTE: The section below addresses §3602-c of Education Law (also known as the dual enrollment law), which requires school districts, upon parental request, to provide students attending nonpublic schools with education for students with disabilities.

The district must provide education for students with disabilities enrolled in nonpublic schools located within the district, regardless of whether such students are residents of the district, upon written request by the parent.

Such services will be provided in regular classes of the district, not separately from district students. See board policy 4321.10, Programs and Services for Parentally-Placed Nonpublic School Students with Disabilities, for additional information.

Career Education and Services for Gifted Students

NEW NOTE: The section below summarizes the requirements of Education Law §3602-c regarding dual-enrollment services for career education and gifted students.

If the district provides career education and programs for gifted students, the district is required to provide the same for students enrolled in nonpublic schools located within the district, upon written request by the parent. Such services will be provided in regular classes of the district, not separately from district students.

Written requests for career education or services to gifted students must be filed with the school district where the parent resides by June 1st of the year prior to the school year for which the request is made. The home school district will contract with the district for such services. Transportation will be provided between the nonpublic school and the site where the program is offered if that distance is more than a quarter of a mile. Transportation for students with disabilities will be provided in accordance with their needs.

Health and Welfare Services

NEW NOTE: The section below reflects the requirements of Education Law §912.

The district is required to provide, upon request of a nonpublic school, health and welfare services which are equivalent to those available to resident students attending the district's schools, to nonpublic school students who are district residents. For resident students attending a nonpublic school located outside the district's boundaries, the district will contract with the district where the nonpublic school is located to provide such services.

Transportation

NEW NOTE: The section below reflects the requirements of Education Law §3635.

The district will provide transportation to resident students attending nonpublic schools as required by law and outlined in policy 8413, Transportation for Nonpublic School Students.

Participation in Extracurricular Activities

NEW NOTE: Boards may permit nonpublic school students to participate in the district's school-sponsored club activities. However, SED guidance, while in the context of home-instructed students, advises that the Board of Education may permit "students educated at other than the public school" to participate in the district's non-credit bearing school-sponsored, extracurricular activities. If the Board wishes to do this, adopt policy language such as that in the paragraph below. The SED guidance does not specify whether such students would be those who reside in the district or attend a nonpublic school located in the district.

The alternative approach would be to prohibit participation by nonpublic students. In that case, use the following language instead: "Nonpublic school students are not permitted to participate in district activities or use district facilities, other than those open to the public or as permitted under district policy 1500, Public Use of School Facilities."

The Board recognizes that students attending nonpublic schools are not entitled to participate in interscholastic or intramural sports. However, the Board will permit such students to participate in certain other non-credit bearing organized school-sponsored extracurricular activities such as clubs that are not open to the general public. The district will request certification from the nonpublic school that all immunization requirements have been met. Specifically, the Board will permit nonpublic students to [select or amend as appropriate].

- ~~• participate in non-credit bearing organized school activities such as clubs that are not open to the general public.~~
- ~~• participate in band and/or receive music lessons only if these activities are considered to be extra-curricular (not credit-bearing or graded or required for class); and~~
- ~~• use school facilities such as the library, career information center and gymnasium if there is mutual agreement on the part of all involved parties.~~

Regulations

The Board authorizes the Superintendent of Schools to establish any and all rules, regulations, and procedures necessary to implement and maintain this policy. The Superintendent will specify the date by which requests must be received by the district and provide notice to all nonpublic schools within the district of that date.

NEW NOTE: We have added the cross-reference below to the policy on homeschooled students.

Cross-ref: 1741, Home-Schooled Students
 4321.10, Programs and Services for Parentally-Placed Nonpublic School Students with Disabilities
 8413, Transportation to Nonpublic School Students

Ref: Education Law §§701 (textbooks); 712 (library materials); 751-754 (computer hardware and software); 912 (health services); 1709; 3204; 3602-c (special education); 3635 (career education and gifted services)
 8 NYCRR §§21.2; 21.3; 21.4; 175.25
 Mitchell v. Helms, 530 U.S. 793 (2000)
 Russman v. Sobol, 85 F.3d 1050 (2d Cir. 1996)
 Zobrest v. Catalina Foothills Sch. Dist., 509 U.S. 1 (1993)
 Aguilar v. Felton, 473 U.S. 402 (1985)
 Board of Educ. v. Allen, 392 U.S. 236 (1968)
 Formal Opinion of Counsel No. 181, 5 EDR 258 (1966)
 Appeal of Beyda, 58 Ed Dept Rep, Dec. No. 17,540 (2018)
 Appeal of McLoughlin and Wood, 55 EDR Dec. No. 16,886 (2016)
 Appeal of Hoerter, 48 EDR 373 (2009)

 Appeal of Bruning, 48 EDR 84 (2008)

Adoption date: 069/13/2018

Revised:

Seneca Falls Central School District

4772 GRADUATION CEREMONIES

(X) Required

NEW NOTE: We suggest revisions to this policy to reflect the district's obligations to provide special education and related services to students with disabilities, as clarified by the State Education Department's Formal Opinion of Counsel No. 242, until the student's 22nd birthday. We have also taken the opportunity to suggest optional language regarding students with disabilities participating in graduation ceremonies, as well as other the ability of the district to set other conditions for participation which would apply to all students, consistent with state regulations. No changes to the administrative regulation are necessary.

