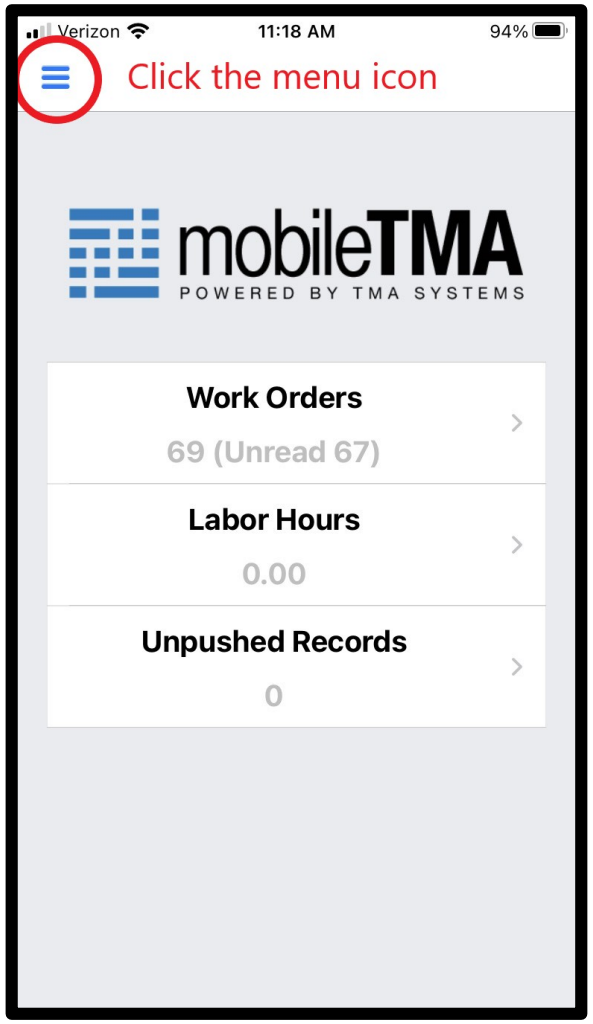
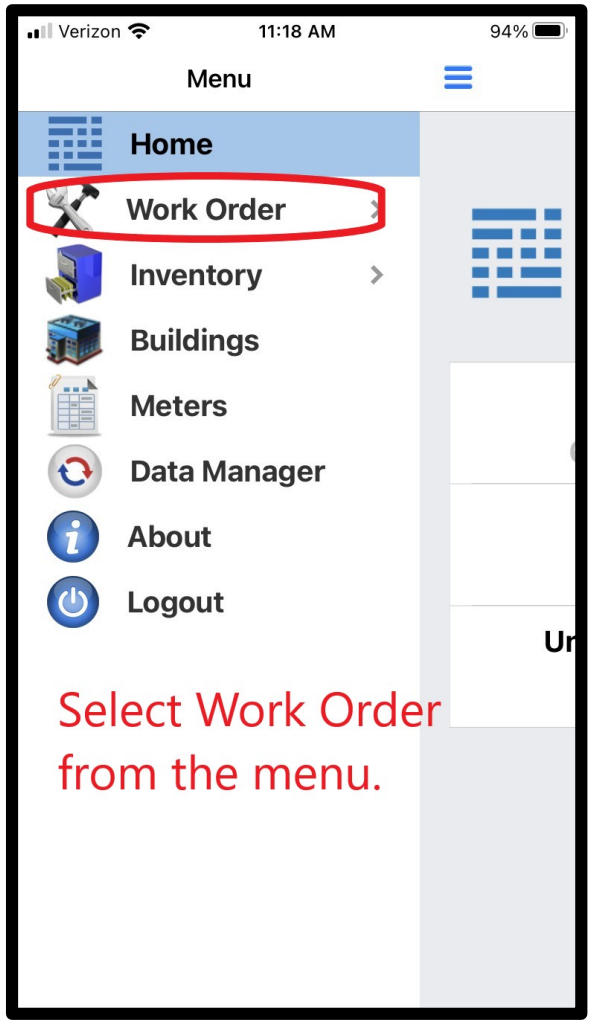
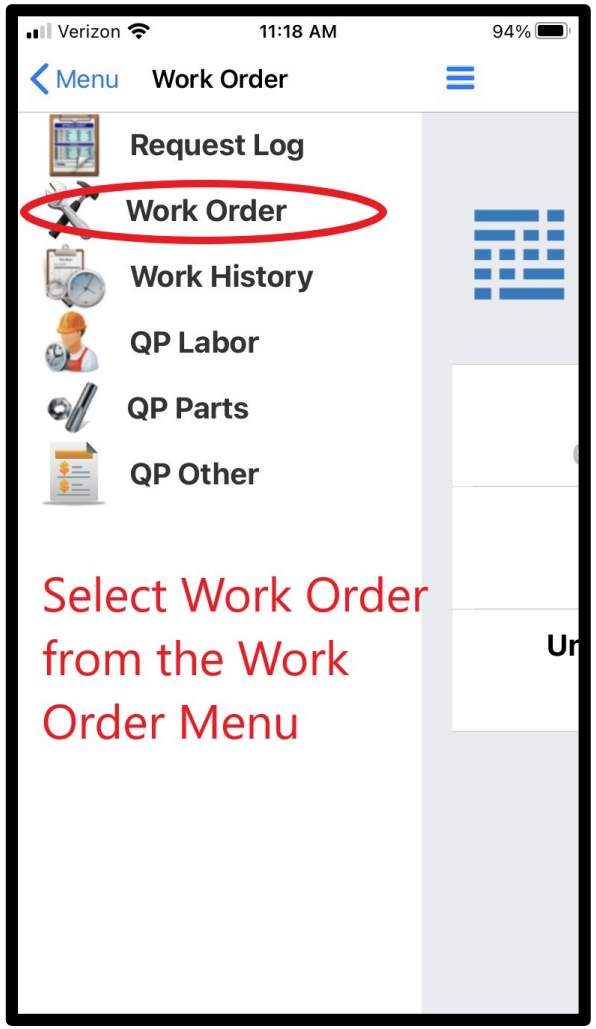
