Major Capital Projects:
Board of Education
monthly progress update

Facilities Department

November 2020
Project Timeline

1. **Gate Check 1: Five-Year Capital Improvement and Deferred Maintenance Implementation Plan**

   Work identified in the five-year plan has been prioritized over the represented five-year horizon. Specificity of scope, schedule and budget vary for projects contained in the plan.

   **Board action requested:** Approval of prioritization of work as represented in the plan.

2. **Gate Check 2: Project Charter**

   The project charter is a product of internal pre-design work for projects estimated to be over two million dollars. The project charter contains the defined scope based on the evaluation of building condition, programmatic need, and initial stakeholder engagement. The preliminary schedule and project estimate are included.

   **Board action requested:** Approval of the project charter indicating acceptance of the identified scope and understanding of the project schedule and rough order of magnitude of cost. Approval indicates the Board’s direction to issue a request for proposal to secure design services.

3. **Gate Check 3: Project Budget**

   Once a project has moved through schematic design, solutions have been identified and developed with sufficient detail to estimate a construction cost and set a final project budget. Finalization of the design and construction drawings will be informed by this budget.

   **Board action requested:** Approval of final project budget. Approval indicates the Board’s direction to proceed with construction bidding so long as the project remains within the allotted budget.

4. **Gate Check 4: Construction Award**

   Per public procurement practices, work will be advertised for bid and bids will be received by the Purchasing Office and vetted for response compliance. Project consultants will vet the value of bids against anticipated costs and provide the District with a formal recommendation to award based on the lowest responsible bid.

   **Board action requested:** Approval of vetted and recommended vendors to award work and enter into contractual agreement for construction.

5. **Gate Check 5: Project Closeout**

   This gate check will be presented at the beginning of the project closeout phase and again upon final fiscal closeout of the project. The project closeout period begins at substantial completion of construction. The Substantial Completion certificates indicate beneficial occupancy and shift of focus to completion and inspection of punchlist items and entry into warranty period. There are still outstanding financial obligations during the closeout phase of the project, but an initial evaluation of the overall use of budget can be conducted. The second presentation of this gate check will occur when all contractual obligations are complete and all final payments have been issued. This can occur twelve to eighteen months after completion of construction. Except in the rare circumstance in which Substantial Completion and final closeout occur simultaneously, the Board will see the following two reports during this gate check:

   - Gate Check 5.1: Initial Project Closeout (Substantial Completion)
   - Gate Check 5.2: Final Project Closeout

   **Board action requested:** Acceptance of report(s).
Project Financial Information

A. **Rough Order of Magnitude Cost Estimate:** In the initial planning phase, the cost of a project gets refined along the way as the scope of work is fine tuned and more in-depth information is gathered on the condition of the building and overall site. Through this process, the initial costing evolves from a rough estimate referred to as a "Rough Order of Magnitude" to a final budget. (Presented to the Board at Gate Check 1 and 2.)

B. **Original Budget:** Final project budget approved by the Board at Gate Check 3.

C. **Committed Costs:** Contractual obligation of funds for project work.

D. **Invoiced to Date:** Invoices are submitted and approved through Procore, the project management environment used by the District. The value represented indicates all invoices submitted and approved by the project team.

E. **Construction Award:** Total of all construction contracts.

F. **Construction Cost Changes:** Value of all change orders issued to construction contracts.

G. **Percent Change:** Calculation of construction change orders against total construction award.

H. **Total Forecasted Cost:** Anticipated cost of the fully delivered project at the time of the report including known committed, pending, and potential costs as identified by the project team.

I. **Construction Percent Complete (as invoiced):** Percent of completion is calculated based on the value of work in place as indicated on the vetted and approved pay applications submitted by contractors against the total value of construction commitments. As this is based on billed amounts, there is frequently a 30-60 day lag to represent the work in full.
American Indian Magnet: November 2020 Project Update

Location: 1075 Third St. E. Saint Paul, MN 55106
Grades: PreK-8
Enrollment (SY19-20): 638
Project website: https://www.spps.org/aimsfmp

Project summary

Project number: 1160-19-01
Funding: Certificates of Participation (COP)
Project type: Addition and renovation
Square footage:
- Existing: 103,000 sf
- Proposed: 131,626 sf
SPPS project team:
- Angela Selb-Sack, Senior Project Manager
- Larry Opelt, Project Manager
- Michelle Bergman Aho, Project Coordinator
Design team: Cuningham Group
Construction management: H+U Construction

Project scope

- Additions with new PreK-8th grade classrooms, administration area, media center (Long House), kitchen, and cafeteria.
- New playground and site improvements.
- Renovation of existing building including learning spaces, academic support spaces and restrooms.
- Replacement of all finishes, HVAC and controls, plumbing, lighting, required upgrades to fire suppression and fire alarm systems.

