



CITY OF SAINT PAUL

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June 18, 2020

JEFF T CONNELL -ENVIRONMENTAL SERVICES MANAGER
ST PAUL PUBLIC SCHOOLS
1930 COMO AVE
ST PAUL MN 55108 USA

FIRE INSPECTION CORRECTION NOTICE

RE: 1041 MARION ST - WELLSTONE
Ref. #39757

Dear Property Representative:

Your building was inspected on June 17, 2020 for the renewal of your Fire Certificate of Occupancy. Approval for occupancy will be granted upon compliance with the following deficiency list. The items on the list must be corrected prior to the re-inspection date. A re-inspection will be made after July 17, 2020.

Failure to comply may result in a criminal citation or the revocation of the Fire Certificate of Occupancy. The Saint Paul Legislative Code requires that no building shall be occupied without a Fire Certificate of Occupancy. The code also provides for the assessment of additional re-inspection fees.

YOU WILL BE RESPONSIBLE FOR NOTIFYING TENANTS IF ANY OF THE FOLLOWING LIST OF DEFICIENCIES ARE THEIR RESPONSIBILITY.

DEFICIENCY LIST

1. **0021 DOOR INTO SPRINKLER ROOM** - MSFC 1008.1.9.3 - Remove unapproved locks from the exit doors. The door must be openable from the inside without the use of keys or special knowledge or effort. **-DOOR LOCK IS REVERSED.**
2. **0057 - HANG FIRE EXTINGUISHERS** - MSFC 906.1, MN Stat. 299F.361 - Provide approved fire extinguishers in accordance with the following types, sizes and locations.-Provide minimum 2A10BC fire extinguishers spaced not more than 75 feet travel distance from any point

in the building to an extinguisher. They must be permanently mounted between 3 and 5 feet high in readily visible and easily accessible locations.

3. **0136** - MSFC 605.5 - Remove electrical cords that extend through walls, ceiling, floors, under doors, or floors coverings, or are subjected to environmental or physical damage. - **REMOVE CORD FROM UNDER RUG**

4. **1043 AUDITORIUM RIGHT SIDE EXIT NEAR STAGE - REMOVE KICKSTANDS FROM DOORS** - MSFC 1030.2 - Remove the materials that cause an exit obstruction. Maintain a clear and unobstructed exit path.

5. **1043 AUDITORIUM RIGHT SIDE EXIT SIGNS** - MSFC 1104.1, 1011.1 - Provide or relocate and maintain approved exit signs to indicate a clear path to the exits. **-EXIT SIGN TO THE ELEVATOR LIFT** NEEDS AN ARROW INDICATING TO THE RIGHT OR REMOVE SIGN AS LIFT IS NOT AN EXIT. **EXIT RIGHT OF LIFT** HAS CURTAINS BLOCKING EXIT SIGN. REMOVE CURTAINS OR SHORTEN THE LENGTH.

6. **1063 MECHANICAL, 2122, 3004 MAINTENANCE** - NEC 110.26 - Provide and maintain a minimum of 36 inches clearance in front of all electrical panels. **-1063 MECHANICAL STORAGE NOT ALLOWED ON TOP OF TRANSFORMER. 1063 MAINTENANCE REMOVE DESKS FROM ELECTRICAL ROOM.**

7. **1063 MECHANICAL- BEHIND DUCTS** - MSFC 703.1 - Provide and maintain fire rated wall construction with approved materials and methods.

8. **CHECK THROUGHOUT: 1152 GIRLS LOCKER, 1221, 3016 & 3017 STORAGE BOTH LOCKS BAD** - SPLC 34.12 (2), SPLC 34.36 (1) - Repair and maintain all required and supplied equipment in an operative and safe condition to properly and safely perform their intended function in accordance with the provisions of the applicable code. **-LOCK MECHANISMS NOT WORKING OR HARD TO GET INTO ROOMS**

9. **1163 FLAMMABLE STORAGE** - MSFC 5003.5 - Provide NFPA 704 hazard identification placards per handout HM-1. Blue = 1 Red = 3 Yellow = 0 White = Size =

10. **1163 FLAMMABLE STORAGE & 2220** - MSFC 703.1 - The fire door must not be obstructed or impaired from its proper operation at any time. **-REMOVE FRICTION HOLD OPEN ON THESE DOORS. MAGNETIC HOLD OPEN IS ALLOWED.**

11. **2005 STORAGE** - MSFC 1008.1.9.3 - Remove unapproved locks from the exit doors. The door must be openable from the inside without the use of keys or special knowledge or effort. **-REMOVE HASP LOCK.**

12. **2015 STORAGE** - MN Stat 299F.18 - Immediately remove and discontinue excessive accumulation of combustible materials.

