

CLAIBORNE PARISH SCHOOL BOARD

MINUTES OF REGULAR MEETING

September 7, 2023

The Claiborne Parish School Board met in a regular session at the Homer High Cottage in Homer, Louisiana at six o'clock September 7, 2023 with the following members:

Present: Patricia Stevens, Stewart Griffin, Linda Knox, William Maddox, Tommy Davidson, Roy Mardis, David Nokes, Mark Perot

Absent: Yolanda Coleman, Perry Anderson

There was also present Mr. William Kennedy, Secretary of the Board.

Mr. Maddox, Board President, opened the meeting with prayer followed by the Pledge of Allegiance.

A public meeting was held for public comments regarding the 2023-24 budget.

A motion was made by Mr. Nokes, seconded by Mr. Griffin to adopt the 2022-23 Budget Resolution. Motion passed by a roll call vote of 8 yeas, 0 nays, 2 absent.

BUDGET RESOLUTION

The following resolution was offered by David Nokes and seconded by Stewart Griffin :

A resolution adopting, finalizing and implementing the General Fund and the Special Revenue Fund Budgets of the Claiborne Parish School Board for the fiscal year beginning July 1, 2023 and ending June 30, 2024.

WHEREAS, Mr. William Kennedy, in his capacity as chief administrative officer of the Claiborne Parish School Board prepared, with the assistance of Micki Turner, Business Manager, a proposed General Fund and Special Revenue Fund Budgets for the fiscal year beginning July 1, 2023 and ending June 30, 2024, which was accompanied by a budget adoption resolution; and

WHEREAS, the proposed General Fund and Special Revenue Fund Budgets shows the revenues itemized by source and the expenditures itemized by function as required by Louisiana R.S. 39:1305; and

WHEREAS, notice of a public meeting on the proposed General Fund and Special Revenue Fund Budgets and notice of the availability of the proposed budgets for inspection at such meeting have been timely published in the official journal, **The Guardian Journal**; and

WHEREAS, a public hearing on the proposed General Fund and Special Revenue Fund Budgets has been held for public comments; now

THEREFORE, BE IT RESOLVED by the Claiborne Parish School Board that the proposed General Fund and Special Revenue Fund Budgets is hereby approved, adopted, and finalized.

This resolution having been submitted to a vote; the vote thereon was as follows:

YEAS: 8

NAYS: 0

ABSTAINING: 0

ABSENT: 2

And the resolution was declared adopted on this, the 7th day of September, 2023.

William Kennedy, Secretary

William Maddox, President

Sworn to and subscribed by me this 7th day of September, 2023.

Notary Public

Superintendent Kennedy requested approval of the final revision of the 2022-23 Budget. Motion to approve was made by Mr. Mardis, seconded by Mr. Nokes. Motion passed by a vote of 8 yes, 0 no.

The minutes of the Regular Meeting held August 10, 2023, which had been emailed to the Board Members previously, were approved.

Mr. Brooks, Secondary Supervisor, congratulated and recognized participants in the Jump Start Summers, a grant-funded program. There were 51 high school students who attended classes this summer in Welding, CNA, EMR, Drone Training, and NCCER Core courses to receive credentials in these areas. The students who successfully completed their program was recently presented with a stipend check, with the maximum being \$1,500. Together these students accumulated almost \$75,000 in stipends being received. The participating students are one step closer to being workforce ready. Mr. Brooks encouraged more students to participate in this opportunity next summer.

Superintendent Kennedy requested approval of new policy IDCJ (Continuous Learning). This policy is a result of a Concurrent Resolution of the Legislature 63 of 2020 that requested BESE create a continuous learning task force to assist the Department of Education in developing guidance for Louisiana educators to meet the need of supporting learning outside of normal practices. Motion to approve was made by Mr. Griffin, seconded by Ms. Knox. Motion passed by a vote of 8 yes, 0 no.