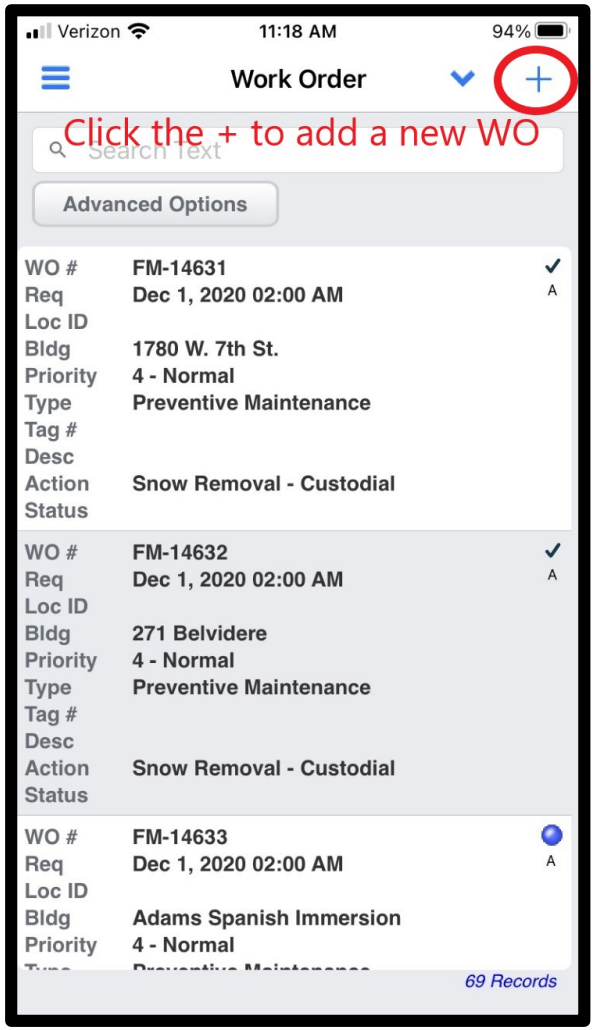
How to Add a New Work Order Using Mobile TMA