13. **2015 STORAGE, 1213** - MSFC 1104.22, 1017.1 - Provide and maintain a minimum of 36 inch aisles where storage or fixtures are on one side of the aisle.
14. **2016 ELECTRICAL, 2220** - MSFC 901.6 - Have fire extinguisher recharged and tagged. **-2016 ELECTRICAL ROOM TAGGED 2018, 2220 TAGGED 2016, 3122 ELECTRICAL TAGGED 2009**
15. **2060 STAIRWAY DOOR** - MSFC 703.1 - The fire door must not be obstructed or impaired from its proper operation at any time.-
NO PROPPING FIRE DOOR. MAGNETIC HOLD OPEN IS ALLOWED
16. **2130 PRESENTATION ROOM** - MSFC 807.1 Stage Curtains, Decorations and Other Hangings. Stage curtains, decorations and other hangings located in assembly occupancies of schools that exceed 20% of the wall surface must meet the flame propagation requirements of NFPA 701 or shall be noncombustible. These items must be retreated after 20 years or five dry cleanings, which ever comes first. **-VERIFY CURTAINS IN THIS ROOM HAVE BEEN TREATED OR ARE NEWER THAN 20 YEARS. CURRENT COIT LIST STATES STAGE CURTAIN, NOTHING SPECIFIC.**
17. **2132 GYM OFFICE, STORAGE BETWEEN 3016 & 3027** - NEC 440.13 - For cord-connected equipment such as: room air conditioners, household refrigerators and freezers, drinking water coolers, and beverage dispensers, a separable connector or an attachment plug and receptacle shall be permitted to serve as the disconnecting means. The appliance must plug directly into a permanent outlet.
18. **2214 BALCONY EXIT** - 315.3.2 Means of egress. Combustible materials shall not be stored in exits or enclosures for stairways and ramps. **-REMOVE CARD BOARD BOXES FROM EXIT ENCLOSURE.**
19. **2ND FLOOR PRE-K CLASSROOMS** - Younger children are required to be located as close to ground level (i.e., first story) as possible to minimize the number of steps that need to be traveled to exit the building. Rooms used by these younger children are allowed to be above or below the first story if other egress and/or fire protection features are provided. See Minnesota Statutes, Section 123B.51, subdivision 7: **-REVIEW THE PRE-K AREA ON 2ND FLOOR. SPRINKLERED BUILDING IS OK THOUGH THIS NEEDS TO BE REVIEWED AND IMPLEMENTED INTO EMERGENCY EVACUATION PLANS. VERIFYING PRE-K CHILDREN ARE IN THE BEST SUITABLE LOCATION FOR EXTING WITH OLDER CHILDREN.**
20. **3002 MECHANICAL** - SPLC 34.08 (1), 34.34 (4), 34.16 - Provide and maintain interior in a clean and sanitary condition. -
TRASH AND LARGE AMOUNTS OF DUST ACCUMULATION THROUGHOUT SPACE
21. **3002 MECHANICAL DOOR TO ROOF** - MSFC 703.1 - Provide, repair or replace the fire rated door and assembly. -Repair and maintain the door closer and latch.

