



Memorial Park Elementary Parental Involvement Plan



JASPER CITY SCHOOL DISTRICT
2023-2024

PART I. GENERAL EXPECTATIONS

Memorial Park Elementary agrees to implement the following statutory requirements:

- The school will put into operation programs, activities and procedures for the involvement of all parents with Title I, Part A programs, consistent with section 1118 of the Elementary and Secondary Education Act (ESEA). The activities and procedures will be planned and operated with meaningful consultation with parents of participating children.
- Consistent with section 1118, the school will work to ensure the school-level parental involvement policy meets the requirements of section 1118(b) of the ESEA, and includes, as a component, a school-parent compact consistent with section 1118(d) of the ESEA.
- The school will incorporate this parental involvement policy/plan into its LEA plan developed under section 1112 of the ESEA.
- In carrying out the Title I, Part A parental involvement requirements, to the extent practicable, the school will provide full opportunities for the participation of parents with limited English proficiency, parents with disabilities, and parents of migratory children, including providing information and school reports required under section 1111 of the ESEA in an understandable and uniform format and, including alternative formats upon request, and, to the extent practicable, in a language parents understand.
- If the school plan for Title I, Part A, developed under section 1112 of the ESEA, is not satisfactory to the parents of participating children, the school will submit any parent comments with the plan when the school district submits the plan to the State Department of Education.
- The school will involve the parents of children served in Title I, Part A schools in decisions about how the 1 percent of Title I, Part A funds reserved for parental involvement is spent, and will ensure that not less than 95 percent of the one percent reserved goes directly to the schools.
- The school will be governed by the following statutory definition of parental involvement, and expects that the schools will carry out programs, activities and procedures in accordance with this definition:
- Parental involvement means the participation of parents in regular, two-way, and meaningful communication involving student academic learning and other school activities, including ensuring—
 - (A) that parents play an integral role in assisting their child’s learning;
 - (B) that parents are encouraged to be actively involved in their child’s education at school;
 - (C) that parents are full partners in their child’s education and are included, as appropriate, in decision-making and on advisory committees to assist in the education of their child;

(D) the carrying out of other activities, such as those described in section 1118 of the ESEA.

- The school will inform parents and parental organizations of the purpose and existence of the Parental Information and Resource Center in the State.

PART II. DESCRIPTION OF HOW MADDOX INTERMEDIATE WILL IMPLEMENT REQUIRED PARENTAL INVOLVEMENT POLICY/PLAN COMPONENTS

1. Memorial Park School has taken the following actions to involve parents in the joint development of its parental involvement policy/plan under section 1112 of the ESEA:
 - a. Send letters home to parents informing them of a meeting.
 - b. For the parent unable to attend, information will be sent to them requesting input.
 - c. Meet with parents annually for the purpose of seeking guidance and input for plan updates.
 - d. Maintain an open-door policy to receive on-going input.

2. Memorial Park School has taken the following actions to involve parents in the process of school review and improvement under section 1116 of the ESEA:
 - a. Invite parents to serve on the schools' planning committees, school improvement committees, AdvancEd continuous school improvement committees.
 - b. Send the PI Plan home to students as needed.
 - c. Jointly create compacts with parents.
 - d. Invite parents to attend meetings or conferences to assist them in interpreting assessment results.
 - e. The school will send home the program reports and School Report Card.
 - f. The school district has the Annual Report published in the local newspaper.

3. The school has provided the following necessary coordination, technical assistance, and other support to assist Title I, Part A school in planning and implementing effective parental involvement activities to improve student academic achievement and school performance:
 - a. Parents will be encouraged to participate in training to monitor their child's homework assignments, school attendance, and compliance with Jasper City code of conduct and school disciplinary procedures.
 - b. Send home information in language and form parents can understand.

4. The school has coordinated and integrated parental involvement strategies in Part A with parental involvement strategies under the following other programs: a. 21st Century after-school program, c. Counselor Connection, d. Locally created family nights and school events.