The graduation or commencement ceremony is a time to celebrate the honors and achievements of the graduating class. District Administration will establish the date and location for graduation ceremonies, Academic and other awards and scholarships may be presented along with diplomas. Speakers may be selected by the Senior Class, upon consultation and approval by Senior Class Advisors and Principal.

A current or former Board member, Superintendent, district level administrator and building principal may make the award of the diploma to their child or grandchild at the graduation ceremony. The High School Principal shall notify current or former Board members, Superintendents, district level administrators and building principals of graduating seniors to solicit a commitment from the current or former Board member, Superintendent, district level administrator or principal at least five (5) days before graduation.

NEW NOTE: We have clarified the paragraph below regarding CDOS/SACC participation.

Participation in the graduation ceremony and related activities will be predicated on satisfactory completion of all graduation requirements, or as otherwise described in this policy. Exceptions may be made under extraordinary circumstances with the permission of the Superintendent of Schools. **Students who have** earned either a Career Development and Occupational Studies Commencement Credential (CDOS) or Skills and Achievement Commencement Credential (SACC) **without meeting the requirements for a high school diploma** by the time **their** ninth-grade cohort reaches graduation may, but **are** not required to, participate in that graduation ceremony and related activities.

NEW NOTE: We added the following paragraph to address the ability of the district to prohibit students from participating in graduation activities. The first sentence reflects a provision of state regulations which allows for students to be barred from the graduation ceremony and related activities. The second sentence covers other conditions for participation. Such other conditions that impact student participation in the graduation ceremony would apply to all students. The third sentence regarding notice is not required, but represents good practice, although if it is included in policy it must be followed. Some

districts exclude students from graduation participation based on attendance, disciplinary violations, unpaid fees or fines, or dress code violations. The district's Code of Conduct would likely address provisions for notice, opportunity to respond, and appeal.

However, students may be denied participation in the graduation ceremony and related activities as a consequence of violations of the Code of Conduct. The Building Principal may set other rules and conditions for participation in the graduation ceremony and related activities. All such rules will be provided to students and parents/guardians in advance. Students who have met the requirements for a diploma but are barred from participating in the graduation ceremony will be given their diplomas separately.

NEW NOTE: While not required by law, the district may wish to address allowing students with disabilities to participate in the graduation ceremony with their 9th grade cohort without having earned a diploma or a CDOS/SACC. Because students with disabilities are entitled to special education services until their 22nd birthday, the district should consider scenarios under which a student participates in graduation and subsequently earns a CDOS/SACC/diploma, or completes their final year in school, all of which could be marked by participation in the graduation ceremony. The district could require students to choose one ceremony in which to participate. State law and regulations only require schools to permit students who have earned a CDOS/SACC to participate in the graduation ceremony of their ninth-grade cohort.

“Students with disabilities who have attended high school for four years, but who have not met the requirements for a CDOS/SACC/high school diploma, may participate in the graduation ceremony and related activities with their ninth-grade cohort, and receive a certificate of attendance and/or course completion and any other awards they have earned. ~~Such students who subsequently meet the requirements for a CDOS, SACC, or high school diploma may participate in the graduation ceremony of that graduating class.~~ Students with disabilities who have not previously participated in a graduation ceremony may do so at the end of their final year in school.”

~~If a student who participates~~ ~~Students who participate in the graduation ceremony by earning only a CDOS or SACC only subsequently meets, who subsequently meet the requirements for either a Regents or local high school diploma, they may participate in the graduation ceremony of that graduating class as well.~~

NEW NOTE: We have updated the language below to clarify the district's obligations to provide special education services for students with disabilities until their 22nd birthday, and to broaden the language to cover other scenarios under which a district might permit other graduation ceremony participation for students with disabilities.

Under this policy, a student shall be allowed to participate in only one graduation ceremony, upon earning either a CDOS/SACC or a high school diploma.