22. **3020 MAINTENANCE** - NFPA 13 (2010) 9.1.1.7 - Remove all objects, equipment or storage hanging from the fire sprinkler piping and/or fire sprinkler heads.
23. **NEAR 1113 MIDDLE DOOR, 3110 RESOURCE CENTER ENTRANCE, STAIRWELL DOOR NEAR 3113, NEAR 2050, STAIRWELL NEAR 3054** - MSFC 703.1 - Provide, repair or replace the fire rated door and assembly. -Repair and maintain the door latch.
24. **3120 MEDIA CENTER 2ND EXIT** - MSFC 1104.3, 1011.1 - Remove "NO EXIT" sign that leads to exit.-
REMOVE SIGN STATING "STAFF EXIT ONLY" CAN HAVE SIGNAGE STATING EMERGENCY EXIT ONLY.
25. **AUDITORIUM LEFT REAR & 2214 BALCONY CORRIDOR EXIT SIGN** - MSFC 1104.3, 1011.1 - Provide and maintain approved directional exit signs. -BALCONY EXIT SIGN IS MISSING AT DOOR IN THE CORRIDOR.
26. **CHECK THROUGHOUT** - NEC 590.3(B) - Temporary electrical power and lighting installations shall be permitted for a period not to exceed 90 days for holiday lighting and similar purposes. - Remove temporary decorative string lights. School also requires LED lights. **-0125, 0130, 1018 DESK IN MEETING ROOM, 1026, 1113, 1221, 2063 IN CLOSET, 2207, 3028, 3201, 3203**
27. **CHECK THROUGHOUT - CEILING TILES:** SPLC 34.10 (7), 34.17 (5) - Repair and maintain the ceiling in an approved manner. Replace missing ceiling tiles to maintain proper fire sprinkler coverage. **-KITCHEN OFFICE, 1016 MAINTENANCE, NEAR 1018 BEHIND THE FRONT DESK JUST INSIDE THE MEETING ROOM & MAIL SLOTS NEAR KITCHENETTE, 2028 STORAGE**
28. **CHECK THROUGHOUT** - NFPA 13 Escutcheons used with recessed. flush-type, or concealed sprinklers shall be part of a listed sprinkler assembly. - **RECESSED HEAD COVERS 1221 LOOSE, 2052 RIGHT SIDE & CENTER OF ROOM MISSING**
29. **CHECK THROUGHOUT** - MSFC 605.5 - Discontinue use of extension cords used in lieu of permanent wiring. **-2207, 3016 STORAGE ROOM BETWEEN 3016 & 3027 (NUMBERING IS CORRECT), 3203, BEHIND DESK 3002 MECHANICAL**
30. **CHECK THROUGHOUT** - MSFC 315.3.1 - Provide and maintain a minimum of 18 inches clearance between the top of the storage and the sprinkler heads throughout the space. - **2107, 2131, 3060 STORAGE, 3116 RESOURCE CENTER, 3120**
31. **CHECK THROUGHOUT** - MSFC 315.3 - Provide and maintain orderly storage of materials. **-ROOM NEXT TO 1024, 1213, 2005 STORAGE, 2015 STORAGE, 3005 STORAGE, 3060 STORAGE, STORAGE INSIDE ROOM 3215- LEFT SIDE OF ROOM AS YOU ENTER**

32. **EMAIL CURRENT** - MSFC 907.8 - Provide required annual maintenance of the fire alarm system by a qualified person and provide written documentation to this office as proof of compliance. **-ANNUAL FIRE ALARM REPORT WAS DATED 3-2019, PLEASE EMAIL CURRENT ONE WHEN COMPLETED.**

33. **GENERATOR REPORTS** - MSFC 604 EMERGENCY AND STANDBY POWER SYSTEMS. 604.3 Maintenance. Emergency and standby power systems shall be maintained in accordance with NFPA 110 and NFPA 111 such that the system is capable of supplying service within the time specified for the type and duration required.- MSFC 604.3.1 Schedule. Inspection, testing and maintenance of emergency and standby power systems shall be in accordance with an approved schedule established upon completion and approval of the system installation.-Annual tests consist of 30 minute test of the emergency lighting system. Monthly tests consist of 30 seconds. The record shall include the location of the emergency lighting tested, whether the unit passed or failed, the date of the test, and the person completing the test.

