

# AGENDA



**Glen Cove Board of Education  
Board of Education  
BOE MEETING  
Wednesday, November 8, 2023, 7:30 pm - 9:00 pm  
Glen Cove High School**

Via Livestream: [www.glencoveschools.org](http://www.glencoveschools.org)

## **I. Opening Ceremony**

- A. Salute to Flag
- B. Roll Call

## **II. Approval of Minutes of the Board of Education Meeting**

Minutes of October 18, 2023 - Presented by District Clerk

## **III. Committee Reports**

No Reports

## **IV. Superintendent Report**

- A. Updates
  - 1. Audit Report

## **V. Student Board Member Report**

## **VI. Public Participation**

This section gives opportunity to residents who wish to raise a question or make a brief statement on agenda items.

## **VII. Instructional Report**

- A. Committee on Special Education
- B. Committee on Preschool Special Education
  - No Reports

## **VIII. Business Affairs**

- A. Finance
  - 1. Financial Reports
    - No Reports
- B. Operations
  - 1. Acceptance of Independent Audit Report
  - 2. Donation - Art Supplies
  - 3. Budget Transfers

4. Excessing of Obsolete Equipment
5. Tax Certiorari
6. Donation - Picnic Tables
7. Contract - Student Services
8. Contract - District of Residence
9. Approval of 2024-2025 Budget Calendar

## **IX. Personnel**

### **A. Certified**

1. Rescission of Appointment
2. Change in Status
3. Appointment of 6th Period Class Teacher
4. Appointment of Permanent Substitute Teacher
5. Appointment of Regular Substitute Teacher
6. Appointment of Per Diem Substitute Teacher
7. Appointment of Mentor Teachers
8. Appointment of Winter Coaches
9. Additional Hours of Employment (Translators for Parent-Teacher Conferences)
10. Requests for Leave of Absence
11. Resignations

### **B. Classified**

1. Appointment of District Treasurer
2. Appointment of School Monitors
3. Appointment of Cleaner
4. Additional Hours of Employment (Translators for Parent-Teacher Conferences)
5. Appointment of Per Diem Substitute Food Service Helpers
6. Appointment of Part-Time Food Service Helper
7. Request for Leave of Absence
8. Change in Hours
9. Resignations
10. Retirement

## **X. Unfinished Business**

## **XI. New Business**

## **XII. Board Comments**

## **XIII. Public Participation**

This section gives opportunity to residents who wish to raise a question or make a brief

statement on matters including, but limited to, agenda items.

**XIV. Executive Session (if necessary)**

**XV. Adjournment**

VII. **Instructional Report**

A. Committee on Special Education

**RESOLVED**, on the recommendation of the Superintendent of Schools, the Board of Education approves the recommendations of the Committee on Special Education for Initial Placement Programs/Services for cases listed as per the attached from meetings and approves the authorization of funds to implement the special education programs and services.

**Regular Meeting – Board of Education – November 8, 2023**

VIII. **Business Affairs**

B. Operations

1. Acceptance of Independent Audit Report

**RESOLVED**, on the recommendation of the Superintendent of Schools, the Board of Education accepts the independent audit report for the fiscal year ending June 30, 2023, as presented by the District’s external auditing firm of O’Connor Davies, LLP on November 8, 2023.

**Regular Meeting – Board of Education – November 8, 2023**

VIII. **Business Affairs**

B. Operations

2. Donation – Art Supplies

**RESOLVED**, on the recommendation of the Superintendent of Schools, the Board of Education accepts, with gratitude, a donation of various art supplies from Amanda Morrison to the Glen Cove School District as outlined on the attached.

**Regular Meeting – Board of Education – November 8, 2023**

VIII. **Business Affairs**

- B. Operations
- 3. Budget Transfers

**RESOLVED**, on the recommendation of the Superintendent of Schools, the Board approves the attached **2023.2024** budget transfers.