Students with disabilities who participate in graduation ceremonies ~~by earning only a CDOS or SACC is~~ without receiving a diploma are entitled to continue their educational program programs until ~~the end of school year in which the student turns 21 years old~~ their 22nd birthday, or until receipt of a Regents or local high school diploma, ~~whichever comes first.~~

The Board directs the Superintendent to develop regulations to implement this policy, to be adopted by the Board. The district will provide annual written notice to all students and their parents/guardians of the requirements of this policy and associated regulations.

Cross-ref: 4321, Programs for Students with Disabilities Under the IDEA and New York's Education Law Article 89
4321.9, Declassification of Students with Disabilities
4773, Diploma and Credential Options for Students with Disabilities
5300, Code of Conduct

Ref: Education Law §3204(4-b)
8 NYCRR §§100.2(oo); 100.5; 100.6
A.R. v. Connecticut State Board of Education, 5 F.4th 155 (2021)
Formal Opinion of Counsel No. 242 (7/6/2023), NYSED

Adoption date: August 22, 2019

Revised: 06/23/2022

Revised:

Seneca Falls Central School District

5130 COMPULSORY ATTENDANCE AGES

All children are required by New York State law to attend school full time, in a public, private or parochial school, unless exempt from attendance in conjunction with current law or regulation, and approved by the State Education Department from the first day of session in September of the school year in which the minor becomes six years of age through the last day of the school year in which such minor becomes sixteen years of age, unless he/she has completed a four-year high school course of study. A minor who has completed a four-year high school course of study is not required to attend.

~~Additionally, students between the ages of sixteen and seventeen are required to attend school until the last day of session in the school year in which they become seventeen, unless they are employed. Proof of employment must be furnished to the Superintendent of Schools in the form of a letter from the employer.~~

The Board of Education, through the Superintendent as chief administrative officer, is responsible for enforcement of the Compulsory Education Law.

Ref:

[Education Law §§1711; 3201; 3202\(1-a\); 3205; 3206; 3208; 3225](#)
8 NYCRR §101
[Family Court Act §§711](#) *et seq.*

Adoption date: June 01, 2020

Revised:

Seneca Falls Central School District

5300.55 CORPORAL PUNISHMENT

NOTE: This section of the sample code of conduct reflects the Commissioner's regulations governing the use of reasonable physical force by school district personnel against students (8 NYCRR §§ 19.5(b)(2), 19.5(d)(2)(v); 100.2(l)(3)). Neither the SAVE legislation nor the regulations require that this provision be included in the code of conduct. It is included in this sample code because of its relevancy to the issue of maintaining or restoring school safety.

Corporal punishment is any act of physical force upon a student for the purpose of punishing that student. Corporal punishment of any student by any district employee is strictly forbidden.

Corporal punishment does not include the use of physical restraint to protect the student, another student, teacher or any other person from physical injury, when alternative procedures and methods not involving the use of physical restraint cannot reasonably be employed to achieve these purposes.

Physical restraint will not be used to prevent property damage, except in situations where there is imminent danger of serious physical harm to the student or others, and the student has not responded to positive, proactive intervention strategies.

The authorized use of timeout and physical restraint is addressed in policy 4321.12 and regulation 4321.12-R.

~~However, in situations where alternative procedures and methods that do not involve the use of physical force cannot reasonably be used, reasonable physical force may be used to:~~

- ~~1. Protect oneself, another student, teacher or any person from physical injury.~~
- ~~2. Protect the property of the school or others.~~
- ~~3. Restrain or remove a student whose behavior interferes with the orderly exercise and performance of school district functions, powers and duties, if that student has refused to refrain from further disruptive acts.~~

~~Whenever a school employee uses physical force against a student, the school employee shall, within the same school day, make a written report to the Superintendent describing in detail the circumstances and the nature of the action taken.~~

The district will file all complaints about the use of corporal punishment with the Commissioner of Education in accordance with Commissioner's regulations.

Adoption date: 08/08/2019

Revised: 08/12/2020

Revised 08/04/2021

Revised:

Seneca Falls Central School District

5695 STUDENTS AND PERSONAL ELECTRONIC DEVICES

The Board of Education recognizes that there are personal electronic devices that have educational applications such as tablets, e-readers, calculators, voice recorders, digital cameras and music listening devices. In some instances, a "smart phone" may include applications that permit these functions. These devices shall be allowed to be used in classrooms if the following criteria are met:

- The student has successfully registered the device with the district, in accordance with district procedures.
- The teacher has authorized use of personal devices either in their classroom generally or for a particular exercise.
- The student uses the personal device to access the Internet or authorized applications through the district's network, under the terms of policy 4526, Computer Use in Instruction.

The Board acknowledges that cellular phones, pagers, and 2-way communication systems can be a positive means to facilitate communication; however, the display and/or use of such devices can cause disruption to the educational process.