MSFC 604.3.2 Written Record. Written records of the inspection, testing and maintenance of emergency and standby power systems shall include the date of service, name of the servicing technician, a summary, of conditions noted and an detailed description of any conditions required correction and what corrective action was taken. such records shall be kept on the premises served by the emergency or standby power system and be available for inspection by the fire code official.-Testing of the emergency lighting system shall be tested monthly. The activation test shall ensure the emergency lighting activates automatically upon normal electrical disconnect and stays sufficiently illuminated for a minimum of 30 seconds. Records kept on site for three years.-

34. **GYM DOOR #8** - MSFC 1030.2 - Remove the materials that cause an exit obstruction. Maintain a clear and unobstructed exit path. **-REMOVE BOXES AT LANDING. NO STORAGE ALLOWED IN EXIT STAIRWAY.**

35. **GYM NEAR FRONT OF SCHOOL (OLD REC SIDE), MECHANICAL INSIDE 3117, ACROSS FROM 3054** - MSFC 1104.5, 1011.3 - Provide and maintain approved external or internal lighting of the exit sign.

36. **KITCHEN HOOD** - MSFC 609.3.3 - Contact a qualified hood and duct cleaning service company to clean and service duct vent for commercial cooking equipment. Provide documentation as proof of compliance. Maintain venting system in a clean and sanitary condition. **-BAFFLES AND DUCT WORK NEED TO BE CLEANED.**

37. **MAIN TUNNEL OUT OF BOILER ROOM** - MSFC 313.1 - Fueled equipment, including but not limited to motorcycles, mopeds, lawn-care equipment and portable cooking equipment, shall not be stored, operator or repaired within a building. **-REMOVE OLD KEROSENE CAN FROM CABINET IN TUNNEL AREA**

38. **MECHANICAL ROOM INSIDE 3117** - SPLC 34.12 (2), SPLC 34.36 (1) - Repair and maintain all required and supplied equipment in an operative and safe condition to properly and safely perform their intended function in accordance with the provisions of the applicable code. -

**NO LIGHT SWITCH AT THIS ENTRANCE. ROOM OTHER ENTRANCE HAS ONE
THOUGH THE TWO SIDES ARE SEPARATED BY MECHANICAL AND DUCT
WORK.**

39. **MR CADEX ROOM INSIDE STAIRWELL NEAR 3113 - DOORS:** MSFC 1008.1
Doors. Means of egress doors shall be readily distinguishable from the adjacent construction and
finishes such that the doors are easily recognizable as doors. Mirrors or similar reflecting
materials shall not be used on means of egress doors. Means of egress doors shall not be
concealed by curtains, drapes, decorations or similar materials. -REMOVE CONSTRUCTION
PAPER COVERING ENTIRE DOOR.

40. **OUTSIDE 3203 - SPLC 34.10 (7), 34.17 (5) -** Repair and maintain the walls in an
approved manner. -BASEBOARD REPAIR NEEDED. CURRENT BUCKLING/COMING OFF
WALL.

41. **SYSTEM IN TROUBLE -** MSFC 901.6 - The fire alarm system must be maintained in a
operative condition at all times, replace or repair where defective. -ENGINEER CALLED
EGAN, POSSIBLE BAD SMOKE IN 2220.

42. **TUNNEL FROM FEDERAL PROGRAM AREA TO PARK REC BUILDING -**
MSFC 901.6 - The sprinkler system does not appear to properly protect the hazard. Contact a
fire sprinkler contractor to provide calculation and/or remedies to properly protect the hazard.
Provide written documentation to this office. All sprinkler work must be done by a licensed
contractor under permit. **-REMOVE COMBUSTIBLE STORAGE FROM TUNNEL OR
ADD SPRINKLER HEADS.**

Saint Paul Legislative Code authorizes this inspection and collection of inspection fees. For
forms, fee schedule, inspection handouts, or information on some of the violations contained in
this report, please visit our web page at: <http://www.stpaul.gov/cofo>

You have the right to appeal these orders to the Legislative Hearing Officer. Applications for
appeals may be obtained at the Office of the City Clerk, 310 City Hall, City/County Courthouse,
15 W Kellogg Blvd, Saint Paul MN 55102 Phone: (651-266-8585) and must be filed within 10
days of the date of this order.

If you have any questions, email me at: Diane.gavin@ci.stpaul.mn.us or call me at
651-266-8942 between 7:30 a.m. - 9:00 a.m. Please help to make Saint Paul a safer place in
which to live and work.

Sincerely,

Diane Gavin
Fire Safety Inspector

Reference Number 39757

