

CLAIBORNE PARISH SCHOOL BOARD

MINUTES OF REGULAR MEETING

October 5, 2023

The Claiborne Parish School Board met in a regular session at the Claiborne Parish School Board office in Homer, Louisiana at six o'clock October 5, 2023 with the following members:

Present: Patricia Stevens, Stewart Griffin, Yolanda Coleman, Perry Anderson, Linda Knox, William Maddox, Roy Mardis, David Nokes

Absent: Tommy Davidson, Mark Perot

There was also present Mr. William Kennedy, Secretary of the Board.

Perry Anderson, Board Member, opened the meeting with prayer followed by the Pledge of Allegiance.

Mr. Mardis made a motion to add agenda item number 9a requesting permission to grant the Superintendent the authority to accept the lowest bid on Open Gate metal detectors. Motion was seconded by Mr. Anderson to add the agenda item. Motion passed by a vote of 8 yes, 0 no.

The minutes of the Finance Committee Meeting and the Regular Meeting held on September 7, 2023, which had been emailed to the Board Members previously, were approved.

Ms. Jorga Thornton, 4-H State Board Member, invited the Board to the Claiborne Parish Fair & Livestock Show and Auction during the week of October 9th – 14th. On Monday, October 9th, will be check-in and a Chili Cookoff and Mini Fall Festival from 5:00 – 7:30 p.m. The poultry, goat, and lamb show will be on Tuesday, October 10th and the beef, swine, and Fred Smith Memorial will be on Wednesday, October 11th. The Buyer's Supper will be at 6:00 p.m. on Thursday, October 12th. The youth livestock sale will be at 7:00 p.m. and on the final day, October 14th, there will be a pet show.

Ms. Turner requested approval of the LA Compliance Questionnaire. This is an annual occurrence of a questionnaire prepared for our auditors to confirm that to the best of our knowledge the rules and regulations have been followed by the Board. Motion was made by Ms. Knox to approve, seconded by Ms. Coleman. Motion passed by a vote of 8 yes, 0 no.

Superintendent Kennedy requested approval of the Pupil Progression Plan. This is an annual occurrence. The plan addresses student placement and promotion. Motion to approve was made by Mr. Anderson, seconded by Ms. Stevens. Motion passed by a vote of 8 yes, 0 no.

Superintendent Kennedy requested to approve policy revisions – DC (Annual Operating Budget) and EBCB (Video/Audio Monitoring of School Board Property). The major revision to policy DC was adding that the budget will be posted on the district website by September 30th. The revision to policy EBCB was adding the word 'audio'. Motion to approve was made by Ms. Knox, seconded by Mr. Anderson. Motion passed by a vote of 8 yes, 0 no.

Superintendent Kennedy asked the Board for a discussion on the method of sale of the Mount Olive Surplus Property. Since declaring surplus in a prior board meeting, we have received a survey and appraisal of the property. There are three possible options for sale. The district could go out for sealed bids, take the property to auction, or obtain a realtor. After a brief discussion, the recommendation was made to take sealed bids. Motion was made by Mr. Griffin, seconded by Ms. Stevens. Motion passed by a vote of 8 yes, 0 no.

Superintendent Kennedy informed the Board that sealed bids for Open Gate metal detectors will be opened tomorrow (October 6th) at 2:00 p.m. Due to Fall Break being the following week and wanting to order the metal detectors as quickly as possible, he asked the Board to grant permission for him to have the authority to accept the lowest bid. Motion was made by Mr. Anderson to grant permission, seconded by Ms. Knox. Motion passed by a vote of 8 yes, 0 no.

Ms. Turner briefly discussed the September financials. She gave an update on the audit finding regarding the Davis Bacon Act. The State has completed the review of the corrective action plan for this finding and agreed that the actions taken has sufficiently addressed this finding. The finding was considered resolved on September 22, 2023.

Superintendent’s Report:

- 1. Personnel activity that has occurred since the September 7, 2023 meeting:

I. To be Hired:

- a. Certified Teaching or Administrative Positions

Name	Position	Effective	Replacing

- b. Classified, Support, Bus Drivers or Other Non-Certificated Positions

Name	Position	Effective	Replacing
Jennifer Moore – Homer El	ESSER Para	9/18/23	ESSER
Paige Hart – Homer El	ESSER Para	9/20/23	ESSER
Billy Massey- Summerfield	Janitor	9/25/23	Quincy Kennedy

II. Resignations, Retirements:

Name	Position	Effective	Reason
Essie Winzer	Social Worker	8/11/2023	Resigned
Quincy Kennedy	Janitor	9/8/23	Resigned
Earlexsia Daye	Teacher	9/25/2023	Resigned
Shuronda Minifield	Para	9/27/23	Terminated

III. Transfers:

Name	Position	Effective	Reason

- 2. Ms. Prior – She and Superintendent Kennedy attended a Special Education Playbook training hosted by the LDOE. The training reviewed best practices that should be used in our schools and classrooms. We are already doing most of these practices, such as inclusion, as well as providing remediation and acceleration.
- 3. Dr. Perry – Homer Elementary 4th grade math students exceled in growth. 53 of 57 students received 150 points, which is the highest-level score.
- 4. Ms. Sheppard – The September 30th deadline has passed for the ESSER II grant. The LDOE opened up the parameters for spending; so that anything we could spend through ESSER II can now be spent through ESSER III. She was able to order textbooks for next school year.
- 5. Ms. Hilton – She has been preparing for Fall testing which will be soon. Also, new curriculum and guide books have been ordered.
- 6. Mr. Brooks – Parish College Fair will be held on October 18th at City Hall from 9:00 – 11:00. Fall ACT testing will be soon on different dates for juniors and seniors. Participating in a job fair in Haynesville with Coordinating and Developing

Corporation on October 26th. They will also be helping our district with the College Fair in recruiting and offering some benefits they can provide for some students. Northwestern State University showed up at Homer High and awarded 11 students with \$500 scholarship awards.

7. Fall break begins Monday, October 9th – Friday, October 13th.
8. Early voting closes Saturday, October 7th.
9. Election day is Saturday, October 14th.
10. The Boys and Girls Club in Haynesville had open enrollment on September 26th and 27th. They were invited into every classroom at Haynesville Elementary. We are continuing to support them and encourage students to be involved. They can be an extension of what the district is doing in reading and learning.
11. There will be a flu clinic in Haynesville on October 7th.
12. The Legends Fest will be on Saturday, October 21st.
13. There will be a banquet honoring Red Franklin at Claiborne Electric on Thursday, October 19th.
14. Walgreens in Brookshires will be giving flu shots to employees at different campuses. They will be contacting the principals to set up dates and times.

There being no further business to come before the Board, the meeting was adjourned.

William Maddox, President
Claiborne Parish School Board

ATTEST:

Mr. William Kennedy, Secretary
Claiborne Parish School Board