Mr. Kennedy also requested approval of policy revisions: BCBK (Executive Sessions), DID (Audits), EBBI (Public Health Emergency), and ED (Student Transportation Management). At this time, policy revision DC (Annual Operating Budget) is being removed from the motion based on the recommendation of our attorney earlier today. They will rewrite their recommendation regarding the additional language to this policy. It will be brought back to the

Board at this time. Motion was made by Mr. Davidson, seconded by Ms. Stevens to approve policy revisions BCBK, DID, EBBI, and ED, with the exception of policy DC. Motion passed by a vote of 8 yes, 0 no.

Superintendent Kennedy requested to approve the deletion of policy DIBA (American Recovery and Reinvestment Reporting Requirements). The necessity for this reporting has expired and upon recommendation of attorney, policy can be removed. Motion to approve the deletion was made by Mr. Mardis, seconded by Mr. Davidson. Motion passed by a vote of 8 yes, 0 no.

Superintendent Kennedy requested approval of the Uninsured/Underinsured Motorists Bodily Injury Resolution. The district rejects the Uninsured/Underinsured Motorists Property Damage and Bodily Injury coverage. The resolution is a requirement of LARMA Insurance Agency. Motion to approve was made by Mr. Davidson, seconded by Mr. Mardis. Motion passed by a vote of 8 yes, 0 no.

Ms. Turner, Business Manager, reviewed the Corrective Action Updates and August financials.

Superintendent’s Report:

Personnel Actions – September 7, 2023

I. To be Hired:

a. Certified Teaching or Administrative Positions

Name	Position	Effective	Replacing

b. Classified, Support, Bus Drivers or Other Non-Certificated Positions

Name	Position	Effective	Replacing
Weston White	Para SPED	8/14/23	
Kendal Gaston-Haynes Elem	Para	8/24/23	Emerald Rummel
Tammy Nelson-Summerfield	Para	8/28/23	ESSR
Lea Strahan-Homer Elem	Para	9/5/23	Sondra Evans
Michelle Hunter-Homer High	Para	9/5/23	ShaJuan Henderson

II. Resignations, Retirements:

Name	Position	Effective	Reason
ShaJuan Henderson	Para	9/1/23	Resigned

III. Transfers:

Name	Position	Effective	Reason

- 1. Mr. Brooks – The Affinity group is underway with 14 new educators in our district this school year. This program helps to enhance the new teacher experience. The 2nd cohort of the LEAD Claiborne program has been selected. Training will begin September 21st. Athletic security conversations are taking place, along with written procedures, with local law enforcement in order to be more specific of what is needed. Athletic drug testing has resumed. These will be random tests throughout the school year.

2. Ms. Prior – SPED teacher positions are filled. We will be partnering with Ms. Erin White from the Claiborne Parish Health Unit in participating in activities for Suicide Prevention Month (September).
3. Ms. Hilton – Grades K-2 testing has been underway the first 30 days of school. This will establish a base line. They will be re-tested in December and then again, in April to determine their growth.
4. Ms. Haynes – She gave a Strategic Plan update. Master Teachers from all campuses will be collaborating on NIET TAP and Best Practices programs. She encouraged the Board to come watch a Cluster in action.
5. Ms. Sheppard – Our website will be getting a new look soon. Information is being updated on the website. In regards to Federal programs, she is working to budget and spend all of the money. A portion of the ESSER funds will discontinue the end of September. The LDOE is running behind on allocating and reimbursing funds.
6. Mr. Martin – The district is almost fully staffed. He is finalizing ESSER paraprofessional positions. There are currently 5 students in Alternative School, which came from the end of the last school year. Another district will visit our KARE program next week to gather information and help them to create this successful program.

There being no further business to come before the Board, the meeting was adjourned.

William Maddox, President
Claiborne Parish School Board

ATTEST:

Mr. William Kennedy, Secretary
Claiborne Parish School Board