



CITY OF SAINT PAUL

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April 14, 2022

TED SHERMAN/ ENVIRONMENTAL PROGRAM SPECIALIST  
ST PAUL PUBLIC SCHOOLS  
1930 COMO AVE  
ST PAUL MN 55108 USA

## FIRE INSPECTION CORRECTION NOTICE

RE: 631 ALBERT ST N  
Ref. #34693

Dear Property Representative:

Your building was inspected on April 14, 2022 for the renewal of your Fire Certificate of Occupancy. Approval for occupancy will be granted upon compliance with the following deficiency list. The items on the list must be corrected prior to the re-inspection date. A re-inspection will be made after May 16, 2022.

Failure to comply may result in a criminal citation or the revocation of the Fire Certificate of Occupancy. The Saint Paul Legislative Code requires that no building shall be occupied without a Fire Certificate of Occupancy. The code also provides for the assessment of additional re-inspection fees.

YOU WILL BE RESPONSIBLE FOR NOTIFYING TENANTS IF ANY OF THE FOLLOWING LIST OF DEFICIENCIES ARE THEIR RESPONSIBILITY.

### DEFICIENCY LIST

- 0100 Mechanical & 0206 Storage, Boiler Room** - MSFC 901.6 - The fire alarm system must be maintained in an operative condition at all times, replace or repair where defective.  
**-Detection needed. 0100 Mechanical, & Room 0206 it is an area off to the left that has 2 walls but no doors on either side that will need a smoke detector. Boiler Storage that is near 2nd EXIT, add smoke detector or remove combustible storage and label "NO COMBUSTIBLE STORAGE ALLOWED".**

2. **0202 Boiler Storage Near Rear Exit** - MSFC1010.1.9 - Remove unapproved locks from the exit doors. The door must be openable from the inside without the use of keys or special knowledge or effort.  
**-Hasp lock not allowed.**
3. **0205 & 2108 Janitor** - MSFC 901.6 - The fire alarm system must be maintained in an operative condition at all times, replace or repair where defective.  
**-Room 0205 Remove tape on horn & strobe. Room 2108 Maintenance remove plastic on smoke detector.**
4. **0206- Snowblower** - MSFC 313.1 - Fueled equipment, including but not limited to motorcycles, mopeds, lawn-care equipment and portable cooking equipment, shall not be stored, operator or repaired within a building.
5. **0505 & 0206** - MSFC 704.1, 1105.1 - Provide and maintain fire rated floor and/or ceiling construction with approved materials and methods.  
**-Provide access panel or repair holes**
6. **1001 Main Office & 1113 Maintenance** - MSFC 604.6 - Provide all openings in junction boxes to be sealed.  
**-1001 Main Office as you enter through main door it is the 2nd door/storage room on right. J-box is inside above door on wall. 1113 Maintenance is on the ceiling to the Left.**
7. **1203 Elevator Door, Corridor Doors Near #7** - MSFC 701.5 - The fire door must not be obstructed or impaired from its proper operation at any time.  
**-No propping fire doors.**
8. **1302 Gym Doors** - 1010.1 Doors. Means of egress doors shall meet the requirements of this section. Doors serving a means of egress system shall meet the requirements of this section and Section 1022.2. Doors provided for egress purposes in numbers greater than required by this code shall meet the requirements of this section. Means of egress doors shall be readily distinguishable from the adjacent construction and finishes such that the doors are easily recognizable as doors. Mirrors or similar reflecting materials shall not be used on means of egress doors. Means of egress doors shall not be concealed by curtains, drapes, decorations or similar materials.
9. **1405 Gym Storage** - MSFC 315.3 - Provide and maintain orderly storage of materials.
10. **3105A & 3305** - MSFC 1104.23 - Provide and maintain a minimum of 24 inch aisles throughout employee only areas.
11. **3201 & 3306** - MSFC 604.5 - Discontinue use of extension cords used in lieu of permanent wiring.  
**-3201 & 3306 no daisy chaining**

12. **3301** - SPLC 34.12 (2), SPLC 34.36 (1) - Repair and maintain all required and supplied equipment in an operative and safe condition to properly and safely perform their intended function in accordance with the provisions of the applicable code.  
**-Flammable storage cabinet door is opened and kept in unapproved location. See Engineer/Jim**
13. **Corridor Doors Near 1113** - MSFC 705.1 - Provide, repair or replace the fire rated door and assembly.  
**-Repair and maintain the door latch.**
14. **Email Report** - MSFC 907.8, NFPA 72 14.3.1 - Provide required annual maintenance of the fire alarm system by a qualified person and provide written documentation to this office as proof of compliance.
15. **Email Report** - MSFC 901.6 - Provide required annual inspection and testing of the fire sprinkler system by a licensed fire sprinkler contractor and provide written documentation to this office as proof of compliance. Tags must be maintained on the riser showing the latest date of inspection and testing.
16. **IMC Front Desk** - 604.10.1 Listed and labeled. Only listed and labeled portable, electric space heaters shall be used.  
**-Remove space heater that is unlisted, open coils not allowed.**
17. **Most Corridor & Stairwell Doors** - 704.2 Opening protectives. Where openings are required to be protected, opening protectives shall be maintained self-closing or automatic-closing by smoke detection. Existing fusible-link-type automatic door-closing devices are permitted if the fusible link rating does not exceed 135°F (57°C). accordance with NFPA 80 and NFPA 105. Openings in smoke partitions shall be inspected and maintained in accordance with NFPA 105. Fire doors and smoke and draft control doors shall not be blocked, obstructed, or otherwise made inoperable. Fusible links shall be replaced promptly whenever fused or damaged. Opening protectives and smoke and draft control doors shall not be modified.  
**-Provide metal strip or weather Stripping at gaps in doors. Corridors are smoke doors and Stairwell are required to be fire rated.**
18. **Throughout** - MSFC 901.6 - Provide required annual maintenance of the fire extinguishers by a qualified person and tag the fire extinguishers with the date of service.  
**-Was due by end of March 2022.**

Saint Paul Legislative Code authorizes this inspection and collection of inspection fees. For forms, fee schedule, inspection handouts, or information on some of the violations contained in this report, please visit our web page at: <http://www.stpaul.gov/cofo>

You have the right to appeal these orders to the Legislative Hearing Officer. Applications for appeals may be obtained at the Office of the City Clerk, 310 City Hall, City/County Courthouse, 15 W Kellogg Blvd, Saint Paul MN 55102 Phone: (651-266-8585) and must be filed within 10 days of the date of this order.

If you have any questions, email me at: [Diane.gavin@ci.stpaul.mn.us](mailto:Diane.gavin@ci.stpaul.mn.us) or call me at 651-266-8942 between 7:30 a.m. - 9:00 a.m. Please help to make Saint Paul a safer place in which to live and work.

Sincerely,

Diane Gavin  
Fire Safety Inspector

Reference Number 34693