New this month

- New staff parking lot has been paved.
- Playground equipment has been installed with hard surface poured and mulch and temporary fencing added.
- Footings being formed and poured for 3-story classroom and administration addition.
- Footings and foundation for ramp leading from new lobby into gym are being poured.
- Temporary ramp and handrails for ADA access into gym is done along with new gym storage.

November 2020 Project Financial Information

<table>
<thead>
<tr>
<th>Original Budget</th>
<th>Committed Costs</th>
<th>Invoiced to Date</th>
<th>Construction Award</th>
<th>Construction Cost Changes</th>
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Project Timeline

- BOE Gate Check: Five Year Plan, Project Charter, Budget Approval, Contract Award, Closeout
From top then left to right: New staff parking lot can be seen in background with new playground to the left; close-up of new playground equipment; footings being prepared for 3-story classroom and administration addition; new gym ramp being prepared and below that, the temporary gym ramp. (October 2020)
Education and Operations Services*

November Project Update

Location: 1930 Como Ave., Saint Paul, MN 55108

Project website: [https://spps.org/districtservicefacility](https://spps.org/districtservicefacility)

*Formerly known as the District Service Facility.

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**Project summary**

**Project number:** 4000-16-01

**Funding:** Certificates of Participation (COP), Capital Bonds (CAP), Long-Term Facilities Maintenance (LTFM)

**Project type:** Addition and renovation

**Square footage:**
- Existing: 228,836 sf
- Proposed: 248,836 sf

**SPPS project team:**
- Pam Bookhout, Project Manager
- Michelle Bergman Aho, Project Coordinator

**Design team:** TKDA

**Construction management:** Kraus-Anderson

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**Project scope**

Addition with flexible office space and training center; clear entry, reception desk and improved wayfinding. Teams' spaces for informal and formal collaboration; replacement of all finishes in remodeled areas, new water main, new electrical service, improved lighting and updated restrooms in remodeled areas.

**New this month**

- Addition’s wall panels are up; roof being installed.
- Window openings between the existing building and new addition are being filled; windows in the addition will be installed the first week of November.
- Restrooms are being constructed in the existing second floor for staff moving into the addition after its completion in February.
- Construction of new dock enclosure on the east side is underway to accommodate distribution activities that have operated out of the west docks. The permanent wall is up and the concrete work is beginning for the new dock leveler.
- New parking lot pole lights in the north lot to be installed first week of November.

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**November 2020 Project Financial Information**

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**Project Timeline**

**Phase:** Planning | Design | Construction

**BOE Gate Check:**
- Five Year Plan
- Project Charter
- Budget Approval
- Contract Award
- Closeout

<table>
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<tr>
<th>Key dates:</th>
<th>Planning</th>
<th>Design</th>
<th>Construction</th>
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<td>May 2020</td>
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- Fall 2021

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**Saint Paul Public Schools • Facilities Department • 1930 Como Avenue • Saint Paul, MN 55108**

Ph: 651-744-1800 • Fax: 651-290-8362 • facilities@spps.org • spps.org/facilities
Images from top then left to right: Digging to make way for the new water main; looking from the existing building into the new addition; new building meets existing on a snowy day; new concrete after routing underground plumbing; preparation for roofing; water main installed and parking lot back in order (October 2020)
**Project Summary**

**Project number:** 1100-19-01  
**Funding:** Capital Bonds, Long-Term Facilities Maintenance  
**Project type:** Addition and renovation  

**Square footage:**  
- Existing: 73,415 sf  
- Proposed: 98,493 sf  

**SPPS project team:**  
- Rosemary Dolata, Project Manager  
- Michael Christen, Project Coordinator  

**Design team:** U+B Architecture & Design  
**Construction management:** Kraus-Anderson

**Project Scope**  
- 32,000 sf addition with new PreK and K classrooms, dividable gym, kitchen, cafeteria, secure main entry and service entrance.  
- New playground, re-routed bus traffic and new drop off curb cuts.  
- Renovation of existing building with learning and academic support spaces, restrooms; demolition of parks and recreation building connected to school.  
- Replacement of all finishes, HVAC and controls, lighting; new fire suppression and fire alarm systems.  

