



CITY OF SAINT PAUL

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April 26, 2019

JEFF T CONNELL ENVIRONMENTAL SERVICES MANAGER
ST PAUL PUBLIC SCHOOLS
1930 COMO AVE
ST PAUL MN 55108 USA

FIRE INSPECTION CORRECTION NOTICE

RE: 340 COLBORNE ST
Ref. #85366

Dear Property Representative:

Your building was inspected on April 25, 2019 for the renewal of your Fire Certificate of Occupancy. Approval for occupancy will be granted upon compliance with the following deficiency list. The items on the list must be corrected prior to the re-inspection date. A re-inspection will be made after May 28, 2019.

Failure to comply may result in a criminal citation or the revocation of the Fire Certificate of Occupancy. The Saint Paul Legislative Code requires that no building shall be occupied without a Fire Certificate of Occupancy. The code also provides for the assessment of additional re-inspection fees.

YOU WILL BE RESPONSIBLE FOR NOTIFYING TENANTS IF ANY OF THE FOLLOWING LIST OF DEFICIENCIES ARE THEIR RESPONSIBILITY.

DEFICIENCY LIST

1. CHECK THROUGHOUT - MSFC 605.5 - Discontinue use of extension cords used in lieu of permanent wiring.-CLASSROOMS: 1202, 1203, 1204, 1301 (DAISY CHAINING), 1304, 1501, 1502, 1507 INSIDE 1506 MEDIA (EXTENSION CORDS AND DAISY CHAINING), 1507 (DAISY CHAINING), STAFF
2. CHECK THROUGHOUT PODS - MSFC 1008.1.9.3 - Remove unapproved locks from the exit doors. The door must be openable from the inside without the use of keys or special knowledge or effort.-FOR EXAMPLE; IN POD 1400 CLASSROOM 1401 DOOR #9 DOES

NOT OPEN, CLASSROOM 1402 DOOR #8 HARD TO OPEN AND DOES NOT LOCK.
DOORS #15 AND #19 HAVE BAD OR POORLY FUNCTIONING LOCKS

3. CLASSROOM 1104 KILN - MSFC 605.5.3 - Immediately, discontinue use of frayed, deteriorated, damaged or spliced electrical cords. -FAN TO KILN EXPOSED WIRING AT PLUG
4. CLASSROOM 1104 KILN - MSFC 603.5.3 - Provide clearance around all mechanical equipment. -KILN HAS STORAGE ON TOP OF AND NEXT TO THAT NEEDS TO BE REMOVED.
5. CLASSROOM 1202 - MSFC 605.5 - Remove electrical cords that extend through walls, ceiling, floors, under doors, or floors coverings, or are subjected to environmental or physical damage.
6. CLASSROOM 1203 AND OFFICE 1002 - MSFC 605.1 - Abatement of Electrical Hazards - Identified electrical hazards shall be abated. Electrical wiring, devices, appliances and other equipment that is modified or damaged and constitutes an electrical shock or fire hazard shall not be used.
7. CLASSROOM 1501 - THUMBTURN NOT ALLOWED ON CLASSROOM DOORS - MSFC 1008.1.9.3 - Remove unapproved locks from the exit doors. The door must be openable from the inside without the use of keys or special knowledge or effort.
8. CLASSROOM 1513 - SPLC 34.12 (2), SPLC 34.36 (1) - Repair and maintain all required and supplied equipment in an operative and safe condition to properly and safely perform their intended function in accordance with the provisions of the applicable code. - SECURE DRYER VENT AT WALL WITH PROPERT VENTING TAPE.
9. CLASSROOM 1603 - MSFC 901.6 - Have fire extinguisher recharged and tagged.
10. CLASSROOM 1604 OFFICE 1005 - NEC 590.3(B) - Temporary electrical power and lighting installations shall be permitted for a period not to exceed 90 days for holiday lighting and similar purposes. - Remove temporary decorative string lights. School also requires LED lights.
11. CLASSROOM 1605 - MSFC 605.4 - Discontinue use of all multi-plug adapters.
12. DOOR #3 - MSFC 1030.2 - Remove the materials that cause an exit obstruction. Maintain a clear and unobstructed exit path. -REMOVE DESK AND STORAGE
13. EXTERIOR OUTLET NEAR DOOR #11 - MSFC 605.6 - Provide electrical cover plates to all outlets, switches and junction boxes where missing.