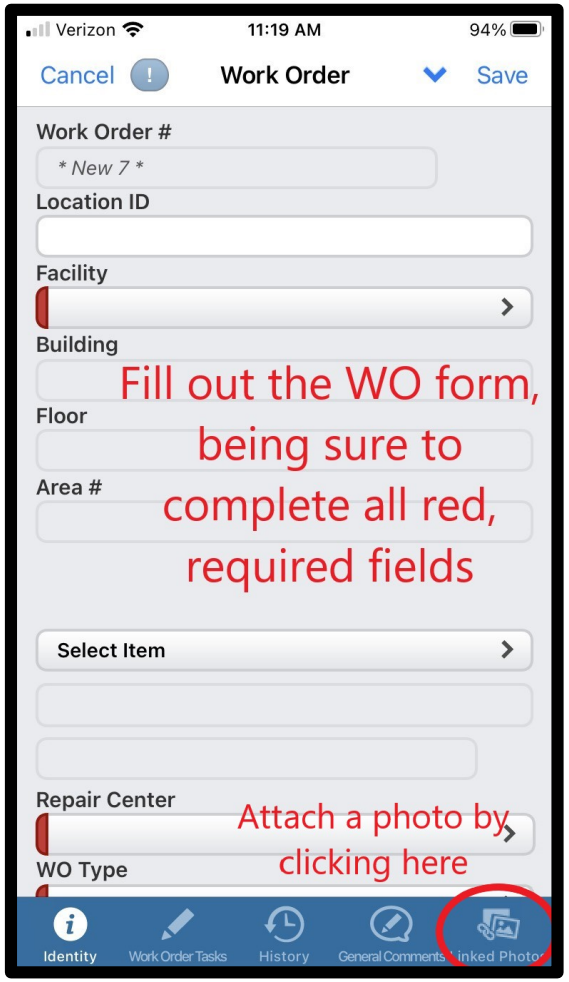
(includes how to attach photos)