**New this month**  
- Interior walls being removed and plumbing installed in new main office area; exterior furring erected for new addition walls; roofing in progress on addition.  
- In early November, building to be enclosed and temporary windows installed for winter construction.  
- Large spaces in the new addition are becoming more identifiable, including plumbing stubs for future inclusive restrooms between new gym and cafeteria.  
- Community meeting held on 10/28 to discuss planned street and traffic changes.

**November 2020 Project Financial Information**

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<tr>
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**Project Timeline**

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<td>BOE Gate Check:</td>
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<td>Project Charter</td>
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<td>Contract Award</td>
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<td>❑</td>
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Location:  
1505 E. Hoyt Ave.  
Saint Paul, MN 55106  
**Grades:** PreK-5  
**Enrollment (SY19-20):** 526  
**Project website:**  
[www.spps.org/frostlakefmp](http://www.spps.org/frostlakefmp)
From top then left to right: Future main office area with interior walls being removed and plumbing installed; exterior furring erected to form walls of new addition; large spaces in the new addition becoming more identifiable including the future cafeteria and Nutrition Services areas; roofing in progress on new addition. (October 2020)
Humboldt High School: November 2020 Project Update

Location:
30 Baker St. E.
St Paul, MN 55107

Grades: 6-12
Enrollment (SY19-20):
1,163

Project website:
http://www.spps.org/humboldtfmp

Project summary

Project number: 2142-16-02
Funding: Certificates of Participation (COP)
Project type: Addition and renovation

Square footage:
- Existing: 230,829 sf
- Proposed: 255,276 sf

SPPS project team:
- Angela Selb-Sack, Senior Project Manager
- Michael Christen, Project Coordinator

Design team: Cuningham Group

Construction management: H+U Construction

Project scope

- Two three-story additions to create new middle school house; right-sizing of learning spaces to support existing student population; relocation of main entry to make easily identifiable and adjacent to parking.
- Renovation of existing building including learning spaces, academic support spaces and restrooms.
- Replacement of all finishes, HVAC and controls, plumbing, lighting; required upgrades to fire suppression and fire alarm systems.

New this month

- Landscape work wrapped up with the installation of sod around the new parking lot and building additions.
- The remaining scope of work is limited to the auditorium with the recent installation of new ADA compliant railings and ongoing work on new lighting.

November 2020 Project Financial Information

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<th>Construction % Complete (as invoiced)</th>
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*Surety payment of $1,915,916 due to a contractor that went out of business will offset the value over the approved budget.

Project Timeline

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</table>
From top to right: Sod installed around new parking lot and building additions; work on auditorium includes new lighting and installation of new ADA-compliant railings (October 2020)
Johnson Senior High School: November 2020 Project Update

Location: 1349 Arcade S.  Saint Paul, MN 55106
Grades: 9-12
Enrollment (SY19-20): 1,243
Project website: www.spps.org/Page/39804

Project summary

- Project number: 1150-19-01
- Funding: Long-Term Facilities Maintenance (LTFM)
- Project type: Building systems upgrades
- Square footage:
  - Existing: 281,369; Proposed: N/A
- SPPS project team:
  - Jason Jones, Project Manager
  - Josie Geiger, Project Coordinator
- Design team:
  - TKDA
  - Tim Hoseck, Engineer
  - Lon Fiedler, Engineer
- Construction team: N/A

Project scope

- Significant replacements to the HVAC system
- Lighting replacement

New this month

- Bid documents for the project are scheduled to be released for advertisement on November 2; bids are due November 24 at 2 pm. Mandatory pre-bid walks are scheduled for November 10 and 12.
- Two geo-thermal hole drilling tests are nearing completion in the baseball outfield. These holes will be used to determine the thermal conductivity capacity of the ground for the system.