Therefore, to prevent such disruption, the display and/or use by students of cellular phones (including "smart phones"), pagers, and 2-way communication systems and/or other electronic devices shall be prohibited from the time students arrive at school until the end of the regular school day, unless specifically permitted to be used by a teacher or administrator in accordance with the individual building's Student Handbook. Such devices must be turned off and stored out of sight during this time period. The district is not responsible for stolen, lost or damaged personal electronic devices.

In emergency situations, exceptions to the prohibition of the use of cellular phones, pagers, and 2-way communication systems may be granted by teachers or administrators.

Misuse of any of these electronic devices will result in its confiscation as outlined in the code of conduct. Some uses of personal electronic devices may constitute a violation of the school district code of conduct and in some instances, the law. The school district will cooperate with law enforcement officials as appropriate.

Cellular Telephones and Testing

In order to ensure the integrity of testing, in accordance with state guidelines, students are not allowed to bring cell phones or other electronic devices into classrooms or other exam locations during testing. The exception to this policy is if a teacher gives specific permission for a cell phone or other electronic device to be used during a classroom, non-state assessment.

Test proctors, monitors and school officials shall have the right to collect cell phones and other prohibited electronic devices prior to the start of the test and to hold them for the duration of the test taking time. Admission to the test will be prohibited to any student who has a cell phone or other electronic device in their possession and does not relinquish it.

Students with individualized education plans (IEPs), 504 Plans, or documentation from a medical practitioner that specifically requires the use of an electronic device may do so as specified.

Cross-ref:

4526, Computer Use in Instruction
5300, Code of Conduct

Ref:

Price v. New York City Board of Education, 16 Misc.3d 543 (2007).

Adoption date: June 01, 2020

Revised:

Seneca Falls Central School District

6710 PURCHASING AUTHORITY

REQUIRED

NOTE: Upon review of General Municipal Law §104-b(2)(f), which requires that municipalities identify the individual or individuals responsible for purchasing, and their respective titles, in policy, we are changing the designation of this policy to “Required” and recommend including the Purchasing Agent’s name in policy, rather than directing the public to find the name in the minutes of the last annual organizational meeting. The law requires this information must be revised biennially (every other year). Because the Purchasing Agent could change annually, we recommend retaining designation at the annual organizational meeting.

The Board of Education designates the Administrator of Business and Operations as Purchasing Agent for the school district. The Board will formally designate the individual named as purchasing agent at the annual organizational meeting, which will be recorded in the minutes of that meeting. If the individual so named becomes unable to fulfill the duties during the course of the year, the Board will designate another purchasing agent at the next Board meeting. The Board will update the name and title of the purchasing agent in this policy every other year, if needed.

The Purchasing Agent will be responsible for administering all purchasing activities and ensuring the quality and quantity of purchases made by the district. All purchases will be made through the Purchasing Agent.

The Purchasing Agent is authorized to issue purchase orders without prior approval of the Board when formal bidding procedures are not required by law and budget appropriations are adequate to cover such obligations.

The Purchasing Agent is responsible for preparing all bid specifications and a statement of general bidding conditions to be included in every notice or invitation to bid. If there are questions concerning specifications, the Purchasing Agent will consult with the requisitioner to clarify the matter so as to ensure that the appropriate goods or services are obtained.

Cross-ref:

2210, Board Organizational Meeting
6700, Purchasing

Ref:

[Education Law §1709](#)(20-a)
[Gen. Mun. Law §104-b](#)(2)(f)

Adoption date: January 21, 2021

Revised:

Seneca Falls Central School District

2210 BOARD ORGANIZATIONAL MEETING

The Board of Education recognizes its obligation to hold an annual organizational meeting. The purpose of the organizational meeting is to elect officers of the board and make the proper appointments and designations of other district employees for the proper management of the school district during the school year.

[For Union Free and Central School Districts only]

The Board will hold its annual organizational meeting on the first Tuesday in July. If that day is a legal holiday, the Board will hold the meeting on the first Wednesday in July. The Board will ~~may~~ alternately hold the meeting on a date during the first 15 days in July that is not a legal holiday. The Board will choose this date by resolution at a Board meeting before July.

The District Clerk shall call the meeting to order, and shall preside until the election of a new president. The order of business to be conducted at the organizational meeting shall include items required or implied by state law and/or regulation. The board may also conduct general district business, including properly entering into executive session, if necessary, at the end of the meeting before adjourning.

Oath of Office

The District Clerk shall administer and countersign the oath of office to newly-elected board members who have not already taken the oath of office, or plan to within 30 days after commencement of their term. . The oath shall conform to Article XIII-1 of the New York State Constitution, and Section 10 of the Public Officers Law. Any oaths taken outside of the Organizational meeting will be entered into the minutes of the next Board meeting. No new Board members may take office or vote until they have taken the oath of office.