5. The school has taken the following actions to conduct, with the involvement of parents, an annual evaluation of the content and effectiveness of this parental involvement policy/plan in improving the quality of its Title I, Part A school. The evaluation will include identifying barriers to greater participation by parents in parental involvement activities (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background). The school district will use the findings of the evaluation about its parental involvement policy/plan and activities to design strategies for more effective parental involvement, and to revise, if necessary (and with the involvement of parents) its parental involvement policies.
 - a. The "Annual Evaluation of the Content and Effectiveness of the School Parental Involvement Plan" will be disseminated to parents by the principal.
 - b. The LEA liaison, Rita Pilling, will be responsible for conducting the evaluations annually.
 - c. Qualitative data will be analyzed denoting areas of strength and areas in need of improvements.
 - d. The results/findings will be shared at the annual meetings, and at the summer school improvement planning by the school's leadership team.

6. We will build the school's and parent's capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school, parents, and the community to improve student academic achievement, through the following activities specifically described below:

a. The school will provide assistance to parents of children served by the school, as appropriate, in understanding topics such as the following, by undertaking the actions described in this paragraph --

Parental participation is encouraged through school and parent involvement committees, parent teacher student organizations, annual meetings for Title I (2 each year) in addition to a separate open-house meeting at the beginning of each new school year, school wide student-led conference in the spring, weekly parent communicators, monthly principal newsletters, counselor connection, fundraisers, and field trips. The school keeps parents informed of student progress and upcoming events by maintaining updated school marquees, providing websites, corresponding via email, publishing newsletters, hosting athletic events, and sending home progress reports and report cards, and with school casts (calling).

The school works cohesively with community agencies to provide opportunities for students and parents. We coordinate with community agencies to provide workshops on topics such as homework assistance and behavior management strategies. Businesses and community sponsors donate funds, supplies, and services in support of college and career days, rewards programs, campus clean-ups, and guest speakers.

The school website www.jasper.k12.al.us is a key tool used to communicate with all stakeholders. Recognizing all stakeholders may not have access to technology; the school makes a point to reach parents in other ways as well. The system's Spanish translator and HQ ESL teacher provides Spanish translations of important school information to Spanish-speaking stakeholders. *TransACT* Compliance and Communication Center's translated school documents are available online in up to 19 languages. The superintendent also disseminates information about Jasper City Schools to stakeholders. All school employees have email addresses through the school system website, and stakeholders with access to technology are able to communicate with every employee through email and voicemail. The school system's new *Voice Over Internet Protocol (VOIP)* telephone system makes it possible for the Superintendent to speak directly to every employee from his office.

The school is staffed with certified guidance counselors. These individual follows the state-adopted guidance and counseling comprehensive plan in their delivery of services. The system employs one psychometrist, a central office administrator who serves as an attendance supervisor, and one central office administrator who serves as the system's parenting coordinator. Emergency crisis counseling, anger management counseling, and conflict resolution are available through staff or contractual means.

B. The school will continue to provide materials and training to help parents work with their children to improve their children's academic achievement, such as literacy training, and using technology, as appropriate, to foster parental involvement, by:

Evidence of Compliance

- Alabama State Department of Education System and School Accountability Report
- Annual ESL Parent Meeting Schedules and Presentations
- AYP Progress
- Annual Parent, Faculty, Community and Student Surveys
- Grades 2/3 Home/School Communication with Student Planners and/or weekly folders
- School Parental Involvement Plan
- Leadership team agendas, minutes and sign-in sheets
- LEA Strategic Plan
- List of Parent Organizations
- Local School Parent- Teacher Handbook
- Vision Community Survey
- Parent Organizations – meeting flyers, agendas, sign-in sheets
- Parental Involvement Plans in K through 5 schools
- Policies and Procedures Manual
- Public Board of Education Meetings – announcements, agendas, and minutes
- Sample Classroom Teachers' Newsletters
- ASSIST Continuous Improvement Plans (ACIP)
- School Leadership Team Agendas
- Student Handbook and Code of Conduct
- Superintendent's Central Office Staff and Principals' meetings
- Superintendent's Quarterly Messages
- System Grievance Policy