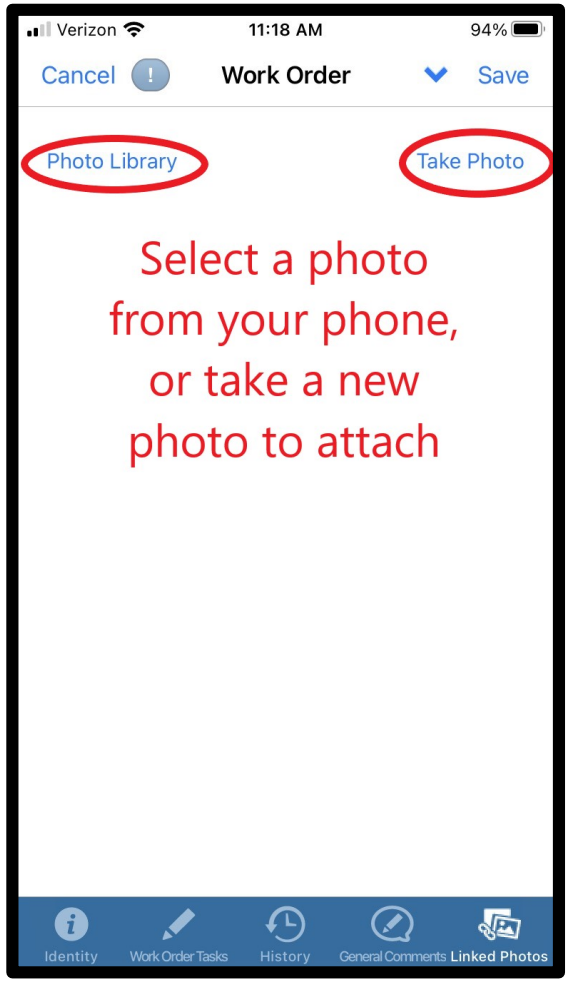


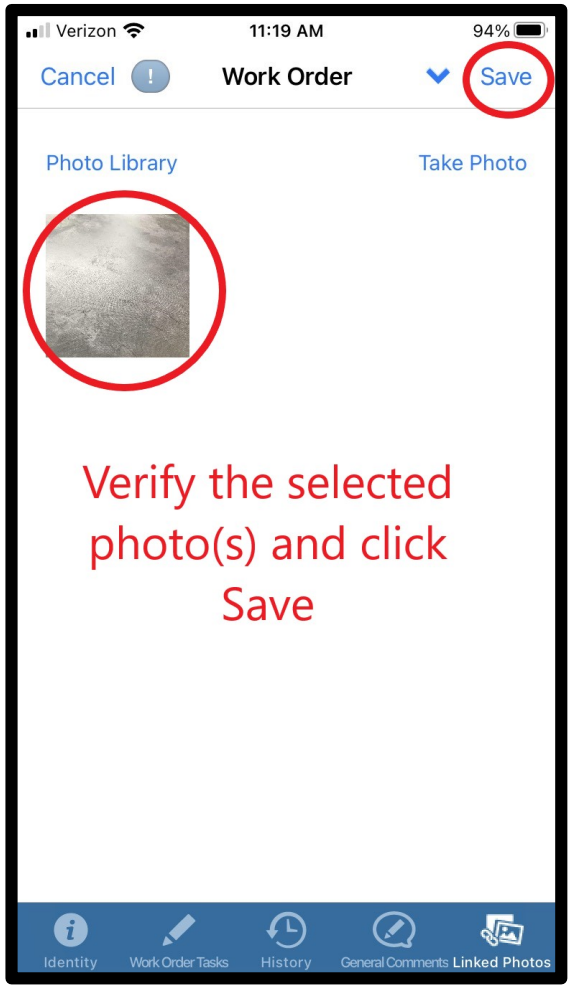


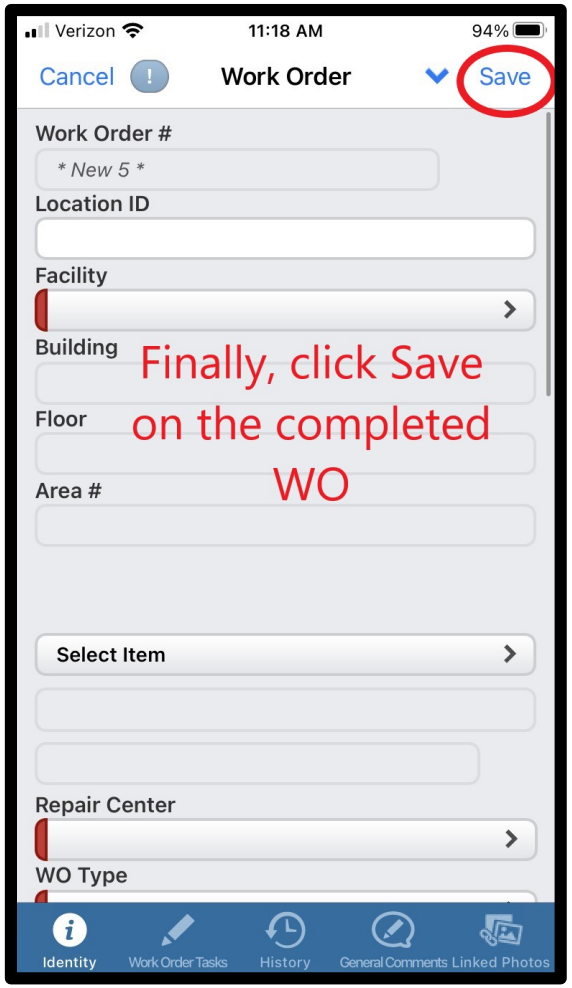





Verizon 11:19 AM 94%
Cancel Work Order Save
Work Order #
* New 7 *
Location ID
Facility
Building
Floor
Area #
Select Item
Repair Center
WO Type
Identity Work Order Tasks History General Comments Linked Photos
Fill out the WO form, being sure to complete all red, required fields
Attach a photo by clicking here


Verizon 11:18 AM 94%
Cancel Work Order Save
Photo Library
Take Photo
Identity Work Order Tasks History General Comments Linked Photos
Select a photo from your phone, or take a new photo to attach


Verizon 11:19 AM 94%
Cancel Work Order Save
Photo Library
Take Photo
Identity Work Order Tasks History General Comments Linked Photos
Verify the selected photo(s) and click Save


Verizon 11:18 AM 94%
Cancel Work Order Save
Work Order #
* New 5 *
Location ID
Facility
Building
Floor
Area #
Select Item
Repair Center
WO Type
Identity Work Order Tasks History General Comments Linked Photos
Finally, click Save on the completed WO