Election of Board Officers

The board will elect a president and vice-president for the ensuing year, and the District Clerk will administer the oath of office to them. A majority of all members of the board is necessary for a valid election.

Appointment of District Officers

The board will appoint, and the oath of office shall be administered to, the following district officers:

District Treasurer
District Clerk
Claims Auditor

Deputy Treasurer
Tax Collector and deputies

Appointment of Other Positions

NEW NOTE: We are showing the positions which must be appointed in italics, although there is no requirement that they be appointed at the annual organizational meeting. We have added the required positions of Data Protection Officer and Residential Facility Transition Liaison. For the latter, there is no official term for this position; we have created this term to indicate the duty under Education Law 112(1) and 8 NYCRR 100.2(ff) to facilitate student transition from residential facilities of OCFS, OASAS, OMH, OPWDD, DSS, correctional facilities and juvenile detention facilities. We also suggest changing the term “Homeless Liaison” to “McKinney-Vento Liaison”.

The Board will appoint and establish the stipend (if any) for the following positions:

School Physician	School Attorney
Census Enumerator	Attendance Officer
Internal Auditor	Records Access Officer
External Auditor	Records Management Officer
Audit Committee	Title I/Section 504 Hearing Officers
Asbestos Designees	Treasurer(s) of Student Activity Account
Purchasing Agent	Election Clerks and Inspectors
Committee on Special Educ.	Committee on Pre-School Special Educ.
<u>McKinney-Vento Liaison</u>	<u>Data Protection Officer</u>
<u>Dignity Act Coordinators</u>	<u>Residential Facility Transition Liaison(s)</u>

Bonding of Personnel

The Board ~~may~~ will bond the following personnel handling district funds:

District Clerk	Tax Collector
Claims Auditor	District Treasurer
Deputy Treasurer	Treasurer of Student Activity
<u>School Attorney (optional)</u>	

The board may, in each instance, specify the amount of the bond it intends to obtain. The board may include any of the above officers in a blanket undertaking, pursuant to law and Commissioner's Regulations, rather than bond individuals.

Designations

The board will designate/approve:

- Official depositories for district funds
- Official district newspapers
- The day and time of regular meetings
- The rate for mileage reimbursement
- The calendar for the upcoming school year
- The prices for school meals

The board will also adopt the rotational list of impartial hearing officers for the district as provided by the State Education Department.

Authorizations:

- of person to certify payrolls;
- of contracts for student services (such as health, cafeteria), and tuition contracts, when necessary;
- of attendance at conferences, conventions, workshops, etc., with designated expenses;
- to establish petty cash funds (and to set amount of such funds);
- to designate authorized signatures on checks;
- of board and district memberships in professional organizations;
- to offer school district employee and officer indemnification under [Public Officer's Law §18](#);
- of positions entitled to use district-owned cell phones and credit cards;
- of board representative(s) for appointing Impartial Hearing Officers;
- of Superintendent of Schools to approve budget transfers, and the monetary limits of such transfers;
- Superintendent to apply for Grants in Aid (State and Federal) as appropriate; and
- Other(s) as deemed appropriate/necessary.

The board shall review its policies on Investments (6240) and Purchasing (6700), and the Code of Conduct (5300), as required by law. The board shall also review building-level student attendance data as required under [Commissioner's Regulations section 104.1](#), and if the data shows a decline in attendance rates, shall review its policy on Attendance (5100).

Cross-ref:

2270, School Attorney
2220, Board Officers
2230, Appointed Board Officials
2310, Regular Meetings
5100, Attendance
5252, Student Activities Funds Management
5300, Code of Conduct
6240, Investments
6650, Claims Auditor
6680, Internal Audit Function
6690, Audit Committee
6700, Purchasing
6741, Contracting for Professional Services

Ref:

[New York State Constitution, Article XIII](#), §1
[General Municipal Law §103](#)(2) (official newspapers)
[Public Officers Law §§10; 13; 30](#)
[Education Law §§ 305](#)(31) (designated educational official); [701](#) (meeting to elect president, may elect vice president); [1707](#) (date of meeting); [1904](#) (central high school districts in Nassau county); [2130](#) (appoint clerk, bonded treasurer and bonded tax

collector); [2504](#) (small city meeting during the first week of July, day and time of regular meetings)
[8 NYCRR § 104.1](#) (requirement to review attendance data)

Adoption date: November 14, 2018

Revised:

Seneca Falls Central School District

2382 BROADCASTING AND ~~TAPING~~ RECORDING OF BOARD MEETINGS

NOTE: Upon review of this policy, we have updated it to better reflect the Committee on Open Government's recommendations for broadcasting and recording meetings open to the public, consistent with the Open Meetings Law. The law permits public bodies to adopt reasonable rules to govern taping or broadcasting of its meetings, if it so chooses. The full COOG guidance can be found at <https://opengovernment.ny.gov/open-meetings-law>.