<b>BUDGET TRANSFER(S)</b>			
<b>Account Code</b>	<b>Account Name</b>	<b>Transfer In</b>	<b>Transfer Out</b>
A2820.150.04	Psychologist - Gribbin	\$34,177.11	
A2820.150.07	Psychologist - MS		\$34,177.11
A1010.160.25	District Board Secretary	\$10,950.00	
A2020.151.04	Salary - Gribbin		\$10,950.00
A2620.150.08	Salary - TV Studio	\$40,512.60	
A2620.160	Salary - TV Technicians		\$22,640.50
A2110.120.08	Salaries - HS		\$17,872.10
<b>TOTAL</b>		<b>\$85,639.71</b>	<b>\$85,639.71</b>

To transfer funds to cover salary expenses in various budget codes.

<b>BUDGET TRANSFER(S)</b>			
<b>Account Code</b>	<b>Account Name</b>	<b>Transfer In</b>	<b>Transfer Out</b>
A2250.150.04	Salaries - Special Ed - Gribbin	\$10,709.00	
A2250.150.5	Salaries - Special Ed - Landing	\$80,471.50	
A2250.152	Summer CSE/CPSE	\$1,794.72	
A2250.150.07	Salaries - Special Ed - MS		\$46,000.00
A2250.150	Salaries - Special Ed		\$46,975.22
<b>TOTAL</b>		<b>\$92,975.22</b>	<b>\$92,975.22</b>

To transfer funds to cover salary expense in various budget codes.

<b>BUDGET TRANSFER(S)</b>			
<b>Account Code</b>	<b>Account Name</b>	<b>Transfer In</b>	<b>Transfer Out</b>
A2110.120.05	Teachers Salaries - Landing	\$73,173.56	
A2110.120.07	Teachers Salaries - MS	\$33,689.46	
A2110.136	Extra Classes	\$19,268.00	
A2110.120.08	Teachers Salaries - HS		\$65,000.00
A2110.120.02	Teachers Salaries - Deasy		\$61,131.02
<b>TOTAL</b>		<b>\$126,131.02</b>	<b>\$126,131.02</b>

To transfer funds to cover salary expenses in various budget codes.



**Regular Meeting – Board of Education – November 8, 2023**

VIII. **Business Affairs**

B. Operations

4. Excessing of Obsolete Equipment

**RESOLVED**, on the recommendation of the Superintendent of Schools, the Board of Education approves the excessing of the following obsolete equipment:

- Pearl River Baby Grand Piano – ID# 200170

**Regular Meeting – Board of Education – November 8, 2023**

VIII. **Business Affairs**

B. Operations

5. Tax Certiorari

Whereas certiorari proceedings have been brought on behalf of the following and:

Whereas it is deemed to be in the best interest of the City School District of Glen Cove to resolve such proceedings:

Now, therefore be it resolved that the City School District of Glen Cove agrees to pay to the attorney of the following in full settlement. This resolution is made under the express understanding that the City of Glen Cove has agreed to pay any and all interest associated with the following hearing officer decisions, Supreme Court stipulations of settlements and certiorari claims:

<b>By Forchelli, Deegan, Terrana, LLP</b>	
Sunrise Assisted Living \$40,331.00 for Sec. 30, Block D-01, Lot(s) 564-565 For the years 16/17-22/23	Giovanni Sacchetta \$13,652.00 for Sec. 22, Block 2, Lot(s) 246 For the years 15/16-20/21

<b>Breakdown of Total Due 11/8/23</b>	
Second Half Payments (Previously Approved) – Due 11/8/2023	
First Half Payments – Due 11/8/2023	\$20,165.50
Full Payment – Due 11/8/2023	\$13,652.00
<b>Total Certioraris Due 11/8/2023</b>	<b>\$33,817.50</b>

**Regular Meeting – Board of Education – November 8, 2023**

VIII. **Business Affairs**

B. Operations

6. Donation – Picnic Tables

**RESOLVED**, on the recommendation of the Superintendent of Schools, the Board of Education accepts, with gratitude, a donation of two picnic tables from the Deasy School PTA to Deasy School as outlined on the attached.