November 2020 Project Financial Information

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Project Timeline

- BOE Gate Check:
  - Five Year Plan: ✔
  - Project Charter: N/A
  - Budget Approval: ✔
  - Contract Award: N/A
  - Closeout: N/A

- Key dates:
  - Oct. 2018: ✔
  - N/A: ✔
  - Oct. 2020: ✔
  - Dec. 2020: ✔
  - Aug. 2022: ✔
Top image: Site photo showing location of geothermal well field

Bottom images: Rendering of what a typical classroom will look like with the drywall soffit and new air ductwork hidden within it; rendering of what the typical hallway spaces will look like; new ACT ceilings and LED lighting with new air ductwork above ceiling.
Phalen Lake Hmong Studies: November 2020 Project Update

Location:
1089 Cypress St.
Saint Paul, MN 55106

School website:
https://www.spps.org/phalen

Grades: PreK-5
Enrollment (SY19-20): 662

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Project summary

Project number: 1200-19-01
Funding: Certificates of Participation (COP)
Project type: Building systems upgrades

Square footage:
Existing: 77,899 sf; Proposed: N/A

SPPS project team:
- Vaughn Kelly, Project Manager
- Josie Geiger, Project Coordinator

Design team:
- Architect, The Adkins Association Architects
- Mechanical Engineering, IMEG
- Electrical Engineering, IMEG
- Structural Engineering, A.M. Structural Engineering

Construction management: N/A

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Project scope

Significant upgrades to HVAC systems for improved indoor air quality, increased circulation of fresh air, and efficient maintenance of appropriate temperatures.

New this month

- Classrooms were turned back over to SPPS in September.
- The heating system was filled with glycol and inspected on October 29.
- All new air handlers have been professionally started and are operational.
- Owner training for new equipment will take place in early November.
- Punch listing of phase 1 is underway; phase 2 is scheduled to begin June 2021.

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November 2020 Project Financial Information

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Project Timeline

Phase: Planning → Design → Construction

BOE Gate Check:
- Five Year Plan
- Project Charter
- Budget Approval
- Contract Award
- Closeout

Key dates:
- Oct. 2018
- N/A
- Feb. 2020
- March 2020
- Fall 2021

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Saint Paul Public Schools • Facilities Department • 1930 Como Avenue • Saint Paul, MN 55108
Ph: 651-744-1800 • Fax: 651-290-8362 • facilities@spps.org • spps.org/facilities
Images from top to bottom:
Cafeteria with new ceiling and LED lighting; school signage reinstalled; glycol ready for installation
(October 2020)
Roofing Replacements: November 2020 Project Update

- **LEAP High School**: 631 N Albert St., St. Paul, MN 55104 / Grades: 9-12 / Enrollment (SY19-20): 176
- **Hubbs Center**: 1030 University Ave. W., St. Paul, MN 55104 / Adult Basic Education
- **Note**: As part of the on-going roof replacement program, Bridgeview’s roof replacement has been postponed to the next funding cycle.

## Project summary

**Project number**: 0175-20-01  
**Funding**: Long-Term Facilities Maintenance (LTFM)  
**Project type**: Building system replacement  
**Square footage**:  
Existing: N/A; Proposed: N/A

**SPPS project team**:  
- Vaughn Kelly, Project Manager  
- Josie Geiger, Project Coordinator

**Design team**:  
- Architect: Miller Dunwiddie  
- Mechanical and Electrical Engineering: Emanuelson-Podas  
- Structural Engineering: BKBM

## Project scope

Roofing replacements at:  
- Dayton’s Bluff Achievement Plus Elementary  
- Hubbs Center (Adult Basic Education)  
- LEAP High School

**New this month**  
- **Dayton’s Bluff**: Project is complete.  
- **LEAP**: Minor finish work remains where stone parapet caps need repair.  
- **Hubbs**: The interior work is largely complete: flooring has been replaced and ceilings have been replaced where appropriate. Built-up asphalt roofing is complete. A small amount of metal parapet copings still needs to be installed. Metal cladding on the roof penthouse will continue into November, when the project is expected to be completed.