As a meeting of a public body, school board meetings are open to the public so that people can witness and observe the decision making process. To further reach members of the community who may not be able to attend, meetings open to the public ~~shall be~~ **are** open to being photographed, broadcast, and/or webcast. ~~or televised by news media personnel and others,~~ **subject to the following considerations:**

The use of any photography, broadcast, recording equipment or other such device to allow for the broadcasting or recording of public meetings of the Board of Education, or a committee appointed thereby, is permissible as long as use of the device is unobtrusive and will not distract from the true not obtrusive or disruptive, or interferes with the deliberative process of the Board, or the right of anyone attending to observe or listen to the meeting. ~~Persons whose actions interfere with the deliberative process will be given a reasonable opportunity to modify their actions.~~ ~~The Board President or chairperson of the committee shall be informed prior to the meeting that such recordings are being made. The Board President, in turn, will inform attendees at the opening of the meeting.~~

- a. ~~the board retains the right to direct a recording be made of the public meeting to ensure a reliable, accurate and complete account of the proceeding; and~~
- b. ~~the use of any photography, broadcast, recording equipment or other such devices must be unobtrusive in manner and must not interfere with or distract~~
- c. ~~from deliberate process of the board.~~

NOTE: This next section reflects the district's option to use a recording as minutes.

The Board reserves the right to direct that an audio or visual recording be made to ensure a reliable, accurate, and complete account of Board meetings. Original, unedited versions of the recording may serve as meeting minutes (see policy 2360, Minutes).

Cross-ref: 2360, Minutes

Ref:

Open Meetings Law, Public Officers Law §§100 et seq.

Committee on Open Government, Model Rules: Public Access to Meetings of Public Body, http://dos.state.ny.us/coog/modelregs_photo_record_broadcast.html

Mitchell v. Board of Education of Garden City UFSD, 113 AD2d 924 (1985)

Feldman v. Town of Bethel, 106 AD 2d 695 (1984)

People v. Ystueta, 99 Misc 2d 1105(1979)

Adoption date: November 14, 2018

Revised:

Seneca Falls Central School District

5040 PRAYER IN SCHOOLS STUDENT RELIGIOUS EXPRESSION

NOTE: Federal law, first enacted as part of the No Child Left Behind Act of 2001 (NCLB) and retained under the Every Student Succeeds Act, requires that, as a condition of eligibility for federal education funds, school districts annually certify to the state that their policies do not prevent or otherwise deny participation in constitutionally-protected prayer in their public schools, as detailed in guidance issued by the U.S. Secretary for Education. Districts must submit the required certification in writing, by October 1st of each year. While the law does not require a policy in this area, and this sample policy does not replace the required certification, school boards may wish to adopt it to make their responsibilities clear.

We have expanded our prior sample policy on this topic with the underlined text, which address elements from the U.S. Department of Education's Guidance.

~~In accordance with the guidance issued by the U.S. Department of Education implementing the requirements of the No Child Left Behind Act of 2001, the Board of Education affirms the responsibilities of the School District, consistent with applicable statutory/case law pertaining to the First Amendment of the United States Constitution, to allow students and staff to engage in constitutionally protected prayer within the District schools.~~

Accordingly, no Board of Education policy will not prevent, or otherwise deny student participation in, constitutionally protected prayer in District schools, consistent with ~~the Guidance Document and applicable law.~~ guidance issued by the U.S. Secretary of Education, and applicable judicial decisions interpreting the religion clauses of the First Amendment of the U.S. Constitution. The district protects students' rights to freedom of expression and freedom of religious exercise in school. The district must also balance those rights with its duty to address religion in a neutral manner. All students have the right (and for those of compulsory education age, the duty) to attend school. The district promotes an educational climate where religious practices and beliefs are neither compelled nor prohibited for students. The district will consult with its school attorney for clarification on the application of this policy to individual situations, as needed. Generally, students will not be permitted to express themselves in a manner which constitutes discrimination or harassment against other students.

This policy supersedes any other Board policy that might be inconsistent with it.

A. Prayer

1. Prayer During Non-Instructional Time

Students may privately express themselves in accordance with their religious beliefs, for example by reading religious materials, saying prayers before meals, and worshiping or studying religious materials, either alone or with other students during non-instructional time (such as recess and meals), to the same extent that they may engage in nonreligious activities, as long as such activities do not disrupt the educational process of the school.