- System Website *www.jasper.k12.al.us*
 - System-wide and school events in *The Daily Mountain Eagle*, local newspaper
 - Transitional Grade Orientations for Sixth and Ninth Grade Students – agenda, flyers, handouts
 - Vertical Team meetings
- C. The school will educate its teachers, pupil services personnel, principals and other staff, in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs and build ties between parents and the school, by:
- a. Student Talent Showcase/Theatre Performance
 - b. Classroom Volunteers
 - c. Reading Circles
 - d. Family Dinner
 - e. School Tour
 - f. WAY – Nutrition Program
 - g. ACAP initiative Parent informative meeting
 - h. AdvancED Accreditation Parent Committee Members
 - i. ASSIST Survey Nights
 - j. Parents’ Night at Book Fair
 - k. Thanksgiving Feast
 - l. Holiday Activities
 - m. Educational Field Trips
 - n. Parent Meetings
 - o. Student led conferences
 - p. Academic Night
 - q. Counselor Connections
- D. The school will, to the extent feasible and appropriate, coordinate and integrate parental involvement programs and activities with, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, and public preschool and other programs, and conduct other activities, such as parent resource centers, that encourage and support parents in more fully participating in the education of their children, by:
- a. 21st Century after-school program and summer school
- E. The school will take the following actions to ensure that information related to the school and parent- programs, meetings, and other activities, is sent to the parents of participating children in an understandable and uniform format, including alternative formats upon request, and, to the extent practicable, in a language the parents can understand:
- a. *TransAct* software is used to create documents in a language in which parents can understand.
 - b. Parent Engagement Center
 - c. School Website
 - d. Interpreters and an HQ EL teacher are used to communicate with parents if needed and tutors are used with students.
 - e. An ESL HQ teacher is used to conduct parent meetings and conferences with parents and students if needed.
 - f. Community agencies are used if needed.
 - g. Beville State Community College resources are utilized if needed.

PART III. DISCRETIONARY SCHOOL PARENTAL INVOLVEMENT POLICY/PLAN COMPONENTS

NOTE: The school Parental Involvement Policy/Plan may include additional paragraphs listing and describing other discretionary activities that the school district, in consultation with its parents, chooses to undertake to build parents' capacity for involvement in the school to support their children's academic achievement, such as the following discretionary activities listed under section 1118(e) of the ESEA:

- a. parents are involved in the development of training for teachers, principals, and other educators to improve the effectiveness of that training;
- b. PIRC training;
- c. family friendly walk throughs;
- d. literacy training for parents from Title I, Part A funds, if the school district has exhausted all other reasonably available sources of funding for that training;
- e. reasonable and necessary expenses associated with parental involvement activities, including transportation and child care costs, to enable parents to participate in school-related meetings and training sessions;
- f. training parents to enhance the involvement of other parents;
- g. in order to maximize parental involvement and participation in their children's education, school meetings are arranged at a variety of times, or conducting in-home conferences between teachers or other educators, who work directly with participating children, with parents who are unable to attend those conferences at school;
- h. model approaches are adopted and implemented to improve parental involvement;
- i. an LEA parent advisory council is organized to provide advice on all matters related to parental involvement in Title I, Part A programs;
- j. appropriate roles for community-based organizations and businesses, including faith-based organizations, in parental involvement activities are used; and
- k. other reasonable support for parental involvement activities under *section 1118* as parents may request.

The Curriculum and Instruction Department provides pacing guides, charts, graphs, and other information on the website as a convenience for teachers and parents. The Jasper City School System Policy Manual is on the website, available at each school and the Central Office for stakeholders' access.

Eric Rigsby, Principal

(Date)