## November 2020 Project Financial Information

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## Project Timeline

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</table>
Roofing Replacements

All photos from Hubbs (October 2020):
Interior space prior to mechanical work and carpet replacement; interior space after carpet replacement; penthouse cladding being installed; roof with metal cladding staged atop during a snowstorm.
Washington Technology Magnet: November 2020 Project Update

Location: 1495 Rice  
Saint Paul, MN 55117  
Grades: 6-12  
Enrollment (SY19-20): 2,136

Project website: https://www.spps.org/Page/38519

Project summary

Project number: 4040-19-01  
Funding: Capital Bonds (CAP)  
Project type: Athletic improvements  
Square footage:  
Existing: N/A; Proposed: N/A  
SPPS project team:  
- Vaughn Kelly, Project Manager  
- Mike Christen, Project Coordinator
- Charles Colvin, Environmental Specialist  
Design team:  
- Architect and Electrical Engineering: Wold Architects and Engineers  
- Civil Engineering: BKBM  
- Landscape Design: Calyx Design Group

Project scope

Multi-sports field with artificial turf; pole-mounted lighting; 8-lane track; discus, shot put, and long jump areas; resurfaced tennis courts; grass practice field

New this month

- Tennis courts are completed and backboards installed.
- Multi-sport synthetic turf athletic field nears completion with the carpet ("grass") being placed and contractors infill with sand; punch listing is scheduled for early November.
- Track asphalt has been installed. The early onset of cool temperatures will likely push installation of the final rubber surfacing to spring.
- Site concrete largely complete with maintenance strips, walkways, curbs and stairs.
- Sod installation mostly complete; fence posts are installed and fence fabric scheduled for early November.
- Stormwater management design updated per field conditions.
- Site remediation efforts still underway with stockpiled soils removed from site and site characterization nearly complete.

November 2020 Project Financial Information

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Project Timeline

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</tbody>
</table>
Images from top then left to right: Synthetic turf installation underway with asphalt track base in place and mid-field logo installed; installed track asphalt, concrete walkway and fence posts; new sod installed along with concrete stairs and an inclined walkway. (October 2020)
Window Replacements: November 2020 Project Update

- **Journeys**: 90 Western Ave. S., St Paul, MN 55102 / Grades: 9-12 / Enrollment (SY19-20): 66
- **Wellstone**: 1041 Marion St., St Paul, MN 55117 / Grades: PreK-5 / Enrollment (SY19-20): 580

**Note**: Riverview’s window replacement has been postponed to the next funding cycle.

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Project summary

**Project number**: 0201-20-01

**Funding**: Long-Term Facilities Maintenance (LTFM)

**Project type**: Building system replacement

**Square footage**:
- Existing: N/A; Proposed: N/A

**SPPS project team**:
- Pam Bookhout, Project Manager
- Andrew Sivanich, Project Coordinator

**Design team**: Paul Meyer Architects

**General contractor**: S & J Contracting

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Project scope

Select window replacements at:
- **Journeys Secondary School**: work completed in 2020
- **Wellstone Elementary**: work completed in 2020
- **Saint Paul Music Academy**

**New this month**

- **Journeys Secondary**: Water testing was performed on completed windows with all windows passing. Now that hybrid learning has begun, final window installations are occurring after school hours to complete the project. A final punch list walkthrough was performed on Oct. 30.
- **St. Paul Music Academy**: Drawings are being completed for work to begin in 2021. The project is scheduled to go out for bid in November.
- **Riverview**: Window replacement has been postponed to the next funding cycle.

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November 2020 Project Financial Information

<table>
<thead>
<tr>
<th>Original Budget</th>
<th>Committed Costs</th>
<th>Invoiced to Date</th>
<th>Construction Award</th>
<th>Construction Cost Changes</th>
<th>% Change</th>
<th>Total Forecasted Cost</th>
<th>Construction % Complete (as invoiced)</th>
</tr>
</thead>
<tbody>
<tr>
<td>$2,172,500</td>
<td>$1,083,792</td>
<td>$947,883</td>
<td>$991,100</td>
<td>$40,233</td>
<td>4.04%</td>
<td>$1,123,851</td>
<td>87%</td>
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</tbody>
</table>

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Project Timeline

<table>
<thead>
<tr>
<th>Phase</th>
<th>BOE Gate Check</th>
<th>Design</th>
<th>Construction</th>
<th>Closeout</th>
</tr>
</thead>
<tbody>
<tr>
<td>Planning</td>
<td>Five Year Plan</td>
<td>Project Charter</td>
<td>Budget Approval</td>
<td>Contract Award</td>
</tr>
</tbody>
</table>

Saint Paul Public Schools • Facilities Department • 1930 Como Avenue • Saint Paul, MN 55108

Ph: 651-744-1800 • Fax: 651-290-8362 • facilities@spps.org • spps.org/facilities
Window Replacements

From top to bottom from the Journey’s site:
Fitting windows into tight spots; building features a variety of windows (September-October 2020)