B. Other Religious Expression

1. Distribution of Religious Literature and Information

Students have a right to distribute religious literature to their schoolmates on the same terms as they are permitted to distribute other literature that is unrelated to school curriculum or activities. The district may impose the same reasonable time, place, and manner or other constitutional restrictions on distribution of religious literature as are placed on non-school literature generally, but will not single out religious literature for special regulation. See policy 5225, Student Personal Expression.

2. Dress Code

The district's dress code is included as part of the Code of Conduct. The dress code will not single out religious attire in general, or attire of a particular religion, for prohibition or regulation. If the district makes exceptions to the dress code for nonreligious reasons, it will also make exceptions for religious reasons, absent a compelling interest. Students may display religious messages on items of clothing to the same extent that they are permitted to display other comparable messages. Religious messages will not be singled out for suppression, but rather are subject to the same rules as generally apply to comparable messages.

3. Excusals from School for Religious Observance and Education

Parental requests to excuse students from school to accommodate religious needs will not be given less favorable treatment than parental requests for excusal for nonreligious needs. The district will not encourage nor discourage such absences, nor penalize students for them. Allowing student absence for religious observance and instruction is required under Education Law §3210 and Commissioner's regulations 8 NYCRR §109.2, upon written request by the parent/guardian. Students must make up any work missed. See policy 5100, Student Attendance. Students may be released for religious instruction for up to one hour each week.

C. Student Religious Groups and the Equal Access Act

Under the federal Equal Access Act, secondary school student religious activities are accorded the same access to federally-funded public secondary school facilities as are student secular activities. Student religious groups have the same right to access school facilities as enjoyed by other comparable non-religious groups. If the district creates a "limited open forum" (i.e., provides an opportunity for one or more non-curriculum related student groups to meet on school grounds during non-instructional time), it will not refuse access or discriminate based on religious, political, philosophical, or other non-curriculum related students groups to meet on school property during non-instructional time.

Such access includes use of school media – including the public address system, the school newspaper, and the school bulletin board – to announce their meetings on the same terms as other non-curriculum related students groups.

Cross-ref:

5100, Student Attendance

5210, Student Organizations

5225, Student Personal Expression
9101, Employee Religious Expression

Ref:

§9524 of the Elementary and Secondary Education Act of 1965, as amended by the No Child Left Behind Act of 2001

[United States Constitution, First Amendment](#)

Equal Access Act, [20 United States Code \(U.S.C.\) §§4071-4074](#)

20 USC § 7904

Equal Access Act, 20 U.S.C. §§4071-4074

Education Law §§10-18 (Dignity for All Student Act)

Hsu v. Roslyn Union Free School District, 85 F.3d 839 (2d Cir.), cert. denied, 519 U.S. 1040 (1996)

Tinker v. Des Moines Indep. Community School District, 393 U.S. 503 (1969)

School Dist. of Abington Township, Pa. v. Schempp, 374 U.S. 203 (1963)

[Engel v. Vitale](#), 370 U.S. 421 (1962)

[Karen B. v. Treen](#), 653 F.2d 897 (5th Cir. 1982), aff'd, 455 U.S. 913 (1982)

[Wallace v. Jaffree](#), 472 U.S. 38 (1985)

[Santa Fe Independent School Dist. v. Doe](#), 530 U.S. 290 (2000)

[Lee v. Weisman](#), 505 U.S. 577 (1992)

[Lamb's Chapel v. Center Moriches Union Free School Dist.](#), 508 U.S. 384 (1993)

[Marsh v. Chambers](#), 463 U.S. 783 (1983)

Guidance in Constitutionally Protected Prayer in Public Elementary and Secondary Schools (2023), U.S. Department of Education,
http://www2.ed.gov/policy/gen/guid/religionandschools/prayer_guidance.html

Adoption date: June 01, 2020

Revised:

Seneca Falls Central School District

5225 STUDENT PERSONAL EXPRESSION

NOTE: *This policy addresses the complex area of student personal expression which takes place outside the context of school-sponsored activities. Student expression that occurs under the aegis of a school-sponsored activity is covered by policy 5220. Expression in the context of student groups, protected by the Equal Access Act, is covered by policy 5210.*

This policy clarifies the parameters for student speech that impacts the school environment. We suggest adding language regarding religious expression.

The Board of Education recognizes the importance and value of student personal expression and recognizes that students do not “shed their constitutional rights to freedom of speech or expression at the schoolhouse gate” (see the [Tinker v. Des Moines](#) case). ~~As in broader American society, the~~ The Board also understands that there is a balancing of an individual’s rights under the First Amendment with the rights of the community. Student personal expression in this context refers to student verbal and written communication using any medium (paper, e-mail, social media or website postings, etc.) including, but not limited to, poetry, prose, art, video and music composition that is intended to be shared with the broader school community, or other actions taken to express viewpoints such as demonstrating or protesting.