**Regular Meeting – Board of Education – November 8, 2023**

VIII. **Business Affairs**

B. Operations

7. Contract – Student Services

**RESOLVED**, on the recommendation of the Superintendent of Schools, the Board of Education approves the student service contract as summarized below and authorizes the President of the Board to sign such contract upon approval:

**Provider:** US Medical Staffing  
**Address:** 115 Broadhollow Road  
Melville, NY 11747  
**Service:** Nursing Services  
**Rate:** See attached fee schedule

**Regular Meeting – Board of Education – November 8, 2023**

VIII. **Business Affairs**

B. Operations

8. Contract – District of Residence

**RESOLVED**, on the recommendation of the Superintendent of Schools, the Board of Education approves the special education services contract(s) for the 2023-2024 school year as summarized below in which Glen Cove is the district of residence and authorizes the President of the Board of Education to sign such contract upon approval:

<b>District of Location</b>	<b>Address</b>	<b>School/# of Students</b>	<b>Services</b>
Locust Valley CSD	99 Horse Hollow Road Locust Valley, NY 11560	Portledge School 2	Special Ed services as outlined in IEP.

**Regular Meeting – Board of Education – November 8, 2023**

VIII. **Business Affairs**

B. Operations

9. Budget Calendar

**BE IT RESOLVED**, on the recommendation of the Superintendent of Schools, the Board of Education approves the attached 2024-2025 Budget Calendar.

<b>2024-2025</b>			
<b>BUDGET DEVELOPMENT CALENDAR</b>	<b>GLEN COVE CITY SCHOOL DISTRICT</b>		
<b>November 2023</b>	<b>Present 2024-25 budget calendar and budget development procedures to BOE</b> <b>Review of 2023-24 budget lines and actual data comparisons</b>		
<b>December 2023</b>	<b>Principals and District Coordinators - submit budget estimates and staffing needs</b>		
<b>January 17, 2024</b>	<b>Presentation of Revenue Budget, Tax Levy Limit and %'s for TRS, ERS, etc.</b> <b>Presentation of <i>Capital &amp; Administration</i> component of budget (Central Services, Property Tax Refund, Debt Service, Interfund Transfers)</b>		
<b>February 7, 2024</b>	<b>Update on Tax Levy Limit, State Aid, TRS and ERS, etc</b> <b>Submit 2024-25 Tax Levy Limit to Office of State Comptroller (before March 1, 2024)</b> <b>Presentation of <i>Program</i> component of the budget (Special Education, Student Services, Transportation, Teaching &amp; Employee Benefits)</b>		
<b>March 6, 2024</b>	<b>Presentation and discussion of 2024-25 budget and State Aid update</b>		
<b>March 20, 2024</b>	<b>Discussion of 2024-25 budget and State Aid update. Questions from the BOE</b>		
<b>April 2 - April 6, 2024</b>	<b>Legal notice of school budget hearing and budget vote. Must advertise 4 times within 7 weeks of the vote with first publication 45 days before date of budget vote</b>		
<b>April 3, 2024</b>	<b>BOE ADOPTS BUDGET ( must be adopted before April 26)</b>		
<b>April 4, 2024</b>	<b>Submit Property Tax Report Card to SED (no later than April 29)</b>		
<b>April 5 - May 6, 2024</b>	<b>Budget material made available to public</b>		
<b>May 8, 2024</b>	<b>BUDGET HEARING (between May 7-14)</b>		
<b>May 9, 2024</b>	<b>Budget Notice mailed to voters (no later than May 15)</b>		
<b>May 21, 2024</b>	<b>Statewide Annual Meeting/ Board Election/ BUDGET VOTE</b>		