14. GENERATOR - MSFC 604 EMERGENCY AND STANDBY POWER SYSTEMS. 604.3 Maintenance. Emergency and standby power systems shall be maintained in accordance with NFPA 110 and NFPA 111 such that the system is capable of supplying service within the time specified for the type and duration required.- MSFC 604.3.1 Schedule. Inspection, testing and maintenance of emergency and standby power systems shall be in accordance with an approved schedule established upon completion and approval of the system installation.-Annual tests consist of 30 minute test of the emergency lighting system. Monthly tests consist of 30 seconds. The record shall include the location of the emergency lighting tested, whether the unit passed or failed, the date of the test, and the person completing the test. MSFC 604.3.2 Written Record. Written records of the inspection, testing and maintenance of emergency and standby power systems shall include the date of service, name of the servicing technician, a summary, of conditions noted and an detailed description of any conditions required correction and what corrective action was taken. such records shall be kept on the premises served by the emergency or standby power system and be available for inspection by the fire code official.- Testing of the emergency lighting system shall be tested monthly. The activation test shall ensure the emergency lighting activates automatically upon normal electrical disconnect and stays sufficiently illuminated for a minimum of 30 seconds. Records kept on site for three years. - PROVIDE DOCUEMNTATOIN FROM CONTRACTOR FOR THE MAINTENANCE SERVICE

15. MOST DOORS PROPPED - MSFC 703.1 - The fire door must not be obstructed or impaired from its proper operation at any time.-NO PROPPING FIRE DOORS.

16. OFFICE: 1004, 1005, 1008, 1009, CLASSROOM 1604 - MSFC 605.10: ELECTRIC SPACE HEATERS IN SCHOOLS: Must be listed by a nationally recognized testing laboratory and installed and operated in accordance with the manufacturer's instructions. in addition must have high temperature cutoffs and tip-over shut off switches.

17. ROOMS: 1002, 1009, 1202, 1301 - NEC 440.13 - For cord-connected equipment such as: room air conditioners, household refrigerators and freezers, drinking water coolers, and beverage dispensers, a separable connector or an attachment plug and receptacle shall be permitted to serve as the disconnecting means. The appliance must plug directly into a permanent outlet.

18. THE SCHOOL ONLY HAS 3 EMERGENCY LIGHTS - MSFC 1104.5.3, 1006.3 - Provide and maintain an approved emergency lighting system. -VERIFY THE EMERGENCY LIGHTS ARE WORKING WHEN ON GENERATOR POWER OR ADD MORE EMERGENCY LIGHTS. WHEN WE SHUT LIGHTS OFF NO LIGHTS STAY ON.

19. BOILER- MSFC 603.5.3 - Provide clearance around all mechanical equipment.

Saint Paul Legislative Code authorizes this inspection and collection of inspection fees. For forms, fee schedule, inspection handouts, or information on some of the violations contained in this report, please visit our web page at: <http://www.stpaul.gov/cofo>

You have the right to appeal these orders to the Legislative Hearing Officer. Applications for appeals may be obtained at the Office of the City Clerk, 310 City Hall, City/County Courthouse,

15 W Kellogg Blvd, Saint Paul MN 55102 Phone: (651-266-8585) and must be filed within 10 days of the date of this order.

If you have any questions, email me at: Diane.gavin@ci.stpaul.mn.us or call me at 651-266-8942 between 7:30 a.m. - 9:00 a.m. Please help to make Saint Paul a safer place in which to live and work.

Sincerely,

Diane Gavin
Fire Safety Inspector

Reference Number 85366