Although students generally retain their right to free expression in school, that right is not unfettered. School officials may regulate expression as to time, place and manner. Students’ expression which either is forecasted to cause or actually causes a substantial disruption and/or which materially interferes with school activities or rights of others is not constitutionally protected speech. Moreover, personal expression, which involves threats or bullying/harassment of students and is directly connected to school or its activities, is also not constitutionally protected speech.

Distribution of Materials

When students wish to personally express themselves in the broader school community by distributing materials, they must seek prior approval from the building principal or designee. The building principal or designee will render a decision within two school days of receiving the request. The building principal ~~shall~~ **will** give due consideration to the constitutionally protected ~~right~~ **rights** of freedom of expression ~~and religion~~, the maintenance of the normal operation of school and its activities, the protection of persons and property and the need to assist students in learning appropriate ways to exercise their rights. Unless such student expression takes place within the confines of a school-sponsored event/activity (see policy 5220 for guidance on School-Sponsored Student Expression), authorization will be granted if:

- The material is distributed as directed by the Principal or designee in such a manner as to not materially or substantially interfere with the rights of others or substantially disrupt the normal operation of the school;
- The material is not considered to be obscene, lewd, indecent, libelous, an invasion of the privacy of other individuals, or an expression that attacks a person’s character, family, or actual or perceived race (including traits historically associated with race, including, but not limited to, hair texture and protective hairstyles such as but not limited to braids, locks, and twists), color, religion, religious practice, age, weight, sex, ethnic group, national origin, physical appearance, sexual orientation, gender (including gender identity or gender expression) or disabling condition.
- The material is free from advertisements or promotion of cigarettes, liquor, illegal or illicit drugs, or drug paraphernalia or other products or services harmful to minors and/or not permitted to minors by law, or advocating breaking laws and school policies and/or regulations.

Procedural Due Process

Students seeking to distribute material within school buildings or at school events, ~~he/she~~ must present such material for prior review by the Building Principal who must make a decision regarding distribution within two (2) school days of receipt of the request and provide the reason for the denial in writing. The aggrieved student(s) may within two (2) school days appeal in writing to the Superintendent of Schools. The Superintendent of Schools must issue a written decision within two (2) school days after receiving the appeal.

Off-Campus Student Expression

Generally, school administrative authority regarding student expression does not extend beyond school grounds or school-sponsored functions. However, with today's technologies, the line between off and on campus expression can be blurred. The [First Amendment](#) does not protect students from engaging in off campus personal expression which is forecasted to cause or actually causes substantial disruption or material interference with school activities or interrupts another individual's access to school, such threatening or bullying/harassing of others in the school community. Such conduct may subject the student to discipline under the Code of Conduct.

Student Demonstrations and Protests

Students maintain their constitutional right while they are in school, or at school sponsored events, to peacefully assemble. However, the district may take reasonable actions to maintain a safe and functioning learning environment, to ensure that the school environment is not materially disrupted. Accordingly, school officials maintain the authority to limit student demonstrations which result in materially disrupting the operation of the schools' educational process. In addition, the school may deem student absences from school or class to demonstrate or protest to be unexcused under the district's Attendance policy (#5100), and those absences may result in consequences under that policy.

The district may also plan and host its own events to address issues of student and school concern.

Violation of Policy

Students who violate this policy will be subject to the appropriate disciplinary action, which may include short or long-term suspension, in accordance with the Code of Conduct.

Cross-ref:

0115, Student Harassment and Bullying Prevention and Intervention

4526, Computer Use in Instruction

[5040, Student Religious Expression](#)

5100, Student Attendance

[5210, Student Organizations](#)

5220, School-Sponsored

Ref:

[Mahanoy Area School District v. B.L.](#), 594 U.S. ___, 141 S.Ct. 2038 (2021)

[Doninger v. Niehoff](#), 642 F.3d 334 (2d Cir.), cert. denied, 132 S. Ct. 499 (2011)

[Morse v. Frederick](#), 551 U.S. 393 (2007)

[Bethel School District v. Fraser](#), 478 U.S. 675 (1986)

[Tinker v. Des Moines Independent Community School Dist.](#), 393 U.S. 503 (1969) (limits on student free speech rights in school setting)

Eisner v. Stamford Board of Educ., 314 F Supp 832, mod'f'd 440 F2nd 803 (1971)

Adoption date: 10/06/2022

Revised:

Seneca Falls Central School District