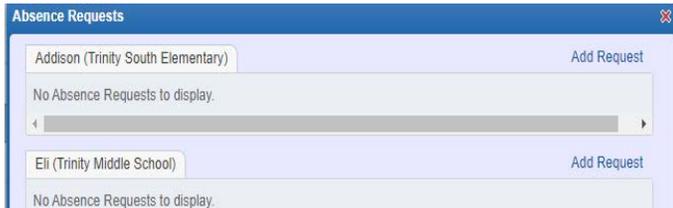


Skyward Attendance

The Skyward Attendance tab provides details about your student's attendance. You can submit absence excuses or requests here.

Attendance

Absence Requests



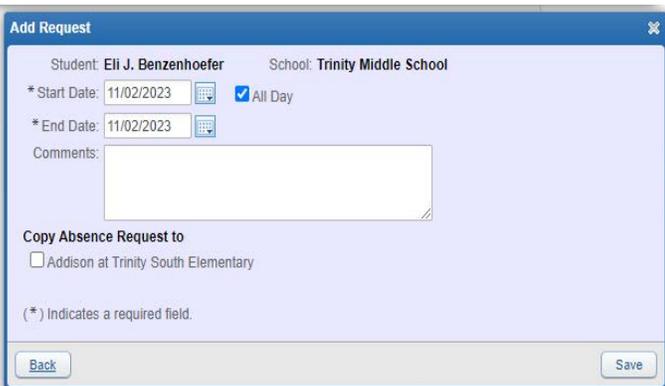
Absence Requests

Addison (Trinity South Elementary) Add Request

No Absence Requests to display.

Eli (Trinity Middle School) Add Request

No Absence Requests to display.



Add Request

Student: Eli J. Benzenhoefer School: Trinity Middle School

* Start Date: 11/02/2023 All Day

* End Date: 11/02/2023

Comments:

Copy Absence Request to

Addison at Trinity South Elementary

(*) Indicates a required field.

Back Save

- Click Absence Request at the top right of the screen.
- If you have multiple students, attendance information for each student will appear.
- Click Add Request for the appropriate student.
- Enter the start date and end date.
- If the request is only for a partial day, uncheck the All Day box and enter the Start Time and End Time. This system cannot be utilized for tardy excuses or early releases.
- Select the reason from the drop down menu.
- Enter Comments as necessary.
- Click Save.
- Once submitted, the absence request will be marked as Pending.
- Once the school office reviews the request, it will be marked as Approved or Denied. If the Absence Request is denied, please contact the school office.