



CITY OF SAINT PAUL

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May 18, 2022

TED SHERMAN ENVIRONMENTAL PROGRAM SPECIALIST  
ST PAUL PUBLIC SCHOOLS  
1930 COMO AVE  
ST PAUL MN 55108 USA

## FIRE INSPECTION CORRECTION NOTICE

RE: 380 VICTORIA ST N  
Ref. #33531

Dear Property Representative:

Your building was inspected on May 18, 2022 for the renewal of your Fire Certificate of Occupancy. Approval for occupancy will be granted upon compliance with the following deficiency list. The items on the list must be corrected prior to the re-inspection date. A re-inspection will be made after June 17, 2022.

Failure to comply may result in a criminal citation or the revocation of the Fire Certificate of Occupancy. The Saint Paul Legislative Code requires that no building shall be occupied without a Fire Certificate of Occupancy. The code also provides for the assessment of additional re-inspection fees.

YOU WILL BE RESPONSIBLE FOR NOTIFYING TENANTS IF ANY OF THE FOLLOWING LIST OF DEFICIENCIES ARE THEIR RESPONSIBILITY.

### DEFICIENCY LIST

1. **0201 Mechanical Room - Left of Ships Ladder** - MSFC 604.6 - Provide all openings in junction boxes to be sealed.
2. **0201 Mechanical Room - Left of Ships Ladder** - MSFC 604.1 - Remove unapproved exposed wiring and install in accordance with the electrical code.  
**-Remove or cap old electrical wires.**

3. **0201 Mechanical- Sprinkler Main** - NFPA 13 16.2.7 - Contact a fire sprinkler contractor to provide a sprinkler head box including spare sprinkler heads and/or a wrench. The box must be located and maintained at the main riser.  
**-Wrench missing**
4. **1005 inside Main Office** - CEILING TILES: MSFC 901.11 Fire sprinklers and fire detectors—ceilings. In buildings protected by automatic sprinklers or automatic fire detectors, suspended or removable ceiling tiles shall be maintained in place to prevent the delay in sprinkler or detector activation. Exception: When additional sprinklers or detectors are installed in the space above the suspended ceiling.
5. **1209 Staff Lounge** - MSFC 901.6 - The sprinkler system does not appear to properly protect the hazard. Contact a fire sprinkler contractor to provide calculation and/or remedies to properly protect the hazard. Provide written documentation to this office. All sprinkler work must be done by a licensed contractor under permit.  
**-Hallway into Kitchen appears to not have proper sprinkler coverage.**
6. **1305** - MSFC 604.4 - Discontinue use of all multi-plug adapters.
7. **1401** - MSFC 901.6 - The fire alarm system must be maintained in an operative condition at all times, replace or repair where defective.  
**-Pull station in this room not required.**
8. **1401** - SPLC 34.12 (2), SPLC 34.36 (1) - Repair and maintain all required and supplied equipment in an operative and safe condition to properly and safely perform their intended function in accordance with the provisions of the applicable code.  
**-Toggle switch/light not working**
9. **1602 & 1603** - NFPA 13 17.1.3.1 - Remove all objects, equipment or storage hanging from the fire sprinkler piping and/or fire sprinkler heads.
10. **1603** - MSFC 315.3.1 - Provide and maintain a minimum of 18 inches clearance between the top of the storage and the sprinkler heads throughout the space.
11. **2101- Extinguisher Missing** - MSFC 906.1, MN Stat. 299F.361 - Provide approved fire extinguishers in accordance with the following types, sizes and locations. -Provide minimum 2A10BC fire extinguishers spaced not more than 75 feet travel distance from any point in the building to an extinguisher. They must be permanently mounted between 3 and 5 feet high in readily visible and easily accessible locations.
12. **Door #2- Cafe** - MSFC 1008, SPLC 34.14 (2)d, SPLC 34.35 (5b) - Provide and maintain illumination in all portions of the exit system.

13. **Door #3** - MSFC 1104.3, 1013.1 - Provide or relocate and maintain approved exit signs to indicate a clear path to the exits.  
- **Change sign from "NOT AN EXIT" TO " EMERGENCY EXIT ONLY"**
14. **Door #4 Gym, 1303 & 1305 2nd Exit** - MSFC 1031.2, 1031.3 - Remove the materials that cause an exit obstruction. Maintain a clear and unobstructed exit path.
15. **Door #5 & 1401** - MSFC 1104.5.3, 1008.3.5 - Provide and maintain an approved emergency lighting system.  
-**Check Door #5 light could not reach**
16. **Door 8, 9, & 10** - SPLC 34.12 (2), SPLC 34.36 (1) - Repair and maintain all required and supplied equipment in an operative and safe condition to properly and safely perform their intended function in accordance with the provisions of the applicable code.  
-**These doors to be tested on re-inspection. Detex key was not available at time of inspection. Inspector wants to verify doors open with ease.**
17. **Email Report** - MSFC 901.6 - Provide required annual inspection and testing of the fire sprinkler system by a licensed fire sprinkler contractor and provide written documentation to this office as proof of compliance. Tags must be maintained on the riser showing the latest date of inspection and testing.
18. **See List - Refrigerators** - NEC 240.5(B)(3) - Extension Cord Sets - Flexible cord used in listed extension cord sets shall be considered to be protected when applied within the extension cord listing requirements. - Plug appliance directly to outlet or use approved listed cord.  
-**1103 Refrigerator near windows, 1209 Staff Lounge, 1505, 2101**
19. **1106 & 1403** - MSFC 604.5 - Discontinue use of extension cords used in lieu of permanent wiring.
20. **Stage - Right Side of Curtains** - MSFC 5303.5.3 - Secure the pressurized cylinders to prevent falling caused by contact.
21. **Stage** - MSFC 315.3 - Provide and maintain orderly storage of materials.  
-**Provide aisle access.**
22. **Stage Electrical Panel - Left of Curtains** - NEC 110.26 - Provide and maintain a minimum of 36 inches clearance in front of all electrical panels.
23. **Stage Fire Extinguisher** - MSFC 906.6 Unobstructed and unobscured. Portable fire extinguishers shall not be obstructed or obscured from view. In rooms or areas in which visual obstruction cannot be completely avoided, means shall be provided to indicate the locations of extinguishers.  
-**Hang fire extinguisher in new location. Repeat problem of storage blocking access.**

Saint Paul Legislative Code authorizes this inspection and collection of inspection fees. For forms, fee schedule, inspection handouts, or information on some of the violations contained in this report, please visit our web page at: <http://www.stpaul.gov/cofo>

You have the right to appeal these orders to the Legislative Hearing Officer. Applications for appeals may be obtained at the Office of the City Clerk, 310 City Hall, City/County Courthouse, 15 W Kellogg Blvd, Saint Paul MN 55102 Phone: (651-266-8585) and must be filed within 10 days of the date of this order.

If you have any questions, email me at: [Diane.gavin@ci.stpaul.mn.us](mailto:Diane.gavin@ci.stpaul.mn.us) or call me at 651-266-8942 between 7:30 a.m. - 9:00 a.m. Please help to make Saint Paul a safer place in which to live and work.

Sincerely,

Diane Gavin  
Fire Safety Inspector

Reference Number 33531